

Criminal Justice, Public Safety and Emergency Communications Committee

Meeting Minutes
June 18, 2020

PRESENT: Chairman Pete Walrod
Vice Chairman Loren Corbin
Supervisor Joe Ostrander
Supervisor Fred Lawrence
Supervisor T.J. Stokes (via phone)

ALSO: Board Chairman John Becker
County Administrator Mark Scimone
District Attorney William Gabor
Chief Assistant District Attorney Robert Mascari (via Zoom)
County Attorney Tina Wayland-Smith
First Assistant County Attorney Jeff Aumell
County Attorney Intern Kylie Mason
Emergency Management Director Dan Degear
Director of 911 Frank McFall
Sheriff Todd Hood
Probation Director Joanne Miller (via Zoom)
Treasurer Cindy Edick (via Zoom)
Public Information Officer Samantha Field

The meeting was called to order by Chairman Pete Walrod at 9:04 a.m. in the Chambers.

Minutes:

The minutes of the May 21, 2020 Zoom meeting were unanimously approved on the motion of Vice Chairman Loren Corbin and second of Supervisor Joe Ostrander.

Sheriff's Office:

Sheriff Todd Hood presented the following resolutions to the Committee:

Authorizing the Modification of the 2020 Adopted Budget - Budget Cuts

The Committee unanimously approved the resolution on the motion of Corbin and second of Lawrence.

Authorizing Modification of the 2020 Adopted Budget - Central Garage Reduction

The Committee unanimously approved the resolution on the motion of Corbin and second of Ostrander.

Authorizing Chairman to Renew an Agreement with UMR, Inc.

The Committee unanimously approved the resolution on the motion of Corbin and second of Stokes.

The STOP DWI 1st Quarter Report was provided for review.

Sheriff Hood informed the Committee that there would be awards presented to the Sheriffs in an online post on Facebook.

Probation:

Probation Director Joanne Miller presented the following resolutions to the Committee:

Authorizing the Modification of the 2020 Adopted County Budget - Budget

Cuts

The Committee unanimously approved the resolution on the motion of Lawrence and second of Ostrander.

Authorizing the Chairman to Enter into an Agreement with Information

Verification Services, Inc. for Polygraph Services

The Committee unanimously approved the resolution on the motion of Corbin and second of Stokes.

Authorizing the Chairman to Enter into an Agreement with Public Safety

Psychology, PLLC

The Committee unanimously approved the resolution on the motion of Corbin and second of Ostrander.

Authorizing the Chairman to Renew an Agreement with Automon, LLC

The Committee unanimously approved the resolution on the motion of Corbin and second of Stokes.

Miller stated that Officers are back in the office and are divided into two teams to limit exposure. Clerical staff is back in the office full-time and everyone has been respectful of masks.

District Attorney :

District Attorney William Gabor presented the following resolution to the Committee:

Authorizing the Modification of the 2020 Adopted County Budget - Budget

Cuts

The Committee unanimously approved the resolution on the motion of Walrod and second of Corbin.

District Attorney William Gabor stated that his staff was coming back in stages. Has scheduled three teams to come in weekly including a couple of lawyers and staff. By July, will up that another 1/3. Some continue to work remotely.

New furniture and painting should be completed by Tuesday; looking like a law office.

Able to reduce budget in form of personnel around \$53,000. Have been granted a new full-time attorney. Scott Bielicki left to become Town of Sullivan judge; didn't fill his position until February. Attorney Jim Roman started Tuesday. Currently staffed very well.

Executive Session:

A motion was made by Chairman Walrod to enter into executive session at 9:26 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Vice Chairman Corbin seconded the motion and it was unanimously carried.

A motion was made by Vice Chairman Corbin to exit executive session at 9:58 a.m. Supervisor Lawrence seconded the motion and it was unanimously carried.

Emergency Management:

Emergency Management Director Dan Degear shared some 911 activity reports with the Committee. April call volume was lower with a rebound in May. Same is true with EMS calls and also vehicle and traffic enforcement. All due to COVID and NY Pause.

Degear also shared a PPE and supply distribution report with the Committee. Numbers to date are: 13,645 N95's; 30,802 surgical gowns; 6,220 isolation gowns; 758 coveralls; 40,300 gloves; 4,114 face shields; 109 goggles; 264 safety glasses; 23 body

bags; over 100 scanning thermometers; thousands of face masks and approximately 120,000 bottles of hand sanitizer.

One Senior Communicator position has been filled. Two additional communicator positions have become vacant leaving the 911 center four people short in addition to the unfilled Deputy Director position.

911 staff performed exceptionally with only a couple call-in shifts during the COVID crisis and are to be commended for their professionalism and dedication. Chairman Walrod would also like to thank the 911 dispatchers on behalf of the Criminal Justice Public Safety Committee on a job well done during COVID.

911 is about 14.6% under payroll budget to date.

Intern Nate Degear is in his last week of working for the OEM, and Intern Grace Barattini will be shared with Sam in the PIO office for a while longer. Intern cost should be reimbursable through FEMA as long as a State of Emergency is in effect. Director Degear would like to have a 12 week paid internship available each summer as long as there is budget room.

State of Emergency for COVID remains in effect with emergency orders in place; will continue for the foreseeable future. The EOC has been de-activated; however, we will still be handling logistics and assisting with operational planning as needed.

Radio replacements are moving forward.

CAD upgrades for 911 are happening now which will buy us some time. Still need to upgrade the recording server.

County CON plan for providing admin support to municipal CON holders (Georgetown, Nelson, Lebanon) if requested. Nothing will be forced, but we can be a good resource for those who need it.

System status was initiated during COVID for EMS, and we would like to see it remain in effect. Will discuss at the DO's meeting in July.

Fire/EMS agencies expressed concerns regarding COVID information (address points).

Would like to move forward with our planned office space project. Can cover most all costs within the department budget and have already paid for the plans.

COVID costs to OEM to date are \$100,501. Most of this should be reimbursable through FEMA at 75%.

OEM/911 is likely to save around \$50,000 to the 2020 budget.

Other Committee Business:

First Assistant County Attorney Jeff Aumell presented the following resolution to the Committee:

#10 Authorizing the Modification of the 2020 Adopted County Budget - ILS Grant

The Committee unanimously approved the resolution on the motion of Corbin and second of Lawrence.

Executive Session:

A motion was made by Supervisor Lawrence to enter into executive session at 10:43 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Vice Chairman Corbin seconded the motion and it was unanimously carried.

A motion was made by Supervisor Ostrander to exit executive session at 10:55 a.m. Vice Chairman Corbin seconded the motion and it was unanimously carried.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Walrod and second of Lawrence.

Adjournment:

The Committee adjourned at 10:55 a.m. on consensus.

Next Meeting Date:

Thursday, July 16, 2020 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.