

Administration and Oversight Committee

*Meeting Minutes
February 25, 2020*

COMMITTEE: Chairman David Jones
Vice Chairwoman Yvonne Nirelli
Supervisor Joseph Ostrander
Supervisor T.J. Stokes

OTHERS: Purchasing Agent Laurie Winters
County Treasurer Cindy Edick

ABSENT: Supervisor Ron Bono

Chairman David Jones called the meeting to order at 11:32 a.m. in the Supervisors Chambers.

Approve Minutes:

The minutes of the January 16, 2020 meeting were unanimously approved on the motion of Vice Chairwoman Nirelli and second of Supervisor Ostrander.

Purchasing:

Purchasing Agent Laurie Winters informed the Committee that Purchasing is working on the 16th bid with 7 going out last Thursday. There is a NYSAMPO Regional Conference on procurement at the end of April in Cortland that Laurie plans on attending for the second time. It is a great networking opportunity.

Resolutions:

Designating disposal of surplus County personal property (County vehicles)

The Committee unanimously approved the resolution on the motion of Stokes and second of Nirelli.

Approving trade-in of 1995 Ingersoll Rand Roller

The Committee unanimously approved the resolution on the motion of Nirelli and second of Stokes.

Approving trade-in of 2001 Ingersoll Rand Roller

The Committee unanimously approved the resolution on the motion of Nirelli and second of Stokes.

Authorizing the modification of the 2020 adopted County budget (Purchasing – Training/Staff Development)

The Committee unanimously approved the resolution on the motion of Nirelli and second of Ostrander.

Preferred Agenda: The Committee unanimously approved adding resolutions 1-3 on their Preferred Agenda on a motion of Vice Chairwoman Nirelli and second of Supervisor Stokes.

Next Meeting: Tuesday, March 24th at 11:00 a.m.

Motion to Adjourn: The Committee adjourned at 12:04 p.m. on the motion of Vice Chairwoman Yvonne Nirelli and second of Supervisor Stokes.

Respectfully submitted by Christine Coe for Chairman David Jones.