

January 11, 2022

Minutes for the Regular Meeting of the Town Board of the Town of Smithfield held January 11, 2022 at the Smithfield Community Center commencing at 7:37 p.m.

Present:

Supervisor	Thomas J Stokes
Councilperson	Brenda Goff
Councilperson	Nell Ziegler
Councilperson	James Corpin (Absent)
Councilperson	Richard Looft (Absent)
Highway Superintendent	Daniel Davis
Town Clerk	Christine Boyden

Others Present: Town Attorney James Stokes

-The meeting was called to order by Supervisor Thomas Stokes.

**Resolution #12-2022**

Supervisors Monthly Report-

Receipts and Payments for December 2021 were read and filed.

General Fund Revenues totaled \$11,420.20 with expenditures of \$24,420.67

Streetlight expenditures totaled \$138.80

Highway Fund Revenues totaled \$141,244.49 expenditures of \$21,159.49 Profit and Loss Budget vs Actual Budget was presented for both General and Highway Funds for January-December 2021.

On a motion of Supervisor Stokes, seconded by Councilperson Brenda Goff.

**Resolution #13-2022**

Approval of Minutes of December 14, 2021-

On a motion made by Supervisor Stokes, seconded by Nell Ziegler

Resolution #13-2022 was adopted:

Ayes: 3-Supervisor Stokes, Councilperson Nell Ziegler and Councilperson Brenda Goff

Nays: 0

**Resolution #14-2022**

Town Clerks Monthly Report-

Receipts and payments for December 2021 were read and filed. Gross receipts totaled \$605.45, the town retained \$494.62.

On a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff

Resolution #14-2022 was adopted:

Ayes: 3- Supervisor Stokes, Councilperson Nell Ziegler and Councilperson Brenda Goff

Nays: 0

Codes Enforcement Report- Report was read and filed.

Historians Report- Submitted and is available to view in Clerks office.

Planning Board- No business before the board.

Zoning Board- No business before the board.

Highway- Superintendent Davis: Nothing to report.

Old Business-

Hamlet Plan: Reconstruct Pleasant Valley Road and Brooks Road. Adding an additional two feet of pavement on each side of the road, upsizing pipe.

Benchmarking Resolution- Community Center lights to be updated. Benchmarking put on hold.

Public Courtesy of the Floor- No one present.

New Business- Attorney Jim Stokes presents Smithfield Fire Departments plan of an announcement sign, proposing the town and fire department share the sign.

Deputy Supervisor position to be discussed and filled at next Town Board Meeting on February 8, 2022.

**Resolution #15-2022** to adopt Standardized Residential Small Business Solar Permit.

**A RESOLUTION ADOPTING A STANDARDIZED RESIDENTIAL / SMALL BUSINESS  
SOLAR PERMIT PROCESS FOR THE TOWN OF SMITHFIELD**

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) has developed a uniform NYS solar permit application and process for proposed solar facilities with a rated DC capacity of 25 kilowatts or less, and

WHEREAS, the Town Code Enforcement Officer has advised the Town Board that the NYS uniform process is consistent with and compatible with the Town of Smithfield Building and Development Control Law and current permitting practices, and

WHEREAS, the Town Board supports the use of solar energy as a supplemental renewable energy source for homes and small businesses in the Town of Smithfield and finds that it is in the best interest of the Town and its residents to adopt and use the NYS unified solar permit application and process.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Town Board of the Town of Smithfield, that the Town of Smithfield hereby fully and formally adopts the New York State Unified Solar Permit application and process as promulgated by NYSERDA and establishes the initial permit fee at \$125.

Dated: January 11, 2022

Supervisor Stokes makes a motion to approve, seconded by Councilperson Brenda Goff  
Resolution #15-2022 was adopted by Roll Call Vote:

Supervisor	Thomas J Stokes	Aye
Councilperson	Nell Ziegler	Aye
Councilperson	Brenda Goff	Aye

**Resolution #16-2022** authorizes the supervisor to make modifications of the 2021 town budget.

Be it resolved that the 2021 Adopted Town Budget be modified as follows:

### **General Fund**

<b><u>Estimated Revenues</u></b> A980	<b><u>From</u></b>	<b><u>To</u></b>
A1090 Int. & Pen. - Real Property Taxes	\$3,000	\$3,048.69
A1120 Non Property Tax Distribution by County	\$80,000	\$138,048.22
A1255 Clerk Fees	\$500	\$1,078.87
A2410 Rental of Real Property	\$0	\$605
A2544 Dog Licenses	\$1,000	\$1,216
A2590 Permits, Other	\$2,000	\$4,695
A2610 Fines & Forfeited Bail	\$1,000	\$1,293.60
A2706 Grants From Local Governments	\$0	\$65,709.85
A2750 AIM Related Payments	\$0	\$9,585
A3005 Mortgage Tax	\$7,000	\$21,710.69
A3060 State Aid, Records Management	\$0	\$985.28
<b>Control Total:</b>		<b><u>\$153,459.13</u></b>

### **Expenses** A522

A1220.2	Supervisor, Equipment	\$500	\$331.83
A1220.4	Supervisor, Contractual- Other	\$3,643	\$3,811.17
A1355.1	Assessors, Personal Services	\$4,000	\$3,300
A1355.1A	Assessors, Deputy Assesor Pers. Serv.	\$5,000	\$5,700
A1355.2	Assessor Equipment	\$500	\$0
A1355.4	Assessor, Contractual	\$400	\$900
A1410.1	Town Clerk, Personal Services	\$12,566	\$12,566.04
A1220.1	Town Supervisor, Personal Services	\$6,400	\$6,399.96
A8010.1	Zoning, Personal Services	\$11,000	\$11,000.24
A5010.1	Superintendent of Highway Pers. Serv.	\$53,425	\$53,425.06
A8010.4	Zoning, Contractual Expenses	\$1,500	\$1,499.70
<b>Control Totals:</b>		<b><u>\$98,934</u></b>	<b><u>\$98,934</u></b>

### **Street Lighting District** SL-1

SL5182.4	Street Lighting District, Contr. Exp.	\$3,500	\$3,853.16
SL911	Fund Balance, Unreserved Unappropriated	\$620.75	\$267.29
<b>Control Totals:</b>		<b><u>\$4,120.75</u></b>	<b><u>\$4,120.75</u></b>

## Highway

<u>Estimated Revenues</u> DA980	<u>From</u>	<u>To</u>
DA 3501 State Aid- CHIPS	<u>\$67,000</u>	<u>\$140,036.47</u>
<b>Control Total:</b>		<b><u>\$73,036.47</u></b>

## Expenditures DA522

### Expense

DA5112.2 Improvements- Capital Outlay	\$67,000	\$140,036.47
DA5142.4 Snow Removal- Contractual Expense	\$55,000	\$38,430.45
DA9060.8 Medical Insurance	\$18,000	\$27,801.29
 <b>Totals:</b>	<u><b>\$140,000</b></u>	<u><b>\$213,036.47</b></u>
 <b>Control Total:</b>		<b><u>\$73,036.47</u></b>

Dated: January 11, 2022

On a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff  
Resolution #16-2022 was adopted by Roll Call Vote:

Supervisor	Thomas J Stokes	Aye
Councilperson	Nell Ziegler	Aye
Councilperson	Brenda Goff	Aye

**Resolution #17-2022** appoints Janice Sebring as Deputy Town Clerk.

On a motion made by Supervisor Stokes, seconded by Brenda Goff  
Resolution #17-2022 was adopted

Ayes: 3  
Nays: 0

## **Resolution #18-2022** Payment of Claims

On a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff  
Resolution #18-2022 was adopted

Ayes: 3- Supervisor Stokes, Councilperson Nell Ziegler and Councilperson Brenda Goff  
Nays: 0

Resolved that bills be paid on Abstract #1 in the following amounts:

General Fund	Vouchers #1-18	in the amount of \$10,410.80
Highway Fund	Vouchers #1-5	in the amount of \$4,933.55

Notes and Communication:

With no further business, on a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff, the meeting was adjourned at 8:44 p.m. Carried unanimously.

Respectfully Submitted,

Christine Boyden, Town Clerk