

ELECTION DAY ABSENTEE VOTING

Voters who are issued an absentee ballot will no longer have the option to vote in person on the ICE Voting Machine.

*This new change in Election Law requires voters who have been issued an absentee ballot & later decide to cast their ballot, to vote by **AFFIDAVIT BALLOT ONLY.***
NO COURT ORDERS.

To determine how a voter would like to proceed, direct the voter to the Affidavit & Court Order table & give them the **AFFIDAVIT & COURT ORDER VOTING INSTRUCTIONS.**

*There are copies of the Affidavit & Court Order Voting Instructions located inside the **orange Affidavit Folder** & inside the pouch in the **red table binder.***

Absentee Chain of Custody Form

This form will be located inside the yellow Communication Folder at the beginning of the day & will travel with, NOT INSIDE, the blue Ballot Bag at the end of the night.

Complete the following steps after polls close, but **PRIOR** to sealing the **blue Ballot Bag**:

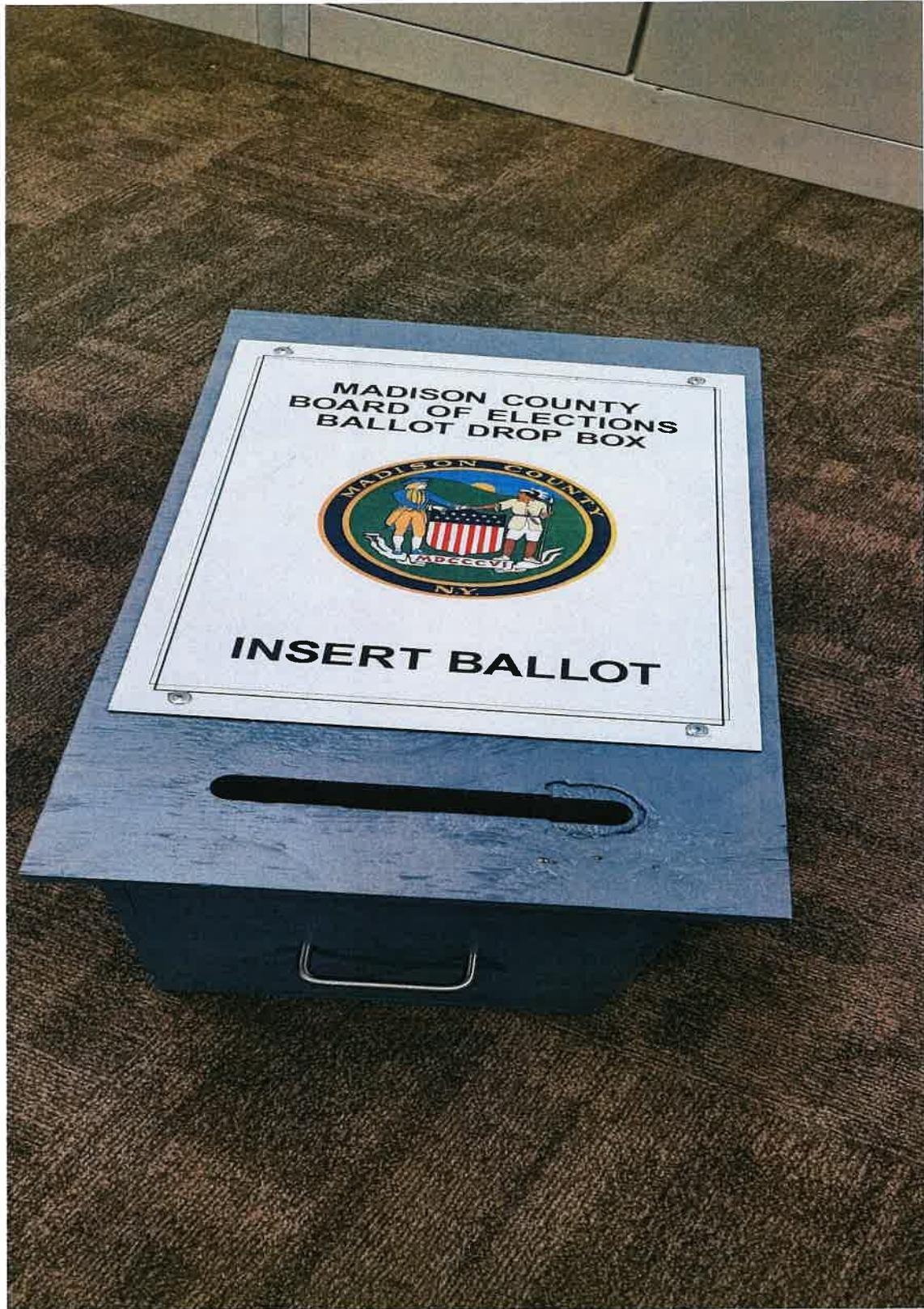
- As a bipartisan team, unlock both locks on the Absentee Ballot Drop Box & retrieve ALL absentee ballots from inside.
- Count each ballot & place them all inside the **purple envelope** labeled **“Ballots from Absentee Drop Box”**.
- Be sure to record the number of absentee ballots you received at the poll site in the correct spot on the Absentee Ballot Chain of Custody Form, **even if that number is zero**. *This form MUST be signed by a bipartisan team!*
- After all absentee ballots are inside, zip the **purple Absentee envelope** closed & use the barcode label provided to seal it.
- Place the **purple Absentee envelope** inside the **blue Ballot Bag**. Leave the Absentee Chain of Custody Form **OUTSIDE** of the **blue Ballot bag**, as this will be handed to the Deputy or designated pick-up person.

Instructions for Absentee Chain of Custody Form

DO NOT place this form inside the blue ballot bag!

This form needs to be completed even if the number of absentee ballots you receive is zero!

1. Record seals for purple Absentee Envelope, **blue Ballot Bag**, & **orange Affidavit Bag**.
2. Make sure to record the **NUMBER OF ABSENTEE BALLOTS RECEIVED** even if that number is zero.
3. A bipartisan team must check all seals & then sign their names on the line for **“Democratic Inspector”** & **“Republican Inspector”**.
4. A Deputy will be designated for pick up & must check & confirm the seals on the **blue Ballot Bag** & **orange Affidavit Bag** & sign on the **“Pick Up – Deputy”** line.
5. The last seal confirmation will take place at the Board of Elections by a bipartisan team of BOE staff.



Absentee Ballot Drop Box

SAMPLE: Absentee Chain of Custody Form

This form travels **WITH** the blue ballot bag and the seal **MUST** be verified each time it changes hands.

DO NOT PLACE THIS FORM INSIDE THE BLUE BALLOT BAG!

SAMPLE ABSENTEE BALLOT CHAIN OF CUSTODY FORM

Election: GE99

Date: December 31st, 2099

Poll Site: TWD - Polling Location

Purple Envelope Seal Number:

NOTE **Please seal purple envelope with barcode label**

1

Blue Ballot Bag Seal Number:

Orange Affidavit Bag Seal Number:

NUMBER OF ABSENTEE BALLOTS RECEIVED:

2

PLEASE SIGN BELOW TO CONFIRM SEAL NUMBERS & ABSENTEE BALLOTS RECEIVED

3

DEMOCRATIC INSPECTOR SIGNATURE

REPUBLICAN INSPECTOR SIGNATURE

4

PICK UP - DEPUTY SIGNATURE

5

DEMOCRATIC BOE SIGNATURE

REPUBLICAN BOE SIGNATURE

THIS FORM NEEDS TO BE COMPLETED EVEN IF THE NUMBER OF ABSENTEE BALLOTS YOU RECEIVE IS ZERO!!!