Call to order
Approval of minutes of September 25, 2019 regular meeting minutes.

Highway
A. Resolutions
   1. Authorizing the modification of the 2019 adopted county budget for County Road Funds.
B. Highway Highlights

Buildings & Grounds
A. Resolutions
   3. Authorizing the modification of the 2019 adopted county budget for COB HVAC Renovation project and New Highway Facility project.
   4. Authorizing the Chairman to enter into an agreement with Abscope Environmental for asbestos removal.
   5. Authorizing the Chairman to renew an agreement with Atlantic Testing for specialized construction testing.
   6. Authorizing the Chairman to renew an agreement with KCP for BOE leased space.
   7. Authorizing the Chairman to award Bid 19.39 and enter into an agreement with Northeast Site & Tower.
   8. Authorizing the Chairman to enter into an agreement with Northeast Site & Tower for per-diem tower repair work.
   9. Authorizing the Chairman to enter into an agreement with A&M Equipment Inc. for Waste Oil Burner annual maintenance.
10. Authorizing the Chairman to renew an agreement with C&S Operations for facilities management computer software.
B. Buildings & Grounds Highlight
C. Central Services Monthly Report

Other Committee Business
A. Preferred Agenda

Next meeting: TBD- Supervisors Large Conference Room

Adjournment
Highway, Buildings and Grounds Committee  
Minutes, September 25, 2019 Regular Meeting

PRESENT: Chairman Ron Bono, Vice Chairman Alexander Stepanski  
Supervisors Rocco DiVeronica, Roger Bradstreet & William Zupan

ALSO: Director of Public Facilities John Regan, Maintenance 
Supervisor David Reiss, Highway Superintendent Joe Wisinski, 
Highway Operations Manager Rich Durant, Assistant County 
Attorney Melissa Martel Felton, Assistant County Attorney Jeff 
Aumell, County Attorney Intern Joseph Mallek, County 
Administrator Mark Scimone, County Treasurer Cindy Edick, 
Assistant Director of Finance Keith Lummis, Public 
Information Officer Samantha Field, Director of Planning Scott 
Ingmire

Call to Order: The meeting was called to order at 2:00 p.m. in the Supervisors 
Large Conference Room by Chairman Ron Bono.

The minutes for the August 28, 2019 Regular Meeting were unanimously 
approved on the motion of Supervisor Roger Bradstreet and second of Vice 
Chairman Alexander Stepanski.

HIGHWAY

Budget Modification: The Committee unanimously approved a resolution 
authorizing the modification of the 2019 adopted county budget for project close- 
outs on the motion of Supervisor William Zupan and second of Bradstreet.

Budget Modification: The Committee unanimously approved a resolution 
authorizing the modification of the 2019 adopted county budget for Asphalt Paving 
on the motion of Stepanski and second of Zupan.

Resolution: The Committee unanimously approved a resolution authorizing the 
chairman to accept supplemental agreement with NYSDOT for snow & ice control 
on the motion of Bono and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the 
chairman to enter into an agreement with NYSDOT for snow & ice control on the 
motion of Zupan and second of Bradstreet.
Discussion: The Committee reviewed the listing of surplus county property. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

At this time, on the motion of Bradstreet and second of Stepanski, the committee entered into Executive Session. 2:11 p.m.

At this time, on the motion of Zúpan and second of Stepanski, the committee exited Executive Session. 2:34 p.m.

Highway Highlights: Highway Superintendent Joe Wisinski presented the highlights of the previous month’s work by the Highway Department which is attached to and made part of.

Buildings & Grounds:

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award Bid 19.37 and enter into an agreement with HJ Brandeles for Plumbing for the COB HVAC renovation project on the motion of Zupan and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Mullen Industrial Handling Corporation for annual conveyor inspection on the motion of Supervisor Rocco DiVeronica and second of Stepanski.

Discussion: The Committee reviewed the listing of trade-in property. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

Buildings & Grounds Highlights: Director of Facilities John Regan presented the highlights of the previous month’s work by the Maintenance Department & Project updates which is attached to and made part of.

Central Service: Monthly report was reviewed.

Preferred Agenda: The Committee unanimously approved all resolutions as amended on the motion of Stepanski and second of Zupan.

Next Meeting: Wednesday, October 30, 2019 @ 2:00 p.m.
ADJOURNMENT: The meeting was adjourned at 3:00 p.m. on the motion of Zupan and second of Bono.

Respectfully submitted October 25, 2019, by Holly R. Fleming for Chairman Ronald Bono.
RESOLUTION NO.   _________

AUTHORIZING THE MODIFICATION OF THE 2019 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2019 Adopted County Budget be modified as follows:

<table>
<thead>
<tr>
<th>County Road Fund</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>D5110 Maintenance Roads &amp; Bridges</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expense</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D511050 547310 Contract Crack Sealing</td>
<td>$140,000</td>
<td>$124,441</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>D5112 Construction Projects</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D511250 547340 Asphalt Paving</td>
<td>375,678</td>
<td>391,237</td>
</tr>
<tr>
<td>Control Total</td>
<td>$515,678</td>
<td>$515,678</td>
</tr>
</tbody>
</table>

Dated: November 7, 2019

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee
Highway Highlights October 30, 2019

1. We have the Canastota Rail Trail paved along with both parking areas. This project will be receiving an APWA Project of the Year Award at the November 14th Banquet in Canastota.

2. We are progressing with getting plow equipment set up for the season and the Salt barns are well stocked with Salt.

3. Crews are finished with pipes for next year's projects.

4. Crews are working on finishing up this year's projects with shoulders, striping, etc.

5. Brad Newman, Jacob Wall, and I attended the 25th NY Statewide Bridge Conference in Liverpool October 22-23rd.

6. We are going to switch our Administrative Project Software from Web DPW to Pub Works. We are having IT review the best purchase option.

7. Brad Newman, Will Seller, and Jacob Wall will be taking an erosion control class as part of the Stormwater Permit requirements for the Morrisville shop replacement project.
RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2019 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2019 Adopted County budget be modified as follows:

### General Fund

<table>
<thead>
<tr>
<th>A161910 County Buildings Vets Memorial Expense</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>A161910 540448 Pump</td>
<td>$3,500</td>
<td>$0</td>
</tr>
<tr>
<td>A161910 544000 Gas &amp; Electric Expense</td>
<td>20,000</td>
<td>23,500</td>
</tr>
</tbody>
</table>

### A162010 County Buildings

<table>
<thead>
<tr>
<th>A162010 County Buildings Expense</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A162010 527033 Sidewalks</td>
<td>10,000</td>
<td>0</td>
</tr>
<tr>
<td>A162010 529034 PSB Breakroom</td>
<td>7,000</td>
<td>1,426</td>
</tr>
<tr>
<td>A162010 529035 PSB Gates</td>
<td>16,000</td>
<td>14,280</td>
</tr>
<tr>
<td>A162010 529036 PSB Walk-in Coolers</td>
<td>39,300</td>
<td>37,335</td>
</tr>
<tr>
<td>A162010 540308 Tower building Expense</td>
<td>129,088</td>
<td>114,638</td>
</tr>
<tr>
<td>A162010 544000 Gas &amp; Electric Expense</td>
<td>114,681</td>
<td>149,704</td>
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<tr>
<td>A162010 544030 Sheriff Gas &amp; Electric</td>
<td>63,000</td>
<td>78,000</td>
</tr>
<tr>
<td>A162010 544032 Highway Electric &amp; Gas</td>
<td>40,500</td>
<td>42,000</td>
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</tbody>
</table>

### A162110 County Buildings HHS

<table>
<thead>
<tr>
<th>A162110 County Buildings HHS Expense</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A162110 525215 Security Doors</td>
<td>107,934</td>
<td>97,934</td>
</tr>
<tr>
<td>A162110 529040 Carpet Replacement</td>
<td>56,000</td>
<td>54,375</td>
</tr>
<tr>
<td>A162110 540255 Cooling Tower Controller</td>
<td>10,500</td>
<td>5,500</td>
</tr>
<tr>
<td>A162110 529673 Rest Room Renovation</td>
<td>18,500</td>
<td>12,311</td>
</tr>
<tr>
<td>A162110 544000 Gas &amp; electric Expense</td>
<td>43,000</td>
<td>48,000</td>
</tr>
</tbody>
</table>

Control Total  $679,003  $679,003

Dated: November 7, 2019

Ronald C. Bono, Chairman
Highway, Buildings and Grounds Committee

John A. Reinhardt, Chairman
Finance, ways and Means Committee
RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2019 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2019 Adopted County Budget be modified as follows:

Modification #1:
General Fund
1619 County Buildings-Veterans Memorial
Expense
A161910 529040 Carpet Replacement

From $54,000 To $0

9950 Transfer to Capital Projects Fund
Expense
A995099 594206 Transfer to Capital Projects Mid-Year

509,666 To 563,666

Capital Projects Fund
1629 Vet's Bldq MH/DA Renovation
Expense
H162910 529048 Veterans Building Renovations

500,000 To 554,000

Totals
$1,063,666 To $1,117,666

Control Total
$54,000

Capital Projects
1629 Vet's Bldq MH/DA Renovation
Revenue
H162910 450326 Transfer from General Fund Mid-Year

$500,000 To $554,000

Control Total
$54,000

Modification #2:
Capital Projects Fund
5132 Highway Facility
Expense
H513250 542080 Legal Expense

$10,000 To $13,000

H513250 529802 Engineering Expense

248,000 To 245,000

Control Totals
$258,000 To $258,000

Dated: November 7, 2019

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee
RESOLUTION NO. ________

AUTHORIZING CHAIRMEN TO ENTER INTO AGREEMENT WITH ABSCOPE ENVIRONMENTAL, INC.

WHEREAS, Madison County has a need for professional asbestos clean-up and removal services to be performed at Madison County Delphi Falls park; and

WHEREAS, Abscope Environmental, Inc. has satisfactorily provided these services to Madison County in the past; and

WHEREAS, Abscope Environmental, Inc. has agreed to provide such services at Delphi Falls County Park for a total cost of $22,700; and

WHEREAS, the funds for this has been appropriated within the Planning Departments 2019 adopted county budget;

WHEREAS, the Highway, Buildings & Grounds committee has reviewed said agreement and recommend that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into an Agreement with Abscope Environmental, Inc for Professional Services relating to Asbestos clean-up and removal. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

Dated: November 7, 2019

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee
TO: Mr. John Regan  
MADISON COUNTY PUBLIC FACILITIES DEPARTMENT  
PO Box 546  
138 North Court Street, Bldg. 4  
Wampsville, NY 13163  

RE: Asbestos Roofing Debris Cleanup & Roofing Removals  
Delph Falls County Park  
2006 Cardner Road  
New Woodstock, NY 13035

**SCOPE OF WORK**

Work to be conducted includes:

1. Cleanup/removal of 1,225 SF of asbestos roofing debris at the north barn addition including removal of ±70 SF of asbestos roofing tar/flashing cement from the upper exterior wall;
2. Removal of ±280 SF of asbestos rolled roofing from the northeast barn addition; and,
3. Removal of ±200 SF of asbestos rolled roofing from the hydro plant building.

All work to be conducted within restricted work areas demarcated with hazard/warning signs, barrier tape, and/or fencing in accordance with Variance #19-1202 and all applicable provisions of Industrial Code Rule 56. The asbestos roofing debris at the north barn addition will be cleaned up/removed using an excavator. The debris area will be rough graded with remaining uncontaminated soil. Price excludes any backfill, backfilling, top soil, mulch, or seeding.

The non-friable asbestos roofing debris and removed asbestos roofing material will be placed into roll-off dumpsters and disposed of at the Madison County Landfill. Price includes transport and disposal of the non-friable asbestos waste/debris, but excludes any tipping fees. Price assumes that water, electric, and sanitary facilities will be available at the site for our use and the County will hire an independent, third-party consultant to conduct asbestos air sampling/analysis and conduct a Project Monitor Final visual inspection as required by the variance and Industrial Code Rule 56.

Price includes the mandatory asbestos project notifications to the NYS Department of Labor (separate notifications required for the barn and the hydro plant) and start of the work is subject to the mandatory 10-day notification/waiting period. Work to be conducted during normal working hours on first shift, Monday through Friday, up to 8 hours per day, excluding any overtime, weekends, or holidays. Labor costs based on the current NYS prevailing wage rates.

**LUMP SUM PRICE** $22,700.00

Excludes taxes

This Proposal is subject to the attached Terms and Conditions and all documents incorporated herein by reference.

Accepted by:  
For Abscope Environmental, Inc.  
Signature & Title  
Steve Mahina  
Sr. Project Engineer  

Printed Name  
Date  
Steve Mahina  
10/4/2019  
Printed Name  
Date
RESOLUTION NO. ________

AUTHORIZING THE CHAIRMAN TO RENEW AGREEMENT WITH ATLANTIC TESTING LABORATORIES

WHEREAS, Madison County entered into an agreement with Atlantic Testing Laboratories on November 17, 2017 (Res#514-17) for special inspection and construction materials engineering and testing professional services; and

WHEREAS, by its terms, such service agreement expires the 16th day of November, 2019, and the parties hereto are now desirous of modifying the same to provide for the extension thereof; and

WHEREAS, Atlantic Testing Laboratories have agreed to extend said services agreement with 3% increase in the fee schedule, commencing November 7, 2019 and expiring November 6, 2021; and

WHEREAS, the Highway, Buildings and Grounds Committee have reviewed and recommends renewing the services agreement with Atlantic Testing Laboratories for this service;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to renew service agreement with Atlantic Testing Laboratories. A copy of which is on file with the Clerk of the Board.

Dated: November 7, 2019

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee
# FEE SCHEDULE

<table>
<thead>
<tr>
<th>Service</th>
<th>Estimated Quantity</th>
<th>Unit Fee</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlantic Testing Laboratories</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technical Personnel</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geotechnical Engineer - Field</td>
<td></td>
<td>$600.00 / Day</td>
<td></td>
</tr>
<tr>
<td>Project Manager</td>
<td></td>
<td>$80.00 / Hour</td>
<td></td>
</tr>
<tr>
<td>Special Inspector - Masonry and Fireproofing</td>
<td></td>
<td>$688.00 / Day</td>
<td></td>
</tr>
<tr>
<td>Special Inspector - Masonry and Fireproofing</td>
<td></td>
<td>$393.00 / Half Day</td>
<td></td>
</tr>
<tr>
<td>Special Inspector - Soil and Concrete - Field</td>
<td></td>
<td>$688.00 / Day</td>
<td></td>
</tr>
<tr>
<td>Special Inspector - Soil and Concrete - Field</td>
<td></td>
<td>$393.00 / Half Day</td>
<td></td>
</tr>
<tr>
<td>Special Inspector - Steel - Field</td>
<td></td>
<td>$600.00 / Day</td>
<td></td>
</tr>
<tr>
<td>Technician - Soil and Concrete</td>
<td></td>
<td>$480.00 / Day</td>
<td></td>
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<tr>
<td>Technician - Soil and Concrete</td>
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<td>$340.00 / Half Day</td>
<td></td>
</tr>
<tr>
<td>Laboratory Testing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concrete and Aggregate - ASTM C 39: Compressive Strength Test or Hold Cylinder (fabricated by ATL)</td>
<td>$11.00 / Cylinder</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concrete and Aggregate - ASTM C 117: Material Finer than 75 mm (#200 sieve) in Mineral Aggregates by Washing</td>
<td>$15.00 / Test</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concrete and Aggregate - ASTM C 136: Sieve Analysis of Fine and Coarse Aggregates</td>
<td>$45.00 / Test</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Masonry - ASTM C 780: Compressive Strength Test - Molded Masonry Cylinders (ASTM C 39) and Cubes (ASTM C 157)</td>
<td>$11.00 / Specimen</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Masonry - ASTM C 1019: Compressive Strength Test (3&quot; x 3&quot; x 6&quot; grout specimens)</td>
<td>$11.00 / Specimen</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Masonry - ASTM C 140: Unit Weight, Absorption, and Compression Test - Concrete Masonry Units (8 units required per test)</td>
<td>$45.00 / Unit</td>
<td></td>
<td></td>
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<tr>
<td>Soil - ASTM D 1557: Laboratory Compaction Modified Effort</td>
<td>$92.00 / Test</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Soil - ASTM D 698: Laboratory Compaction Standard Effort</td>
<td>$92.00 / Test</td>
<td></td>
<td></td>
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<tr>
<td>Soil - ASTM D 422: Particle-Size Analysis without Hydrometer</td>
<td>$50.00 / Test</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Density Meter (Day)</td>
<td></td>
<td>$30.00 / Day</td>
<td></td>
</tr>
<tr>
<td>Sample Pickup - When no other services are performed</td>
<td>$65.00 / Trip</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## NOTES TO THE FEE SCHEDULE

The unit fees are valid through November 6, 2021. On this date and annually thereafter, an escalation rate of 3.0% will be applied to the unit fees.

As used in this schedule:

A standard day is defined as time on-site during a 4- to 8-hour period, Monday through Friday, within the hours of 6:00 a.m. and
RESOLUTION NO. _______

AUTHORIZING THE CHAIRMAN TO RENEW LEASE AGREEMENT WITH KENWOOD COMMUNITY PROPERTIES, LLC

WHEREAS, Madison County entered into an agreement with Kenwood Community Properties on November 8, 2018 (Res#18-482) for the Board of Elections office/storage space; and

WHEREAS, by its terms, such Lease Agreement expires the 7th day of November, 2019, and the parties hereto are now desirous of modifying the same to provide for the extension thereof; and

WHEREAS, Kenwood Community Properties, LLC have agreed to extend said lease agreement with no increase in the monthly costs of $2,500, commencing November 7, 2019 and expiring November 6, 2020; and

WHEREAS, the Highway, Buildings and Grounds Committee have reviewed and recommends renewing the lease agreement with Kenwood Community Properties for this service;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to renew lease agreement with Kenwood Community Properties, LLC. A copy of which is on file with the Clerk of the Board.

Dated: November 7, 2019

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee
MODIFICATION AND EXTENSION LEASE AGREEMENT

THIS AGREEMENT made this 7th, day of November, 2019 by and between the County of Madison, a municipality of the State of New York, whose mailing address is PO Box 635, Wampsville, NY 13163, hereinafter called the “County” and Kenwood Community Properties LLC, a limited liability corporation having an address at 101 Skinner Rd., Oneida, New York (“Landlord”),

WITNESSETH:

WHEREAS, the County and Landlord entered into a Lease Agreement (Res#18-482) dated the 8th day of November, 2018, (hereinafter “Lease Agreement”) for the provision of certain services to the County, as more fully set forth therein, but described generally as follows:

Rental of approx. 2,500 sq. ft of space within the premises located at 163-181 Kenwood Avenue, Oneida, NY 13421 for the purpose of the Madison County Board of Elections Office/Storage Space for a term of one-year; and

WHEREAS, by its terms, such Lease Agreement expires the 7th day of November, 2019, and the parties hereto are now desirous of modifying the same to provide for the extension thereof; and

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1) The paragraph of Lease Agreement denominated “LEASE TERMS”, presently providing that such Agreement shall terminate on the 7th day of November, 2019, is hereby modified to provide that such Lease Agreement shall terminate on the 6th day of November, 2020.

2) All of the other terms, conditions and provisions of the Lease Agreement, including all additional terms of the paragraphs denominated “LEASE TERMS” shall remain unchanged and in full force and effect, and the parties hereto do hereby ratify and affirm, as modified, extended and amended by the provisions of this Modification and Extension Agreement, ratify and affirm the Lease Agreement, its terms and provisions.
IN WITNESS WHEREOF, the parties have executed this Agreement the date and year hereinafter written.

COUNTY OF MADISON

DATED: ____________ By: ________________

____________________
Chairman, Board of Supervisors

STATE OF NEW YORK )
COUNTY OF MADISON )

On the ______ day of __________, 2019 before me, the undersigned, personally appeared

____________________
John M. Becker, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public, State of New York
Appointed in __________ County
My Commission Expires: ____________

____________________
Notary

Kenwood Community Properties

DATED: 10-21-19

By: __________________

____________________
Jody Hicks, Treasurer

STATE OF NEW YORK )
COUNTY OF MADISON )

On the 21 day of October, 2019, before me, the undersigned, personally appeared __________________, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public, State of New York
Appointed in __________ County
My Commission Expires: ____________

____________________
Notary
RESOLUTION NO. _________

AWARDING BID (19.39) AND AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT FOR TOWER LIGHTING REPLACEMENT

WHEREAS, sealed bids were received and opened on October 24, 2019 for Forest Ave 911 Tower Lighting replacement (BID #19.39); and

WHEREAS, all bids have been canvassed and reviewed and it is recommended for the bid award to the apparent lowest responsible bidder; and

WHEREAS, the Highway, Buildings and Grounds Committee has reviewed and recommends moving forward with entering into the contract, for the performance of this work;

NOW, THEREFORE, BE IT RESOLVED, that the County accept the following bid(s) for the work heretofore described, to wit:

Bid Ref. No. 19.39 - Forest Ave 911 Tower Lighting Replacement

Northeast Site and Tower Inc.
4487 Abbey Rd,
Syracuse, NY 13215

TOTAL BID: $42,831.82

BE IT FURTHER RESOLVED, that, upon receipt of all contract documents, the Chairman be and hereby is authorized to enter into said contract, copies of which are on file with the clerk of the Board

Dated: November 7, 2019

----------------------------------
Ronald Bono, Chairman
Highway, Buildings and Grounds Committee
Madison County
Purchasing Department
Computation of Bids
10/24/19 @ 9:00 am

Bid Ref: Bid 1939 - Remove & Replace the FAA Lighting System for the Forest Ave Tower
Department: Facilities

<table>
<thead>
<tr>
<th>Item No.</th>
<th>QTY</th>
<th>Description</th>
<th>Northeast Site &amp; Tower</th>
<th>Allstate Tower, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>LUMP SUM with labor and material expense detail sheet</td>
<td>$ 42,831.82</td>
<td>$ 43,850.00</td>
</tr>
</tbody>
</table>

Bid Page: Y Y
Bid Sec 10%: Y Y
Bid 1939 Forest Ave tower lighting replacement

Date: October 21, 2019

To: Madison County
138 North Court Street
Wampsville, New York 13163
Attention: John Regan

Lighting system provided by UNIMAR, with main office in Syracuse, New York.
Lighting system includes two (2) LED dual white/red top beacons and two (2) LED dual white/red mid-beacons located a minimum of 200 feet above ground level as required.
No side or obstruction lights required.
Ice shields provided for mid beacons.

Pricing breakdown:

- Tower lighting system: $27,731.82
- Miscellaneous materials: $500.00
- Top beacon mount: $100.00
- 2 ice shields for mid beacons: $250.00
- Bid and performance bond: $1,750.00
- Labor for installation: $11,500.00
- Labor for FAA filings: $1,000.00

Total: $42,831.82
Net 30 days

Thank you,
Michael Cortese
Northeast Site and Tower Inc.
4487 Abbey Road
Syracuse, New York 13215

4487 Abbey Road
Syracuse, New York 13215
315-427-7422
RESOLUTION NO. __________

AUTHORIZING CHAIRMEN TO ENTER INTO AGREEMENT WITH NORTHEAST SITE AND TOWER INC

WHEREAS, Madison County has a need for repair services in relation to the 911 towers throughout the Madison County properties and facilities; and

WHEREAS, Madison County desires to have a professional in place when such need arises; and

WHEREAS, Northeast Site and Tower Inc. has satisfactorily provided these services to Madison County in the past; and

WHEREAS, Northeast Site and Tower Inc. has agreed to provide such per-diem repair services for the 911 Towers beginning November 7, 2019 and terminating November 6, 2020; and

WHEREAS, the Buildings and Grounds Committee has reviewed said agreement and recommend that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into an Agreement with Northeast Site and Tower Inc relating to general repairs throughout Madison County. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

Dated: November 7, 2019

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee
Proposal

Date: October 24, 2019

To: Madison County
138 North Court Street
Wampsville, New York 13163
Attention: John Regan

Labor rate is $125 per man hour from home base in Syracuse, New York. Tower work requires two men minimum.

Weekend rate if required $175 per man hour.

Materials would be cost plus 12%

Terms are net 30 days

Thank you,
Michael Cortese
Northeast Site and Tower Inc.
4487 Abbey Road
Syracuse, New York 13215
RESOLUTION NO.  

AUTHORIZING CHAIRMEN TO ENTER INTO AGREEMENT WITH 
A&M EQUIPMENT INC

WHEREAS, Madison County has a need for annual maintenance on Waste Oil Burners located at the Solid Waste and Highway departments; and

WHEREAS, A&M Equipment has satisfactorily provided these services to Madison County in the past; and

WHEREAS, A&M Equipment has agreed to provide annual maintenance services for the Waste Oil Burners located at the Solid Waste and Highway Wampsville locations at a total cost of $1,040; commencing November 7, 2019 and terminating November 6, 2019; and

WHEREAS, the funds for this has been appropriated within the 2019 adopted county budget;

WHEREAS, the Highway, Buildings & Grounds committee has reviewed said agreement and recommend that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into an Agreement with A&M Equipment Inc. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

Dated: November 7, 2019

Ronald Bono, Chairman 
Highway, Buildings & Grounds Committee
Holly Fleming

From: Mike Skinner <mike@amequipmentinc.com>
Sent: Friday, October 18, 2019 4:04 PM
To: dave.reiss@madisoncounty.ny.gov
Subject: Fw: Service proposals - Clean Burn Waste Oil Furnaces
Attachments: 6-11-19 Quote - Madison County Highway - Solid waste.pdf

Dave,
Here is the proposal that I sent to you in June. This is still valid. Please call with any questions.
Thanks,
Mike Skinner

Click on the link below to install my FREE Mobile App!

http://amequipment.cardtapp.com

From: Mike Skinner
Sent: Tuesday, June 11, 2019 12:33 PM
To: dave.reiss@madisoncounty.ny.gov <dave.reiss@madisoncounty.ny.gov>
Subject: Service proposals - Clean Burn Waste Oil Furnaces

Dave,
Here is the proposal for the service of both waste oil furnaces. Burner tune ups completed every other season and would not need to be done until after 2020 heating season. Ash cleanouts and filters need to be done after every heating season. Please call with any questions.
Thanks,
Mike Skinner
A&M Garage Equipment Inc.
4866 West Seneca Turnpike, Suite 2
Syracuse, NY 13215
315-744-8865

Click on the link below to install my FREE Mobile App!

http://amequipment.cardtapp.com
A&M Garage Equipment Inc.  
4866 W. Seneca Turnpike  
Suite # 2  
Syracuse, NY 13215  
315-744-8865  
mike@amequipmentinc.com

TO  
Madison County - Facilities  
Attn: Dave Reiss  
138 North Court St.  
PO. Box 546  
Wampsville, NY 13163

<table>
<thead>
<tr>
<th>SALESPERSON</th>
<th>JOB</th>
<th>PAYMENT TERMS</th>
<th>DUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Skinner</td>
<td>Service Proposal</td>
<td>Net 30 Days</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>Note: The following proposal is for service at the following locations: Madison County Solid Waste &amp; Madison County Highway Department - Wampsville</td>
<td>$475.00</td>
<td>$475.00</td>
</tr>
<tr>
<td>1.00</td>
<td>Ash Clean out of CB3500 or CB3250 includes filter cleaning or replacement as needed</td>
<td>395.00</td>
<td>395.00</td>
</tr>
<tr>
<td>1.00</td>
<td>Annual or Bi-annual Burner Tune-Up (parts not included)</td>
<td>N/C</td>
<td></td>
</tr>
<tr>
<td>1.00</td>
<td>Loaner Burner available for either machine at any time</td>
<td>105.00</td>
<td>105.00</td>
</tr>
<tr>
<td>1.00</td>
<td>Service Labor per hour</td>
<td>65.00</td>
<td>65.00</td>
</tr>
<tr>
<td>1.00</td>
<td>Travel Charge per hour</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Same day, Next day and Saturday service available</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Parts will be at an additional cost as needed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Note: NYS Prevailing wage rates apply to the above work</td>
<td></td>
<td></td>
</tr>
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</table>

SUBTOTAL $1,040.00  
SALES TAX  
TOTAL $1,040.00

THANK YOU FOR YOUR BUSINESS!
RESOLUTION NO. ________

AUTHORIZING THE CHAIRMAN TO RENEW AGREEMENT WITH C&S OPERATIONS INC

WHEREAS, Madison County entered into an agreement with C&S Operations Inc on September 1, 2017 (Res#357-17) for facilities management computer software; and

WHEREAS, by its terms, such Agreement expires the 31st day of December, 2019, and the parties hereto are now desirous of modifying the same to provide for the extension thereof; and

WHEREAS, C&S Operations have agreed to extend said agreement with a 2% increase in the annual cost for a total of $3,060, commencing January 1, 2020 and expiring December 31, 2020; and

WHEREAS, the Highway, Buildings and Grounds Committee have reviewed and recommends renewing the agreement with C&S Operations Inc for this service;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to renew agreement with C&S Operations Inc. A copy of which is on file with the Clerk of the Board.

Dated: November 7, 2019

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee
Proposal For: John Regan  
County of Madison  

From: Tim Thomas  
tthomas@cscos.com  
585-697-2810 x3501

<table>
<thead>
<tr>
<th>Yearly Software Subscription (6 or More Users)</th>
<th>Cost</th>
<th>Quantity</th>
<th>Line Total</th>
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</thead>
<tbody>
<tr>
<td>Work Order Module (Includes 2 service areas)</td>
<td>$1,835.00</td>
<td>1</td>
<td>$1,835.00</td>
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<tr>
<td>Preventive Maintenance Module</td>
<td>$1,225.00</td>
<td>1</td>
<td>$1,225.00</td>
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</table>

Contract Extension Through December 31, 2021

| Yearly Subscription | $3,060.00 |

Software Setup One-Time Fee

<table>
<thead>
<tr>
<th>Cost</th>
<th>Quantity</th>
<th>Line Total</th>
</tr>
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<tbody>
<tr>
<td></td>
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Total Setup Fees $ -

Software Services

<table>
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<tr>
<th>Cost</th>
<th>Quantity</th>
<th>Line Total</th>
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</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tbody>
</table>

Service Fee Total $ -

Total $3,060.00

Terms of Sale: Setup fee and the first year’s subscription fee are due after setup and upon delivery of modules. All software upgrades are included in the yearly subscription fee for the upcoming year. Subscriptions are pre-paid for the year and are non-refundable. Unlimited software support (7:30am to 5:00pm EST Monday - Friday) is included in yearly subscription fee for the upcoming year.

Accepted By: ____________________________
Title: ____________________________
Date: ____________________________

Thank you for considering Q Ware CMMS!

Q Ware Group - 150 State St. Suite 120 - Rochester NY, 14614
Facilities Updates 10/30/19

Maintenance Staff:

- Remodeled County Clerk’s break room
- Installing boosters at polling stations
- Poured concrete pad at Fire Training Center
- Installed light pole at the PSB gate
- Cooling towers installed at PSB and Vets buildings
- Control panel installed for the cooling tower at the Human Services Building
- Readying equipment for seasonal changeover

Facilities Projects:

- Courthouse Project – Turn over to County O & M’s and As-builds drawings.
- Fire Training Classroom – Scheduling C of O with State.
- M.H. / D.A. Project – Phase one will be completed week of Nov 18th, Phase two to start Nov. 25th
- C.O.B. H.V.A.C. Project – Contractors started in corridors, awaiting V.A.V.’s and material delivery. To start in B.O.S. the end of November.
- Holding Cells – Construction to start in November.
- Continuing design for the P.S.B. Water Project.
TO: Buildings & Grounds Committee  
FROM: Alex Brown, Central Service Technician  
DATE: Sept. 30, 2019  
SUBJECT: MONTHLY REPORT

Listed below are the totals for the month September for the Central Services Department.

<table>
<thead>
<tr>
<th>PRINTING</th>
<th>YEAR TO DATE</th>
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<tbody>
<tr>
<td>Jobs</td>
<td>48</td>
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<tr>
<td>Impressions (Copies)</td>
<td>63,528</td>
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<tr>
<td>Charge Back</td>
<td>1,809.22</td>
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<table>
<thead>
<tr>
<th>MAIL</th>
<th>YEAR TO DATE</th>
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<tbody>
<tr>
<td>Pieces processed</td>
<td>10,684</td>
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<tr>
<td>Charged postage</td>
<td>7,774.34</td>
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<table>
<thead>
<tr>
<th>UPS</th>
<th>YEAR TO DATE</th>
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<tbody>
<tr>
<td>Incoming pieces</td>
<td>219</td>
</tr>
<tr>
<td>Outgoing pieces</td>
<td>92</td>
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<table>
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<tr>
<th>FREIGHT &amp; OTHER DELIVERIES</th>
<th>YEAR TO DATE</th>
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<tbody>
<tr>
<td>Incoming shipments</td>
<td>31</td>
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<table>
<thead>
<tr>
<th>STOCK SUPPLY REPLACEMENTS</th>
<th>YEAR TO DATE</th>
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<tbody>
<tr>
<td></td>
<td>31</td>
</tr>
</tbody>
</table>

If you have any questions, please contact me at X380.