

## **Highway, Buildings and Grounds Committee**

*Minutes, March 25, 2019 Regular Meeting*

- PRESENT:** Vice Chairman Alexander Stepanski, Chairman of Board of Supervisors John Becker, Vice Chairman of Board of Supervisors Dan Degear, Supervisor Rocco DiVeronica.
- ABSENT:** Chairman Ron Bono, Supervisors Roger Bradstreet, William Zupan
- ALSO:** Director of Public Facilities John Regan, Maintenance Supervisor David Reiss, Highway Superintendent Joe Wisinski, Highway Operations Manager Rich Durant, Deputy Highway Superintendent Brad Newman, Second Assistant County Attorney Melissa Martel-Felton, County Administrator Mark Scimone, , Barton & Loguidice Taylor Bottar, Heritage Farm Board Members DeSantis & Pearsall

**Call to Order:** The meeting was called to order at 2:02 p.m. in the Supervisors Large Conference Room by Vice Chairman Alexander Stepanski.

### **CLOCKVILLE WATER DISTRICT**

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to approve the formation of Clockville Water District No. 1 on the motion of Supervisor DiVeronica and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to make application to NYS Comptroller for approval and to establish Clockville Water District No. 1 on the motion of Chairman John Becker and second of DiVeronica.

### **HIGHWAY**

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Road Machinery Fund on the motion of Becker and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.10 and enter into an agreement with Suit-Kote Corporation for cold in-place recycling on the motion of Stepanski and second of Becker.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.14 and enter into an agreement with All In Highway Services LLC for Guide Rail Installation Services on the motion of Stepanski and second of Becker.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Stockyard BBQ for food services during safety training days on the motion of Becker and second of Stepanski.

Wisinski stated the Town Highway Association was paying for lunch for the 3 days of safety training.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.01 and enter into an agreement with J&J Construction and Rigging for Carey Rd. Bridge Project crane services on the motion of Becker and second of DiVeronica.

**Discussion:** The Committee reviewed the listing of surplus county property and trade-in of bucket truck. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

**Discussion:** First crusher run bid was rejected because it was outside the budget. Second crusher run bid there were no new bidders. After talking with Purchasing, Wisinski stated there may be some other counties bids that we can “piggy-back” with if other bids are comparable.

**Discussion:** Rejected Main St. Culvert bid. Amount came back at \$140,000. We can purchase one from the OGS contract for \$94,000.

**Highway Highlights:** Wisinski presented the highlights of the previous month’s work by the Highway Department which is attached to and made part of.

**Discussion:** Second County Attorney Melissa Martel-Felton provided an update on the proposed New Highway Facility land acquisition. Heritage Farm met last Thursday, 3/21, but had no quorum so no action was taken. HF had some concerns of the size of the parcel and how the new facility would affect the local agriculture. The neighboring farmer was met with, and he was not on board with the proposed highway facility adjacent to his property. Heritage Farm Board members were present and gave a quick summary of their thoughts and concerns on the proposed facility. They stated they were first approached by Supervisor

Bono about the acquisition of 7 acres. They did not understand that the 7 acres would be added to the White Eagle property the county was proposing to purchase to make such a large facility. HF stated the entire goal of their program is to foster neighborhood relations and to preserve the agriculture. By them selling their property and allowing the proposed facility would be going against their mission statement. HF is not opposed to the sale but would like to gather more information. They were not aware of the entire size/scope of the proposed facility.

At 11:00 a.m., on the motion of Chairman Becker and second of Stepanski, for the committee to enter into executive session.

At 11:20 a.m., on the motion of Becker and second of DiVeronica, for the committee to exit executive session.

**Resolution:** The Committee unanimously approved a resolution to pursue the new proposed Highway Facility to the Brown Rd. location already owned by the county on the motion of Becker and second of DiVeronica.

#### **BUILDINGS & GROUNDS:**

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Highway Garage Capital Project on the motion of Stepanski and second of Becker.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Vehicle Lease Expenses on the motion of Becker and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with SI Technologies for the Courthouse Renovation project NYS Security Card access on the motion of Becker and second of DiVeronica.

Director of Facilities John Regan explained that this was a change order requested by the NYS Courts staff and that 100% of costs are reimbursable.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Courthouse Renovation on the motion of Becker and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to extend an agreement with Madison-Oneida BOCES for Courier Services to temporary Courthouse on the motion of Bradstreet and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Argus Engineering for engineer services for PSB IT Upgrade project on the motion of Becker and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.11 and enter into an agreement with Driscoll Masonry Restoration Co. Inc. for County Office Building Limestone Cleaning on the motion of Becker and second of DiVeronica.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for County Buildings on the motion of Stepanski and second of Becker.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award bid 19.12 and enter into an agreement with Debrucque Equipment Company LLC for PSB Shower renovations on the motion of Becker and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with King & King Architects for engineer services for Veterans Basement renovation project on the motion of Becker and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Kinsley Power Systems for generator preventative maintenance and repair on the motion of Becker and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Johnson Controls for the fire alarm & sprinkler system inspections and repairs on the motion of Stepanski and second of Becker.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Knapp Electric for a change order for the Fire Training Storage Project on the motion of Stepanski and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Countertops & Cabinets Inc. for countertop installation at DSS on the motion of Becker and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Murnane Building Contractors for a change orders in relation to the COB Flooring Project and to add the Veteran's Building on the motion of Becker and second of DiVeronica.

**Buildings & Grounds Highlights:** Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

**CENTRAL SERVICE:** Monthly report was reviewed.

**PREFERRED AGENDA:** The Committee unanimously approved all resolutions except for Clockville Water District Resolutions for the preferred agenda on the motion of Becker and second of Stepanski.

**NEXT MEETING:** Wednesday, April 17, 2019 @ 2:00 p.m.

**ADJOURNMENT:** The meeting was adjourned at 12:00 p.m. on the motion of Becker and second of Stepanski.

*Respectfully submitted April 16, 2019, by Holly R. Fleming for Chairman Ronald Bono.*

## Highway Highlights March 25, 2019

1. Advocacy event was attended by Joe Wisinski, Rich Durant, and Brad Newman on March 6<sup>th</sup> in Albany. We followed up with a meeting March 15<sup>th</sup> with Senator May at her Syracuse Office.
2. Brad Newman and Jake Wall attended a Highway Traffic Data Seminar in Saratoga Springs on March 20<sup>th</sup>. Joe Wisinski attended the Statewide APWA Conference in Utica on March 21-22.
3. The Safety Days Training Event is entering the final planning stages and will take place April 15-17.
4. All our equipment is ordered that's been approved , Loader , Tractor , Dump trucks , Dump truck box , trench box , skid steer , bucket truck
5. Working on 2019 projects when weather permits.
6. Still painting equipment , D6 Caterpillar , Morrisville backhoe
7. Morrisville Highway Facility progress. Making the roadway accessible to Melvins Gravel Bed for inspection

## Facilities Updates 3/25/19

### Maintenance Staff:

- Paint walls at C.O.B. 1<sup>st</sup> and 2nd floors after Terrazzo is complete.
- Various Department 2019 Projects

### Facilities Projects:

- Courthouse Project – Existing courthouse wood trim ongoing, installation of doors and hardware. South addition painting and installing ceiling tile, installation of terrazzo ongoing. North addition interior painting complete installation of grid ceilings ongoing. Testing and Balancing of new Equipment to start soon.
- Fire Training Classroom – Exterior siding is near completion. Interior gypsum will be complete next week. Today permanent heat will be on. Interior wall and ceiling panels are being installed.
- D.S.S. Front Entrance Project – submittals to King and King for approval is ongoing work to commence end of March.
- Delphi Falls Park – LVT flooring not complete to date.
- Lincoln / Lenox Water District 1 – (2) Resolutions to committee today.
- C.O.B. H.V.A.C. Project – Bid Date 8/15/19
- C.O.B. Terrazzo Project – Terrazzo completed in D.M.V. on 3/23. Pouring of terrazzo is complete (3) grinders will be used to grind until completion. Stair towers rubber tile being installed 3/23.
- C.O.B. Exterior Limestone Cleaning Project to be bid March 14. Resolution to Committee on 3/25 for approval.
- Public Health Renovation for Fitness Area Project – Bid Date April 4<sup>th</sup>.
- Public Health Workspace Review and Security Improvements Project – Bid Date May 5<sup>th</sup>.
- Mental Health Department Security Improvement Project – Bid Date April 11<sup>th</sup>.
- D.A. Space Project – Bid Date April 11<sup>th</sup> the D.A. space and Mental Health Project will be one project.
- B.O.S. Space Project – Received proposal from B. R. Johnson need two additional proposals.

- **Building #10 Patrol – Facilities was asked to change out the standard glass at reception area to security ballistic and exterior window. (Awaiting price information from Armor One)**
- **Jail Security Walls – Facilities was asked to pursue removal of existing C.M.U. and security frames. Install new Security doors and frames at two locations in the jail. ( Awaiting information from Captain Flynn)**
- **Veterans Memorial – Received stencil from Pexton Memorial I need to schedule concrete removal and installation of new concrete foundation.**
- **Decommission old cell tower at Mutton Hill Bids due April 4<sup>th</sup>.**
- **Highway Garage –**