Criminal Justice, Public Safety and Emergency Communications
Committee Meeting
April 18, 2019
Supervisors Large Conference Room

9:00 a.m. Call to order
Approval of minutes of April 9, 2019 special meeting

9:05 a.m. Probation
A. Resolution:
   1. Authorizing the Modification of the 2019 Adopted County Budget

9:10 a.m. Sheriff:
A. Resolutions:
   1. Authorizing Chairman to Enter into Agreement with Valutec Card Solutions
   2. Authorizing Attendance at Out-of-State Conference – Seattle, WA (DSS)
B. Other Matters:
   1. Request for Reclassification
   2. STOP DWI Quarterly Report January – March 2019
   3. 2018 Annual Report

9:25 a.m. Other Committee Business:
A. Resolution:
   1. Authorizing the Chairman to Enter into an Agreement with New York State Office of Indigent Legal Services for a Five-Year Distribution 2018-2023 (Statewide Expansion of Hurrell-Harring Grant)
B. Preferred Agenda

Next Meeting: May 23, 2019 @ 9:00 a.m.

Adjournment
Criminal Justice, Public Safety and Emergency Communications Committee
Special Meeting Minutes
April 9, 2019

PRESENT:
Chairman Pete Walrod
Vice Chairman Roger Bradstreet
Supervisor Dan Degear
Supervisor Loren Corbin
Supervisor Tom Boylan

ALSO:
County Administrator Mark Scimone
County Clerk Michael Keville
Supervisor Yvonne Nirelli
Supervisor Alex Stepanski
Supervisor Cliff Moses
Director of Emergency Management Ted Halpin
Director of IT Paul Lutwak
Undersheriff RJ Lenhart
County Attorney Tina Wayland-Smith
County Attorney Intern Sebastian Piedmont

The meeting was called to order by Chairman Pete Walrod at 11:00 a.m. in the Supervisors Large Conference Room.

Minutes:
The minutes of the March 21, 2019 meeting were unanimously approved on the motion of Supervisor Dan Degear and second of Chairman Pete Walrod.

Discussion – Single Point of Entry Security:
Undersheriff Lenhart advised the committee that we may need to add another officer if we add a baggage scanner and magnetometer at the single point of entry. Lenhart stated we will start with three officers and see how it goes but to be aware they will probably need a fourth person.

County Clerk Michael Keville explained that the added security would not make the building more meaningfully safer and would change the character of our County building. Keville stated how people come to Wampsville because we’re not like that. Undersheriff Lenhart indicated that even TSA checkpoints allow 95% of illegal contraband through. That is a 95% failure rate. Keville believes that the trade-off of only a slightly higher level of safety for such a significant added inconvenience would be the wrong move. Vice Chairman Bradstreet disagreed saying that safety was a major concern for all involved. It was announced that there will be no extra equipment and a minimum of three officers on for opening day. Keville asked the committee to consider allowing some time to get communications out to the public before implementing policies.

Director of IT Paul Lutwak added that there would now be large monitors in the front entrance which would be a deterrent as well as cameras at every entrance, exit and in the hallways. Lutwak suggested we consider placing signs around that say under video surveillance.

Director of Emergency Management Ted Halpin shared a handout with the Committee and discussed the Active Assailant Working Group Line of Effort. Halpin explained that there has been training on the use of duress buttons in each department.
Resolution:
Proclaiming April 2019 National Child Abuse Prevention & Sexual Assault
Awareness Month in Madison County

The Committee unanimously approved the resolution on the motion of Bradstreet and
second of Degear.

Adjournment:
The Committee adjourned at 11:48 a.m. on the motion of Supervisor Degear and second of
Chairman Walrod.

Next Meeting Date:
Thursday, April 18, 2019 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.
RESOLUTION NO. PR-1

AUTHORIZING THE MODIFICATION OF THE 2019 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2019 Adopted County Budget be modified as follows:

<table>
<thead>
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<th>General Fund</th>
<th>3140 Probation</th>
<th>From</th>
<th>To</th>
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<tr>
<td></td>
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<td>$37,680</td>
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<td>A314030 522000 Vehicle Expense</td>
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<td>12,320</td>
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<td>A314030 522500 Vehicle Lease Expense</td>
<td>-0-</td>
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Control Totals

$50,000

$50,000

Dated: May 14, 2019

Paul Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee
RESOLUTION NO. 50-1

AUTHORIZING CHAIRMAN TO ENTER INTO AGREEMENT WITH
VALUTEC CARDS SOLUTIONS, LLC

WHEREAS, the Sheriff has established a need of uniform allowance cards for
the Sheriff's Office employees for the ease of purchasing controls and issuing uniforms
and equipment from the United Uniform store; and

WHEREAS, Valutec Card Solutions, LLC, shall provide for the electronic
processing of the uniform allowance cards. VCS shall electronically confirm that the
holder of the card has an active account in which there is sufficient value that can be
reserved or removed to make purchases at the United Uniform store. Madison County
will then invoice as normal for items; and

WHEREAS, Valutec Card Solutions, LLC, shall provide the software to Madison
County for $11.00 per month and shall also provide the Virtual Terminal (stand-alone) to
the United Uniform store for a one time cost of $350.00 to Madison County; and

WHEREAS, the 200 setup card supply shall be purchased from Valutec Card
Solutions, LLC for $200.00 by Madison County; and

WHEREAS, the term of this online web portal agreement is from May 14, 2019
through May 13, 2022 for a three year term; and

WHEREAS, this agreement has been reviewed and approved by the Criminal
Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of
Supervisors be and is authorized to enter into an agreement on behalf of the County of
Madison with Valutec Cards Solutions, LLC, for said purchase, in the form as is on file
with the Clerk of the Board.

DATED: May 14, 2019

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee
RESOLUTION NO. 50-2

AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE
(Sheriff)

WHEREAS, the 2019 APSAC Forensic Interview Clinic will be held August 26-30, 2019, in Seattle, WA; and

WHEREAS, Michael Fitzgerald, Commissioner of Social Services has requested that Katie Ferguson, Caseworker attend this conference; and

WHEREAS, her expenses are fully funded by the Multi-Disciplinary Team Grant and OVS Grant received by the Sheriff's Office; and

WHEREAS, this request has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications, Health and Human Services and the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED that Katie Ferguson be and hereby is authorized to attend said conference at no expense to the County.

Date: May 14, 2019

Daniel S. Degear, Chairman
Government Operations Committee
REQUEST FOR OUT-OF-STATE CONFERENCE AND TRAVEL FORM

TO BE COMPLETED BY EMPLOYEE: (Please Print)

NAME: Katie Ferguson
TITLE: CPS Caseworker
DEPARTMENT: Madison County Department of Social Services
CONFERENCE NAME: APSAC 2019 Forensic Interview Clinic
LOCATION OF CONFERENCE: Seattle, WA
TIME AND DATE OF CONFERENCE: August 25-August 31, 2019 (add'l day for travel)
PURPOSE OF CONFERENCE: Training
MODE OF TRAVEL: Air

ESTIMATED COST:

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<th>Item</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Transportation</td>
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<tr>
<td>Lodging</td>
<td>$1,745.21</td>
</tr>
<tr>
<td>Meals</td>
<td>$532.00</td>
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<tr>
<td>Registration</td>
<td>$1,299.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$4,326.21</td>
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I approve the attendance at the aforementioned conference.

Signature Date

TO BE COMPLETED BY DEPARTMENT HEAD:

Budget Code A311430.540200 (MDT) / A311830.541142 (OVS)
Reimbursement Source(s) and Rate(s) MDT/OVS 100%

Signature Date

TO BE COMPLETED BY LEGISLATIVE COMMITTEE:
The above employee is approved for attendance at the aforementioned conference.

Signature Date

TO BE COMPLETED BY GOVERNMENT OPERATIONS COMMITTEE:
The above employee is approved for attendance at the aforementioned conference.

Signature Date

TO BE COMPLETED BY THE CLERK TO THE BOARD OF SUPERVISORS:
The above employee is approved for attendance at the aforementioned out of state conference.

Date of Board Meeting:
Resolution Number:

Signature Date
## ITEMIZATION OF EXPENSES

**2019 Forensic Interview Clinic**  
Seattle, WA

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Number attending</td>
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<td>1</td>
</tr>
<tr>
<td>Registration</td>
<td></td>
<td>$1,299.00</td>
</tr>
<tr>
<td>Lodging</td>
<td>1 room @ $257 for 6 nights plus tax</td>
<td>$1,745.21</td>
</tr>
<tr>
<td>Airfare/Shuttle/Baggage</td>
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<td>$750.00</td>
</tr>
<tr>
<td>Meals</td>
<td>$76 per day for 7 days</td>
<td>$532.00</td>
</tr>
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</table>

**GRAND TOTAL:** $4,326.21

**ALL EXPENSES COVERED BY CAC/ MDT & OVS GRANT.**
STOP DWI Quarterly Report
BRIDGES
1st Quarter January – March 2019

1. Community Collaborations and Outreach
   a. Partnered with SUNY Morrisville for a Hockey Game to raise awareness about drinking and driving.
   b. Met with the Athletic Director at Chittenango High School to come up with a plan for a prevention game in May. This will take place during prom week and raise awareness about underage drinking and Social Host Laws. The Chittenango SADD group has been asked to get involved along with the Health classes in the High School.
   c. Partnered with Oneida YMCA to host a Teen Night.
   d. Reached out to Canastota High School to discuss an after-prom party/plan. One parent plans to reach out to prom committee to continue pursuing this idea.
   e. Met with Oneida City Rec Director, Luke Griff, to discuss teen night possibilities. A Nerf Night is being planned for a Saturday in June for teenagers.
   f. Met with Sam Constantino, owner of 8 Fresh, to discuss opportunities to partner for a sober event and raise awareness regarding STOP DWI for the month of April.
   g. PSA outreach for Alcohol Awareness Month – DMV, Hank Leo at the YMCA, Oneida Chamber of Commerce, Oneida Police Department, Oneida Fire Department, Buss Family, Peters Family (friends of Buss’s), Vineall Ambulance, NYE Ford.
   h. Preparation for Alcohol Awareness Month with DMV, NYE Ford, Hamilton Area Community Coalition, and University Dodge.

2. Oneida YMCA hosted the first teen night on January 26th from 8-11PM.
   Youth Reached: 34
   Adults Reached: 9

3. SADD groups
   a. Met with Oneida “Teens for a Better World” to discuss substance-free teen events they would like to see in their community. We discussed open gym nights, nerf wars, trivia, fishing events, shake & paint, etc. The students were informed these opportunities would continue to be worked on.
   b. Met with DeRuyter SADD group to discuss a mock crash for the week of prom. Jennifer Cottet, STOP DWI Prevention Education Specialist, assisted the advisor in making connections with the funeral director, Madison County Sheriff’s office, and local fire department. Deputy AJ Silverman will represent the Sheriff’s Office and Chief Coon is assisting SADD Advisor, Rachel Hyde, in the planning from the Fire Department.
   c. Working with DeRuyter SADD group to plan the mock crash for prom to raise awareness of the dangers of drinking and driving. A panel was discussed to have the first responders, funeral director, and fire department inform the students about what their perspective is when they arrive on the scene of a crash.
   d. Continued collaboration with Chittenango SADD group to prepare for the STOP DWI Double Header Lacrosse game before prom. Chittenango SADD also has worked with
STOP DWI Prevention Education Specialist, Jennifer Cottet, to brainstorm awareness campaigns for Alcohol Awareness Month in April to get community involvement.

4. SUNY Morrisville STOP DWI Hockey Night on February 2nd

a. SUNY Morrisville’s Athletic Director and Men’s Hockey head coach were excited to invite the STOP DWI program to be a part of the schedule this year! They agreed this was an important message for all the college to hear but also the people in the community.

b. The Buss Family was invited to attend this event and drop the puck in honor and remembrance of Kane Buss. Kane was an aspiring law enforcement student and graduate from Oneida High. His life was taken at 19 years old by a drunk driver. His family continues to try to share his story and did so at the game by handing out pins with Kane’s picture, giving out bracelets with #KB31 on them, and sharing their story with people who attended.

c. The puck was dropped by Kane’s brother, Dalton Buss, along with Sheriff Todd Hood, University Police Chief Paul Field, and President of SUNY Morrisville David Rogers.

d. Everyone who entered the game was given a STOP DWI hockey puck stress ball and heard PSA messages throughout the game from the players regarding driving while impaired and the consequences that come with it.

e. Banners were placed around the IcePlex to remind our guests to Have A Plan, especially the day before Super Bowl.

People Reached: 500

5. Social Media

a. Continued “education” on Facebook in hopes to reach a larger population

People Reached: 25,000
b. Started an Instagram page to reach more people.

6. Positive Compliance Checks: ID Check Guides were distributed to on and off premise establishments to help the businesses distinguish between real and fake identification. 2019 "We Card" Calendars were provided to establishments to make it easy for the servers and cashiers to be sure the person purchasing is of legal age. Two police departments including Hamilton and Oneida participated by distributing to their jurisdiction with materials provided from STOP DWI Madison County.

   On Premise Establishments Reached: 100
   Off Premise Establishment Reached: 65

7. Victim Impact Panel
   a. February 13th

   Adults Reached: 20

8. Continued Education
   a. Street Drugs and Driving by STOP DWI with Lynn Reimer
RESOLUTION NO. 0CB-1

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR A FIVE-YEAR DISTRIBUTION 2018-2023 (STATEWIDE EXPANSION OF HURRELL-HARRING GRANT)

WHEREAS, the New York State Office of Indigent Legal Services and the County of Madison desire to enter into an agreement for the provision of funds to further assist the County in complying with the standards set by the Hurrell-Harring settlement, as well as improving the quality of indigent legal services provided by the County pursuant to Article 18-B of the County Law; and

WHEREAS, this five-year distribution will overlap with any existing agreements involving CAFA Grants; and

WHEREAS, the maximum amount of funds available and payable to the County under this five-year distribution for 2018-2023 shall not exceed $3,165,078.21; and

WHEREAS, the County shall be reimbursed only for costs actually incurred in accordance with this Agreement. Payments shall be made as described in Section III of the agreement, and shall be processed upon submission by the County and approval by the NYS Office of Indigent Legal Services of appropriate statements and vouchers; and

WHEREAS, this Agreement shall be in effect for the period from April 1, 2018 to March 31, 2023, unless terminated earlier pursuant to its terms; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with the NYS Office of Indigent Legal Services, in the form as is on file with the Clerk of the Board.

Dated: May 14, 2019

Paul H. Walrod, Chair
Criminal Justice, Public Safety and Emergency Communications Committee