

Highway, Buildings and Grounds Committee

Minutes, February 20, 2019 Regular Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Alexander Stepanski
Supervisors Rocco DiVeronica, Roger Bradstreet & William Zupan

ALSO: Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, Highway Operations Manager Rich Durant, Deputy Highway Superintendent Brad Newman, First Assistant County Attorney Jeffrey Aumell, County Administrator Mark Scimone, Public Information Officer Samantha Field, County Treasurer Cindy Edick, County Historian Matt Urtz, Barton & Loguidice Taylor Bottar.

Call to Order: The meeting was called to order at 2:02 p.m. in the Supervisors Small Conference Room by Chairman Ronald Bono.

Minutes: The committee unanimously voted to approve prior meeting minutes for January 23, 2019 regular committee meeting.

CLOCKVILLE WATER DISTRICT

Resolution: The Committee unanimously approved a resolution authorizing the chairman to call for a Public Hearing for revised Clockville Water District No. 1 on the motion of Supervisor DiVeronica and second of Vice Chairman Stepanski.

Taylor Bottar from Barton & Loguidice presented an update on the Clockville Water District. Bottar stated that the updated map, plan & report has been approved by the Board of Supervisors and the next step was to call for a public hearing and start the SEQR process. Barton & Loguidice will send out everything needed to different agencies. Supervisor Rocco DiVeronica stated "the Town of Lenox didn't ask to be included in this district, it wasn't a Town need but a County need in order to proceed." Bottar stated B&L has been meeting with and answering questions with property owners.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Clockville Water District No. 1 on the motion of DiVeronica and second of Supervisor Bradstreet.

County Treasurer Cindy Edick explained this project was originally established as a “Special District Fund” and it should be a “Capital Project Fund”. This will roll the balances of the accounts from 2018 and move from a special district to capital. There will no bond until SEQR and final plan report accepted.

HIGHWAY

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Road Machinery Fund on the motion of Bradstreet and second of DiVeronica.

Highway Superintendent Joe Wisinski stated this was insurance revenue received from an accident that was being put toward the Highway Computer software system.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County Road Funds on the motion of Bradstreet and second of Stepanski.

Wisinski stated this was monies that were remaining for projects in the 2018 fiscal year that were being continued in 2019.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Capital Projects Fund on the motion of Bradstreet and second of Stepanski.

Wisinski stated this was the annual set-up/designation of 2019 capital projects.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.03 and enter into an agreement with Vestal Asphalt for crack fill on the motion of DiVeronica and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.06 to all bidders and enter into an agreement with Suit-Kote Corporation for liquid bituminous on the motion of DiVeronica and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.07 to all bidders and enter into an agreement for bituminous concrete on the motion of Stepanski and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.08 to all bidders and enter into an agreement for

crushed stone and abrasive products on the motion of DiVeronica and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Solvents & Petroleum Service, Inc. on the motion of DiVeronica and second of Stepanski.

Discussion: The Committee reviewed the listing of surplus county property and trade-in of bucket truck. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

Highway Highlights: Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into a purchase agreement with Heritage Farm on the motion of DiVeronica and second of Bradstreet.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Highway Land Acquisition on the motion of DiVeronica and second of Bradstreet.

BUILDINGS & GROUNDS:

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Courthouse Renovation on the motion of Bradstreet and second of Stepanski.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County Buildings on the motion of Bradstreet and second of DiVeronica.

Director of Facilities John Regan stated this was monies that were remaining for projects in the 2018 fiscal year that were being continued in 2019.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Murnane Buildings Contractors, King & King Mechanical, HJ Brandeles, & Ridley Electric for the Courthouse Renovation project on the motion of Bradstreet and second of Stepanski.

Regan explained that the original contracts end in March 2019 and we would like to extend to June 2019 to finish up punch lists, etc. at the end of the Courthouse Project.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Madison-Oneida BOCES for Courier Services to temporary Courthouse on the motion of Bradstreet and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Kenwood Community Properties for leased space for temporary courthouse on the motion of Stepanski and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.05 and enter into an agreement with Joseph Flihan Co for PSB Walk-In Cooler/Freezer installation on the motion of DiVeronica and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with BABCO Access Solutions for per-diem door/gate repairs on the motion of DiVeronica and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with NY Tech Supply for vehicle lift inspections on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Wampsville Fire Department for land usage for Courthouse Centennial event on the motion of Stepanski and second of Bradstreet.

County Administrator Mark Scimone stated the county would have use of the fire departments field for the Courthouse Event on 5/25/19. The fire department would have exclusive right to sell the food the day of the event. The county would pay the fire department \$3,000 for the land use.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with National Audio for stage, roof, lighting & sound equipment for Courthouse Centennial event on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Showtime, Dirtroad Ruckus & Sydney Irving for musical entertainment for Courthouse Centennial event on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Airtime Inflatables for bounce house rentals for Courthouse Centennial event on the motion of Bradstreet and second of DiVeronica.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with West Lake Conservators for painting restoration on the motion of Bradstreet and second of DiVeronica.

Buildings & Grounds Highlights: Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

CENTRAL SERVICE: Monthly report was reviewed.

PREFERRED AGENDA: The Committee unanimously approved all resolutions for the preferred agenda on the motion of Stepanski and second of DiVeronica.

NEXT MEETING: Monday, March 25, 2019 @ 10:00 a.m.

ADJOURNMENT: The meeting was adjourned at 3:57 p.m. on the motion of Supervisor Zupan and second of Bono.

Respectfully submitted April 16, 2019, by Holly R. Fleming for Chairman Ronald Bono.

Highway Highlights February 20, 2019

1. 3 Plow trucks damaged last month are back in service. From Ice Storm, 1 truck still at Frame Shop.
2. Crews have been working on refurbishing some summer equipment between snow and ice events. Preventative Maintenance, projects in the shop.
3. Advocacy event scheduled for March 6th in Albany. Joe, Rich & Brad

4. Morrisville Highway Facility progress.

Joe has developed a scope of service to also include Sherriff Space (instead of leasing). Mark will send out. County Attorney office is working with Heritage Farm to acquire the desired land. The White Eagle land purchase is good, appraisal report is back. Waiting for 3-phase power information from NYSEG. County will be sending out a RFP to get competitive bids for the Highway Facility engineer. Looking to do well testing and survey the land.

5. Salt Shortage

Facilities Updates

2/20/19

Maintenance Staff:

- Maintenance and Pre-maintenance to equipment at C.O.B. as Terrazzo Project progresses. Snow removal, changing building filters.

Facilities Projects:

- Courthouse Project – Existing courthouse wood trim ongoing, installation of doors and hardware. South addition painting and installing ceiling tile, installation of terrazzo ongoing. North addition interior painting complete installation of grid ceilings ongoing. Testing and Balancing of new Equipment to start soon.
- Fire Training Classroom – Exterior siding is being installed also interior liner.
- D.S.S. Front Entrance Project – submittals to King and King for approval is ongoing work to commence end of March.
- Delphi Falls Park – LVT flooring to be redone starting this week.
- Lincoln / Lenox Water District 1 – Resolution to committee today.
- C.O.B. H.V.A.C. Project – Bid Date 8/15/19.

- C.O.B. Terrazzo Project – Terrazzo on the second floor being grinded now approx. another 1.5 weeks till complete on second floor. Pouring first floor and removal of tile flooring ongoing
- C.O.B. Exterior Limestone Cleaning Project to be bid March 14.
- Public Health Renovation for Fitness Area Project – Bid Date April 4th.
- Public Health Workspace Review and Security Improvements Project – Bid Date May 5th.
- Mental Health Department Security Improvement Project – Bid Date April 11th.

- **D.A. Space Project – Bid Date April 11th the D.A. space and Mental Health Project will be one project.**
- **B.O.S. Space Project – Received proposal from B. R. Johnson need two additional proposals.**
- **Building #10 Patrol – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window. (Awaiting price information from Armor One)**
- **Jail Security Walls – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail. (Awaiting information from Captain Flynn)**
- **Veterans Memorial – Received stencil from Pexton Memorial I need to schedule concrete removal and installation of new concrete foundation.**
- **Highway Garage –**