

Highway, Buildings and Grounds Committee

Minutes, January 23, 2019 Regular Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Alexander Stepanski
Supervisor Rocco DiVeronica

ABSENT: Supervisors Roger Bradstreet & William Zupan

ALSO: Director of Public Facilities John Regan, Highway Operations
Manager Rich Durant, Deputy Highway Superintendent Brad
Newman, First Assistant County Attorney Jeffrey Aumell,
County Administrator Mark Scimone, Maintenance Supervisor
Dave Reiss, Public Information Officer Samantha Field, Fire
Coordinator Doug Shattuck, Emergency Management Director
Ted Halpin, County Treasurer Cindy Edick, Director of Finance
Lou Anne Randall,

Call to Order: The meeting was called to order at 2:00 p.m. in the Supervisors Large Conference Room by Chairman Ronald Bono.

Minutes: The committee unanimously voted to approve prior meeting minutes for November 28, 2018, December 12, 2018, December 28, 2018 & January 3, 2019.

COURTHOUSE:

Discussion: County Historian Matt Urtz presented power point on the Courthouse historic paintings. He is in possession of 26 paintings of former members of the Madison County Bar (judges, DA's, lawyers, etc). These paintings were displayed throughout the entire old courthouse. Several paintings have been repaired/restored through a free partnership with Buffalo State College which is ongoing until all paintings have been retouched. These paintings can all be displayed as is. Two of the paintings are in need of extreme repair and are not able to be displayed at this time. Matt would like to have the paintings evaluated (at a cost) to determine what it would take to restore these paintings.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with West Lake Conservators for paintings evaluation not to exceed a cost of \$1,500 on the motion of Vice Chairman Alexander Stepanski and second of Supervisor Rocco DiVeronica.

HIGHWAY

Discussion: The new proposed Highway Facility status was discussed. The initial layout that was done by MRB included the entrance/exit location to be near the neighboring residential property. The neighbor was not in favor and suggested using the west end. After re-layout and Chairman Ron Bono speaking with Heritage Farms and neighboring farmer it was determined the west end would be the preferred option. Chairman Bono is working on acquiring the properties from all 3 land owners. A couple additional property locations were suggested. It was determined that the Town of Eaton is not interested in a shared garage and this would be a Madison County building only.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with NYSDOT for Bolivar Rd. Bridge replacement project on the motion of DiVeronica and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with NYSDOT for Boston St. Bridge replacement project on the motion of Stepanski and second of DiVeronica.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County snow Removal on the motion of Stepanski and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.01 and enter into an agreement with DH Smith Co Inc. for bridge components on the motion of DiVeronica and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.02 and enter into an agreement with Chemung Supply for Concrete Horizontal Elliptical Parts on the motion of Stepanski and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with S&W Services for fuel system support on the motion of DiVeronica and second of Stepanski.

Discussion: The Committee reviewed the listing of surplus county property also the Bobcat Skid-Steer Loader & Caterpillar Loader from Highway the Department. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

Highway Highlights: Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

BUILDINGS & GROUNDS:

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for BOE Machine Storage Rent on the motion of Stepanski and second of DiVeronica.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for ARE Park Water/Sewer District on the motion of DiVeronica and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with DSi Recycling Systems for Water oil Burner replacement on the motion of DiVeronica and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with King & King Architect for HVAC System Upgrades on the motion of DiVeronica and second of Stepanski.

Director of Facilities John Regan stated that the HVAC study that King & King were contracted to perform has been done. Recommendations have been made to improve the HVAC system in the County Office Building. Would like to contract King & King to engineer the project.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Action Fire for fire system testing on the motion of Stepanski and second of DiVeronica.

Discussion: The Committee reviewed the listing of surplus county property from Facilities Department. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$416.98 with Beebe Construction Services on the motion of DiVeronica and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$3,541.65 with Knapp Electric on the motion of DiVeronica and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$4,252 with HJ Brandeles on the motion of DiVeronica and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$4,731.33 with Knapp Electric on the motion of DiVeronica and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to accept a change order for the Fire Training & Storage Center Project in the amount of \$1,033.21 with Knapp Electric on the motion of DiVeronica and second of Stepanski.

Buildings & Grounds Highlights: Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

Discussion: A listing of building improvement projects were presented to the committee in ranking of priority and where County Treasurer Cindy Edick determined funding would come from. After review and discussion it was determined the committee would like to proceed with all listed projects in 2019 with the exception of the BOE storage building. The committee advised Edick to draft budget modification to present to FWM committee for approval.

Central Service: Monthly report was reviewed.

Preferred Agenda: The Committee unanimously approved all resolutions except for the contingency budget modification for the preferred agenda on the motion of Stepanski and second of DiVeronica.

Next Meeting: Wednesday, February 20, 2019 @ 2:00 p.m.

Adjournment: The meeting was adjourned at 4:25 p.m. on the motion of DiVeronica and second of Stepanski.

Respectfully submitted February 15, 2019, by Holly R. Fleming for Chairman Ronald Bono.

Highway Highlights January 23, 2019

1. Crews have been working on regular winter road maintenance including plowing, drainage, shoulders, trees, mailboxes, etc.
2. We are working with John Regan to develop a plan for radio tower access in winter months.
3. 3 Plow trucks lost control on Ice Monday night Tuesday morning January 7-8.
4. New Plow trucks ordered will be from Mack rather than International.
5. Morrisville Highway Facility progress.

Facilities Updates

1/23/19

Maintenance Staff:

DSS – Built two nursing rooms on each floor and working on replacing the countertops in the restrooms. Building a Surplus Room for Purchasing in the basement of D.S.S...

Vets Building – Paint walls and add chair rail in ten offices for Probation Department.

Sheriff Department- Remove shelving in Evidence Storage Room patches and paint walls for work out room Maintenance Building.

Facilities Projects:

- Courthouse Project – Exterior Masonry complete. Existing courthouse wood trim complete starting install of doors and hardware. Existing courtrooms gypsum finishes complete, painting complete and ceilings complete. South addition painting and ceilings complete. Installation of Terrazzo flooring ongoing. North addition interior painting complete installation of grid ceilings ongoing.
- Fire Training Classroom – Building framing complete, roof ice and water complete, insulation in walls and ceiling complete. Plumbing, Mechanical and Electrical rough –in is complete. Concrete slab on grade poured 1/22/19.
- D.S.S. Front Entrance Project – submittals to King and King for approval is ongoing work to commence end of March.
- Delphi Falls Park – LVT flooring to be redone G&P Flooring to start A.S.A.P.
- Lincoln / Lennox Water District 1 –
- C.O.B. H.V.A.C. Project – To go to the Committee with design cost 1/23/19. If approved at Committee 5months is needed for engineering design. Bid Date potentially August 1st.

- C.O.B. Terrazzo Project – Murnane Construction removed tile 1/19 and 1/21/ 19 entire 2nd floor tile removal complete, contractor to start bead blasting floors on 1/24 thru 1/28.
- C.O.B. Exterior Limestone Cleaning Project to be bid March 14.
- Public Health Renovation for Fitness Area Project – Bid Date April 4th.
- Public Health Workspace Review and Security Improvements Project – Bid Date May 5th.
- Mental Health Department Security Improvement Project – Bid Date April 11th.
- D.A. Space Project – Bid Date April 11th the D.A. space and Mental Health Project will be one project.
- B.O.S. Space Project – Received proposal from B. R. Johnson need two additional proposals.
- Building #10 Patrol – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window. (Awaiting price information from Armor One)
- Jail Security Walls – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail. (Awaiting information from Captain Flynn)
- Veterans Memorial – Received stencil from Pexton Memorial I need to schedule concrete removal and installation of new concrete foundation.
- Highway Garage – CNY Pomeroy Appraisers Bill Benedict and I met 1/16 at the property in Town of Eaton. Bill thinks they will have the appraisal complete in two weeks 1/30.