

FINANCE, WAYS & MEANS COMMITTEE

Special Meeting

**Tuesday, May 14, 2019
Large Conference Room**

AGENDA

11:15 AM Call meeting to order

Approval of Meeting Minutes:

- May 2, 2018

Resolutions:

1. Authorizing the modification of the 2019 adopted County budget (Courthouse renovation)

Next Meeting – Thursday, May 30, 2019 @ 9:00 a.m.

Adjourn

Finance, Ways and Means Committee

Meeting Minutes

May 2, 2019

- PRESENT: Chairman John A. Reinhardt
Supervisor Richard Bargabos
Supervisor Clifford Moses
Supervisor Mary Cavanagh
- ALSO: Board Vice Chairman Dan Degear (9:20 a.m.)
County Administrator Mark Scimone
County Clerk Michael Keville
Treasurer Cindy Edick
Deputy Treasurer Rebecca Marsala
Finance Director Lou Anne Randall
Assistant Finance Director Keith Lummis
County Attorney Tina Wayland-Smith
Supervisor Ronald Bono (9:49 a.m.)
- ABSENT: Vice Chairman Yvonne Nirelli

Chairman John A. Reinhardt called the meeting to order at 9:01 a.m. in the Supervisors Large Conference Room.

- I. Approval of Minutes:
Motion by C. Moses to approve the minutes of the March 28, 2019 meeting; seconded by M. Cavanagh.
Motion unanimously carried.

II. County Clerk:
Department Updates

County Clerk Michael Keville presented a resolution to create a temporary part-time motor vehicle representative position in the County Clerk's Office. Dealer transactions are lagging because of personnel shortages and increased seasonal counter transactions. With the anticipation of additional vendors bringing approximately 800 deals in the spring and fall to our DMV, further delays are possible. A part time, seasonal employee working 18 hours per week would help ease the overload and allow for the increase in revenue. Dealers have expressed frustration with the service at other DMVs and are open to utilizing Madison County DMV for their transactions. To further increase revenue in the future, Keville is considering a courier service to pick up addition dealer work by enticing larger, out-of-county dealers to our DMV. Keville is willing to act as the courier in a temporary, trial basis through the end of the year to see if the impact to revenue would be worth adding the expense in 2020. A motion was made by M. Cavanagh to move the resolution to the Government Operation Committee; seconded by C. Moses. Motion unanimously approved.

April has been a busy month for the DMV. The number of transactions increased to 13,000 in 2019 from 11,000 in 2018. The total gain from DMV for the first quarter was only 2%, the 21% increase in April brought the YTD increase in DMV up to 7%.

Accounting for Clerk's Office books from 1913 to present are no longer needed since they are past their 6 year retention. Rather than dispose of the books, Keville will be selling them at the County's Celebration in May for \$25.00 a book or \$2.00 per page.

III. County Treasurer:
2019 Sales Tax Report

Treasurer Cindy Edick presented the analysis of sales tax receipts, which shows us an increase from last year by \$267,953 (4.34%).

Tobacco Settlement payment was budgeted at \$800,000, but actually came in at \$807,156. Although this amount continues to decrease, it is still above the projected budget.

Public Facilities has requested a special meeting as additional funding is needed from construction contingency for a new flag pole and security scanner.

Auction Properties

Real Property Director/Deputy Treasurer Rebecca Marsala reported that April 30, 2019 was the final redemption date for the 2017 taxes. Of 75 parcels posted during the month of April, 31 were paid. 91 parcels are still unpaid and scheduled for auction. \$2.4 million in unpaid taxes has been collected via Xpress-pay since 2015, proving this to be a favorable method of payment.

IV. Finance Director:

Department Update

Finance Director Lou Anne Randall stated that the AUD report was filed 4/30/2019. Meeting this deadline made for a very busy April. Expectations are positive for the visit from the Auditors who will be in house within the next month.

V. Resolutions:

1. **Indicating certain intent pursuant to RPTL § 487(9) and directing the Madison County Department of Law to issue certain notice to Nexamp, Inc.**
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
2. **Authorizing the Chairman to enter into an agreement to upgrade SDG (ImageMate) Software**
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved
3. **Authorizing the Chairman to enter into an agreement for the Parcel Viewer Application and support services VHB Engineering, Surveying, Landscape Architecture and Geology, PC (VHB)**
Motion by M. Cavanagh to approve the resolution; seconded by C. Moses. Motion unanimously approved.
4. **Authorizing the Chairman to renew an agreement with Info Quick Solutions**
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
5. **Authorizing the Chairman to execute a contract with Family Counseling Services and modifying the 2019 adopted County budget**
Motion by M. Cavanagh to approve the resolution; seconded by C. Moses. Motion unanimously approved.
6. **Authorizing the Drinking Water Enhancement Grant budget and modifying the 2019 budget** Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
7. **Authorizing the 2019 budget modification for the Federal & State Grant Immunization Action Plan**
Motion by R. Bargabos to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
8. **Authorizing modification of the 2019 adopted County budget (Adult Vaccine)**
Motion by M. Cavanagh to approve the resolution; seconded by R. Bargabos. Motion unanimously approved.

- 9. Authorizing the Chairman to enter agreement and modify the 2019 budget**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
- 10. Authorizing the Chairman to enter into an agreement with BRIDGES, Madison County Council on Alcoholism and Substance Abuse, Inc. and to modify the 2019 adopted County budget**
Motion by C. Moses to approve resolution; seconded by R. Bargabos. Motion unanimously approved.
- 11. Authorizing the Chairman to enter into an agreement with Cornell Cooperative Extension of Madison County and to modify the 2019 adopted County budget**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
- 12. Authorizing the Chairman to enter into agreements with agencies to provide Youth Services and to modify the 2019 adopted County budget**
Motion by M. Cavanagh to approve resolution; seconded by R. Bargabos. Motion unanimously approved.
- 13. Authorizing the modification of the 2019 adopted County budget (Bundle 1-6)**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
- 14. Opposing Senate Bill S1747 and Assembly Bill A3675**
Discussion: Vice Chairman Dan Degear believes this resolution could be divisive for our Board and that we shouldn't do anything unless there is an impact to the County. County Clerk Michael Keville stated that while licensing and insuring undocumented individuals may make roads safer for our residents, the adoption of the Driver's License Access and Privacy Act will create numerous security risks, open the door for voter fraud, and is in violation of the U.S. Constitution. Degear asked that the resolution be revised to remove the political and divisive language, highlight the issues, and bring it to the Committee of the Whole for further discussion.
Motion by R. Bargabos to approve resolution; seconded by C. Moses. Motion unanimously approved.
- 15. Adopting Local Law No. 1 for the Year 2019**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
- 16. Authorizing the Disbursement GAP Elimination Funds to Madison County Towns and Villages**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.
- 17. Approval – Mortgage Tax Report**
Motion by C. Moses to approve resolution; seconded by M. Cavanagh. Motion unanimously approved.

VI. Other Committee Business:

Local Law #5 of 1984 Amendment – County Attorney Tina Wayland-Smith provided a draft local law with the proposed changes for the committee to review. Options regarding the proposed law were discussed including the possible removal of the 2/3 vote and amending it for high volume industrial/energy projects. Wayland-Smith will research further and update the draft for review at the next meeting.

VII. Executive Session:

A motion was made by C. Moses to enter into executive session at 10:17 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. M Cavanagh seconded the motion and it was unanimously carried.

A motion was made by C. Moses to exit executive session at 10:47 a.m. M. Cavanagh seconded the motion and it was unanimously carried.

VIII. Preferred Agenda:

A motion was made by M. Cavanagh to include resolutions 1, 2, 3, 4, 13, 14, 15, 16, and 17 on the Committee's Preferred Agenda; second by R. Bargabos. Motion unanimously approved.

IX. Next Meeting Date: May 30, 2019 @ 9:00 a.m.

X. Adjournment:

The Committee adjourned at 10:50 a.m. on the motion of R. Bargabos and second of C. Moses. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman John A. Reinhardt.

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2019 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2019 Adopted County Budget be modified as follows:

Capital Projects Fund

1625 Courthouse Renovation

Expense

	<u>From</u>	<u>To</u>
H162510 529460 Owner Requested Change Orders	\$35,444	\$72,637
H162510 544443 Construction Contingency	<u>58,412</u>	<u>21,219</u>
Control Totals	<u>\$93,856</u>	<u>\$93,856</u>

Dated: May 14, 2019

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee