

March 8, 2022

Minutes for the Regular Meeting of the Town Board of the Town of Smithfield held March 8, 2022 at the Smithfield Community Center commencing at 7:00 p.m.

Present:

Supervisor	Thomas J Stokes
Councilperson	Brenda Goff
Councilperson	Nell Ziegler
Councilperson	James Corpin
Councilperson	Richard Looft
Highway Superintendent	Daniel Davis (Absent)
Town Clerk	Christine Boyden

Others Present: Kenneth Mennig

-The meeting was called to order by Supervisor Thomas Stokes.

-Pledge of Allegiance

Resolution #26-2022

Approval of Minutes of January and February 2022-

On a motion made by Supervisor Stokes, seconded by Brenda Goff

Resolution #26-2022 was adopted:

Ayes: 5 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler, James Corpin and Richard Looft

Nays: 0

Resolution #27-2022

Supervisors Monthly Report-

Receipts and Payments for February 2022 were read and filed

General Fund Revenues totaled \$355,879.21 with expenditures of \$42,391.07

Streetlight expenditures totaled \$287.82

Highway Fund Revenues totaled \$283,400.00 with expenditure of \$30,236.90 Profit and Loss Budget vs Actual Budget was presented for both General and Highway Funds for February 2022.

On a motion of Supervisor Stokes, seconded by Councilperson James Corpin

Resolution #27-2022 was adopted:

Ayes: 5 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler, James Corpin and Richard Looft

Nays: 0

-Clerks report from January and February will be read at the next Town Board Meeting, scheduled on April 12, 2022.

Codes Enforcement Report- Report was read and filed along with deputy codes enforcement report.

Planning Board- Planning Board approved the special use permit for John Hershberger's Saw Mill.

Zoning Board- No business before the board.

Highway- Superintendent Davis absent.

Public Courtesy of the Floor- Kenneth Mennig provided an update on Smithfield Fire Department sign, waiting on pricing.

Old Business- Wind and Solar Moratorium: Possibility of a smaller project. Discussion of having a representative come and holding a public hearing.

-Larry submitted energy training, adopted Solar Resolution and Streetlight project complete. Have to redo lighting in the building and eligible for \$5,000. Electric charging station money to become available late March/early April.

Hamlet Improvement Plan-

New Business-

Resolution #28-2022 authorizes the Town Clerk to sign, NYS Election Law 4-104 Registration and polling places; designation for the Town of Smithfield as Smithfield Community Center 5255 Pleasant Valley Rd, Cazenovia, NY 13035. On a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff

Resolution #28-2022 was adopted by Roll Call Vote:

Supervisor	Thomas J Stokes	Aye
Councilperson	Brenda Goff	Aye
Councilperson	Nell Ziegler	Aye
Councilperson	James Corpin	Aye
Councilperson	Richard Looft	Aye

Resolution #29-2022 appoints Christine Boyden as Clerk for the Planning Board and Zoning Board as of January 15, 2022. On a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff

Resolution #29-2022 was adopted by Roll Call Vote:

Supervisor	Thomas J Stokes	Aye
Councilperson	Brenda Goff	Aye
Councilperson	Nell Ziegler	Aye
Councilperson	James Corpin	Aye
Councilperson	Richard Looft	Aye

Resolution #30-2022 authorizes the new guideline and rates for the rental agreement for the Community Center.

<u>Event Type/Size</u>	<u>Town Resident</u>	<u>Non-Resident</u>
Organizational Meeting (1-4 meetings per month)	\$30	\$54
Small Party (Less than 25 people)	\$75	\$100
Medium Party (25-49 people)	\$100	\$125
Large Party (50 or more people)	\$150	\$175

All events include use of the downstairs meeting room and kitchen
This space is available for up to four hours from 7 am to 9 pm

Persons or organization renting space in the Community Center must agree and adhere to the following regulations:

1. Renters will be held responsible for any and all damages to the premises and/or equipment and furnishings therein.
2. Renter will be responsible for their own trash and agree to leave the premises in a neat, clean and orderly condition after use. Trash **MUST** be removed from the premises.
3. There is a deposit of \$150 which will be refunded provided the building is left in a clean and orderly fashion.
4. Alcohol is **NOT** allowed in the building or on the grounds.
5. Smoking is **NOT** allowed in the building.
6. Neither the Town of Smithfield, its officers nor employees will be held responsible for the personal belongings left or stored on the premises.
7. It is understood that the Town Board may amend or waive fees for local groups under certain circumstances. The board also reserves the right to deny any use request.
8. Renters will need to notify the clerk if water needs to be turned on in the kitchen before the event.

On a motion made by Supervisor Stokes, seconded by James Corpin

Resolution #30-2022 was adopted by Roll Call Vote:

Supervisor	Thomas J Stokes	Aye
Councilperson	Brenda Goff	Aye

Councilperson	Nell Ziegler	Aye
Councilperson	James Corpin	Aye
Councilperson	Richard Looft	Aye

Resolution #31-2022 Town Clerk Financial Audit for 2021

Annual Report presented by the Town Clerk, Christine Boyden.

Books were audited by members of the board, finding everything in order with no irregularities

On a motion made by Supervisor Stokes, seconded by Councilperson Nell Ziegler

Resolution #31-2022 was adopted by Roll Call Vote:

Supervisor	Thomas J Stokes	Aye
Councilperson	Brenda Goff	Aye
Councilperson	Nell Ziegler	Aye
Councilperson	James Corpin	Aye
Councilperson	Richard Looft	Aye

Resolution #32-2022 Payment of Claims

On a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff

Resolution #32-2022 was adopted

Ayes: 5 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler, James Corpin
and Richard Looft
Nays: 0

Resolved that bills be paid on Abstract #3 in the following amounts:

General Fund	Vouchers #42-58	in the amount of \$5,161.24
Highway Fund	Vouchers #15-24	in the amount of \$10,608.59

Notes and Communication:

With no further business, on a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff, the meeting was adjourned at 8:08 p.m. Carried unanimously.

Respectfully Submitted,

Christine Boyden, Town Clerk