

# SOLID WASTE COMMITTEE MEETING AGENDA

Tuesday, September 22, 2020, 9:00am

Via ZOOM Conference Call

1. Approve Minutes from 8/25/20 Solid Waste and Recycling Committee Meeting

Yes \_\_\_ No \_\_\_ Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

2. Business Convenience Agreement – James Bray Paving, LLC (Resolution)

Yes \_\_\_ No \_\_\_ Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

3. Draft Local Solid Waste Management Plan – Public Comments / Approval to Submit to NYSDEC

4. 2020 Budget Modification for Purchase of CAT D5 Dozer (Resolution)

Yes \_\_\_ No \_\_\_ Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

5. 2021 Follow-up Budget Presentation (Discussion)

6. Approving 2021 Commercial Fee Schedule (Resolution)

Yes \_\_\_ No \_\_\_ Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

7. Approving 2021 Punch Card Fees (Resolution)

Yes \_\_\_ No \_\_\_ Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

8. Preferred Agenda Approval

Yes \_\_\_ No \_\_\_ Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

9. Transfer Station Cost Analysis

10. Personnel Updates

11. Upcoming Solid Waste Department Events – Clean-up days / Fall Shredding Events

12. Miscellaneous Updates

**Next Meeting Scheduled for:** October 27, 2020 Time: 9:00am Location: Chambers, COB / Zoom

Adjourn Meeting: Motion by \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_



## Solid Waste and Recycling Committee Meeting August 25, 2020 – Via Zoom

The meeting was called to order by Chairman James Goldstein at 9:06 am.

*Those attending were Chairman James Goldstein, Solid Waste Committee Members Yvonne Nirelli, T.J. Stokes, Eve Ann Shwartz and Jim Cunningham, Solid Waste Director Amy Miller, County Attorney Tina Wayland-Smith, County Administrator Mark Scimone, Public Information Officer Samantha Field, County Treasurer Cindy Edick, and Solid Waste Recycling Coordinator Kristin Welch.*

### Approve Minutes

**Motion** by Y. Nirelli to approve the July 28, 2020 Solid Waste & Recycling Committee meeting minutes as presented, seconded by E. Shwartz and carried.

### Resolutions

**Motion** by Y. Nirelli to approve the Standard Waste Disposal Agreements for the term 2021-2023, seconded by T.J. Stokes and carried.

**Motion** by Y. Nirelli to have the above resolution put on the preferred agenda, seconded by T.J. Stokes and carried.

### 2021 Preliminary Budget Proposal

A. Miller presented a proposed budget for 2021 that outlined expenses and revenues for the upcoming year. A. Miller reported that stagnant tonnage, increasing equipment/labor costs and a loss of revenue in recyclables due to depressed markets have left a deficit in the budget. A. Miller proposed a 2.5% increase in tipping fees and an increase in the punch card fee from \$15 (2020) to \$16 (proposed 2021) to help cover landfill and equipment costs. A. Miller's goal is to avoid using reserves for debt service payments and hopes that recycling markets will start to bounce back after a few years to increase revenue.

### Solid Waste Department Open Positions

A. Miller provided an overview of current open positions in the department. The Operations Supervisor position has been open for the past several months with very little interest. A. Miller does not anticipate finding someone for this position in the near future and it will be left open for now. In addition, the department had an Office Assistant II position that had been open since earlier this year. A. Miller suggested considering a different title for someone who can help provide oversight of billing, payroll, punch card sales, and accounts payable; provide additional mid-day office coverage; and help with writing resolutions, contracts, and other higher level tasks. A. Miller suggested this as a part-time position but the committee recommended looking into full-time if this would be a large benefit to the department. A. Miller will get the paperwork in order and will bring back the information to the committee next month.

### Draft Local Solid Waste Management Plan Update

The Dept. of Solid Waste completed the first draft of the new Local Solid Waste Management Plan, which lays out the department's goals and implementation schedule for 2021 to 2030. The draft of the plan was released to the public on August 6<sup>th</sup> through Facebook, the department website, advertisements and a press release. The department is

holding a Public Information Meeting on August 27<sup>th</sup> to accept comments from the public. After the public comment period, the Dept. of Solid Waste will adjust the plan accordingly and then submit the draft to the NYS Department of Environmental Conservation for further comments and review.

#### Upcoming Solid Waste Department Events

A. Miller updated the committee on past and future events. Town clean-up days have been going well and will continue into the Fall. The department also had two tentative shredding dates scheduled but the shredding company confirmed that they had cancelled their Fall events due to COVID-19. The committee recommends looking into other shredding companies to provide this valuable service to residents. A. Miller will look into other options and report back to the committee. *Note: Following the meeting, the Committee was informed that Confidata would be willing to provide shredding services for the Fall events. The Committee was emailed the proposal and draft resolution, and Chairman Goldstein, E. Shwartz, and J. Cunningham voted yes to move the resolution to the full Board of Supervisors for the September Board meeting.*

#### Next Meeting Date

9:00 am Tuesday, September 22, 2020 in the Chambers, County Office Building or via Zoom.

#### Adjourn

**Motion** to adjourn made by E. Shwartz, seconded by Y. Nirelli and carried. The meeting was adjourned at 10:20 am.

*Respectfully submitted by Amy Miller, Director of Solid Waste Management.*

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING THE CHAIRMAN TO ENTER INTO THE SOLID WASTE DISPOSAL BUSINESS CONVENIENCE AGREEMENT WITH JAMES BRAY PAVING, LLC**

**WHEREAS**, Madison County offers a discounted disposal rate to Commercial Solid Waste Permittees that sign a Solid Waste Disposal Agreement, wherein such Permittees commit to deliver all collected waste and recyclable materials to the Madison County Landfill and Recycling Center; and

**WHEREAS**, the Solid Waste Committee created a classification of commercial hauler agreement, known as the “Business Convenience Agreement,” recognizing that many commercial permit holders are businesses such as landscapers, roofers, general contractors and small businesses that generate waste in the course of their business and then haul it to the landfill for disposal; and

**WHEREAS**, Commercial Solid Waste Permittees that sign the Business Convenience Agreement must maintain minimum insurance requirements for the term of the Agreement (through December 31, 2020);

**NOW, THEREFORE, BE IT RESOLVED**, that Madison County enter into the Business Convenience Agreement with Commercial Solid Waste Permittees that are approved by the Solid Waste Committee and that agree to abide by the provisions of the Solid Waste Disposal Business Convenience Agreement, a copy of which is on file with the Clerk of the Board; and

**BE IT FURTHER RESOLVED**, that the Chairman of the Madison County Board of Supervisors is hereby authorized and directed to enter into the Solid Waste Disposal Business Convenience Agreement with the following Solid Waste Committee approved Commercial Solid Waste Permittees:

**JAMES BRAY PAVING, LLC**

Dated: October 13, 2020

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James S. Goldstein, Chairman  
Solid Waste and Recycling Committee

**RESOLUTION NO. \_\_\_\_\_**

**PROVIDING FOR A LIST OF FEES FOR PARTICIPATING IN THE COUNTY'S SOLID WASTE MANAGEMENT PROGRAM, AS REQUIRED BY LOCAL LAW #3 FOR 2004**

**WHEREAS**, Local Law # 3 for 2004 created a process by which the list of fees may be amended without the need to amend the Law itself; and

**WHEREAS**, the County finds that it will be more reasonable and efficient to maintain and amend the list in accordance with the requirements of the proposed Local Law, rather than to amend the Local Law each time the list of fees must be amended; and

**NOW, THEREFORE BE IT RESOLVED**, that the following corrected fees shall apply to activities undertaken pursuant to the Local Law:

<b>Type of Fee</b>	<b>Amount</b>	<b>Local Law Provision</b>
<b>Commercial Waste Permit</b>	\$50 plus \$20 per vehicle	III.1.c.
Renewal of CWP	Same as original permit fee	III.1.g.
Lost permit fee	\$5	III.1.h.
<b><u>Commercial tipping fees/ton</u></b>	<b><u>\$82.00/ton</u></b> Contract rate / All Towns, Villages and the City of Oneida <b><u>\$108.00/ton</u></b> without Contract <b><u>\$128.00/ton</u></b> Day Use Permits <ul style="list-style-type: none"> <li>• Minimum scale charge \$15.00</li> <li>• Vehicle weighing charge \$6.00</li> </ul>	III.5.a., III.6.a.
Tire Disposal Fee – over five tires and anything larger than passenger tires	\$200.00 per ton	III.5.a., III.6.a.
Commercial Yard Waste & Brush Fee	\$25 per ton	III.5.a., III.6.a.
Stumps and Oversize Tree Waste Fee	\$35 per ton	
Refrigeration Units	\$6.40 each	III.5.a., III.6.a.
Propane Cylinders	\$3.20 each	
Passenger Tires (up to five)	\$3.20 each	
Landfill Unacceptable Waste Fee	\$25.00 per item	III.5.a., III.6.a.
Landfill Dig-Out Fee	\$25.00 each	III.5.a., III.6.a.
Contaminated Recycling Fee	\$128.00 per ton	III.5.a, III.6.a., III.8.i.
Insufficient Funds (Bounced Check) Charge (Residential and Commercial)	\$20.00 each	III.5.e
Penalty for Late Tipping Fee Payments	Municipalities shall pay 1.5 % per month on unpaid balance after 60 days  All others shall pay 1.5 % per month on unpaid balance after 30 days	III.5.d.
Day Use Permit Fee (Special Use)	No Charge	III.2.a.

**FURTHER RESOLVED**, that this list of fees shall remain in effect until amended or deleted by the procedure designated in Local Law # 3 for 2004 or by or amendment of the Local Law; and it is

**FURTHER RESOLVED**, that this Resolution takes effect January 1, 2021.

DATED: October 13, 2020

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James S. Goldstein, Chairman  
Solid Waste and Recycling Committee

**RESOLUTION NO. \_\_\_\_\_**

**ESTABLISHING A FEE FOR 2021 SOLID WASTE PUNCH CARDS  
RELATING TO RESIDENTIAL SOLID WASTE DISPOSAL IN MADISON COUNTY**

**WHEREAS**, the Madison County solid waste transfer stations are currently providing a service to the citizens at a per bag disposal rate; and

**WHEREAS**, upon review of the costs associated with transfer station operations, the Solid Waste and Recycling Committee has determined that the 2021 Solid Waste Punch Card fee be increased by twenty cents per punch to \$3.20 per punch or \$16.00 per Solid Waste Punch Card (includes five punches); and

**NOW, THEREFORE, BE IT RESOLVED**, that the following residential fee schedule be adopted by the Board for the year 2021;

Solid Waste Punch Cards may be purchased from the Solid Waste Department and other Board-authorized vendors at the following rate: Punch Card with 5 punches = \$16.00 with the authorized vendor retaining \$0.40 per card sold; and

**FURTHER RESOLVED**, that the fees shall remain in effect until amended or deleted by the procedure designated in Local Law # 3 for 2004 or by amendment of the Local Law; and

**BE IT FURTHER RESOLVED**, that the 2021 fee schedule shall become effective January 01, 2021.

DATED: October 13, 2020

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James S. Goldstein, Chairman  
Solid Waste and Recycling Committee