CRIMINAL JUSTICE, PUBLIC SAFETY AND EMERGENCY COMMUNICATIONS
Committee Meeting
July 18, 2019
Supervisors Large Conference Room

9:00 a.m. Call to order
Approval of Minutes of June 20, 2019 Meeting and June 28, 2019 Special Meeting

9:05 a.m. Emergency Management:
A. Resolution:
   1. Authorizing the Chairman to Enter into an Agreement with the NYS Division of Homeland Security and Emergency Services and Modify the 2019 County Budget

9:15 a.m. Sheriff:
A. Resolutions:
   1. Authorizing Modification of the 2019 Adopted County Budget – 3 New Deputy Positions
   2. Authorizing Modification of the 2019 Adopted County Budget – Court Ordered Commitments
   3. Authorizing Participation in a Federal Grant and Modifying the 2019 County Budget – Police Traffic Services
   4. Authorizing Participation in a Federal Grant and Modifying the 2019 County Budget – Madison County Traffic Safety Plan
   5. Authorizing Modification of the 2019 Adopted County Budget – MDT Grant
   6. Authorizing Chairman to Enter into Agreement – MDT Grant with Amherst Alarm
   7. Authorizing Chairman to Renew an Agreement with Health Direct Institutional Pharmacy Services

B. Other Matters:
   1. Abolish RN Position and Create Supervising Nurse Position
   2. Undersheriff Lenhart to Chicago in October for Force Science Conference

9:30 a.m. Other Committee Business:
A. Preferred Agenda

Next Meeting: August 22, 2019 @ 9:00 a.m.

Adjournment
Criminal Justice, Public Safety and Emergency Communications Committee

Meeting Minutes
June 20, 2019

PRESENT: Chairman Pete Walrod
Vice Chairman Roger Bradstreet
Supervisor Dan Degear
Supervisor Loren Corbin

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
First Assistant County Attorney Jeff Aumell
Emergency Management Director Ted Halpin (via conference call)
Emergency Management Planner Mike Sudol
Fire Coordinator Doug Shattuck
EMS Coordinator John Barattini
Probation Director Joanne Miller
Sheriff Todd Hood
Undersheriff RJ Lenhart
County Attorney Tina Wayland-Smith
County Attorney Intern Joseph Mallek
Public Information Officer Samantha Field
Supervisor Cliff Moses

ABSENT: Supervisor Tom Boylan

The meeting was called to order by Chairman Pete Walrod at 9:00 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the May 23, 2019 meeting were unanimously approved on the motion of Vice Chairman Roger Bradstreet and second of Supervisor Dan Degear.

District Attorney:

District Attorney William Gabor informed the Committee that Chief Assistant District Attorney Bob Mascari was nominated Prosecutor of the Year.

Gabor briefed the Committee on a handout they had been provided with regarding sexual offense trauma informed victim response training standards. Gabor noted that we currently don’t have a person trained in victim response, but said that we would need to do so. He will provide copies of the information to County Attorney Wayland-Smith, First Assistant County Attorney Aumell and Undersheriff Lenhart.

Mr. Gabor stated that they were back in Wampsville full time after the Courthouse renovation and that they were glad to be back and are enjoying the new space.
Probation:
Probation Director Joanne Miller presented the following resolutions to the Committee:

**Authorizing the Renewal of an Agreement with the NYS Division of Criminal Justice Services**
The Committee unanimously approved the resolution on the motion of Bradstreet and second of Corbin.

**Authorizing the Chairman to Enter into an Agreement with Public Safety Psychology, PLLC**
The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Emergency Management:
Fire Coordinator Doug Shattuck presented the following resolution to the Committee:

**Appointing Madison County Fire Advisory Board Replacement Member for 2019**
The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

EM Planner Mike Sudol presented the following resolution to the Committee:

**Authorizing the Modification of the 2019 Adopted County Budget**
The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Emergency Management Director Ted Halpin reminded the Committee via conference call that the public presentation of the 911 study would take place on June 27th at 6:30 p.m. at the Chittenango High School. Halpin stated that there was some negative and some positive feedback on social media.

Halpin informed the Committee that he was in Arizona for a Homeland Security conference in which he spoke at.

EMS Coordinator John Barattini shared a handout and discussed EMS response times. Barattini stated that it is never good when you start with response times of more than five minutes. It was suggested that Barattini ask someone from Essex County to come and talk to the Committee regarding their success with response times.

Sheriff's Office:
Sheriff Todd Hood presented the following resolutions to the Committee:

**Authorizing the Chairman to Establish Office Hours for Civil Office of the Sheriff**
The Committee unanimously approved the resolution on the motion of Bradstreet and second of Corbin.

**Authorizing the Chairman to Apply for a Grant from the New York State Division of Homeland Security and Emergency Services-FY2018 Explosive Detection Canine Team Grant Program**
The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

**Authorizing Attendance at an Out-Of-State Conference (Sheriff)**
The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.
Authorizing Attendance at an Out-Of-State Conference (Sheriff)
The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Sheriff Hood stated that they were having trouble with staffing. There were 998 missed shifts on road patrol in one year. Hood stated that they have four zones but are only staffed for three. There are currently three people, soon to be four, out on extended leave. Hood explained to the Committee how the shortage of personnel has left them in a position of struggling to cover shifts and special details. They currently need to order personnel to stay on overtime to maintain minimum staffing on shifts and since February have had to order personnel to stay on overtime over 100 times. Supervisor Degear made a movement to send this to the Government Operations Committee on a second of Bradstreet to bring on three more deputies.

Other Committee Business:
First Assistant County Attorney Jeff Aumell presented the following resolution to the Committee:

Authorizing Participation in a State Grant and the Modification of the 2019 Adopted County Budget
The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Preferred Agenda:
The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Degear and second of Bradstreet.

Adjournment:
The Committee adjourned at 10:22 a.m. on the motion of Supervisor Corbin and second of Supervisor Degear.

Next Meeting Date:
Thursday, July 18, 2019 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.
Criminal Justice, Public Safety and Emergency Communications Committee

Special Meeting Minutes
June 28, 2019

PRESENT:
Chairman Pete Walrod
Vice Chairman Roger Bradstreet
Supervisor Dan Degear
Supervisor Loren Corbin

ALSO:
County Administrator Mark Scimone
Board Chairman John Becker
Director of Emergency Management Ted Halpin
Personnel Officer Eileen Zehr
Director of Labor Relations Ryan Aylward
County Attorney Tina Wayland-Smith
First Assistant County Attorney Jeff Aumell
County Attorney Intern Joseph Mallek
Public Information Officer Samantha Field

ABSENT:
Supervisor Tom Boylan

Executive Session:
A motion was made by Board Chairman Becker to enter into executive session at 10:00 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Degear seconded the motion and it was unanimously carried.

A motion was made by Chairman Walrod to exit executive session at 10:45 a.m. Vice Chairman Bradstreet seconded the motion and it was unanimously carried.

Resolution for Five New Positions (to be drafted)
The Committee unanimously approved the resolution on the motion of Walrod and second of Degear.

Resolution to Have an Agreement with NYSTEC Consultant (to be drafted)
The Committee unanimously approved the resolution on the motion of Walrod and second of Bradstreet.

Resolution to Hire Winbourne to Look at Maps and Help with CAD System (to be drafted)
The Committee unanimously approved the resolution on the motion of Walrod and second of Degear.

Adjournment:
The Committee adjourned at 10:50 a.m. on the motion of Chairman Walrod and second of Supervisor Degear.

Next Meeting Date:
Thursday, July 18, 2019 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.
RESOLUTION NO.  

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES AND MODIFY THE 2019 COUNTY BUDGET

WHEREAS, grant funding under FY 2018 SHSP Grant Program may be used for certain planning, equipment and training costs allowed under the grant described below:

<table>
<thead>
<tr>
<th>Awarding Agency</th>
<th>Federal Department of Homeland Security</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pass Thru Agency:</td>
<td>NYS Division of Homeland Security and Emergency Services</td>
</tr>
<tr>
<td>Catalogue #</td>
<td>CFDA# 97.067</td>
</tr>
<tr>
<td>Program Name</td>
<td>State Homeland Security Program (SHSP)</td>
</tr>
<tr>
<td>Grant Period:</td>
<td>9/1/2018-8/31/2021</td>
</tr>
<tr>
<td>Contract #:</td>
<td>WM18971480</td>
</tr>
<tr>
<td>Project ID #:</td>
<td>SH18-1046-D00</td>
</tr>
<tr>
<td>Federal Funds:</td>
<td>100%</td>
</tr>
<tr>
<td>Grant Total:</td>
<td>$93,723</td>
</tr>
</tbody>
</table>

NOW, THEREFORE BE IT FURTHER RESOLVED, that the 2019 Adopted County Budget be modified as follows:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>3645 Homeland Security</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>A364530 443080 Fed Aid FY18 SHSP</td>
<td>$-0-</td>
<td>$93,723</td>
</tr>
<tr>
<td></td>
<td>Control Total</td>
<td></td>
<td>$93,723</td>
</tr>
<tr>
<td>Expense</td>
<td>A364530 524208 Equipment FY18 SH</td>
<td>$-0-</td>
<td>$58,223</td>
</tr>
<tr>
<td></td>
<td>A364530 542024 Consultant Svcs FY18 SH</td>
<td>-0-</td>
<td>25,000</td>
</tr>
<tr>
<td></td>
<td>A364530 544111 All Other Expenses 18 SH</td>
<td>-0-</td>
<td>10,500</td>
</tr>
<tr>
<td></td>
<td>Control Total</td>
<td></td>
<td>$93,723</td>
</tr>
</tbody>
</table>

Dated: August 13, 2019

Paul Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee
RESOLUTION NO. 501

AUTHORIZING THE MODIFICATION OF THE 2019 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2019 Adopted County Budget be modified as follows:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>1990 Contingent Fund</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A199010 544440 Contingent Fund</td>
<td>$599,784</td>
<td>$490,613</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3110 Sheriff’s Office</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense</td>
<td></td>
</tr>
<tr>
<td>A311030 511000 Personal Services Full Time</td>
<td>3,254,858</td>
</tr>
<tr>
<td>A311030 541030 Training &amp; Staff Development</td>
<td>17,000</td>
</tr>
<tr>
<td>A311030 544250 Personnel Uniforms &amp; Equipment</td>
<td>45,982</td>
</tr>
<tr>
<td>A311030 581100 State Retirement Expense</td>
<td>584,448</td>
</tr>
<tr>
<td>A311030 582100 Social Security Expense</td>
<td>295,701</td>
</tr>
<tr>
<td>A311030 583100 Workers Compensation Expense</td>
<td>52,634</td>
</tr>
<tr>
<td>A311030 585100 Disability Expense</td>
<td>5,670</td>
</tr>
<tr>
<td>A311030 586100 Employee Health Insurance</td>
<td>595,223</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9010 State Retirement</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense</td>
<td></td>
</tr>
<tr>
<td>A901090 581100 State Retirement Expense</td>
<td>3,353,347</td>
</tr>
<tr>
<td>A901090 581100 Allocation Retirement Expense</td>
<td>(3,353,347)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9030 Social Security &amp; Medicare</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense</td>
<td></td>
</tr>
<tr>
<td>A901090 581301 Allocation Social Security Expense</td>
<td>(1,974,730)</td>
</tr>
<tr>
<td>A901090 582100 Social Security Expense</td>
<td>1,974,730</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9056 Disability Insurance</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense</td>
<td></td>
</tr>
<tr>
<td>A905690 584021 Disability Premium Expense</td>
<td>49,682</td>
</tr>
<tr>
<td>A905690 584021 Disability Allocation General Fund</td>
<td>(40,912)</td>
</tr>
</tbody>
</table>

Control Totals | $5,460,270 | $5,460,270 |

Dated: August 13, 2019

Paul Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee

Daniel Degear, Chairman
Government Operations Committee
John A. Reinhardt, Chairman
Finance, Ways & Means Committee
RESOLUTION NO. 582

AUTHORIZING THE MODIFICATION OF THE 2019 ADOPTED COUNTY BUDGET

NOW, THEREFORE, BE IT RESOLVED that the 2019 Adopted County Budget be modified as follows:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>A315030 Sheriff’s Office Expense</td>
<td>$120,000</td>
<td>$97,225</td>
</tr>
<tr>
<td>A315030 544204 Housing Inmates Other Facility</td>
<td>$20,000</td>
<td>$42,775</td>
</tr>
<tr>
<td>A315030 545080 Court Ordered Commitments</td>
<td>$140,000</td>
<td>$140,000</td>
</tr>
</tbody>
</table>

Control Totals

Dated: August 13, 2019

______________________________________________
Paul H. Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee

______________________________________________
John A. Reinhardt, Chairman
Finance, Ways & Means Committee
RESOLUTION NO. 503

AUTHORIZING PARTICIPATION IN A FEDERAL GRANT AND MODIFYING THE 2019 COUNTY BUDGET

WHEREAS, Madison County has received a Federal Grant through the New York State Governor’s Traffic Safety Committee; and

WHEREAS, the Federal awards grant is identified as follows and

Awarding Agency: National Highway Safety Administration
Pass-through Agency: New York State Governor’s Traffic Safety Committee
Catalog #: 20.600
Program Name: Police Traffic Services (PTS)
Award Year: October 1, 2019 through September 30, 2020
Federal Funds Percentage: 100%
Total Grant Amount: $11,328; and

WHEREAS, the funding agencies have approved the following budget for this project during the project year 10/1/2019 - 9/30/2020:

<table>
<thead>
<tr>
<th>General Fund Department 3113 - Sheriff - “PTS” Federal Grant</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
</table>
| Revenue
| A311330 443979 Fed Aid “PTS” Grant 2019-20 | $0 | $11,328 |
| Control Total | | $11,328 |
| Expense
| A311330 512000 Personal Services | $9,174 | $20,502 |
| Control Total | | $11,328 |

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board is hereby authorized to execute the necessary documents to finalize receipt of the grant; and

BE IT FURTHER RESOLVED, that the adopted 2019 County Budget be modified in accordance with this grant.

Dated: August 13, 2019

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee

John A. Reinhardt, Chairman
Finance Ways and Means Committee
RESOLUTION NO. 504

AUTHORIZING PARTICIPATION IN A FEDERAL TRAFFIC SAFETY GRANT AND MODIFYING THE 2019 COUNTY BUDGET

WHEREAS, Madison County has been awarded a Federal Traffic Safety Grant through the New York State Governor’s Traffic Safety Committee; and

WHEREAS, the Federal awards grant is identified as follows;

Awarding Agency: National Highway Safety Administration
Pass-through Agency: New York State Governor’s Traffic Safety Committee
CFDA#: 20.600
Program Name: Madison County Traffic Safety Plan
Award Year: 10/1/19 – 9/30/20
Federal Funds %: 100%
Total Grant Amount: $22,894.00, and

WHEREAS, the funding agencies have approved the following budget for this project during the project year 10/1/19– 9/30/20:

General Fund
3111 Sheriff Department-Traffic Safety Coord Grant

<table>
<thead>
<tr>
<th>Expense</th>
<th>Description</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>A311130 512000</td>
<td>Personal Services Grants</td>
<td>$14,338</td>
<td>$32,358</td>
</tr>
<tr>
<td>A311130 541137</td>
<td>Commodities 19-20</td>
<td>-0-</td>
<td>1,200</td>
</tr>
<tr>
<td>A311130 541144</td>
<td>Travel-Conference &amp; Seminar Expense 19-20</td>
<td>-0-</td>
<td>750</td>
</tr>
<tr>
<td>A311130 541144</td>
<td>Travel-Conference &amp; Seminar Equipment 19-20</td>
<td>-0-</td>
<td>1,500</td>
</tr>
<tr>
<td>A311130 581001</td>
<td>Allocation of Fringe Benefits</td>
<td>1,151</td>
<td>2,575</td>
</tr>
</tbody>
</table>

Control Total $22,894

Revenue
A311130 443922 FA Distracted Driving 19-20 $ -0- $22,894

Control Total $22,894

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board is hereby authorized to execute the necessary documents to finalize receipt of the grant; and,

BE IT FURTHER RESOLVED, that the adopted 2019 County Budget be modified in accordance with this grant.

Dated: August 13, 2019

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee

John A. Reinhardt, Chairman
Finance Ways and Means Committee
RESOLUTION NO. 505

AUTHORIZING THE MODIFICATION OF THE 2019 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2019 Adopted County budget be modified as follows:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>A311430 Grant-Multidisciplinary Teams</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exception</td>
<td>A311430 512000 Personal Services Grants</td>
<td>$99,973</td>
<td>$102,475</td>
</tr>
<tr>
<td></td>
<td>A311430 581001 Allocation of Fringe Benefits</td>
<td>50,464</td>
<td>51,467</td>
</tr>
<tr>
<td></td>
<td>A311430 542340 Contracted Services</td>
<td>10,650</td>
<td>7,150</td>
</tr>
<tr>
<td></td>
<td>A311430 549110 Supplies</td>
<td>2,311</td>
<td>2,306</td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td>$163,398</td>
<td>$163,398</td>
</tr>
<tr>
<td>Control Total</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Dated: August 13, 2019

Paul Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee
RESOLUTION NO. 506

AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO ENTER INTO AN AGREEMENT

WHEREAS, Madison County has a grant through the Office of Child and Family Services titled “Multi-disciplinary Teams, Child Advocacy Centers and Child Fatality Review Teams”; and

WHEREAS, the grant program is operated in a location off the County campus; and

WHEREAS, the program is in need of an alarm system to ensure proper security for the program premises and offices; and

WHEREAS, Amherst Alarm, Inc., a commercial alarm company servicing the Madison County area, can provide ongoing alarm services for the CAC, including monitoring and yearly maintenance; and

WHEREAS, the term of this agreement shall be from July 2, 2019 to July 1, 2020; and

WHEREAS, the County shall pay Amherst Alarm, Inc. a yearly sum of two hundred forty dollars ($240.00) for the term of this agreement; and

WHEREAS, said compensation shall be wholly paid from grant monies;

NOW, THEREFORE BE IT RESOLVED that the Chairman of the Board of Supervisors be and hereby is authorized to execute an agreement on behalf of the County of Madison with Amherst Alarm, Inc., in the form as is on file with the Clerk of the Board of Supervisors.

Dated: August 13, 2019

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee
RESOLUTION NO. 507

AUTHORIZING CHAIRMAN TO RENEW AN AGREEMENT
WITH HEALTH DIRECT INSTITUTIONAL PHARMACY SERVICES

WHEREAS, it is necessary and required to provide prescription and non-prescription medications to inmates at the Madison County Jail in the regular course of their incarceration; and

WHEREAS, the quantity and type of medications needed on a day to day basis cannot be predicted due to daily variations of the inmate population, thereby making it necessary to have access to prompt service and timely delivery of pharmacy services and medications twenty-four hours a day, seven days a week; and

WHEREAS, the Sheriff of Madison County seeks to continue to cut costs and maintain the efficiency in the provision of medication to the inmates under his care through the continued use of a single contracted provider of pharmacy services that meets the special needs of the Madison County Jail; and

WHEREAS, Health Direct Institutional Pharmacy Services, Division of Kinney Drugs, Inc. does possess the special skills and training required to perform the necessary services and provide the required medications pursuant to the terms of the contract; and

WHEREAS, the term of this agreement is for a period of two (2) years automatically renewing for successive two (2) year periods unless terminated by either party, commencing the date of the fully executed agreement; and

WHEREAS, the cost of this pharmacy service is based on the Medi-Span Average Wholesale Price billing structure for current and future drugs; and

WHEREAS, Health Direct Institutional Pharmacy Services agrees to pay $6,000 to the County once invoiced by the County for integration-support with the BlackCreek JMS eMR system; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Health Direct Institutional Pharmacy Services, in the form as is on file with the Clerk of the Board.

DATED: August 13, 2019

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee