

1992 ANNUAL REPORT

MADISON COUNTY DEPARTMENT OF SOCIAL SERVICES

JAMES L. CARY  
COMMISSIONER



MADISON COUNTY  
DEPARTMENT OF SOCIAL SERVICES

PHONE  
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IN REPLY  
PLEASE REFER TO:

May 28, 1993

Robert Kuiper, Chairman  
Members of the Madison County Board of Supervisors  
Wampsville, New York 13163

Dear Mr. Chairman and Members of the Board:

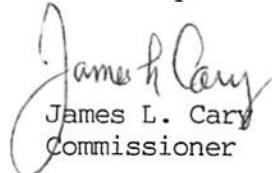
I am pleased to submit this Annual Report of the 1992 activities of the Madison County Department of Social Services. It is a detailed review of the Department's efforts on behalf of the children, low-income families, single adults, and other residents of this county who are dependent upon this agency for financial support and social services.

The Department entered 1992 with ever-increasing caseloads in Public Assistance, Medicaid, and Children's Services, and an economic recession that still plagues Madison County, New York State, and the entire northeastern portion of the United States. These factors, coupled with the ever-growing concern over not increasing the property tax base, made 1992 a very difficult year for the Department and its staff.

Even with the dramatic increase in all caseload categories and little or no mandated relief from the Federal or State government, the Department was able to meet all challenges and end up the year 1992 within our budgetary projections. This was accomplished only through the willingness of a dedicated staff to accept additional responsibilities and duties in these times of fiscal hardship.

In addition, I wish to again this year thank the Board of Supervisors for its cooperation, and especially the Social Services Committee for its visionary foresight and guidance given to the Department over this past year.

Sincerely,

  
James L. Cary  
Commissioner

JLC/et

**DEPUTY COMMISSIONER**

**STAFF DEVELOPMENT**

**ECONOMIC SECURITY**

**MEDICAL ASSISTANCE**

**MEDICAL AUDIT**

**ADULT & FAMILY SERVICES**

**CHILDREN'S SERVICES**

**CHILD PROTECTIVE SERVICES**

**CHILD SUPPORT COLLECTIONS**

**SPECIAL INVESTIGATIONS**

**RESOURCE DEPARTMENT**

**ACCOUNTING**

DEPUTY COMMISSIONER

Personnel - Staffing Overview

In 1992, a total of thirteen employees left the Social Services Department. Ten employees resigned, two retired, and one employee was removed. Eight employees requested and were granted leaves of absence. Four were for medical leaves, three were maternity leaves, and one was for personal reasons.

The vacancies which resulted from people leaving the Department occurred at many levels. There were four Caseworker vacancies, four Social Welfare Examiner vacancies, two Typist vacancies one Coordinator of Child Support Enforcement vacancy, one Account Clerk/Typist vacancy, and one Welfare Employment Representative vacancy. All four Caseworker vacancies were filled by hiring new employees. The four Social Welfare Examiner vacancies were filled by hiring new employees. Both Typist vacancies were filled by hiring new employees. The Coordinator of Child Support Enforcement vacancy was filled by promoting a Senior Social Welfare Examiner. The Account Clerk/Typist vacancy was filled by hiring a new employee, as was the Welfare Employment Representative vacancy. The vacancy resulting from the promotion of the Senior Social Welfare Examiner was backfilled by promoting a Social Welfare Examiner.

There were a total of six promotions within the Department during 1992. The vacancies resulting from the various promotions were either backfilled through promoting other staff, or by the hiring of new employees. There were a total of thirteen new employees hired during 1992.

One new position was added during 1992 - a Caseworker position in the Child Protective Services Unit. This position was added in order to handle the increased caseload resulting from increasing numbers of CPS hotline reports.

Two positions were reclassified in 1992. A Social Welfare Examiner position in our Employment Unit was reclassified to Welfare Employment Representative, and a Data Entry Machine Operator position was reclassified to Senior Data Entry Machine Operator. The Social Welfare

Examiner position was reclassified due to the need to be able to conduct employment assessments on the increasing numbers of employable public assistance recipients resulting from an increased public assistance caseload. The Data Entry Machine Operator was reclassified when it was determined that the duties of the position were more appropriate to the title of Senior Data Entry Machine Operator.

In 1992, sixteen employees of the Department qualified for the attendance bonus of \$125 in accordance with Article 34.7 of the White Collar Bargaining Agreement.

At the end of 1992 there were a total of 106 positions within the Department of Social Services, plus Sheriff's deputies provided through a contract with the Sheriff's Department to conduct fraud investigations and provide building security.

## STAFF DEVELOPMENT

It is the responsibility of Staff Development to secure training that will develop and maintain the skills needed by our staff to perform their job duties. A declining economy, rising caseloads, and mounting social problems all require a high level of expertise of the Department's staff.

Newly-hired social welfare examiners follow a two-week intensive training program conducted by the Director of Staff Development, senior welfare examiners, and the Director of the program area. During this time, trainees are oriented to Income Maintenance, Medicaid or HEAP rules and regulations. The interviewing of clients is a basic thrust of this training. After the two weeks, a new employee is often given a caseload and is guided closely by the examiner's supervisor. On-going training is provided on a regular basis for the review of or changes in regulations and procedures.

Newly-appointed caseworkers receive their initial training under State contract with one of several colleges including Cornell University, SUNY Albany, or SUC at Buffalo. Upon completion of these mandated programs, new caseworkers are assigned a caseload and receive on-the-job training from an experienced caseworker or supervisor.

During calendar year 1992, a total of 1,715 hours of training was provided to the employees of the Department of Social Services. This is fifteen hours less than what was provided in the previous year.

The State experimented with the use of teleconferencing as a training medium when they presented a program on "immediate needs" for Income Maintenance staff. Even though this training format requires participants to travel to a regional site, it does ensure that all workers across the State receive the same information at the same time. It also offers a chance for local districts to network with each other. It is expected that we will see more of this training format in the future.

A few employees were still able to attend the New York Public Welfare Association's summer and winter conferences. However, the number of days employees could attend was reduced. Two managed care conferences

were held during the year to further the local district's understanding of this new initiative. These two conferences were fully funded by New York State.

Our Child Protective Unit received intensive training for all staff on two new procedures mandated for use by the State. A mandatory 15-hour risk assessment training was held in September to acquaint workers with a new instrument to be used to determine a child's safety and degree of risk in his/her home. On the heels of this came the first and second phase of the State Central Registry re-design training. The main thrust of these phases is to collect and transmit reports and information over the Welfare Management computer system rather than over the telephone or by mail. This new procedure is designed to speed communications and save storage space.

Four of our supervisory personnel participated in CareerTrak's "Stress Reduction Workshop for Women". CareerTrak is a nationally-known training center that offers regional workshops on business concerns and professional issues. This training received mixed reviews by our participants. Most likely we will not register any employees for future offerings.

Seventy-seven employees participated in one of the two offerings of "Professional Self-Development" which was offered in-house. Virginia Felleman, Director of Continuing Education at Cazenovia College, was contracted to present this program designed to help motivate employees at a time when office morale was low.

Some agency staff members took advantage of the training programs offered through our local Employee Assistance Program. Three employees participated in "Personal Financial Planning" and eight employees attended "Coping with the Holidays and its Effect on Your Family".

The year ahead will see Madison County joining forces with neighboring counties to offer more programs regionally, whether they be professional development topics or new program initiatives instituted by the State Department of Social Services.

### ECONOMIC SECURITY UNIT

During the year 1992 the State changed the name of Income Maintenance to Economic Security. The Economic Security Unit in Madison County covers the Public Assistance, Food Stamps and HEAP units.

As was stated in the 1991 annual report, at the end of the year there were 674 Public Assistance cases. Due to poor economic conditions, the PA caseload continued to rise. The largest increase in any month was January 1992. The caseload increased from 674 to 703 cases. March 1992 PA cases peaked at 747 cases. During the spring, summer and fall months the PA caseload dropped to a low of 679 cases in October 1992. In November 1992 the PA caseload began to rise again, ending the year with 718 PA cases, of which 605 were ADC, 112 HR and 10 EAF.

As of December 31, 1991, there were 1,110 Food Stamps cases. January 1992 showed a sharp increase of 52 cases, totaling 1,162 cases. The Food Stamps caseload remained fairly stable with a total increase for 1992 of 121 cases, or a total of 1,283 cases. The only major changes in Food Stamps were that effective October 1, 1992, the standard utility allowance, which is a deduction, was increased to \$316 and the gross monthly income increased. For example, a household of one: 1991 gross monthly income was \$718 and increased to \$738. A household of four gross monthly income changed from \$1,452 to \$1,512. This permitted some families to receive more food stamps even though the Thrifty Food Plan did not increase the maximum allotment.

The 1991-1992 HEAP Program started mid-November 1991 and ended in September 1992. This is the first time in several years that the program had sufficient federal monies to complete the year. The additional funds that the HEAP Program received were due to a court decision of Rodriguez vs. NYS. This money had been set aside by New York State pending the court's decision. During the 1991-1992 HEAP season a family could receive one regular HEAP benefit, four emergency benefits for heating, and four emergency benefits for utilities.

One of the major changes in Public Assistance was that effective November 1, 1992, employable PA clients now receive their cash benefits electronically. This is identical to the 1991 implementation of Food

Stamps received electronically. All clients have a photo I.D. card and personal identification number. They no longer go to the bank to receive their benefits but to a grocery store. This has been beneficial to the clients as they do not have to wait for the mail to deliver the check and then worry about cashing the check. With the use of the grocery store, the client has access to the benefit at their convenience. For example, most stores are open longer hours than banking hours, plus the stores are open Saturdays and Sundays.

Effective 7/1/92, a new regulation regarding the HR population was implemented. The passage of this regulation was to help to contain the cost of PA. All Home Relief clients have a 45-day waiting period from date of application before being eligible for assistance.

### MEDICAL ASSISTANCE

The state of the economy can be reflected in the Medicaid caseload, which rose from 2,059 cases in 1/92 to 2,303 cases in 12/92, a 12% increase.

The major focus in Medicaid remains the statewide implementation of the Managed Care Program. Madison County was designated to begin their development of the Managed Care Program when the second round of counties was chosen in October 1992. A contract has been signed with Central New York Health Systems Agency for plan development. The plan is scheduled for submission in May 1993 with an implementation date of July 1993.

Several other cost containment measures slated for implementation in 1992 have been delayed by litigation. Those include:

- The Medical Care Coordinator Program (MCCP) - targeted at lowering MA costs with a limited benefit package for Home Relief recipients;
- The elimination of podiatry services for certain recipients;
- The implementation of a co-payment system for a wide variety of Medicaid-covered services; and
- A reduction of the annual number of prescriptions available through the utilization threshold guidelines.

An area that has had great financial impact in Medicaid is the Case Management Program - many services provided to ARC and OMRDD clients are now Medicaid-funded and grouped under the Case Management Program. Enrollees increased from 16 in 1/92 to 109 in 12/92.

Other Medicaid changes in 1992 were aimed at tightening regulations regarding transfer of resources, trusts, and implementing liens and recoveries.

MEDICAL AUDIT

Transportation for Medicaid clients to Medicaid-covered appointments is arranged by the Medical Audit Unit.

	<u># of Trips</u>
Taxi (including ARC)	4,170
Wheelchair Van	1,246
Ambulance	828
Office for the Aging	1,110
Transportation Aides	1,847

The total savings by using Transportation Aides amounted to \$37,108.08.

### ADULT & FAMILY SERVICES

During 1992 the Adult & Family Services Unit provided services illustrated in the Services Chart. Delivery of service has remained relatively the same though there has been a decrease in the Adult Protective area. It is felt that this is due primarily to increased emphasis on preventive service.

Another area active in the unit was in-home care programs. A total of 139 individuals received services under the Long Term Home Health Care and Personal Care Programs. Totals were 81 under Long Term Home Health Care and 58 under Personal Care.

Thirty-one new individuals were placed on the Long Term Home Health Care Program. Twenty-three new individuals were placed on the Personal Care Program.

The average age was 77 with a range of 44-97. The average DMS-1 score was 160. Clients were maintained at 45% of the cost of placement.

These two programs continue to provide a cost effective alternative to institutionalization.

A new active area in the in-home care programs is the Care at Home Program. The unit now has three open cases. It is expected that this program area will increase significantly.

<u>SERVICES PROVIDED</u>	<u>ADULTS</u>	
	<u>NO. RECIPIENTS</u>	<u>NO. HOURS</u>
EMPLOYMENT	41	315
FAMILY PLANNING	0	0
FOSTER CARE - ADULTS	15	251
HEALTH RELATED	19	506
HOME MANAGEMENT	44	2075
HOMEMAKER	0	0
HOUSEKEEPER/CHORE	0	0
HOUSING	0	0
INFORMATION & REFERRAL	1549	1240
PREVENTIVE - ADULT	16	628
PROTECTIVE - ADULT	2	54
INVESTIGATION PROTECTIVE	1	30
TRANSPORTATION	1	5
PERSONAL CARE SERVICES	0	0
SERVICES TO VICTIMIS OF DOMESTIC VIOLENCE	0	0

## CHILDREN'S SERVICES UNIT

### Foster Care & Institutional Placements

The number of children in non-JD/PINS foster care has shown a slight decrease throughout 1992. In January there were 66 children in foster care. By December we had 61 children in foster care. August saw our lowest number of placements at 60. May was our highest month with 73. Higher level of care for non-JD/PINS decreased from 24 in January to 16 in December.

JD/PINS placements in higher level of care have increased slightly. We began the year with 17 in placement and ended the year with 21. The placement of teenagers in JD/PINS foster care went from 8 in January to 11 in December with a high in August of 13. Overall, there has been a decrease in placement for younger, abused and neglected children while there has been an increase in placement of JD/PINS children.

Madison County youth placed with the New York State Division for Youth was somewhat higher this year. January saw 11 youths in placement. Placements decreased to a low of 7, but by December 1992 were back up to 14. This increase has been due to the increased severity of juvenile delinquency offenses and the increased length of placement in DFY programs.

The continued need for institutional placements is due in part to more difficult children being referred to the Department of Social Services by the court for placement in higher levels of care. For the majority of these children, psychiatric and psychological evaluations are obtained to determine the need for service and the level of placement which is most appropriate. In addition, the lack of foster parents willing and able to foster children and teenagers with severe problems remains a factor.

### Preventive Service

During 1992 the number of children served who were not in placement increased dramatically. Our low was January when 180 children were served. By December, the preventive caseload had increased to 253 children.

This increase is due in part to a new program established by our Department and the Department of Mental Health. PACT (Parents and Children Together) was established to provide diagnostic evaluation and ongoing mental health services to families and children eligible for mandated preventive services. From November 16th to December 31st, 1992, 43 referrals were made for evaluation and ongoing services. This program has decreased the need for evaluations from the House of the Good Shepherd and Elmcrest Children's Center.

The Children's Services Unit continues to provide case management to court-ordered foster care diversion cases which are contracted out to Madison County Catholic Charities. Case management of these contracted services has necessitated the use of approximately one-half of a caseworker position, but continues to provide the agency with substantial reimbursements from the state. Forty-nine children have received diversion service in 1992. During the year, 30 cases were terminated, 19 cases completed the program successfully, 9 were placed with the Department of Social Services for placement, and 2 moved out of Madison County.

#### Parent Skills Training

The Department has continued to contract with a private contractor to facilitate a parent skills training group. This parent group deals with the problems of multi-problem families and continues to decrease the time their children spend in foster care. Additionally, the group has assisted in preventing placement of children who have not been placed. Many of the parents who are actively participating in this group are parents of teenagers and young adolescents.

During 1992, 28 families were serviced by the parent group. These families included 51 children. The group has been led by David Blaisdell and co-taught by Children's Services personnel. The parents who are active in this group continue to make great personal strides which will continue during the coming year. An addition to the group has been allowing children to participate with their parents in the group. Teenagers who have been discharged from placement attend regularly and this has been a major factor in successful transition from placement to home.

### Adoption Services

During 1992, six persons were certified as prospective parents for hard-to-place children, for a total of 22 currently certified. These persons were trained and certified in conjunction with the training and certification of foster parents. The basis for combining adoption and foster parent certification has to do with the fact that most of the older, hard-to-place children who are freed for adoption have come through the foster care system and many of the issues that need to be dealt with are the same.

During 1992, seven children were adopted by their foster parents. Two children were placed in Madison County homes by other counties. Unfortunately, one placement disrupted, but we anticipate finalization of the other one in the next couple of months. The Department currently has 14 children in its charge who have been freed for adoption. Two of these children are in adoptive homes and finalization should occur in the next few months. Of the remaining children, it is anticipated that three will not be placed due to age and emotional problems and have a goal of independent living. The placement of three children is currently being delayed by a court appeal. Of the others, three have severe emotional or physical problems which are delaying arrangements for placement and the remaining one is 18 and is refusing adoptive services. He is in the National Guard and will enter the Army in June. There are two children who should be placed in an adoptive home within six months.

We have had no infants surrendered in several years and don't anticipate any in the foreseeable future. Parents wanting certification for infant adoption will be processed and placed on a Priority Three waiting list behind Priority One (minority children and severe handicap) and Priority Two (all other hard-to-place children). This is according to New York State regulations.

### TASA (Teenage Services Act)

Madison County continues our arrangement with Liberty Resources, Inc., to provide TASA services as a referral agency with the approval of the New York State Department of Social Services.

### Independent Living Services

We continue to contract with Liberty Resources, Inc., to provide independent living group sessions to those children in foster care who are at least fourteen. These sessions are held once each month on a Saturday. During these sessions, children learn interpersonal skills, cooking, budgeting, shopping, job hunting, and other skills of interest to them in preparing to live independently in the future. There are currently ten children participating.

### Foster Parent Orientation and Status

We have continued to use M.A.P.P. (Model Approach to Partnership in Parenting) orientation for certification of prospective foster parents. We began the year with 41 certified homes, one of which was a relative home for specific children. We ended the year with 55 certified homes, three of which were relative homes. We have found that our M.A.P.P.-trained parents appear to be better prepared as foster parents than in the past and appear to be better able to manage difficult problems.

This year we have established four homes that may be used for emergency placement after hours and for placements of up to 60 days while evaluations are completed by PACT. The position of foster home finder/recruiter has been helpful in this area. It is anticipated that this position will continue to enhance and improve our foster home program.

## CHILD PROTECTIVE SERVICES

During 1992 there were 737 calls received from the Child Protective Register, an increase of 86 from 1991. In addition, we received 16 requests for service where the SCR was not called but an investigation or other assistance was requested by Family Court, another agency such as law enforcement, or an individual. Of the reports received, 42.5% were indicated compared to 36% in 1991 and 28% in 1990.

There were 80 petitions filed in Family Court. This included 28 neglect, 15 abuse, 6 approval of voluntary placement, 19 extension, 4 permanent neglect, 1 violation on an abuse petition, 4 amendments to neglect petitions, and 3 amendments to abuse petitions.

Foster care placements numbered 43. Twenty-six of these children remained in foster care at the end of the year. Of the 36 children discharged from the CPS foster care caseload, 30 were discharged to the same parent from which they were removed, 5 were discharged to another relative or caretaker, and 1 was discharged to independent living. One child who was discharged to a relative was later replaced in a higher level of care.

There are now 2 children in residential care, 3 in therapeutic care at Hillside, and 3 in therapeutic care at The House of the Good Shepherd.

STEP classes continue to be provided by the parent aides with some caseworker assistance. Classes are run both during the day and evenings to accommodate working parents. Classes for parents with children in three different age groups are alternated on an as-needed basis.

There were 3 Early Childhood classes, 3 regular STEP and 1 STEP Teen class. Of the 79 people who took the classes, 49 received certificates of completion.

Plans to have a "refresher course" have not been able to be carried out due primarily to time constraints. As more supervised visits are being ordered by the courts, much more parent aide time as well as caseworker time has been spent in this manner. The basic skills class continues to be held every other week.

1992 CHILD ABUSE AND MALTREATMENT REGISTER REFERRALS

MONTH	IND.	UNF.	TRANS.	REPEAT CALLS IND.	SECONDARY RESPONSIB. UNF.	ADD'L INFO.	DUPLICATE	PENDING
JANUARY	26-33	29-52	1-2	7-13	3-4	7-9	1-1	2-3
FEBRUARY	14-16	30-48	1-2	6-11	3-3	5-7	2-6	0
MARCH	24-37	30-42	1-2	8-12	13-22	4-6	0	1-1
APRIL	17-28	16-36	3-3	6-6	3-3	3-5	1-4	2-2
MAY	24-33	33-69	1-3	11-32	6-11	7-10	1-1	2-2
JUNE	17-22	27-37	1-1	6-6	3-6	5-7	1-1	0
JULY	13-20	30-59	0	1-2	4-6	9-9	3-4	0
AUGUST	16-29	15-33	2-3	9-18	7-13	5-7	1-3	0
SEPTEMBER	13-22	23-43	3-5	4-4	5-9	4-7	0	0
OCTOBER	10-18	21-40	0	3-7	5-14	4-7	3-3	0
NOVEMBER	8-14	18-25	2-2	7-18	4-5	3-4	0	0
DECEMBER	3-3	17-31	1-3	4-9	2-2	3-3	0	0
<b>TOTAL</b>	<b>185-275</b>	<b>289-515</b>	<b>16-26</b>	<b>72-138</b>	<b>58-98</b>	<b>59-81</b>	<b>13-23</b>	<b>7-8</b>
							<b>38-59</b>	

First number in each column - families

Second number in each column - children

TRANS. - Transferred out of county

IND. - Indicated  
UNF. - Unfounded

SECONDARY RESPONSIB. - Secondary responsibility. Part of the family resides in our county.  
(Primary responsibility rests with the county where the child resides.)

CHILD SUPPORT COLLECTION UNIT

In 1992 there was an overall increase in caseload of 8%, total cases 2,778. This is broken down to 1,154 ADC, an increase of 8%, and 1,624 CSS (private support services), an increase of 7%.

DSS collections totaled \$682,392. CSS collections totaled \$2,079,520. Combined total collections equal \$2,761,912. This figure reflects an increase of 9% over 1991 collections.

The incentive paid by the federal government according to the amount of collections we receive increased by 3%, in the amount of \$74,444.

Caseload

	<u>1991</u>	<u>1992</u>
ADC	1,076	1,154
CSS	<u>1,494</u>	<u>1,624</u>
	2,570	2,778

Collections

DSS	\$ 687,568	\$ 682,392
CSS	<u>1,844,954</u>	<u>2,079,520</u>
	\$ 2,532,522	\$ 2,761,912

Incentive

\$ 72,000	\$ 74,444
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### SPECIAL INVESTIGATIONS

The Special Investigations Unit consists of two full-time deputies and an account clerk-typist. The unit deals with fraud investigations, validations, overpayments, security, arrests and any other type of investigation where a police officer is needed.

The unit concentrated highly on our validation procedure, also known as "front-end detection". The unit validated all Public Assistance cases that applied this year, for a total of 1,192 cases. Of the 1,192 cases, 520 cases were denied due to the validation procedure, for a yearly denial rate of 44%. An estimated savings of \$464,136 is attributed to this procedure.

Public Assistance:	\$ 221,474
Food Stamps:	102,336
Medical Assistance:	131,242
P.A. Grant Reduction:	<u>9,084</u>
 TOTAL:	\$ 464,136
Repayment Agreements:	\$ 63,977
Food Stamps Disqualifications:	<u>0</u>
 GRAND TOTAL:	\$ 528,113 (Breakdown attached)

MONTHLY INVESTIGATION UNIT STATISTICS FOR 1992

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC | Y-T-D

## |||||—VALIDATIONS:—|||||

ADC CASES	50	34	45	37	31	50	36	47	49	48	39	43	509
ADC CASES DENIED	16	11	15	13	13	20	9	21	22	14	12	18	184
ADC-U CASES	8	1	2	3	6	6	7	1	4	8	6	10	62
ADC-U CASES DENIED	3	1	1	1	3	4	2	1	1	5	0	3	25
HR CASES	70	37	43	52	37	49	52	58	64	48	45	66	621
HR CASES DENIED	30	14	19	25	18	32	24	31	34	27	25	33	311

TOTAL CASES	128	72	90	92	74	105	95	106	117	104	90	119	1,192
TOTAL DENIALS	49	26	34	39	34	56	35	53	57	46	37	54	520
% DENIAL RATE	38%	36%	38%	42%	46%	53%	37%	50%	49%	44%	41%	45%	44%

|||||—DENTAL REASONS—|||||

EXCESS RESOURCES/INCOME	81	51	41	31	91	91	51	101	71	61	61	141	86
NOT AT ADDRESS GIVEN	51	31	51	81	31	61	71	61	41	51	71	71	66
ILED TO CONTACT OUR UNIT	91	71	21	61	21	71	61	91	81	41	41	31	57
NO SHOW FOR APPOINTMENT	81	41	41	21	41	21	41	111	91	111	61	101	75
ITHDREW AFTER VALIDATION	161	61	81	121	121	161	101	91	151	121	91	161	141
OTHER	31	11	11	91	41	161	31	81	141	91	51	41	86

))))—SAVINGS—(((( ////////////////  
P.A. SAVINGS 121297 112196 116150 1 6327 116339 124736 115413 123456 124696 120516 115292 125056 : 221,474  
F.S. SAVINGS 1 8273 1 5007 1 6740 116541 1 6839 1 9819 1 6057 1 9321 1 9585 1 8158 1 5744 110252 1 102,336  
M.A. SAVINGS 115190 1 6772 1 3034 1 9790 110628 114416 1 9642 113578 114542 111776 1 3170 113704 1 131,362

TOTAL SAVINGS 144,760 123,975 125,924 1,726,581 1,723,905 1,698,971 1,701,113 1,653,555 1,688,237 1,604,520 1,703,056 1,490,132 1,455,052

111 - FRONT REINFORCEMENTS 111

TOTAL CASES	17	11	9	9	5	6	4	9	9	9	5	5	98
TOTAL SAVINGS	1517	1017	793	681	586	586	405	793	836	879	517	474	3,084

|||||—ABSENT PARENT—|||||

ABSENT PARENT REFERRALS | 40 | 23 | 45 | 72 | 24 | 49 | 35 | 52 | 41 | 26 | 53 | 44 | 509

--ES DISQ CONSENT AGREE--

>>>-----REPAYMENT AGREEMENT-----<<<

NUMBER OPEN	3	4	10	0	5	4	1	0	3	4	3	1	1	44
AMOUNT OPEN	4067	2440	4621	0	3332	2930	872	0	1207	1920	1300	189	32,878	
NUMBER CLOSED	8	3	18	9	14	7	5	0	13	10	6	7	1	105
AMOUNT CLOSED	2848	1627	9583	1759	5684	4931	2648	0	4431	4525	1852	1211	41,099	

TOTAL AMOUNT | 6915 | 4067 | 114204 | 1759 | 9016 | 7861 | 3520 | 0 | 5638 | 6445 | 3152 | 1400 | 63,977

|||||—FRAUD ARRESTS—|||||

NUMBER ARRESTS | 0 | 0 | 0 | 0 | 0 | 13 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 15  
 AMOUNT INVOLVED | 0 | 0 | 0 | 0 | 0 | 157427 | 0 | 2982 | 0 | 3973 | 0 | 0 | 64,382

|||||—CONVICTIONS—|||||

RESOURCE DEPARTMENT

The Resource Department has the responsibility of assessing and collecting monies due to the agency, including mortgages, accident liens, estates, fraud and non-fraud repayments, and third party health insurance claims.

The following is the breakdown of monies received by the Resource Department in 1992:

Assignment of Proceeds	42,796.99
Estates	85,621.60
Retroactive SSI	81,433.10
Satisfaction of Maortgages	27,339.10
Accident Liens	45,903.49
Fraud Repayments	4,986.86
Non-Fraud Repayments	15,493.62
T53 Funds Transferred to Foster Care	40,154.98
Miscellaneous	<u>115,904.06</u>
	459,633.80

Burial applications are taken by the Resource Department and totalled 43 in 1992.

The Resource Department also conducts resource clearances, which are reports sent to area banks to detect unreported accounts. In 1992, 75 resource clearances were completed.

Review of third party health insurance of Medicaid clients, its entrance and monitoring on the MMIS computer system is also handled by the Resource Department.

DEPARTMENT OF SOCIAL SERVICES

FISCAL

General Administration - 1992

Disbursements:

Personnel Services	1,869,388	
Equipment	13,828	
Contractual	388,589	
Employee Benefits	<u>500,031</u>	
		2,771,836

Credits:

State Reimbursement	1,292,488	
Federal Reimbursement	1,296,736	
Refunds	<u>9,632</u>	
		<u>2,598,856</u>

NET LOCAL COST 172,980

	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Gross Cost	2,483,938	2,771,836	287,898
Net Local Cost	674,020	172,980	(501,040)

**Purchase of Service - 1992**

**Disbursements:**

Purchase of Services	30,173	
Day Care NPA	123,115	
Catholic Charities - Court Div.	98,352	
Child Care Block Grant	7,057	
Public Purchase of Service - MH	<u>20,668</u>	
		279,365

**Credits:**

State Reimbursement	113,691	
Federal Reimbursement	110,570	
Refunds	<u>0</u>	
		<u>224,261</u>

NET LOCAL COST		55,104
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	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Gross Cost	181,378	279,365	97,987
Net Local Cost	1,892	55,104	53,212

Medical Assistance & MMIS (Local Share) - 1992

Disbursements: 3,983,140

<u>Credits:</u>	MA	MMIS
State Reimbursement	(430,457)	170,088
Federal Reimbursement	823,992	0
Refunds	<u>229,875</u>	<u>0</u>
	<u>623,410</u>	<u>170,088</u>
		<u>793,498</u>

NET LOCAL COST 3,189,642

	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Net Local Cost	3,151,456	3,189,642	38,186

Aid To Dependent Children - 1992

Disbursements:

Cash Grants	2,395,800	
Other Vendors	<u>1,183,385</u>	
		3,579,185

Credits:

State Reimbursement	879,462	
Federal Reimbursement	1,453,878	
Refunds	<u>409,404</u>	
		<u>2,742,744</u>

NET LOCAL COST		836,441
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	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Gross Cost	3,473,878	3,579,185	105,307
Net Local Cost	797,907	836,441	38,534

Child Welfare - 1992

Disbursements: **1,553,693**

Credits:

State Reimbursement	<b>557,119</b>	
Federal Reimbursement	<b>425,428</b>	
Refunds	<b><u>125,596</u></b>	
		<b><u>1,108,143</u></b>

**NET LOCAL COST** **445,550**

	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Gross Cost	<b>1,485,031</b>	<b>1,553,693</b>	<b>68,662</b>
Net Local Cost	<b>439,746</b>	<b>445,550</b>	<b>5,804</b>

Juvenile Delinquents - 1992

Disbursements: 960,560

Credits:

State Reimbursement	376,571	
Federal Reimbursement	0	
Refunds	<u>57,815</u>	
		<u>434,386</u>

NET LOCAL COST 526,174

	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Gross Cost	1,298,494	960,560	(337,934)
Net Local Cost	808,363	526,174	(282,189)

JOBS - 1992

Disbursements:

22,391

Credits:

State Reimbursement	6,201	
Federal Reimbursement	9,972	
Refunds	0	
		16,173

NET LOCAL COST	6,218
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	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Gross Cost	11,747	22,391	10,644
Net Local Cost	3,164	6,218	3,054

Home Relief - 1992

Disbursements:

Cash Grants	314,023	
Other Vendors	<u>174,626</u>	
		488,649

Credits:

State Reimbursement	219,755	
Refunds	<u>57,542</u>	
		<u>277,297</u>

NET LOCAL COST		211,352
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	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Gross Cost	463,540	488,649	25,109
Net Local Cost	190,031	211,352	21,321

HEAP - 1992

Disbursements:

Cash Grants	34,320	
Other Vendors	<u>542,736</u>	
		577,056

Credits:

Federal Reimbursement	573,757	
Refunds	<u>1,299</u>	
		575,056

NET LOCAL COST		2,000
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	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Gross Cost	606,228	577,056	(29,172)
Net Local Cost	3,659	2,000	( 1,659)

Emergency Aid To Adults - 1992

Disbursements:

1,240

Credits:

State Reimbursement	621	
Refunds	0	
		<u>621</u>

NET LOCAL COST		619
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	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Gross Cost	1,548	1,240	(308)
Net Local Cost	774	619	(155)

Burials - 1992

Disbursements:

56,605

Credits:

State Reimbursement                    17,373 \*

Refunds                                0

17,373

NET LOCAL COST

39,232

	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
# of Burials	25	36	11
Gross Cost	34,683	56,605	21,922
Net Local Cost	23,058	41,876	18,818

\*Includes \$2,644 From VA Burials

Title IV-D Program - 1992

Disbursements:

0

Credits:

Incentives	74,851	74,851
NET LOCAL COST		(74,851)
		<u>Increase/</u> <u>(Decrease)</u>
Net Local Cost	73,179	74,851
		1,672

**Budgeted vs Actual Costs - 1992**

	<u>Budgeted</u>	<u>Actual</u>	<u>Surplus/ (Deficit)</u>
General Administration	2,818,274	2,771,836	46,438
Title XX POS	279,880	279,365	515
Medical Assistance	131,300	131,224	76
MMIS	3,932,799	3,851,916	80,883
Aid To Dependent Children	3,579,200	3,579,185	15
Child Welfare	1,555,050	1,553,693	1,357
Juvenile Delinquents	1,425,078	960,560	464,518
JOBS	27,000	22,391	4,609
Home Relief	512,848	488,649	24,199
HEAP	580,000	577,056	2,944
Emergency Aid To Adults	3,000	1,240	1,760
Burials	57,000	56,605	395
Title IV-D Program	(74,000)	(74,851)	851
	14,827,429	14,198,869	628,560

Net Local Cost - 1992

	<u>Budgeted Amount</u>	<u>Actual Amount</u>	<u>Surplus/ (Deficit)</u>
General Administration	780,059	172,980	607,079
Title XX POS	48,817	55,104	(6,287)
Medical Assistance	1,662	(492,186)	493,848
MMIS	3,777,999	3,681,828	96,171
Aid to Dependent Children	860,000	836,441	23,559
Child Support Incentive	(74,000)	(74,851)	851
Child Welfare	530,878	445,550	85,328
Juvenile Delinquents	807,835	526,174	281,661
JOBS	6,750	6,218	532
Home Relief	280,348	211,352	68,996
HEAP	0	2,000	(2,000)
Emergency Aid to Adults	1,500	619	881
Burials	<u>42,100</u>	<u>41,876</u>	<u>224</u>
	7,063,948	5,413,105	1,650,843

**Reimbursement Breakdown - 1992**

	<u>Net Expenditures</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
General Administration	2,762,204	1,296,736	1,292,488	172,980
Title XX POS	279,365	110,570	113,691	55,104
MA	(98,651)	823,992	(430,457)	(492,186)
MMIS (Local Share)	3,681,828			3,681,828
Aid To Dependent Children	3,169,781	1,453,878	879,462	836,441
Child Support Incentive	(74,851)			(74,851)
Child Welfare	1,428,097	425,428	557,119	445,550
Juvenile Delinquents	902,745		376,571	526,174
JOBS	22,391	9,972	6,201	6,218
Home Relief	431,107		219,755	211,352
HEAP	575,757	573,757		2,000
Emergency Aid To Adults	1,240		621	619
Burials	<u>56,605</u>	<u>          </u>	<u>14,729</u>	<u>41,876</u>
	<u>13,137,618</u>	<u>4,694,333</u>	<u>3,030,180</u>	<u>5,413,105</u>

	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
Total Net Funds	12,367,335	13,137,618	770,283
Net Local Cost	6,020,891	5,413,105	(607,786)

Fiscal Summary - 1992

	<u>Expenditures</u>	<u>Credits</u>	
	<u>1991</u>	<u>1992</u>	<u>Increase/ (Decrease)</u>
General Administration	2,771,836	2,598,856	
Title XX POS	279,365	224,261	
Medical Assistance	131,224	623,410	
MMIS	3,851,916	170,088	
Aid To Dependent Children	3,579,185	2,742,744	
Child Welfare	1,553,693	1,108,143	
Juvenile Delinquents	960,560	434,386	
JOBS	22,391	16,173	
Home Relief	488,649	277,297	
HEAP	577,056	575,056	
Emergency Aid to Adults	1,240	621	
Burials	56,605	14,729	
Title Iv-D Program	0	74,851	
	14,273,720	8,860,615	
Net Local Cost	6,020,891	5,413,105	(607,786)