

Administration and Oversight Committee

Meeting Minutes

January 17, 2019

COMMITTEE: Chairwoman Yvonne Nirelli
Vice Chairman Pete Walrod
Supervisor Ronald Bono
Supervisor Thomas Boylan
Supervisor David Jones

OTHERS: Board Chairman John Becker
Board Vice Chairman Daniel Degear
Supervisor John Reinhardt
Supervisor Roger Bradstreet
Supervisor Richard Bargabos
Supervisors Alexander Stepanski
Supervisor Mary Cavanagh
Purchasing Agent Laurie Winters
Elections Commissioner Kelley Hood
Director of Labor Relations Ryan Aylward
Personnel Officer Eileen Zehr
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field

Chairwoman Yvonne Nirelli called the meeting to order at 11:37 a.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the January 3, 2019 meeting were unanimously approved on the motion of Chairwoman Nirelli and second of Vice Chairman Walrod.

Purchasing:

Purchasing Agent Laurie Winters stated that we are finalizing our vehicle lease agreement with Enterprise Fleet Management. As part of the agreement, Enterprise will sell our used vehicles as they can sell them for more than the County could recoup. Towns will still have the option to purchase at fair market value. Proceeds will be set aside for future vehicle needs if the agreement with Enterprise ends. Supervisor Bono made a motion to approve the language in the Enterprise Fleet Management agreement; seconded by Supervisor Jones and unanimously approved.

Elections:

Elections Commissioner Kelley Hood informed the Committee that the bill passed for early voting and other election reforms along with the additional costs associated with meeting the new election requirements. Nirelli recommended submitting a letter and resolution to NYSAC Executive Director Stephen Acquario to request state funding to cover the costs of the early voting legislation.

Supervisor Jones made a motion to prepare a resolution calling on Governor Andrew Cuomo and State Legislators to include funding in the 2019-20 State Budget to cover the cost of implementing early voting, otherwise it will be one more unfunded state mandated cost on local property taxpayers; seconded by Supervisor Bono, and unanimously approved.

Elections ordered 50 new voting machines and will be determining the disposal of the old machines. The new machines are the only certified machines in New York State. Hood invited the supervisors to visit the Elections Office to see the new technology.

Hood informed the Committee that Elections Commissioner Laura Costello was invited to attend the Governor's State of the State and that Deputy Elections Commissioner Ann Jones has retired and the office is currently short staffed.

Executive Session:

A motion was made by Vice Chairman Walrod to enter into executive session at 11:52 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Bono seconded the motion and it was unanimously carried.

A motion was made by Vice Chairman Walrod to exit executive session at 12:18 p.m. Supervisor Boylan seconded the motion and it was unanimously carried.

Other Committee Business:

In regards to the property purchase for the new Highway garage, Vice Chairman Walrod reminded the Committee of Supervisor Boylan request that documentation on all of the properties that were considered and a report identifying the overall financial savings with the chosen property be provided for review before the agreement is finalized. Board Vice Chairman Degear stated that it was an extensive site selection process and documentation and appraisals would be made available for review.

Elections is currently renting temporary storage space for their voting machines at Kenwood through November 2019 and Hood inquired whether future storage options were being considered with any new construction projects. Degear and Bono stated that storage options for Elections' machines would be looked at within the new Highway garage and Fire Training Facilities projects.

Next Meeting: Thursday, February 21, 2019 at 11:30 a.m.

Motion to Adjourn: The Committee adjourned at 12:24 p.m. on the motion of Supervisor Bono and second of Supervisor Boylan.

Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on February 12, 2019.