

ADMINISTRATION & OVERSIGHT COMMITTEE

Thursday, January 16, 2020 @ 10:15 a.m.

Chambers

AGENDA

10:15 a.m. Call Meeting to Order

Approval of Minutes – December 5, 2019

Purchasing:

- Department Update

Board of Elections:

- Department Update
- Contract Renewals - ballot printing and voting machine companies

Resolutions:

1. Authorizing the Chairman to renew an agreement with Phoenix Graphics, Inc. to Purchase Optical Scan Ballots
2. Approving trade-in of 2007 Bobcat Skid-Steer Loader
3. Approving trade-in of 2019 Bobcat Skid-Steer Loader
4. Approving trade-in of Caterpillar Loader in accordance with the Madison County Highway Department 5-Year Plan

Next Meeting: Thursday, February 20, 2020 @ 11:30 a.m. (tentative)

Adjourn

Administration and Oversight Committee

*Meeting Minutes
December 5, 2019*

COMMITTEE: Chairwoman Yvonne Nirelli
Vice Chairman Pete Walrod
Supervisor A. Max Smith

OTHERS: Board Chairman John Becker
County Administrator Mark Scimone
Elections Commissioner Laura Costello
Deputy Elections Commissioner Mary Egger
Finance Director Lou Anne Randall
County Attorney Tina Wayland-Smith
Supervisors Roger Bradstreet, Loren Corbin, Mary Cavanagh, Eve Ann Shwartz
Public Information Officer Public Information

ABSENT: Supervisor Ron Bono
Supervisor David Jones

Chairwoman Yvonne Nirelli called the meeting to order at 11:32 a.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the October 24, 2019 special meeting were unanimously approved on the motion of Supervisor Yvonne Nirelli and second of Board Chairman John Becker.

Resolutions:

Authorizing the Chairman to renew an agreement with NTS Data Services (TEAM 2000)

The Committee unanimously approved the resolution on the motion of Walrod and second of Becker.

Authorizing the Chairman to renew an agreement with NTS Data Services (WorkFlow)

The Committee unanimously approved the resolution on the motion of Becker and second of Smith.

Amending Rule No. 6 of the Rules of the Madison County Board of Supervisors

Discussion: The resolution called for eliminating the Native American Affairs and Public Utility Service Committee. Board Chairman John Becker recommended amending the resolution to remove Public Utility Service Committee from the resolution, dissolving only the Native American Affairs Committee. Should any concerns regarding the Oneida Indian Nation arise, they will be addressed by the full Board. Supervisor Bradstreet agreed with the Chairman's amendment as the broadband issue needs the focus of the Public Utility Service Committee rather than being pushed to the Planning Committee.

The Committee unanimously approved the amended resolution on the motion of Walrod and second of Smith.

Next Meeting: Thursday, January 16, 2020, time TBD

Motion to Adjourn: The Committee adjourned at 11:45 a.m. on the motion of Supervisor A. Max Smith and second of Supervisor Pete Walrod.

Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO
AN AGREEMENT WITH PHOENIX GRAPHICS, INC. TO PURCHASE
OPTICAL SCAN BALLOTS**

WHEREAS, the Madison County Board of Elections will continually require optical scan ballots for the Dominion ImageCast voting system for each and every election run by the Madison County Board of Elections; and

WHEREAS, Phoenix Graphics, Inc. is a certified election ballot provider in New York State for Dominion Voting; and

WHEREAS, Phoenix Graphics, Inc. will provide ballots at a reduced cost provided that Madison County Board of Elections commit to a one year contract (May 1, 2018- April 30, 2019) with three one year renewal options,

WHEREAS, the current renewal period is May 1, 2020 to April 30, 2021;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors is hereby authorized to enter into the agreement with Phoenix Graphics, Inc. in the form as is on file with the Clerk of the Madison County Board of Supervisors.

Dated: February 11, 2020

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

APPROVING TRADE-IN OF 2007 BOBCAT SKID-STEER LOADER

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, Article 13, certain County equipment must be approved for trade-in by the Board of Supervisors; and

WHEREAS, Warner Sales & Service has provided a trade-in value of \$15,000 for Madison County Highway department's 2007 Bobcat S220 Skid-Steer Loader (#MOR220); and

WHEREAS, Warner Sales & Service has provided a trade difference cost of \$25,567 that would allow Madison County Highway department to trade #MOR220 for a 2020 Bobcat S630 Skid-Steer Loader; and

WHEREAS, the cost of the trade-in equipment has been appropriated in the 2020 Road Machinery Fund Budget; and

WHEREAS, the Highway, Buildings and Grounds committee met on January 22, 2020, to review and recommend the trade-in of equipment;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves the trade-in of the above piece of equipment.

Dated: February 11, 2020

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

APPROVING TRADE-IN OF 2019 BOBCAT SKID-STEER LOADER

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, Article 13, certain County equipment must be approved for trade-in by the Board of Supervisors; and

WHEREAS, Warner Sales & Service has provided a trade-in value of \$38,500 for Madison County Highway department's 2019 Bobcat S630 Skid-Steer Loader (#WAM4679); and

WHEREAS, Warner Sales & Service has provided a trade difference cost of \$2,067 that would allow Madison County Highway department to trade #WAM4679 for a 2020 Bobcat S630 Skid-Steer Loader; and

WHEREAS, the cost of the trade-in equipment has been appropriated in the 2020 Road Machinery Fund Budget; and

WHEREAS, the Highway, Buildings and Grounds committee met on January 22, 2020, to review and recommend the trade-in of equipment;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves the trade-in of the above piece of equipment.

Dated: February 11, 2020

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

**APPROVING TRADE-IN OF CATERPILLAR LOADER IN ACCORDANCE WITH THE
MADISON COUNTY HIGHWAY DEPARTMENT 5 YEAR PLAN**

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, Article 13, certain County equipment must be approved for trade-in by the Board of Supervisors; and

WHEREAS, in accordance with the Madison County Highway Department 5 Year Plan, the 2018 Caterpillar 962M Loader (#MOR0431) is scheduled for replacement; and

WHEREAS, Milton CAT has a trade program that would allow the Madison County Highway department to trade #MOR0431 for a 2020 Caterpillar 962M Loader; and

WHEREAS, Milton CAT has provided a trade-in value of \$214,255 for #MOR0431 and a trade difference cost of \$26,000 for the trade-in equipment; and

WHEREAS, the cost of the trade-in equipment has been appropriated in the 2020 Road Machinery Fund Budget; and

WHEREAS, the Highway, Buildings and Grounds committee met on January 22, 2020, to review and recommend the trade-in of equipment;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves the trade-in of the above piece of equipment.

Dated: February 11, 2020

David Jones, Chairman
Administration and Oversight Committee