

January 8, 2024

The regular monthly meeting called to order at 7:30 PM by Supervisor Stepanski with the following people present: Councilman Fort, Marshall, Meeker, Shea, Pete Kiehn, Joanne Shea and Pete Kazlauskas

After the Pledge of Allegiance, minutes of the December 4th and 28th meetings were read and approved on motion of Marshall/Shea, all in favor. Financial report was accepted on a motion of Marshall/Meeker. All in favor.

Supervisor Stepanski had a thank you postcard from Mercy Flight thanking the Town for their yearly donation. Stepanski had a packet from the Association of Towns listing available training sessions. Stepanski also had the 2024 Committees appointments.

Pete Kazlauskas told the Board of the ongoing issue with his neighbors free range chickens and asked the Board for their assistance. Supervisor Stepanski said the Town currently does not have any ordinances regarding free range chickens but would consult Madison County, the Town's Attorney and other Town's to see what could be implemented.

Supervisor Stepanski had Deputy Historian Celeste Smith's report. Motion made by Marshall/Fort to accept Smith's report, all in favor. CEO Shaver submitted his monthly report, motion made by Marshall/Fort to accept his report, all in favor.

Highway Superintendent Kiehn had the amended Highway Department Terms and Conditions of Employment Handbook for the Board, Kiehn mentioned it had not been updated since March of 2014. Motion made by Marshall/Meeker to accept the amended the Highway Department Terms and Conditions of Employment Handbook, with a Roll Call Vote: Fort: Yes; Marshall: Yes; Meeker: Yes; Shea: Yes; Stepanski: Yes.

Stepanski had two Agreements for the Board to approve, one was the Water Collector Agreement which allows Cami to perform duties for the Water District, motion made by Fort/Shea to accept the Water Collector Agreement with a Roll Call Vote: Fort: Yes; Marshall: Yes; Meeker: Yes; Shea: Yes; Stepanski: Yes. And the second was the Codes Officer Agreement with Adam Shaver, motion made by Marshall/Meeker to accept the Codes Officer Agreement with a Roll Call Vote: Fort: Yes; Marshall: Yes; Meeker: Yes; Shea: Yes; Stepanski: Yes.

Supervisor Stepanski also had the Madison County Intermunicipal Agreement for IT Services through Madison County. Motion made by Marshall/Meeker to allow Supervisor Stepanski to sign the Agreement, all in favor.

Stepanski also had the 2024 Water Agreement with the City of Oneida, there was a small increase and will be \$16,870 for 2024, motion made by Marshall/Shea to accept the 2024 Water Agreement with a Roll Call Vote: Fort: Yes; Marshall: Yes; Meeker: Yes; Shea: Yes; Stepanski: Yes.

Supervisor Stepanski also had a Budget Mod to transfer monies, motion made by Marshall/Fort to accept the Budget Mod with a Roll Call Vote: Fort: Yes; Marshall: Yes; Meeker: Yes; Shea: Yes; Stepanski: Yes.

Supervisor Stepanski also had two Resolutions for the Board to approve, one was the 2024 Designations/Appointments Resolution, that included the reappointment of William Bump to the Planning Board. Motion made by Marshall/Meeker to accept the 2024 Designations/Appointments Resolution, all in favor. The second was the Resolution for the 2024 Fixing of Salaries, motion made by Marshall/Shea to accept the 2024 Fixing of Salaries Resolutions. All in favor.

Motion was made by Marshall/Meeker to pay bills. All in favor.

Meeting adjourned at 8:11 pm on motion of Marshall/Meeker. All in favor.

Respectfully submitted,  
Cami L. Kiehn, Town Clerk