

MADISON COUNTY BOARD OF HEALTH
Monday, February 25, 2019
Madison County Health Department, Wampsville, NY

BOARD OF HEALTH MEMBERS PRESENT

Alex Stepanski, Board of Supervisors Representative
John Endres, DVM – President
Wendy Cary – Vice President
Travis Hall, Clinical Psychologist
Jennifer Meyers, MD
Sam Barr, DMD

NOT PRESENT

Ofrana Reid, MD
Rachel Elder, MD

OTHERS PRESENT

Eric Faisst, Director of Public Health
Dr. R. Seelan Newton, Medical Consultant
Geoff Snyder, Director of Environmental Health
Shawn Prieto, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Health Care Needs
Erica Bryson, Health Statistician (only present for brief introduction)
Deanna Matt, Confidential Secretary to the Director of Public Health

A brief introduction of the new Health Statistician was made. Erica Bryson started January 28th, filling the position upon Alex Coyle's departure January 25 to move back to New Mexico. Erica was an intern with Alex this past summer; she is working on the CHA, as well as a new profile dealing with ACES.

VP Cary called the meeting to order at 6:33pm indicating that there was a quorum. The Board reviewed the January 2019 minutes. Motion to approve the minutes was made by Supervisor Stepanski, seconded by Dr. Barr, and approved by all.

Audit of Claims

The record of claims was distributed for review and discussion.

- A light month
- Most cost associated with replacing the vaccines that were discarded due to a temperature fluctuation in the refrigerator last month. Note: Insurance will cover a portion of what we lost in vaccines - \$10,000 deductible, but will be reimbursed for \$13,000 of our loss.

Motion to Accept Audit of Claims made by Dr. Hall, 2nd by Supervisor Stepanski, All in Favor

Strategic Items

- Healthy Workplace
 - Pilot Sites are in the data collection phase, and will be meeting soon to touch base. The Internal IWH workgroup here at the Health Department has formulated goals and objectives, and are meeting regularly as well.
 - Conference Planning continuing to move forward – subcommittees have been established – next meeting coming up next month.
- Dental Health
 - Small work groups have not met since last month – no update with those.
 - Dental Profile is being written – should be done by next month
- Individual Water Systems
 - Environmental Health Specialist resigned – putting this program on hold until a replacement is found – Personnel is looking at the list of previous candidates eligible, and will determine availability.
 - 40% wells tested were found vulnerable for contamination
 - Continuing fluoride tests in ground water
 - CDC budget mod deduction of fringe benefits has been approved - \$28,000 carry over funds
 - CDC report included in the EH packet provided
- CHA/CHIP
 - Invitations have been sent out to community for the combined assessments Forces of Change & Public Health Systems occurring on March 7, 2019 at the Hampton Inn Cazenovia
 - Data Group and Community Themes & Strengths assessments are underway as well

Reports

- County – No Report
- Director's Report
 - Working on Healthy Workforce items
 - Oral Health Profile is in process
 - Unusual amount of vacancies in the department – we are seeing more turnover than normal.
 - EH Specialist
 - EH OAll still not filled
 - 2 Nurse positions are vacant
 - Have been holding interviews, and will make an offer to one, another interview this week. Reclassification has occurred
 - EI Service Coordinator starts 3/4
 - Board of Supervisors has approved the Performance Management System – VMSG.
 - Plans have been uploaded into the system already – including the County's Success Plan
 - HHS will be receiving a presentation from the vendor at tomorrow's meeting
 - This system could be used by the whole county as well

- Corporate Compliance
 - Training taken by Board members this past December will count as the 2019 training fulfillment. If taken before December, BOH members will need to take again for 2019.
- Emergency Preparedness drill to take place Wednesday – we will be conducting the exercise as recipients of anthrax exposure medical assets and staging disbursement site. This is a statewide drill.
- Performance Evaluations are being worked on for the Management team and will be completed before the March due date.
- City of Oneida – No Report
- Medical Director's Report
 - Flu is picking up in the county – there has been 1 pediatric flu-related death in Central New York
 - Flu vaccines were lost due to temperature – those seeking flu shots are being encouraged to go to their provider and pharmacies
 - QA Meeting 4/18
 - Discussion regarding vaccines and flu occurred
- President's Report – No Report
 - Discussion occurred related to Brucella

Old Business

County Ethics forms are out, and can be turned in here

Motion to adjourn made by Dr. Barr, 2nd by Dr. Hall, All in Favor – 7:02 pm

Next Meeting March 25, 2019 @ 6:30 pm
Madison County Department of Health – Large Conference Room

Respectfully submitted by Deanna Matt