

# Administration and Oversight Committee

*Meeting Minutes*

*January 16, 2020*

COMMITTEE: Chairman David Jones  
Vice Chairwoman Yvonne Nirelli  
Supervisor Ron Bono  
Supervisor Joseph Ostrander

OTHERS: Purchasing Agent Laurie Winters  
Elections Commissioner Laura Costello  
Elections Commissioner Mary Egger  
County Attorney Tina Wayland-Smith

ABSENT: Supervisor T.J. Stokes

Chairman David Jones called the meeting to order at 10:16 a.m. in the Supervisors Chambers.

## **Approve Minutes:**

The minutes of the December 5, 2019 meeting were unanimously approved on the motion of Supervisor Bono and second of Vice Chairwoman Nirelli.

## **Purchasing:**

Purchasing Agent Laurie Winters informed the Committee that in nine days 429 purchase orders and 86 change orders have been processed. PCard purchases are down \$127,000 from the same time last year due in part to Cargill no longer accepting the PCard as payment for road salt charges.

## **Resolutions:**

### **Authorizing the Chairman to renew an agreement with Phoenix Graphics, Inc. to Purchase Optical Scan Ballots (Board of Elections)**

The Committee unanimously approved the resolution on the motion of Nirelli and second of Jones.

### **Approving trade-in of 2007 Bobcat Skid-Steer Loader**

The Committee unanimously approved the resolution on the motion of Bono and second of Nirelli.

### **Approving trade-in of 2019 Bobcat Skid-Steer Loader**

The Committee unanimously approved the amended resolution on the motion of Nirelli and second of Ostrander.

### **Approving trade-in of Caterpillar Loader in accordance with the Madison County Highway Department 5-year Plan**

The Committee unanimously approved the amended resolution on the motion of Nirelli and second of Bono.

**Preferred Agenda:** The Committee unanimously approved adding all resolutions to their Preferred Agenda on a motion of Board Chairman Jones and second of Supervisor Bono.

**Next Meeting:** Thursday, February 25<sup>th</sup> at 11:30 a.m. in the Board Chambers.

**Motion to Adjourn:** The Committee adjourned at 10:23 a.m. on the motion of Vice Chairwoman Yvonne Nirelli and second of Chairman David Jones.

*Respectfully submitted by Christine Coe for Chairman David Jones and approved on February 25, 2020.*