

February 13, 2024

Minutes for the Regular Meeting of the Town Board of the Town of Smithfield held February 13, 2024 at the Smithfield Community Center commencing at 7:00 p.m.

Present:

|                        |                         |
|------------------------|-------------------------|
| Supervisor             | Thomas J Stokes         |
| Councilperson          | Brenda Goff             |
| Councilperson          | Nell Ziegler            |
| Councilperson          | Kenny Mennig (Absent)   |
| Councilperson          | Richard Looft           |
| Highway Superintendent | Daniel Davis            |
| Town Clerk             | Janice Sebring (Absent) |
| Deputy Town Clerk      | Christine Boyden        |

Others Present: Cameron Winn and Grace Lanz

-The meeting was called to order by Supervisor Thomas Stokes.

-Pledge of Allegiance

#### **Resolution #15-2024**

##### Approval of Minutes of January 2024-

On a motion made by Councilperson Brenda Goff, seconded by Councilperson Nell Ziegler

Resolution #15-2024 was adopted:

Ayes: 4 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler and Richard Looft

Nays: 0

#### **Resolution #16-2024**

##### Supervisors Monthly Report-

Receipts and Payments for January 2024 were read and filed

General Fund Revenues totaled \$2,039.71 with expenditures of \$14,422.25

Streetlight expenditures totaled \$200.12

Highway Fund Revenues totaled \$1,743.86 with expenditure of \$12,545.02 Profit and Loss

Budget vs Actual Budget was presented for both General and Highway Funds for January 2024.

On a motion of Supervisor Stokes, seconded by Councilperson Nell Ziegler

Resolution #16-2024 was adopted:

Ayes: 4 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler and Richard Looft

Nays: 0

#### **Resolution #17-2024**

##### Town Clerks Monthly Report-

Receipts and Payments for January 2024 were read and filed.

Total State, County and Local Revenues totaled \$350.00 and the Local Shares Remitted totaled \$301.50.

On a motion of Supervisor Stokes, seconded by Councilperson Brenda Goff

Resolution #17-2024 was adopted:

Ayes: 4 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler and Richard Looft

Nays: 0

Codes Enforcement Report- Report will be reviewed at next month's meeting, March 12, 2024.

Planning Board- Upcoming Planning Board Meeting on February 19th at 7 pm to approve a subdivision for Norman Landers. One vacant position on the Planning Board still.

Zoning Board- Two vacant positions for the Zoning Board.

Highway-

-Handed out proposed updated employment policy for review.

-Proposes to the town to change the elected term from two years to four years for all elected officials in the Town of Smithfield.

-Reviewed the 284 Agreement

Public Courtesy of the Floor- Cameron Winn and Grace Lanz are in attendance for a school project.

Old Business- Madison County to take three trees down on the green.

NY Forward Grant- Smithfield did not receive the NY Forward Grant.

New Business-

-Nell expressed interest in applying for a NYSERDA Energy Grant, would need to take inventory of the towns vehicles. Also, submitting for four small grants through Lowe's Association.

-Smithfield Conservation may be holding a workshop in May to reglaze windows.

**Resolution #18-2024** Authorizes the Highway Department to close all roads in the Town of Smithfield to any vehicle in excess of 4 four tons on any axle, from the Dates of March 18th 2024 until April 30th 2024.

On a motion made by Councilperson Nell Ziegler, seconded by Councilperson Brenda Goff

Resolution #18-2024 was adopted:

Ayes: 4 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler and Richard Looft

Nays: 0

**Resolution #19-2024** Approves the Justice's Annual Report.

On a motion made by Councilperson Nell Ziegler, seconded by Supervisor Stokes

Resolution #19-2024 was adopted:

Ayes: 4 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler and Richard Looft

Nays: 0

**Resolution #20-2024** Approves the 284 agreement.

On a motion made by Supervisor Stokes, seconded by Brenda Goff

Resolution #20-2024 was adopted:

Ayes: 4 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler and Richard Looft

Nays: 0

**Resolution #21-2024** Designates the Smithfield Community Center at 5255 Pleasant Valley Road, Cazenovia, NY 13035 as the official election day pollsite.

On a motion of Supervisor Stokes, seconded by Councilperson Nell Ziegler

Resolution #21-2024 was adopted by Roll Call Vote:

|               |               |     |
|---------------|---------------|-----|
| Supervisor    | Thomas Stokes | Aye |
| Councilperson | Nell Ziegler  | Aye |
| Councilperson | Brenda Goff   | Aye |
| Councilperson | Richard Looft | Aye |

**Resolution #22-2024** Payment of Claims

On a motion made by Councilperson Richard Looft, seconded by Councilperson Brenda Goff

Resolution #22-2024 was adopted

Ayes: 4 – Supervisor Stokes, Councilpersons: Brenda Goff, Nell Ziegler and Richard Looft

Nays: 0

Resolved that bills be paid on Abstract #2 in the following amounts:

|              |                 |                              |
|--------------|-----------------|------------------------------|
| General Fund | Vouchers #12-28 | in the amount of \$24,576.72 |
| Highway Fund | Vouchers #4-10  | in the amount of \$18,979.86 |

Notes and Communication:

With no further business, on a motion made by Supervisor Stokes, seconded by Councilperson Brenda Goff, the meeting was adjourned at 7:53 p.m. Carried unanimously.

Respectfully Submitted,

Christine Boyden  
Deputy Town Clerk