

# **ADMINISTRATION & OVERSIGHT COMMITTEE**

**Thursday, July 18, 2019 @ 11:30 a.m.**

**Supervisors Large Conference Room**

## **AGENDA**

**11:30 a.m. Call Meeting to Order**

**Approval of Minutes – July 9, 2019**

**Purchasing:**

- Department Update

**Board of Elections:**

- Poll Site Agreement
- New Grant Money - funding for electronic poll books and early voting

**Resolutions:**

1. Designating disposal of obsolete and/or surplus County personal property (Facilities/Highway/Sheriff vehicles)
2. Authorizing the Madison County Board of Elections to contract for Poll Site Usage

**Next Meeting – August 22, 2019 @ 11:30 a.m.**

**Adjourn**

# Administration and Oversight Committee

*Special Meeting Minutes*

*July 9, 2019*

COMMITTEE: Chairwoman Yvonne Nirelli  
Vice Chairman Pete Walrod  
Supervisor Ronald Bono  
Supervisor David Jones

OTHERS: County Attorney Tina Wayland-Smith  
2<sup>nd</sup> Assistant County Attorney Melissa Martel Felton  
Public Information Officer Samantha Field  
Margaret Milman-Barris  
Intern Joe Mallek

ABSENT: Supervisor Thomas Boylan

Chairwoman Yvonne Nirelli called the meeting to order at 11:58 a.m. in the Supervisors small conference room.

## **Approve Minutes:**

The minutes of the June 20, 2019 meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Dave Jones.

## **Resolution:**

**Requesting the Waiver of Rule No. 24 and No. 24-A** for the purpose of authorizing the chairman to enter into an agreement with NYSTEC for 911 Consulting Services, modifying the 2019 adopted County budget, creating full-time positions in the Office of Emergency Management's E911 Center, and authorizing the chairman to sign an agreement for the purchase of property in the Village of Canastota for the Reimagine the Canal Project.

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

**Next Meeting:** Thursday, July 18, 2019 at 11:30 a.m.

**Motion to Adjourn:** The Committee adjourned at 12:03 p.m. on the motion of Vice Chairman Pete Walrod and second of Supervisor Ron Bono.

*Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli.*

RESOLUTION NO. 1

**DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS COUNTY  
PERSONAL PROPERTY**

**WHEREAS**, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared obsolete and/or surplus by the Board of Supervisors before disposal; and

**WHEREAS**, the current County personal property waiting obsolete and/or surplus designation is listed below; and

**WHEREAS**, the vehicles listed will be sold by Enterprise Fleet Management for the best value to the County;

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Supervisors declares the list of said items as obsolete and/or surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION	DESIGNATION
BM6723 - 2008 Ford F250	Facilities	108,839	Fair	Surplus
MOR1534 - 2015 Chevrolet 2500HD	Highway	53,481	Good	Surplus
MOR4075 - 2015 Chevrolet 1500	Highway	48,439	Good	Surplus
SH0257 - 2007 Jeep Cherokee	Sheriff	103,657	Fair	Surplus

Dated: August 13, 2019

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Yvonne Nirelli, Chairwoman  
Administration and Oversight Committee

RESOLUTION NO. 2

**AUTHORIZING THE MADISON COUNTY BOARD OF ELECTIONS TO  
CONTRACT FOR POLLSITE USAGE**

**WHEREAS**, pursuant to Election Law § 4-104 a resolution was passed by the County Board of Supervisors consolidating the responsibility for polling sites, and other election matters, solely in the Madison County Board of Elections; and

**WHEREAS**, in the past, the local municipalities have entered into agreements with the owners of the respective polling sites for the purpose of allowing elections to be held at said sites; and

**WHEREAS**, the Board of Elections has been undertaking the changes required to transition the control of polling sites and other election functions from the local municipalities to the Madison County Board of Elections; and

**WHEREAS**, Madison County requires an agreement to determine terms, insurance and liability before said premise can be used for the purpose of holding elections; and

**WHEREAS**, the Agreements with the polling site owners regarding the following pollsites; Leonardsville Fire House, Brookfield Town Building, North Brookfield Fire House, New Woodstock Free Library, Cazenovia American Legion Post 88, Cazenovia St. James Church, DeRuyter Town Building, Eaton Town Building, Fenner Town Hall, Georgetown Town Hall, Hamilton Public Library, Earlville Village Office, Poolville Community Center, Lebanon Town Office Building, New Life Church Cafe, Grace Lutheran Church, St. Agatha's Church Center, Canastota Overseas Veteran's Association, Heritage Baptist Church, Lincoln Fire House, Madison Fire House, Erieville Fire House, Nelson Town Building, Smithfield Community Center, Stockbridge Town Building, Sullivan Free Library, Sullivan Veteran's Memorial Parks & Recreational Building, Bridgeport Fire House, Fyler Community Center, Sullivan Town Office Building, St. Paul's United Methodist Church and Kallet Civic Center are on file with the Clerk of the Board of Supervisors;

**NOW, THEREFORE BE IT RESOLVED** that the Madison County Board of Supervisors herein and hereby authorizes and ratifies the Agreements for polling sites currently on file with the Clerk of the Board of Supervisors, and the Chairman of the Board of Supervisors is hereby authorized to execute the same.

DATED: August 13, 2019

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**Yvonne Nirelli, Chairman  
Administration and Oversight**