

**ADMINISTRATION & OVERSIGHT COMMITTEE
Meeting Agenda – Thursday, January 17, 2019 @ 11:00 a.m.
Supervisors Large Conference Room**

AGENDA

11:00 a.m. Call Meeting to Order

Approval of Minutes – January 3, 2019

Purchasing:

- Revising our disposal of Obsolete and/or Surplus Property

Elections:

- Office Update

Other Committee Business

Next Meeting – February 21, 2019 @ 11:30 a.m. (tentative)

Adjourn

Administration and Oversight Committee

Meeting Minutes

January 3, 2019

COMMITTEE: Chairman Pete Walrod
Vice Chairman William Zupan
Supervisor Thomas Boylan (via video conference)
Supervisor David Jones

OTHERS: Board Vice Chairman Daniel Degear
Supervisor John Reinhardt
Supervisor Joe Magliocca
Supervisor Mary Cavanagh
Supervisor Loren Corbin

ABSENT: Supervisor Ronald Bono

Chairman Pete Walrod called the meeting to order at 12:45 p.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the November 27, 2018 and December 18, 2018 meetings were unanimously approved on the motion of Vice Chairman Zupan and second of Supervisor Jones.

Resolutions:

Requesting the Waiver of Rule No. 24 and No. 24-A

The Committee unanimously approved the resolution on the motion of Jones and second of Zupan.

Authorizing the Chairman to sign an agreement for the purchase of Real Property in the Town of Eaton

Discussion: Supervisor Boylan requested that documentation on all of the properties that were considered and a report identifying the overall financial savings with the chosen property be provided for review before the agreement is finalized. Walrod stated that the same request was made by the Highway, Buildings and Grounds Committee.

The Committee unanimously approved the resolution on the motion of Zupan and second of Jones.

Authorizing modification of the 2019 adopted County budget

The Committee unanimously approved the resolution on the motion of Jones and second of Zupan.

Authorizing the Chairman to enter into an agreement with Myers and Associates, PC

The Committee unanimously approved the resolution on the motion of Zupan and second of Jones.

Authorizing the Chairman to enter into an agreement with A. W. Kincaid, Inc.

The Committee unanimously approved the resolution on the motion of Zupan and second of Jones.

Next Meeting: Thursday, January 17, 2019 at 11:00 a.m. (or immediately following the Board Meeting).

Motion to Adjourn: The Committee adjourned at 12:59 p.m. on the motion of Vice Chairman Zupan and second of Supervisor Jones.

Respectfully submitted by Christine Coe for Chairman Pete Walrod.