

# Highway, Buildings and Grounds Committee

*Minutes, June 24, 2020 Regular Meeting*

**PRESENT:** Chairman Ron Bono, Vice Chairman Alexander Stepanski, Supervisors Fred Lawrence, William Zupan, Rocco DiVeronica

**ABSENT:** none

**ALSO:** Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Jeff Aumell, Law Intern Kylie Mason, County Administrator Mark Scimone, Public Information Office Samantha Field, County Treasurer Cindy Edick, Board Chairman John Becker

**Call to Order:** The meeting was called to order at 2:07 p.m. in the Supervisors Large Conference Room by Chairman Ron Bono.

The minutes for the February 26, 2020, May 6, 2020 & May 27, 2020 Regular Meeting were unanimously approved on the motion of Supervisor William Zupan and second of Supervisor Fred Lawrence.

## HIGHWAY

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to award Bid #2018 and enter into an agreement with Dolomite Products Co. for Hot Mix Asphalt Paving & Equipment Rental on the motion of Vice Chairman Alexander Stepanski and second of Lawrence.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2020 adopted county budget for reduction in central garage expenses due to revenue losses caused by COVID-19 on the motion of Lawrence and second of Zupan.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2020 adopted county budget for reduction in travel expenses due to revenue losses caused by COVID-19 on the motion of Lawrence and second of Zupan.

**Discussion:** Highway Superintendent Joe Wisinski presented the committee with some other 2020 possible budget cuts that could be made if necessary due to COVID-19. Bid 2017 was reviewed and consensus of the committee was that this project could be delayed if necessary due to budget.

**Highway Highlights:** Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

#### **BUILDINGS & GROUNDS:**

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2020 adopted county budget for various project cuts due to COVID-19 revenue loss on the motion of Zupan and second of Supervisor Rocco DiVeronica.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2020 adopted county budget for ARE Park Project close-out on the motion of Stepanski and second of Lawrence.

**Budget Modification:** The Committee unanimously approved a resolution authorizing the modification of the 2020 adopted county budget for New Highway Facility Project on the motion of Stepanski and second of DiVeronica.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with General Security for fire alarm monitoring and annual testing at Wampsville & Morrisville Highway Garages on the motion of Lawrence and second of Stepanski.

**Resolution:** The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Jo-Jo Electric for per-diem electrical repairs on the motion of Zupan and second of Lawrence.

**Buildings & Grounds Highlights:** Director of Facilities John Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

**CENTRAL SERVICE:** Monthly report was reviewed.

**NEXT MEETING:** Wednesday, July 22, 2020 @ 2:00 p.m.

**PREFERRED AGENDA:** The Committee unanimously approved all resolutions for preferred agenda on the motion of Stepanski and second of Lawrence.

**ADJOURNMENT:** The meeting was adjourned at 3:02 p.m. on the motion of Zupan and second of Lawrence.

*Respectfully submitted July 17, 2020, by Holly R. Fleming for Chairman  
Ronald Bono.*