

## **Highway, Buildings and Grounds Committee**

*Minutes, January 7, 2020 Special Meeting*

**PRESENT:** Chairman Ron Bono, Vice Chairman Alexander Stepanski  
Supervisors Rocco DiVeronica

**ABSENT:** Supervisor William Zupan

**ALSO:** Director of Facilities John Regan, Assistant County Attorney  
Melissa Felton, County Administrator Mark Scimone

**Call to Order:** The meeting was called to order at 3:10 p.m. in the Chambers Room by Chairman Ron Bono.

### **BUILDINGS & GROUNDS:**

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to advertise and solicit sealed bids for the Clockville Water District Capital Project on the motion of Supervisor Rocco DiVeronica and second of Vice Chairman Alexander Stepanski.

**NEXT MEETING:** Wednesday, January 22, 2020 @ 2:00 p.m.

**ADJOURNMENT:** The meeting was adjourned at 3:15 p.m. on the motion of Stepanski and second of DiVeronica.

*Respectfully submitted January 21, 2020, by Holly R. Fleming for Chairman Ronald Bono.*

# Facilities Updates 1/22/19

## Maintenance Highlights

- Moved offices out and back for carpet installations at Mental Health and the District Attorney's Offices
- Moved Supervisors, Legal and Personnel offices out and back for HVAC project in the Office Building
- Continue addressing QWare requests
- Snow and ice removal