

2018 COMMITTEE RESPONSIBILITIES

GOVERNMENT OPERATIONS: responsible for Personnel, Civil Service, Labor Relations, Health Insurance and benefits, County Attorney, Ethics Law, Office of the Clerk to the Board of Supervisors, Supervisors' Accounts, NYSAC, NACO, Public Relations to include Freedom of Information Law and Records Access Officer, PESH, HIPAA, Safety and Worker's Compensation, Employees Assistance Program, Personnel Management Functions, in conjunction with the County Administrator appoints search committees for all Department Head level recruitments to include at least one representative of the Government Operations and Legislative Home Committees, and Information Technology including all County telephone services.

FINANCE, WAYS, AND MEANS: responsible for the office of the Treasurer and Budget Officer, preparation and administration of the County budget, Real Property Tax Services, Office of the County Clerk (to include Motor Vehicle Department), County Historian, County Historical Society, Community College Affairs, OTB Revenues and insurance other than health and benefits.

ADMINISTRATION & OVERSIGHT: responsible for legislative committees, legislative rules and operations, Board of Elections, Official papers, Supervisors' Journal, Purchasing, examine and investigate the delivery of county services to ensure that they are efficient, effective and non-duplicating.

HEALTH AND HUMAN SERVICES: responsible for the administration and operation of all services as prescribed by the New York State Human Services agencies, to include the Office of Temporary and Disability Assistance (OTDA), Office of Children and Family Services (OCFS) and the Department of Health, and the Supplemental Nutrition Assistance Program (formerly known as Food Stamps), County Youth Bureau, and Youth Services, Veterans Affairs, Housing for the Elderly/Low Income, Office for the Aging, the Mental Health Department, including the Madison-Cortland County Chapter NYSARC, Inc., and the Community Action Program for Madison County. Responsible for all Department of Public Health Programs; including Preventive Health Care, Preventive Health Nursing, Environmental Health, Children with Special Health Care Needs, which includes Court Ordered Education, ADA, Weights and Measures, Corporate Compliance and Wanderer's Rest, animal disease and dog control.

PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL & INTERGOVERNMENTAL AFFAIRS: responsible for the County Planning Department, the development, implementation, and ongoing evaluation of Madison County's long range planning program, the County Planning Board, Community development, public transportation, tourism, economic development, the Industrial Development Agency, the Environmental Management Council, public lands, County parks and County Parks Commission, agriculture districts and the Agriculture and Farmland Protection Board, County Fair, historic preservation, Central New York Regional Planning and Development, Central New York Regional Market Authority, Cooperative Extension, Federated Conservation Clubs, Soil and Water Conservation District, Forest Practices, Fish and Wildlife Management, County ABC Board, Children's Camp, Mid-York Library System and Workforce Development.

PUBLIC UTILITY SERVICE: responsible for examining, reviewing, and making recommendations to the Board of Supervisors on the development and implementation of Public Utility Service in Madison County.

CRIMINAL JUSTICE, PUBLIC SAFETY AND EMERGENCY COMMUNICATIONS: responsible for the Office of the District Attorney, Office of the Sheriff (Law Enforcement Division, Corrections Division, Stop DWI, Civil Division and Pistol Permits), Assigned Counsel, Legal Aid and Judiciary, Coroner/Medical Examiner, Probation, Volunteer Firemen, Office of Emergency Preparedness, Civil Defense, Traffic Safety Board, Fire Advisory Board, Communications and Rescue and E-911.

HIGHWAY, BUILDINGS, AND GROUNDS: responsible for county highways, highway equipment, Central Garage and motor and county passenger vehicle fleet operation, county road maintenance and ice and snow control, Madison County (Cazenovia) Sewer District and wastewater collection, treatment and disposal, County buildings and grounds, County mail and distribution services, receiving and printing services.

SOLID WASTE AND RECYCLING: responsible for solid waste disposal, landfill, resource recovery and recycling.

NATIVE AMERICAN AFFAIRS: responsible for coordination of relations with the Indian Nations of and affecting Madison County, including the Oneida and Stockbridge Munsee, purchases or other acquisitions of lands, provision of County services, real property assessment and taxation, and potential development initiatives.