

August 8, 2023

Minutes for the Regular Meeting of the Town Board of the Town of Smithfield held August 8, 2023 at the Smithfield Community Center commencing at 7:00 p.m.

Present:

Supervisor	Thomas J Stokes
Councilperson	Brenda Goff
Councilperson	Nell Ziegler
Councilperson	James Corpin
Councilperson	Richard Looft
Highway Superintendent	Daniel Davis
Town Clerk	Christine Boyden

Others Present: James Stokes

-The meeting was called to order by Supervisor Thomas Stokes.

-Pledge of Allegiance

**Resolution #61-2023**

Approval of Minutes of July 2023-

On a motion made by Councilperson Brenda Goff, seconded by Councilperson James Corpin

Resolution #61-2023 was adopted:

Ayes: 5 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler, James Corpin and Richard Looft

Nays: 0

**Resolution #62-2023**

Supervisors Monthly Report-

Receipts and Payments for July 2023 were read and filed

General Fund Revenues totaled \$10,172.00 with expenditures of \$37,892.86

Streetlight expenditures not available.

Highway Fund Revenues totaled \$16,860.79 with expenditure of \$139,943.93 Profit and Loss Budget vs Actual Budget was presented for both General and Highway Funds for July 2023.

On a motion of Supervisor Stokes, seconded by Councilperson Brenda Goff

Resolution #62-2023 was adopted:

Ayes: 5 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler, James Corpin and Richard Looft

Nays: 0

**Resolution #63-2023**

Town Clerks Monthly Report-

Receipts and Payments for July 2023 were read and filed.

Total State, County and Local Revenues totaled \$1,228.88 and the Local Shares Remitted totaled \$1,295.60

On a motion of Supervisor Stokes, seconded by Councilperson Brenda Goff

Resolution #63-2023 was adopted:

Ayes: 5 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler, James Corpin and Richard Looft  
Nays: 0

Codes Enforcement Report- Report was reviewed and filed.

Planning Board- Planning Board Chair, Robert Burnett, submitted resignation letter.

Zoning Board- Zoning Board meeting held on 7/31/2023 for Kimber O'Mara (Area Variance for a deck) and William Stiteler (Area Variance for a garage), both were approved.

Highway- Budget Modification

Public Courtesy of the Floor-

Old Business- Community Center Roof- Supervisor Stokes signed a contract to have the lower roof fixed on the Smithfield Community Center.

New Business- NY Forward Grant- Application portal is now open. Nell submitted an intent to apply narrative. Webinars available to help with application. Application is due Friday, September 29.

Dog Control- Going door to door to check if dogs are licensed.

**Resolution #64-2023** to approve a budget modification from DA5110.4 from \$45,000 to \$30,000 and DA5130.4 from \$30,000 to \$45,000 for unexpected repairs to machinery and equipment.

On a motion made by Councilperson Nell Ziegler seconded by Councilperson James Corpin

Resolution #64-2023 was adopted by Roll Call Vote:

Supervisor	TJ Stokes	Aye
Councilperson	Brenda Goff	Aye
Councilperson	Nell Ziegler	Aye
Councilperson	James Corpin	Aye
Councilperson	Richard Looft	Aye

**Resolution #65-2023** updates the employment policy to now offer Dental and Vision insurance.

On a motion made by Supervisor Stokes seconded by Councilperson Brenda Goff

Resolution #65-2023 was adopted by Roll Call Vote:

Supervisor	TJ Stokes	Aye
Councilperson	Brenda Goff	Aye
Councilperson	Nell Ziegler	Aye
Councilperson	James Corpin	Aye
Councilperson	Richard Looft	Aye

**Resolution #66-2023** Payment of Claims

On a motion made by Councilperson Richard Looft, seconded by Councilperson Brenda Goff

Resolution #66-2023 was adopted

Ayes: 5 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler, James Corpin and Richard Looft  
Nays: 0

Resolved that bills be paid on Abstract #8 in the following amounts:

General Fund	Vouchers #118-138	in the amount of \$17,267.92
Highway Fund	Vouchers #60-70	in the amount of \$31,120.62

### **Executive Session**

-Supervisor Stokes makes a motion to enter into executive session for discussion of personnel, seconded by Councilperson James Corpin at 7:44 pm

Ayes: 5 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler, James Corpin and Richard Looft  
Nays: 0

-Supervisor Stokes makes a motion to close executive session, seconded by Councilperson James Corpin at 7:49 pm

Ayes: 5 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler, James Corpin and Richard Looft  
Nays: 0

Notes and Communication:

With no further business, on a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff, the meeting was adjourned at 7:50 p.m. Carried unanimously.

Respectfully Submitted,

Christine Boyden, Town Clerk