VP Wendy Cary called the meeting to order at 6:32pm noting that a quorum had been reached. The Board reviewed the August 2019 minutes noting no changes. Motion to approve the minutes was made by Supervisor Stepanski, seconded by VP Cary, and approved by all.

Audit of Claims
The record of claims was distributed for review and discussion.
  o October is a low month overall – feeling effects of summer preschool numbers, but expected to pickup
  o Prevent cost is up with annual fees for clinic and flu vaccines
  o Environmental Individual Well - high numbers being tested,
  o Normal expenses otherwise
Motion to approve was made by Dr. Meyers, Dr. Barr 2nd, all in favor.

Strategic Items
  • Healthy Workplace
    o Healthy Workforce Conference was held on October 15th at the White Eagle in Hamilton – was a great success.
      ▪ 77 attendees including speakers and exhibitors
3 breakout sessions for Leadership, Safety, and Wellness – of which each session seated 15-20 attendees
- Keynote speakers Dr. Jack Dennerlein from Harvard T.H. Chan School of Public Health, and David Freund of MACNY
- 2 representatives from NIOSH spoke as well, and were impressed with the event and would like to showcase it in their newsletter
- Requests have been made to make an annual event – will start work on a 2020 Conference in the upcoming months.
- Press release to follow up is pending
  - HWF website is up and running as well
  - Pilot sites project is still in process
    - 3 sites: Health Department, Oneida Health, HP Hood.
    - Internal workgroup recently met and are drafting an action plan. Also a rep from CSEA union will be joining our internal team–she was an attendee at the Healthy Workforce Conference and is interested in working with us
    - Department newsletter includes health and safety related topics in each quarterly publishing.

- Dental Health
  - 3 work plans completed and being worked on
    - Goal for the oral health campaign to reach most needed areas and groups
    - Varnish program still going on
      - Dr. Meyers has gotten some denials from Fidelis – Katie will reach out and include results in next report

- Individual Water Systems
  - Water Technician is very busy with sample testing – scheduled through December
  - Issues in Hamilton village with lead
    - EH is working with Colgate.
    - The village is responsible for the water system up to the curb – and will be conducting more testing. Hamilton’s public water system has been in compliance for over 20 years, but will continue testing
    - Issues appearing with first draw samples showing high levels of lead, whereas flush samples are coming back with little to no levels present.
    - Further discussion occurred

- Community Health Assessment (CHA)/Community Health Improvement Plan (CHIP)
  - Assessment is complete
    - 2 priority areas chosen: Cancer and Substance Abuse
    - Work groups have met and focused specifically on Lung Cancer and Alcohol Abuse – and we will also want to continue with opioid initiatives as well
    - Dr. Hall offered information on annual alcohol testing being looked at under universal screening
- TAP Survey brought attention to the issues with binge drinking, making alcohol abuse a priority concern
  - Groups will be meeting again – CHIP is due in December

**Reports**

- County – No report
- Director’s Report
  - Intern application to Cornell was sent out for a student in the Master’s Program in entomology to do county wide mosquito surveillance. This is an effort to develop more strategic mosquito testing program on a county level. This intern will likely be able to provide us with research on the most effective between ground spraying and aerial spraying and for a second student to develop a similar system for tick surveillance
  - Working on Corporate Compliance Risk Assessment
  - Health Statistician is working on next health profile topic of suicide
  - BPA process is being conducted for EI Coordination and billing to improve effectiveness and efficiency, as well as to address corporate compliance items.
- City of Oneida – No Report
- Medical Director’s Report
  - The DSRC is meeting weekly
    - No flue reports yet in Madison County – but are reports in surrounding counties of Oneida and Onondaga
    - QA meeting coming up
- President’s Report
  - 3 dogs have tested positive for anaplasia
    - Is there human testing for anaplasia?
    - Discussion occurred regarding symptoms and testing
  - Discussion occurred regarding salmonella reporting and if any cases have been linked to backyard chicken raising in Madison County. Katie notes that all salmonella reports are investigated and can track back to exposure if that has occurred. Looking into CDC reporting on links

**Old Business**

- No Old Business

**New Business**

- Dr. Travis Hall is stepping down from the board, but will stay on for the remainder of 2019.
  - Looking for someone from the behavioral health field
  - Potential “fall back” option could be an professor from the Upstate MPH program
  - Suggestion made to look into area colleges for options.
Eric asked that board members to make initial contact to see if they would be interested, and he will follow up with providing the individual with more information.

Motion to adjourn made by Dr. Edwards, seconded by Supervisor Stepanski, All in Favor – 7:20pm

***NOTE: November meeting will be one week earlier due to Thanksgiving***

Next November 18, 2019 @ 6:30 pm
Madison County Department of Health – Large Conference Room

Respectfully submitted by Deanna Matt