

Administration and Oversight Committee

Meeting Minutes

May 7, 2020

COMMITTEE: Chairman David Jones
Vice Chairwoman Yvonne Nirelli
Supervisor Ron Bono
Supervisor Joseph Ostrander

OTHERS: County Administrator Mark Scimone
Purchasing Agent Laurie Winters
Elections Commissioner Laura Costello
Elections Commissioner Mary Egger
County Attorney Tina Wayland-Smith

ABSENT: Supervisor T.J. Stokes

Chairman David Jones called the meeting to order at 9:04 a.m. via Zoom video conference.

Board of Elections:

Elections Commissioners Mary Egger and Laura Costello informed the Committee that they received a grant two days ago and sent a resolution to Cindy Urtz for the May 12th Board preferred agenda. The grant will cover election costs for COVID-19 related mailings for the June 23rd election as Governor Cuomo is encouraging mail-in voting. The postage-paid mailings will include an absentee ballot application that can be sent back postage paid. We will be reimbursed for the related costs.

The Democratic primary is back on, which requires the Board of Elections to reinstate, order ballots and program machines. There are two separate Democratic ballots – presidential and assemblyman. Samples are on the Board of Elections website. March and June Village elections have been moved to September 15th.

Purchasing:

Purchasing Agent Laurie Winters stated that there are no bids at this time, and she has been paying invoices for departments. COVID-related costs are over \$200K to date. County Administrator Mark Scimone stated that FEMA is expected to reimburse 100% of the COVID-related costs, which are primarily for PPE supplies and meals for the greenhouse workers that are quarantined. Winters stated that she continues to look for PPE supplies and the pricing is much higher than normal.

Other Committee Business:

County Administrator Scimone stated that he is working on a plan with department heads for a soft reopening the week of May 18th. The plan will be finalized by the MAC and go to the Board of Supervisors for approval.

Facilities is currently working on making bathrooms touchless. Contract work is winding down in the County Office Building. There has been a lot of press inquiries and conferences regarding the greenhouse outbreak. Virtual meetings are expected for the foreseeable future to ensure social distancing.

Next Meeting: Thursday, June 18 at 11:30 a.m. in the Board Chambers.

Motion to Adjourn: The Committee adjourned at 9:24 a.m. on the motion of Vice Chairwoman Yvonne Nirelli and second of Chairman David Jones.

Respectfully submitted by Christine Coe for Chairman David Jones.