

**MADISON COUNTY BOARD OF HEALTH**  
**Monday, January 27, 2025**  
**Madison County Public Health Department, Wampsville, NY – In-Person**

**BOARD OF HEALTH MEMBERS PRESENT**

Wendy Cary – Interim President  
Gerry Edwards, MD  
Jennifer Meyers, MD  
Kurt Gormley, DDS  
Rachel Elder, MD  
Siubhan Bongiovanni, DVM

**ABSENT**

Mary Cavanagh, Board of Supervisors Representative

**EXCUSED**

Marla Velky-Reger, LCSW-R

**OTHERS PRESENT**

Eric Faisst, Director of Public Health  
Erica Bird, Deputy Director of Public Health  
Seelan Newton, M.D. – Medical Director (via Zoom)  
Aaron Lazzara, Director of Environmental Health  
Rebecca LaPorte, Director of Community Health Services  
Shelly DeGroat, Director of Children with Special Health Care Needs  
Marisa Campanaro, Director of Administrative Services  
Deanna Matt, Confidential Secretary to the Director of Public Health

Director Faisst called the meeting to order at 6:30pm.

Voting occurred for Board of Health Officers

- Motion to nominate Wendy Cary for Vice President was made by Dr. Meyers, second by Dr. Elder, all in favor

NOTE: Vice President Cary requested to table the vote for President for the February meeting when all board members are present.

The Board reviewed the December 2024 minutes. Correction noted on page 2, to change the word fly to flu. A motion to approve the minutes with corrections was made by Dr. Elder, second by Dr. Meyers, and approved by all.

**Audit of Claims**

Note – the colors and theme of the charts were changed to highlight the data more clearly

The December 2024 record of claims was distributed for review and discussion:

- Reimbursement include tuition for preschool
- At this time credit card purchases (p-card) are not captured on these reports – Marisa is working with finance to see if they can be included to be able to show the full financial picture
- Interpreter Services are under contract – Proprio is a service that offers on-call live services

- Did increase the budget

Motion to approve the audit of claims was made by Dr. Elder, second by Dr. Bongiovanni, and approved by all.

## **Reports**

- County Report – No report provided
- Director's Report – Eric Faisst
  - Local government efficiency grant
    - Shared services plan regarding codes enforcement. Option to consolidate under county
    - Grant submitted 1/24/25
      - No date indicated as to when announcement of award will be made
    - Grant allots 5 years to complete – Our project should be completed in 6 months
    - Plan to hire a consultant
  - JUUL Settlement funds
    - Tied-up at state level on getting money out – roughly \$396k to be awarded
    - Similar to Opioid Settlement funds process in that the Departments will submit a proposal for funds first. Distribution of remaining funds will be determined by the community.
    - Working on a Participatory Budgeting process in which the community makes funding decision through a series of community meetings facilitated by a 3<sup>rd</sup> party entity
    - Steering committee to be formed to guide the process and assist with an end goal
    - Logistics to be determine when more is known about the funding timeline
  - Healthy Housing Coalition
    - In-person meeting being planned for May 14<sup>th</sup> at Delphi Falls
    - National Center for Healthy Housing (NCHH) will help facilitate the formation of the group
    - Stakeholders we would like to include:
      - Codes Officers
      - Landlords
      - Non-profit agencies (mostly those that deal with housing)
      - Tenant representation
  - Accreditation
    - Documents all submitted with the application – starting the 12 month time-clock
    - We heard back from PHAB, and have been assigned a representative to assist
    - Will include BOH in process – may have PHAB rep attend meeting to discuss
- City of Oneida – No Report
- Medical Director's Report – Dr. Newton
  - Seeing rise in infections – flu, RSV, and a lot of norovirus
  - Seeing more research coming out regarding H5N1
    - County will be getting these vaccinations – will push to farmers
  - Also seeing local cases of giardia, salmonella, and pertussis (cases at Colgate)

- QA meeting held today
- President's Report – No Report

### **Old Business**

- By-Laws update – send further updates to Deanna

### **New Business**

- Strategic Plan included in packet
  - 2024 recap
  - 2025 plan
    - Working to get goals and objectives updated for the new year in VMSG, our software system that tracks activities for Strategic Plan
  - ACES training coming up – working with Youth Bureau to possibly obtain further data on youth
- Community Health Assessment (CHA)
  - Survey launched to the whole county
    - Over 500 responses received so far
    - Ensuring we are getting representation from more demographics through electronic versions, as well as paper versions being dispersed to numerous locations throughout the county
    - Amount already received well exceeds the 300 person sample population size
    - Hoping to close survey by end of Feb.
  - External planning team will come together in February to see what improvements can be made
  - Hospitals have agreed to go in on a software with us
    - AI generated system that will provide data assessment and includes capability to provide reports – also has a public facing component for a dashboard
- Training Opportunity for disaster preparedness included in packet
- Please look over the bios and photos on the county webpage and provide any updates to Deanna as soon as possible
- Request made to hold a meeting at Delphi Falls – tentative for June 2025 meeting

Motion to adjourn made by Dr. Elder, second by Dr. Edwards, and approved by all – 7:15pm.

**Next Meeting February 24, 2025 at 6:30pm – IN-PERSON –  
At Madison County Public Health Department, Building 5 – Wampsville**

*Respectfully submitted by Deanna Matt*