

# Financial Disclosure-

## Local candidates & committees within Madison County

### Village/Town Candidate-

If you are a candidate running for office in a Township with a population under 10,000 & you do not spend or receive over \$1,000 you are not required to file the 3 Financial Disclosure Statements (Pre, Pre, Post) & Periodic reports with the County Board of Elections. You will file a **CF-05** (Claim of Exemption) with the County Board of Elections.

### Town/City Candidate-

If you are a candidate running for office in a City/Township with a population of over 10,000 & spend or receive zero\* to \$1,000 in a calendar year (including your own funds) you are required to file the 3 Financial Disclosure Statements & Periodic reports (**CF-01**) with the County Board of Elections.

\*You may file a **CF-05** for zero up to \$50 raising or spending.

You may file an 'in-lieu-of' statements (**CF-01** cover page) if the raising or spending does not exceed \$1,000 (all 3 filings & Periodic reports may be submitted to the County Board with their respective filing dates at one time).

### Authorized Candidate Committees-

If you are a committee supporting a candidate (Friends of...) you must appoint a treasurer & file **CF-02, CF-03 & CF-16** forms with the County Board. The rules listed above apply.

### Party & Constituted Committees-

These committees must file **Periodic Reports** & the 3 filings (Pre, Pre, Post) for **any Election Cycle in which the committee contributes**. They cannot file 'in-lieu-of' statements & must file the **CF-01** cover page & last 2 pages even if it is all zeros.

Filing cycles as follows-

1. 32 Day Pre-Primary
2. 11 day Pre-Primary
3. 10 Day Post-Primary
4. 32 Day Pre-General
5. 11 Day Pre-General
6. 27 day Post-General
7. 32 Day Pre-Special
8. 11 Day Pre-Special
9. 27 day Post-Special
10. Periodic January 15\_\_\_\_
11. Periodic July 15\_\_\_\_
12. 24 Hour Notice
13. Off-Cycle

### Raising and Spending Over \$1,000.00-

If you or your committee raises or spends (or expects to raise or spend) more than \$1,000 in a calendar year (including your own funds), you must register with the County Board & with the State Board. A committee must submit a **CF-02, CF-03 & CF-16** as applicable.

If you are running as a candidate without an authorized committee, you must submit a **CF-04** to the State Board. The State Board will provide a Filer ID#, PIN & a computer software program\* necessary to file electronic campaign financial disclosure reports.

\* If you do not have computer access the **CF-19** is an exemption form allowing paper filings to be mailed to the State Board. An exemption can only be granted in writing by NYSBOE, & is not effective until so granted.

Additional notes-

- All Treasurer forms, **CF-02, CF-03, CF-16**, need to be filed at the County Board (along with the State Board if applicable)
- If you are filing Financial Disclosure Reports with the State Board, you do not have to file the reports with the County Board
- If a **Party or Constituted Committee** participates in a village election, the expenditure will be filed as under General –
  4. 32 Day Pre-General
  5. 11 Day Pre-General
  6. 27 day Post-General
- If a **Party or Constituted Committee** does not participate in an Election cycle & is registered to file with the State Board, complete & submit the **CF-20**
- No Activity reports may be filed using the **CF-18**
- As long as there are funds in the account, your filings are active & you will need to file the **Periodic Reports** until the account is emptied (\$0 balance) & approved for termination by submitting a **CF-18**
- To replace a Treasurer, complete the **CF-18** & file with the County Board & State Board along with the Treasurer's resignation & final filings. The new Treasurer must submit the **CF-02, CF-03 & CF-16** as applicable. See 'How to Resign as Treasurer'