

**MADISON COUNTY BOARD OF HEALTH**  
**Monday, November 24, 2025**  
**Public Health Building, Wampsville, NY – In-Person**

**BOARD OF HEALTH MEMBERS' PRESENT**

Marla Velky-Reger, LCSW-R – President  
Gerry Edwards, MD  
Jennifer Meyers, MD  
Siubhan Bongiovanni, DVM  
Kurt Gormley, DDS

**EXCUSED**

Rachel Elder, MD  
Wendy Cary – Vice President

**VIA ZOOM**

Mary Cavanagh, Board of Supervisors Representative

**OTHERS PRESENT**

Eric Faisst, Director of Public Health  
Erica Bird, Deputy Director of Public Health  
Seelan Newton, M.D. – Medical Director  
Marisa Campanaro, Director of Administrative Services  
Shelly DeGroat, Director of Children with Special Health Care Needs  
Rebecca LaPorte, Director of Community Health Services  
Aaron Lazzara, Director of Environmental Health  
Deanna Matt, Confidential Secretary to the Director of Public Health

Dr. Meyers called the meeting to order at 6:34pm – acknowledged that a quorum had not yet been met, therefore no voting could occur. Meeting reports commenced.

Quorum reached at 6:41pm at which point the board reviewed the October 2025 minutes. A motion to approve the minutes was made by Dr. Bongiovanni, second by Dr. Meyers, and approved by all.

**Audit of Claims**

The October 2025 audit of claims was distributed for review and discussion:

- Notable costs this month mainly due to preschool back billing into November 2024 submitted, as well as rate adjustments from Elmcrest.
- Paid the last two SPSE administrative costs
- CAP payment was received for the 3<sup>rd</sup> quarter

A motion to approve the audit of claims was made by Dr. Meyers, second by Dr. Bongiovanni, and approved by all.

**Reports**

- County Report
  - Not a lot to report – Board of Supervisors is in Annual Session, therefore tying up loose ends for the year.
- Director's Report – Eric Faisst
  - Housing Collaborative of Madison County
    - Received word that we were awarded a CNY Community Foundation grant for ~ \$41,000 to help fund part of the salary for a Housing Coordinator. Had asked for ~ \$69,000 for a full salary. The awarded amount will offer the opportunity to hire a part-time position for now.
    - Still awaiting response from the CDBG grant application – this would fund a Housing Assessment
    - The December meeting of the Steering Committee will be with the NCHH consultants to plan the January full group meeting – which will be a full day strategic planning meeting
  - Codes Feasibility
    - Consultant group conducted several interviews with Codes Officers and is working on a focus group with mayors in December. February plans include meeting with the Board of Supervisors to include feedback from them as well.
    - Scheduled to have this project completed by March/April
  - Transportation Report
    - Wrapping the study up, planning to be done by mid-December
  - 2026 Performance Incentive
    - Focus on fluoride varnish – aligns with CHIP in development
  - Building Construction
    - Phase One is complete – upstairs office, downstairs office/kitchen/board room
    - Phase Two – bidder selected
      - Contract goes to the BOS on 12/2 for approval
      - Work to start by end of December and will be done by May
      - HVAC system – duct work – will affect both floors of the building, as it must come in through the roof – but will mostly impact the basement level
  - NYS issued a new data management system newsletter to inform on updates and changes in the data management systems
- City of Oneida – No Report
- President's Report – No Report
- Medical Director's Report – Dr. Newton
  - URI on the rise – mainly colds and coughs; COVID numbers are down; flu is on the uptick
  - Predictions are being made that this flu season will be hard, based on the season experienced in Australia, New Zealand, and the UK.
    - New variant H3N2 is not included in the flu vaccine
  - H5N5 death occurred in Washington State
  - Still seeing measles case in the US (Mainly in North Carolina)
    - Noted that Canada has lost its official measles elimination status, and the US is one month away from losing it as well
  - QA Meeting on 10/27 – all looked good – next QA taking place in January

### **Old Business**

- None

### **New Business**

- Board members completed the required Corporate Compliance training

Motion to adjourn made by Dr. Bongiovanni, second by Dr. Edwards, and approved by all – 7:05pm.

**Next Meeting December 15, 2025, at 6:30pm IN-PERSON –  
At Madison County Public Health Department, Building 5 – Wampsville**

*Respectfully submitted by Deanna Matt*