Call to order
I. Approval of minutes from February 20, 2019 & March 25, 2019 regular Committee Meetings.

Courthouse
II. Bradley Roos - Multi-Vista Presentation

Highway
A. Resolutions
1. Authorizing the chairman to enter into an agreement for rehabilitation of certain county roads and bridge replacements.
2. Surplus Designation-No action needed.

B. Highway Highlights

Buildings & Grounds
A. Resolutions
3. Authorizing the Chairman to award Bid 19.16 and enter into an agreement with Northeast Site & Tower for Mutton Hill Tower Removal.
4. Authorizing the Chairman to award Bid 19.13 and enter into an agreement with Airside Technology for Cooling Tower Replacements.
5. Authorizing the modification of the 2019 adopted county budget for cooling tower project.
6. Authorizing the Chairman to renew an agreement with Chem-Aqua for cooling tower Legionella Risk-Management.
7. Authorizing the Chairman to renew an agreement with Cleveland Tramrail for Crane Inspections.

B. Buildings & Grounds Highlight

C. Central Services Monthly Report

Other Committee Business
A. Preferred Agenda

Next meeting: Wednesday, May 15, 2019 @ 2:00 p.m.- Supervisors Large Conference Room

Adjournment
Highway, Buildings and Grounds Committee  
Minutes, February 20, 2019 Regular Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Alexander Stepanski  
Supervisors Rocco DiVeronica, Roger Bradstreet & William Zupan

ALSO:  Director of Public Facilities John Regan, Highway  
Superintendent Joe Wisinski, Highway Operations Manager  
Rich Durant, Deputy Highway Superintendent Brad Newman,  
First Assistant County Attorney Jeffrey Aumell, County  
Administrator Mark Scimone, Public Information Officer  
Samantha Field, County Treasurer Cindy Edick, County  
Historian Matt Urtz, Barton & Loguidice Taylor Bottar.

Call to Order: The meeting was called to order at 2:02 p.m. in the Supervisors  
Small Conference Room by Chairman Ronald Bono.

Minutes: The committee unanimously voted to approve prior meeting minutes  
for January 23, 2019 regular committee meeting.

CLOCKVILLE WATER DISTRICT

Resolution: The Committee unanimously approved a resolution authorizing  
the chairman to call for a Public Hearing for revised Clockville Water District No.  
1 on the motion of Supervisor DiVeronica and second of Vice Chairman Stepanski.  
Taylor Bottar from Barton & Loguidice presented an update on the Clockville  
Water District. Bottar stated that the updated map, plan & report has been  
approved by the Board of Supervisors and the next step was to call for a public  
hearing and start the SEQR process. Barton & Loguidice will send out everything  
needed to different agencies. Supervisor Rocco DiVeronica stated “the Town of  
Lenox didn’t ask to be included in this district, it wasn’t a Town need but a County  
need in order to proceed.” Bottar stated B&L has been meeting with and answering  
questions with property owners.

Budget Modification: The Committee unanimously approved a resolution  
authorizing the modification of the 2019 adopted county budget for Clockville  
Water District No. 1 on the motion of DiVeronica and second of Supervisor  
Bradstreet.
County Treasurer Cindy Edick explained this project was originally established as a “Special District Fund” and it should be a “Capital Project Fund”. This will roll the balances of the accounts from 2018 and move from a special district to capital. There will be no bond until SEQR and final plan report accepted.

**HIGHWAY**

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Road Machinery Fund on the motion of Bradstreet and second of DiVeronica.

Highway Superintendent Joe Wisinski stated this was insurance revenue received from an accident that was being put toward the Highway Computer software system.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County Road Funds on the motion of Bradstreet and second of Stepanski.

Wisinski stated this was monies that were remaining for projects in the 2018 fiscal year that were being continued in 2019.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Capital Projects Fund on the motion of Bradstreet and second of Stepanski.

Wisinski stated this was the annual set-up/designation of 2019 capital projects.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.03 and enter into an agreement with Vestal Asphalt for crack fill on the motion of DiVeronica and second of Bradstreet.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.06 to all bidders and enter into an agreement with Suit-Kote Corporation for liquid bituminous on the motion of DiVeronica and second of Bradstreet.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.07 to all bidders and enter into an agreement for bituminous concrete on the motion of Stepanski and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.08 to all bidders and enter into an agreement for
crushed stone and abrasive products on the motion of DiVeronica and second of Bradstreet.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Solvents & Petroleum Service, Inc. on the motion of DiVeronica and second of Stepanski.

**Discussion:** The Committee reviewed the listing of surplus county property and trade-in of bucket truck. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

**Highway Highlights:** Wisinski presented the highlights of the previous month’s work by the Highway Department which is attached to and made part of.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into a purchase agreement with Heritage Farm on the motion of DiVeronica and second of Bradstreet.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Highway Land Acquisition on the motion of DiVeronica and second of Bradstreet.

**BUILDINGS & GROUNDS:**

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Courthouse Renovation on the motion of Bradstreet and second of Stepanski.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County Buildings on the motion of Bradstreet and second of DiVeronica.

Director of Facilities John Regan stated this was monies that were remaining for projects in the 2018 fiscal year that were being continued in 2019.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Murnane Buildings Contractors, King & King Mechanical, HJ Brandeles, & Ridley Electric for the Courthouse Renovation project on the motion of Bradstreet and second of Stepanski.
Regan explained that the original contracts end in March 2019 and we would like to extend to June 2019 to finish up punch lists, etc. at the end of the Courthouse Project.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Madison-Oneida BOCES for Courier Services to temporary Courthouse on the motion of Bradstreet and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Kenwood Community Properties for leased space for temporary courthouse on the motion of Stepanski and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.05 and enter into an agreement with Joseph Flihan Co for PSB Walk-In Cooler/Freezer installation on the motion of DiVeronica and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with BABCO Access Solutions for per-diem door/gate repairs on the motion of DiVeronica and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with NY Tech Supply for vehicle lift inspections on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Wampsville Fire Department for land usage for Courthouse Centennial event on the motion of Stepanski and second of Bradstreet.

County Administrator Mark Scimone stated the county would have use of the fire departments field for the Courthouse Event on 5/25/19. The fire department would have exclusive right to sell the food the day of the event. The county would pay the fire department $3,000 for the land use.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with National Audio for stage, roof, lighting & sound equipment for Courthouse Centennial event on the motion of Bradstreet and second of DiVeronica.
Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Showtime, Dirtroad Ruckus & Sydney Irving for musical entertainment for Courthouse Centennial event on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Airtime Inflatables for bounce house rentals for Courthouse Centennial event on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with West Lake Conservators for painting restoration on the motion of Bradstreet and second of DiVeronica.

Buildings & Grounds Highlights: Regan presented the highlights of the previous month’s work by the Maintenance Department & Project updates which is attached to and made part of.

Central Service: Monthly report was reviewed.

Preferred Agenda: The Committee unanimously approved all resolutions for the preferred agenda on the motion of Stepanski and second of DiVeronica.

Next Meeting: Monday, March 25, 2019 @ 10:00 a.m.

Adjournment: The meeting was adjourned at 3:57 p.m. on the motion of Supervisor Zupan and second of Bono.

Respectfully submitted April 16, 2019, by Holly R. Fleming for Chairman Ronald Bono.
1. 3 Plow trucks damaged last month are back in service. From Ice Storm, 1 truck still at Frame Shop.

2. Crews have been working on refurbishing some summer equipment between snow and ice events. Preventative Maintenance, projects in the shop.

3. Advocacy event scheduled for March 6th in Albany. Joe, Rich & Brad

   Joe has developed a scope of service to also include Sherriff Space (instead of leasing). Mark will send out. County Attorney office is working with Heritage Farm to acquire the desired land. The White Eagle land purchase is good, appraisal report is back. Waiting for 3-phase power information from NYSEG. County will be sending out a RFP to get competitive bids for the Highway Facility engineer. Looking to do well testing and survey the land.

5. Salt Shortage
Facilities Updates

2/20/19

Maintenance Staff:

- Maintenance and Pre-maintenance to equipment at C.O.B. as Terrazzo Project progresses. Snow removal, changing building filters.

Facilities Projects:

- Fire Training Classroom – Exterior siding is being installed also interior liner.
- D.S.S. Front Entrance Project – submittals to King and King for approval is ongoing work to commence end of March.
- Delphi Falls Park – LVT flooring to be redone starting this week.
- Lincoln / Lenox Water District 1 – Resolution to committee today.
- C.O.B. H.V.A.C. Project – Bid Date 8/15/19.

- C.O.B. Terrazzo Project – Terrazzo on the second floor being grinded now approx. another 1.5 weeks till complete on second floor. Pouring first floor and removal of tile flooring ongoing
- C.O.B. Exterior Limestone Cleaning Project to be bid March 14.
- Public Health Renovation for Fitness Area Project – Bid Date April 4th.
- Public Health Workspace Review and Security Improvements Project – Bid Date May 5th.
- Mental Health Department Security Improvement Project – Bid Date April 11th.
• D.A. Space Project – Bid Date April 11th the D.A. space and Mental Health Project will be one project.
• B.O.S. Space Project – Received proposal from B. R. Johnson need two additional proposals.
• Building #10 Patrol – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window. (Awaiting price information from Armor One)
• Jail Security Walls – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail. (Awaiting information from Captain Flynn)
• Veterans Memorial – Received stencil from Pexton Memorial I need to schedule concrete removal and installation of new concrete foundation.
• Highway Garage –
Highway, Buildings and Grounds Committee  
Minutes, March 25, 2019 Regular Meeting

PRESENT:  Vice Chairman Alexander Stepanski, Chairman of Board of Supervisors John Becker, Vice Chairman of Board of Supervisors Dan Degear, Supervisor Rocco DiVeronica.

ABSENT:  Chairman Ron Bono, Supervisors Roger Bradstreet, William Zupan

ALSO:  Director of Public Facilities John Regan, Maintenance Supervisor David Reiss, Highway Superintendent Joe Wisinski, Highway Operations Manager Rich Durant, Deputy Highway Superintendent Brad Newman, Second Assistant County Attorney Melissa Martel-Felton, County Administrator Mark Scimone, , Barton & Loguidice Taylor Bottar, Heritage Farm Board Members DeSantis & Pearsall

Call to Order:  The meeting was called to order at 2:02 p.m. in the Supervisors Large Conference Room by Vice Chairman Alexander Stepanski.

Clockville Water District

Resolution:  The Committee unanimously approved a resolution authorizing the chairman to approve the formation of Clockville Water District No. 1 on the motion of Supervisor DiVeronica and second of Stepanski.

Resolution:  The Committee unanimously approved a resolution authorizing the chairman to make application to NYS Comptroller for approval and to establish Clockville Water District No. 1 on the motion of Chairman John Becker and second of DiVeronica.

Highway

Budget Modification:  The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Road Machinery Fund on the motion of Becker and second of Stepanski.

Resolution:  The Committee unanimously approved a resolution authorizing the chairman to award bid 19.10 and enter into an agreement with Suit-Kote Corporation for cold in-place recycling on the motion of Stepanski and second of Becker.
Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.14 and enter into an agreement with All In Highway Services LLC for Guide Rail Installation Services on the motion of Stepanski and second of Becker.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Stockyard BBQ for food services during safety training days on the motion of Becker and second of Stepanski.

Wisinski stated the Town Highway Association was paying for lunch for the 3 days of safety training.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.01 and enter into an agreement with J&J Construction and Rigging for Carey Rd. Bridge Project crane services on the motion of Becker and second of DiVeronica.

Discussion: The Committee reviewed the listing of surplus county property and trade-in of bucket truck. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

Discussion: First crusher run bid was rejected because it was outside the budget. Second crusher run bid there were no new bidders. After talking with Purchasing, Wisinski stated there may be some other counties bids that we can “piggy-back” with if other bids are comparable.

Discussion: Rejected Main St. Culvert bid. Amount came back at $140,000. We can purchase one from the OGS contract for $94,000.

Highway Highlights: Wisinski presented the highlights of the previous month’s work by the Highway Department which is attached to and made part of.

Discussion: Second County Attorney Melissa Martel-Felton provided an update on the proposed New Highway Facility land acquisition. Heritage Farm met last Thursday, 3/21, but had no quorum so no action was taken. HF had some concerns of the size of the parcel and how the new facility would affect the local agriculture. The neighboring farmer was met with, and he was not on board with the proposed highway facility adjacent to his property. Heritage Farm Board members were present and gave a quick summary of their thoughts and concerns on the proposed facility. They stated they were first approached by Supervisor
Bono about the acquisition of 7 acres. They did not understand that the 7 acres would be added to the White Eagle property the county was proposing to purchase to make such a large facility. HF stated the entire goal of their program is to foster neighborhood relations and to preserve the agriculture. By them selling their property and allowing the proposed facility would be going against their mission statement. HF is not opposed to the sale but would like to gather more information. They were not aware of the entire size/scope of the proposed facility.

At 11:00 a.m., on the motion of Chairman Becker and second of Stepanski, for the committee to enter into executive session.

At 11:20 a.m., on the motion of Becker and second of DiVeronica, for the committee to exit executive session.

**Resolution:** The Committee unanimously approved a resolution to pursue the new proposed Highway Facility to the Brown Rd. location already owned by the county on the motion of Becker and second of DiVeronica.

**Buildings & Grounds:**

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Highway Garage Capital Project on the motion of Stepanski and second of Becker.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Vehicle Lease Expenses on the motion of Becker and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with SI Technologies for the Courthouse Renovation project NYS Security Card access on the motion of Becker and second of DiVeronica.

Director of Facilities John Regan explained that this was a change order requested by the NYS Courts staff and that 100% of the costs are reimbursable.
Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Courthouse Renovation on the motion of Becker and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Madison-Oneida BOCES for Courier Services to temporary Courthouse on the motion of Bradstreet and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Argus Engineering for engineer services for PSB IT Upgrade project on the motion of Becker and second of DiVeronica.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County Buildings on the motion of Stepanski and second of Becker.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.12 and enter into an agreement with Debrucque Equipment Company LLC for PSB Shower renovations on the motion of Becker and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with King & King Architects for engineer services for Veterans Basement renovation project on the motion of Becker and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Kinsley Power Systems for generator preventative maintenance and repair on the motion of Becker and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Johnson Controls for the fire alarm & sprinkler system inspections and repairs on the motion of Stepanski and second of Becker.
Resolution: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Knapp Electric for a change order for the Fire Training Storage Project on the motion of Stepanski and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Countertops & Cabinets Inc. for countertop installation at DSS on the motion of Becker and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Murnane Building Contractors for a change orders in relation to the COB Flooring Project and to add the Veteran’s Building on the motion of Becker and second of DiVeronica.

Buildings & Grounds Highlights: Regan presented the highlights of the previous month’s work by the Maintenance Department & Project updates which is attached to and made part of.

Central Service: Monthly report was reviewed.

Preferred Agenda: The Committee unanimously approved all resolutions except for Clockville Water District Resolutions for the preferred agenda on the motion of Becker and second of Stepanski.

Next Meeting: Wednesday, April 17, 2019 @ 2:00 p.m.

Adjournment: The meeting was adjourned at 12:00 p.m. on the motion of Becker and second of Stepanski.

Respectfully submitted April 16, 2019, by Holly R. Fleming for Chairman Ronald Bono.
Highway Highlights March 25, 2019

1. Advocacy event was attended by Joe Wisinski, Rich Durant, and Brad Newman on March 6th in Albany. We followed up with a meeting March 15th with Senator May at her Syracuse Office.


3. The Safety Days Training Event is entering the final planning stages and will take place April 15-17.

4. All our equipment is ordered that’s been approved, Loader, Tractor, Dump trucks, Dump truck box, trench box, skid steer, bucket truck

5. Working on 2019 projects when weather permits.

6. Still painting equipment, D6 Caterpillar, Morrisville backhoe

7. Morrisville Highway Facility progress. Making the roadway accessible to Melvins Gravel Bed for inspection
Maintenance Staff:

- Paint walls at C.O.B. 1st and 2nd floors after Terrazzo is complete.
- Various Department 2019 Projects

Facilities Projects:

- Fire Training Classroom – Exterior siding is near completion. Interior gypsum will be complete next week. Today permanent heat will be on. Interior wall and ceiling panels are being installed.
- D.S.S. Front Entrance Project – submittals to King and King for approval is ongoing work to commence end of March.
- Delphi Falls Park – LVT flooring not complete to date.
- Lincoln / Lenox Water District 1 – (2) Resolutions to committee today.
- C.O.B. H.V.A.C. Project – Bid Date 8/15/19
- C.O.B. Terrazzo Project – Terrazzo completed in D.M.V. on 3/23. Pouring of terrazzo is complete (3) grinders will be used to grind until completion. Stair towers rubber tile being installed 3/23.
- Public Health Renovation for Fitness Area Project – Bid Date April 4th.
- Public Health Workspace Review and Security Improvements Project – Bid Date May 5th.
- Mental Health Department Security Improvement Project – Bid Date April 11th.
- D.A. Space Project – Bid Date April 11th the D.A. space and Mental Health Project will be one project.
- B.O.S. Space Project – Received proposal from B. R. Johnson need two additional proposals.
• Building #10 Patrol – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window. (Awaiting price information from Armor One)
• Jail Security Walls – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail. (Awaiting information from Captain Flynn)
• Veterans Memorial – Received stencil from Pexton Memorial I need to schedule concrete removal and installation of new concrete foundation.
• Decommission old cell tower at Mutton Hill Bids due April 4th.
• Highway Garage –
WHEREAS, the County Superintendent of Highways has presented a statement of certain County roads and bridges which he has approved for replacement and/or rehabilitation with County Funds during the year 2019 as follows:

In the Towns of LINCOLN and STOCKBRIDGE on BURLESON ROAD, County Rte. 34, a distance of 3.35 miles, with an asphalt pavement 22 feet wide and 5.0 inches thick, at an estimated cost of $381,280.

In the City of ONEIDA on PETERBORO ROAD, County Rte. 34, a distance of 1.24 miles, with an asphalt pavement 26 feet wide and 5.0 inches thick, at an estimated cost of $157,930.

In the Towns of SMITHFIELD and STOCKBRIDGE on PETERBORO ROAD, County Rte. 31 and County Rte. 34, a distance of 4.15 miles, with an asphalt pavement 22 feet wide and 5.0 inches thick, at an estimated cost of $488,766.

In the Town of BROOKFIELD on MAIN STREET, County Rte. 78, a distance of 1.51 miles, with an asphalt pavement 22 feet wide and 5.0 inches thick, at an estimated cost of $172,838.

In the Town of BROOKFIELD on OULEOUT ROAD, County Rte. 78, a distance of 3.21 miles, with an asphalt pavement 22 feet wide and 5.0 inches thick, at an estimated cost of $389,646.70.

In the Town of SMITHFIELD on WILLIAMS ROAD, County Rte. 30, a distance of 2.31 miles, with an asphalt pavement 22 feet wide and 5.0 inches thick, at an estimated cost of $264,405.

In the Town of STOCKBRIDGE on WILLIAMS ROAD, County Rte. 30, a distance of 1.47 miles, with an asphalt pavement 26 feet wide and 5.5 inches thick, at an estimated cost of $204,228.

In the Town of DERUYTER on EAST LAKE ROAD, County Rte. 57, a distance of 2.97 miles, with an asphalt pavement 20 feet wide and 5.0 inches thick, at an estimated cost of $322,861.

In the Town of CAZENOVIA on RESERVOIR ROAD, County Rte. 57, a distance of 1.6 miles, with an asphalt pavement 22 feet wide and 5.0 inches thick, at an estimated cost of $188,465.

In the Town of DERUYTER on SOUTH LAKE ROAD, County Rte. 98, a distance of 0.98 miles, with an asphalt pavement 22 feet wide and 5.0 inches thick, at an estimated cost of $118,917.

In the Town of LINCOLN on OXBOW ROAD, County Rte. 25, a distance of 1.37 miles, with an asphalt pavement 28 feet wide and 2.0 inches thick, at an estimated cost of $154,195.

In the Town of LINCOLN on BUYEA ROAD, County Rte. 54, a distance of 2.48 miles, with an asphalt pavement 26 feet wide and 1.5 inches thick, at an estimated cost of $217,195.

In the Town of SULLIVAN on QUARRY ROAD, County Rte. 23, a distance of 0.60 miles, with an asphalt pavement 24 feet wide and 1.5 inches thick, at an estimated cost of $54,047.

In the Town of SULLIVAN on BRIDGEPORT KIRKVILLE ROAD AND NORTH ROAD, County Rte. 1, a distance of 0.73 miles, with an asphalt pavement 26 feet wide and 3.5 inches thick, at an estimated cost of $126,903.

In the Town of EATON, CAREY ROAD BRIDGE, (BIN 2308860), over Chenango River at an estimated cost of $175,000.
In the Town of BROOKFIELD, MAIN STREET CULVERT, (BRO 436), County Rte. 78, over the Mill Creek Tributary at an estimated cost of $60,000.

In the Town of BROOKFIELD, MAIN STREET CULVERT, (BRO 437), County Rte. 78, over the Mill Creek Tributary at an estimated cost of $60,000.

In the Town of MADISON, LAKE MORaine ROAD CULVERT, (MAD 413) County Rte. 83, over a Chenango Canal Feeder at an estimated cost of $100,000.

In the Town of FENNER, FENNER ROAD CULVERT, County Rte. 28, over a Munger Brook Tributary at an estimated cost of $40,000.

In the Town of SMITHFIELD, PETERBORO ROAD CULVERT, County Rte. 31, over a Cowaselon Creek Tributary at an estimated cost of $20,000; and

WHEREAS, the total cost for said replacement and/or rehabilitation projects for 2019 will be Three million, six hundred ninety six thousand, six hundred seventy eight dollars ($3,696,678);

WHEREAS, bids will be received for the above projects and award will be made on the basis of lowest responsible bidder meeting specifications;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into agreements on behalf of the County of Madison with Contractors, in the form as is on file with the Clerk of the Board.

DATED: May 14, 2019

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee
RESOLUTION NO. #2

DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared obsolete and/or surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting obsolete and/or surplus designation is listed below; and

WHEREAS, the sale proceeds for the property listed below will go to the Madison County Transit Program Fund;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as obsolete and/or surplus.

Dated: May 14, 2019

Yvonne Nirelli, Chairwoman
Administration and Oversight Committee
Highway Highlights April 17, 2019

1. Highway crews ended the Winter Shift hours April 8th and are working on resident work requests and maintenance tasks, as well as some of the road projects.

2. The Winter plow equipment is being removed and stored for the summer. The Wampsville shop fabricated a minute mount style frame support for all the mainline plows, so they can be stored inside the shop.

3. Village of Hamilton has been helping us complete our sweeping on County roads.

4. The Canastota rail trail has started the clearing and grubbing phase.

5. The Crack Fill operations are scheduled to begin April 22nd along with the beginning of 4-10hr days.


7. There was a Snow Plowing accident in Cazenovia February 18th that resulted in a claim against the County.

8. April 4th Joe Wisinski was sworn in as the New York State APWA Chapter President to oversee Capital, Central, Southern, Genesee Valley, and Western Branches.

9. Morrisville Highway Facility progress. The RFP was restructured by Jim Hughes and is ready to be sent out. Brad, Rich, and Joe W, walked the property on Brown Road from Rt 26. A driveway access is going to be a significant amount of work.
RESOLUTION NO.  3

AWARDING BID 19.16 AND AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT FOR MUTTON HILL TOWER REMOVAL

WHEREAS, sealed bids were received and opened on April 4, 2019 for Mutton Hill Tower Removal (BID #19.16); and

WHEREAS, all bids have been canvassed and reviewed and with previously performed satisfactory work, it is the recommendation for the bid award to the lowest responsible bidder; and

WHEREAS, the Highway, Buildings and Grounds Committee has reviewed and recommends moving forward with entering into the contract for the performance of this work;

NOW, THEREFORE, BE IT RESOLVED, the County accepts the following bid for the work heretofore described, to wit:

Bid Ref. No. 19:16-Mutton Hill Tower Removal

Northeast Site & Tower Inc.
4487 Abbey Rd.
Syracuse, NY 13215

Total Lump Sum: $11,800

BE IT FURTHER RESOLVED, that, upon receipt of all contract documents, the Chairman be and hereby is authorized to enter into said contract, copies of which are on file with the clerk of the Board.

Dated: May 14, 2019

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee
<table>
<thead>
<tr>
<th>Item No.</th>
<th>QTY</th>
<th>Description</th>
<th>Mid-State Communications &amp; Electronics</th>
<th>Northeast Site &amp; Tower Inc</th>
<th>Patriot Towers Inc</th>
<th>Iseler Demolition Inc</th>
<th>Airosmith Development</th>
<th>Allstate Towers</th>
<th>Eastern Alliance LLC</th>
<th>Borderline Excavation &amp; Fence</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>Lump Sum</td>
<td>$15,900.00</td>
<td>$11,800.00</td>
<td>$39,525.00</td>
<td>$24,600.00</td>
<td>$19,200.00</td>
<td>$38,900.00</td>
<td>$21,500.00</td>
<td>$23,250.00</td>
</tr>
</tbody>
</table>
RESOLUTION NO. 4

AWARDING BID 19.13 AND AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT FOR COOLING TOWER REPLACEMENT

WHEREAS, sealed bids were received and opened on March 28, 2019 for Public Safety & Veteran’s building Cooling Tower replacement project (BID #19.13); and

WHEREAS, all bids have been canvassed and reviewed and it is the recommendation for the bid award to the lowest responsible bidder; and

WHEREAS, the Highway, Buildings and Grounds Committee has reviewed and recommends moving forward with entering into the contract for the performance of this work;

NOW, THEREFORE, BE IT RESOLVED, the County accepts the following bid for the work heretofore described, to wit:

Bid Ref. No. 19:13-Public Safety & Veteran’s Cooling Tower Project

Airside Technology Corporation
6399 E. Molloy Rd.
E. Syracuse, NY 13031

Option B- Total Lump Sum: $127,000

BE IT FURTHER RESOLVED, that, upon receipt of all contract documents, the Chairman be and hereby is authorized to enter into said contract, copies of which are on file with the clerk of the Board.

Dated: May 14, 2019

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee
<table>
<thead>
<tr>
<th>Item No.</th>
<th>QTY</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>OPTION A - Lump Sum</td>
<td>$100,000.000</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>OPTION B - Lump Sum</td>
<td>$127,000.000</td>
</tr>
</tbody>
</table>
RESOLUTION NO. #5

AUTHORIZING THE MODIFICATION OF THE 2019 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2019 Adopted County Budget be modified as follows:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1620 County Buildings Expense</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A162010 529032 Cooling Tower</td>
<td>$45,255</td>
<td>$79,064</td>
</tr>
<tr>
<td>A162010 549993 Building Improvements Reserve</td>
<td>294,073</td>
<td>260,264</td>
</tr>
<tr>
<td>Control Totals</td>
<td>$339,328</td>
<td>$339,328</td>
</tr>
</tbody>
</table>

Dated: May 14, 2019

Ron Bono, Chairman  
Highway, Buildings & Grounds Committee

John A. Reinhardt, Chairman  
Finance, Ways & Means Committee
RESOLUTION NO. *

AUTHORIZING THE CHAIRMAN TO RENEW
AN AGREEMENT WITH CHEM-AQUA, INC.
FOR LEGIONELLA RISK MANAGEMENT

WHEREAS, the County has an agreement (Res#130-17) with Chem-Aqua, Inc., for the risk management services for Legionella and other contagious bacteria for the four (4) cooling towers located at the County Office Complex; and

WHEREAS, said agreement for professional services expires March 31, 2019; and

WHEREAS, the County would like to renew said agreement with Chem-Aqua, Inc. for one year, with no increase in price, commencing April 1, 2019, in the amount of $7,935.70 for April 1, 2019, through March 31, 2020; and

WHEREAS, the Highway, Buildings & Grounds Committee have reviewed and approve of this maintenance agreement renewal; and

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors Chairman be and hereby is authorized to renew the risk management agreement with Chem-Aqua, Inc., a copy of which is on file with the Clerk of the Board.

DATED: May 14, 2019

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee
Cooling Tower Water Risk Management Services
Quote Worksheet (New York State Regulations)

<table>
<thead>
<tr>
<th>Company</th>
<th>Madison County Municipal</th>
<th>Date</th>
<th>4/15/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Location</td>
<td>North Court Street, Wampsville NY</td>
<td>Customer #</td>
<td>293906</td>
</tr>
<tr>
<td>Contact</td>
<td>Kevin Loveless</td>
<td>Chem-Aqua Rep</td>
<td>Ray Schortemeier</td>
</tr>
</tbody>
</table>

**1. Cooling Tower Legionella Water Management Plan Development**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Price</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>3</td>
<td>$250.00</td>
<td>$750.00</td>
</tr>
</tbody>
</table>

**2. Cooling Tower Legionella Risk Management Services Agreement**

<table>
<thead>
<tr>
<th>A. Cooling Tower Inspections</th>
<th>Qty</th>
<th>Price</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>12058900 Cooling Tower Inspection W/ Report</td>
<td>12</td>
<td>$150.00</td>
<td>$1,800.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B. Legionella Testing (Routine)</th>
<th>Qty</th>
<th>Price</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>10181916 Legionella Testing W/ Report</td>
<td>12</td>
<td>$250.00</td>
<td>$3,000.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C. Bacteria Testing (NYS Requires Quarterly)</th>
<th>Qty</th>
<th>Price</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. On-Site (Weekly Recommended)</td>
<td>2</td>
<td>$42.85</td>
<td>$85.70</td>
</tr>
<tr>
<td>10168383 Bacteria Dip Slides, 10/Box, Solar-Cult MC-600</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12052600 Bacteria Incubator, Sani-Check #500</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Laboratory Analysis with Report (Monthly Recommended)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12059519 Lab Analysis, Aerobic Bacteria Plate Count (HPC)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12059520 Lab Analysis, Aerobic Bacteria, SRB/IRB Presence</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12059520 Lab Analysis, Aerobic Bacteria, SRB, &amp; IRB Counts</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>D. Site Water Quality Monitoring (Recommended 3X Week)</th>
<th>Qty</th>
<th>Price</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic NYS On-Site Cooling Tower Test Kit Package</td>
<td></td>
<td>$419.67</td>
<td>$0.00</td>
</tr>
<tr>
<td>MB60B or Standard NYS On-Site Cooling Tower Test Kit Package</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional NYS On-Site Cooling Tower Test Kit Package</td>
<td></td>
<td>$1,726.89</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E. Cooling Tower Cleaning And Disinfection (NYS Requires 1X Year)</th>
<th>Qty</th>
<th>Price</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>12060647 CA Services - Cooling Tower Cleaning &amp; Disinfection</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>12017324 CA Services - Cooling Tower Cleaning</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>10181918 CA Services - Cooling Tower Disinfection</td>
<td></td>
<td>$500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>12060648 Cooling Tower Disinfection</td>
<td>4</td>
<td>$200.00</td>
<td>$800.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>F. Annual Cooling Tower Certification Report</th>
<th>Qty</th>
<th>Price</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Cooling Tower System</td>
<td></td>
<td>$250.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Additional Buildings And/Or Cooling Tower Systems</td>
<td></td>
<td>$125.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Total Cooling Tower Legionella Risk Management Services Agreement**

- Annual: $5,685.70
- Quarterly: $1,421.43
- Monthly: $473.81

Note: Agreement does not include any cooling tower cleaning, disinfection, Legionella testing, or other services beyond quantity specified. Additional services may be required in response to remediation measures unless specified. One time test kit equipment costs included.
Cooling Tower On-Site Test Kit Options (Customize As Necessary)

Basic On-Site NYC Cooling Tower Test Kit Package

Includes everything to test: Conductivity, Temperature, pH, Free/Total Chlorine

<table>
<thead>
<tr>
<th>Item Number</th>
<th>Description</th>
<th>Quantity</th>
<th>Original Price</th>
<th>Discounted Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>10168102</td>
<td>Meter Conductivity, Model HT-3P</td>
<td>1</td>
<td>$230.32</td>
<td>$230.32</td>
</tr>
<tr>
<td>12050071</td>
<td>pH Meter, Ultrapen 2, Myron L #PT2</td>
<td>1</td>
<td>$147.50</td>
<td>$0.00</td>
</tr>
<tr>
<td>10168303</td>
<td>Chlorine Color Disc Kit, Free/Total, Model CN-66, Hach #223101</td>
<td>1</td>
<td>$60.35</td>
<td>$60.35</td>
</tr>
<tr>
<td>10168229</td>
<td>DPD Free Chlorine PP 5ml, Pk/100, Hach #1407799</td>
<td>1</td>
<td>$19.85</td>
<td>$0.00</td>
</tr>
<tr>
<td>10168065</td>
<td>Molybdenum, Low Range, Model MO-LR, APS-HACH #2359300</td>
<td>1</td>
<td>$129.00</td>
<td>$129.00</td>
</tr>
</tbody>
</table>

Standard On-Site NYC Cooling Tower Test Kit Package

Includes everything to test: Conductivity, Temperature, pH, Free/Total Chlorine, plus PTSA (Inhibitor)

<table>
<thead>
<tr>
<th>Item Number</th>
<th>Description</th>
<th>Quantity</th>
<th>Original Price</th>
<th>Discounted Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>12058042</td>
<td>Meter Conductivity/PTSA, Pyxis SP-400</td>
<td>1</td>
<td>$840.00</td>
<td>$840.00</td>
</tr>
<tr>
<td>12050071</td>
<td>pH Meter, Ultrapen 2, Myron L #PT2</td>
<td>1</td>
<td>$147.50</td>
<td>$0.00</td>
</tr>
<tr>
<td>10168303</td>
<td>Chlorine Color Disc Kit, Free/Total, Model CN-66, Hach #223101</td>
<td>1</td>
<td>$60.35</td>
<td>$60.35</td>
</tr>
<tr>
<td>10168229</td>
<td>DPD Free Chlorine PP 5ml, Pk/100, Hach #1407799</td>
<td>1</td>
<td>$19.85</td>
<td>$0.00</td>
</tr>
<tr>
<td>10168065</td>
<td>Molybdenum, Low Range, Model MO-LR, APS-HACH #2359300</td>
<td>1</td>
<td>$129.00</td>
<td>$129.00</td>
</tr>
</tbody>
</table>

Professional On-Site NYC Cooling Tower Test Kit Package

Includes everything to test: Conductivity, Temperature, pH, Free/Total Chlorine, plus PTSA (Inhibitor). Expandable

<table>
<thead>
<tr>
<th>Item Number</th>
<th>Description</th>
<th>Quantity</th>
<th>Original Price</th>
<th>Discounted Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>10168102</td>
<td>Meter Conductivity, Model HT-3P</td>
<td>1</td>
<td>$230.32</td>
<td>$230.32</td>
</tr>
<tr>
<td>12050071</td>
<td>pH Meter, Ultrapen 2, Myron L #PT2</td>
<td>1</td>
<td>$147.50</td>
<td>$0.00</td>
</tr>
<tr>
<td>12055248</td>
<td>Pyxis SP-900 Water Analyzer</td>
<td>1</td>
<td>$1,381.72</td>
<td>$1,381.72</td>
</tr>
<tr>
<td>12055247</td>
<td>Pyxis SP-900 Case, No Meter</td>
<td>1</td>
<td>$33.13</td>
<td>$33.13</td>
</tr>
<tr>
<td>10168060</td>
<td>Molybdenum Reagent Set 20ML, LR, 100 Tests, APS-HACH #244941</td>
<td>1</td>
<td>$61.06</td>
<td>$61.06</td>
</tr>
<tr>
<td>10168233</td>
<td>DPD Free Chlorine PP 10ml, Pk/100, Hach #2105569</td>
<td>1</td>
<td>$20.66</td>
<td>$20.66</td>
</tr>
<tr>
<td>10168222</td>
<td>DPD Total Chlorine PP 10ml, Pk/100, Hach #2105669</td>
<td>1</td>
<td>$20.66</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total: $1,726.89
RESOLUTION NO. 7

AUTHORIZING THE CHAIRMAN TO RENEW AN AGREEMENT
WITH CLEVELAND TRAMRAIL SYRACUSE CO., LLC

WHEREAS, Madison County entered into an agreement (Res#18-160) with Cleveland Tramrail for required annual Crane/hoist/trolley equipment inspections at both Highway garage locations; and

WHEREAS, said agreement for services expires December 31, 2019; and

WHEREAS, the County would like to renew said agreement with Cleveland Tramrail Systems for one (1) year, at a total annual cost of $785.00; and

WHEREAS, the Highway, Buildings and Grounds Committee have reviewed the modified agreement and recommends extending said agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to extend the current Agreement with Cleveland Tramrail Syracuse Co., LLC. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

DATED: May 14, 2019

Ronald Bono, Chairman
County Buildings and Grounds Committee
# Cleveland Tramrail Syracuse Co., LLC

3 Technology Blvd.
Canastota, NY 13032

## Quote

<table>
<thead>
<tr>
<th>Date</th>
<th>Estimate #</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/16/2019</td>
<td>19-11352</td>
</tr>
</tbody>
</table>

### Name / Address

Madison County Highway Dept.
39 North Court Street
P.O. Box 15
Wampsville, NY 13163

### Ship To

Madison County Highway Dept.
39 North Court Street
Wampsville, NY 13163

### Attn:


### Terms

<table>
<thead>
<tr>
<th>Terms</th>
<th>Rep</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net 30</td>
<td>BS</td>
<td>Madison County Hig...</td>
</tr>
</tbody>
</table>

### Description

<table>
<thead>
<tr>
<th>Description</th>
<th>Qty</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspection- Provide Annual Crane/Hoist/Trolley Inspection Per OSHA/ANSI Requirements. A copy of the inspection will be left at your facility and Cleveland Tramrail Syracuse keeps one on file for you.</td>
<td>1</td>
<td>785.00</td>
<td>785.00</td>
</tr>
</tbody>
</table>

NOTE : QUOTE INCLUDES BOTH THE WAMPSVILLE AND MORRISVILLE GARAGES.

### Subtotal

$785.00

### Sales Tax (8.0%)

$0.00

### Total

$785.00

### Phone # | Fax #
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>315-697-5217</td>
<td>315-697-5209</td>
</tr>
</tbody>
</table>
Facilities Updates

4/17/19

Maintenance Staff:

- Paint walls at C.O.B. 1st floor after Terrazzo is complete.
- Various Department 2019 Projects

Facilities Projects:

- Fire Training Classroom – Septic installed. Exterior site work. Interior ceramic tile complete this week. Electrical complete end of next week. Plumber complete end of this week. H.V.A.C. work complete. Architect to start Punch list on Monday 22nd.
- D.S.S. Front Entrance Project – Contractor to start week of 4/22.
- Delphi Falls Park – Complete.
- Lincoln / Lenox Water District 1 – Public hearing complete.
- C.O.B. H.V.A.C. Project – Bid Date 8/15/19.
- C.O.B. Terrazzo Project – Terrazzo complete. Rubber base stairways complete this week.
- C.O.B. Exterior Limestone Cleaning Project- Submittal approved To start work 4/22/19.
- Public Health Renovation for Fitness Area Project – Bid Date 18th
- Public Health Workspace Review and Security Improvements Project – Bid Date May 9th.
- Mental Health Department Security Improvement Project – Bid Date April 19th bid on May 2nd
• D.A. Space Project – Bid Date April 11\textsuperscript{th} the D.A. space and Mental Health Project will be one project.
• B.O.S. Space Project – Received proposal from B. R. Johnson need two additional proposals.
• Building #10 Patrol – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window. (Awaiting price information from Armor One)
• Jail Security Walls – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail. (Awaiting information from Captain Flynn)
• Veterans Memorial – Received stencil from Pexton Memorial. New concrete poured. Old caulk removed and concrete pressurewashed.
• Decommission old cell tower at Mutton Hill Bids due April 4\textsuperscript{th}.
• Highway Garage –
Listed below are the totals for the month **March** for the Central Services Department.

<table>
<thead>
<tr>
<th>PRINTING</th>
<th>YEAR TO DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jobs</td>
<td></td>
</tr>
<tr>
<td>Impressions (Copies)</td>
<td>132</td>
</tr>
<tr>
<td>Charge Back</td>
<td>2,030,023</td>
</tr>
<tr>
<td></td>
<td>$5,873.35</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MAIL</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Pieces processed</td>
<td>35,143</td>
</tr>
<tr>
<td>Charged postage</td>
<td>29,440.91</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UPS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Incoming pieces</td>
<td>207</td>
</tr>
<tr>
<td>Outgoing pieces</td>
<td>566</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FREIGHT &amp; OTHER DELIVERIES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Incoming shipments</td>
<td>76</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STOCK SUPPLY REPLACEMENTS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>61</td>
</tr>
</tbody>
</table>