

AGENDA

*Highway, Buildings and Grounds
June 18, 2014, Atrium Conference Room*

BUILDINGS AND GROUNDS

1. Minutes
 - a. May 21, 2014
2. Old Business
 - a. Closed loop repair
 - b. UV lighting system installation
 - c. Damper replacement
3. New Business
 - a. Servomation (Mark)
 - b. Pugliese Pest Control
 - c. Capital improvement line
4. Other Business
 - a.

HIGHWAY

5. Old Business
 - a. Resolution for approval regarding EPA definition clarification
 - b. Special fund road and bridge project review
 - c. Update/review of the budget modification for the North Court Street Bridge approved at the last Highway, Buildings and Grounds meeting
6. New Business
 - a.
7. Other Business
 - a.

NEXT MEETING: 2 P.M. JULY 16, 2014
SUPERVISORS LARGE CONFERENCE ROOM

Highway, Buildings and Grounds Committee

Minutes, Regular Meeting May 21, 2014

PRESENT: Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet (2:12 p.m.) and Supervisors Alexander Stepanski (2:11 p.m.), Scott Henderson and William Zupan

ALSO: Board of Supervisors Vice Chairman Daniel S. Degear, Executive Assistant to the County Administrator Christine Coe, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman, Planning Department Director Scott Ingmire and Workforce Development Supervisor Thomas Reichel

The meeting was called to order at 2:10 p.m. in the Board of Supervisors Large Conference Room following a tour of the County's sidewalks and parking lots in need of repair/replacement.

Sewer/Water Lines: Building Maintenance Supervisor Kevin F. Loveless reported on sewer and water line information requested by County Administrator Mark Scimone. He said he had spoken with several people regarding the proposed project, obtained some maps and charts, but found that costs for same are still up in the air.

At 2:11 p.m., Supervisor Alexander Stepanski joined the meeting.

Loveless said information he received indicates the project probably will not be started this year. Planning Director Scott Ingmire said permitting work has been completed to bring the line down West Elm Street.

At 2:12 p.m., Vice Chairman Roger D. Bradstreet joined the meeting.

LaBella Resolution: The Committee unanimously passed on the motion of Supervisor William Zupan and second of Vice Chairman Roger D. Bradstreet a resolution authorizing payment not to exceed \$10,000 for design and bid documents for renovation in the Department of Social Services building to accommodate relocation of the Workforce Development/Career Center from Oneida.

Supervisor Scott Henderson said construction costs should be far less than those originally proposed for moving the Probation Department, as fewer hard-shell offices would be required, HVAC systems would be much less disturbed and preliminary inspection and measurement of the existing space had already been performed by LaBella for the Probation Department's possible move.

Board of Supervisors Vice Chairman Daniel S. Degear agreed there would be fewer HVAC modifications; all felt LaBella already should be ahead of the design process due to its previous examinations of the space and floor plans.

Loveless said they also have already visited the Career Center in Oneida.

Minutes: The minutes of the regular meeting April 16, 2014, and special meeting of May 13, 2014, were unanimously approved on the motion of Bradstreet and second of Henderson.

DMV Roof: Loveless said about 3,800 square feet of roof on the County Office Building – installed in 1982 – needs to be restored or replaced as it has begun leaking. He said a recent repair has held it fine through the past two storms and thinks it can last another season.

At about \$9 per square foot, Loveless said the repair would cost about \$34,000 to scrape the

roof down to the insulation and replace the material. Henderson said if the insulation were to be exposed, it would have to be brought up to code with R24 rating insulation. Asbestos testing would have to be performed before any discarded material could be landfilled.

Henderson said new asbestos regulations went into effect in 1977, so it probably would not be an issue, but it would have to be confirmed.

Chairman Ronald Bono asked if there was money in the budget for the repair; Loveless said no, but he could put it into next year's budget if the project waited. Consensus of the Committee was to research the code compliance issues and get an estimate based on that; Committee members felt it may be appropriate to bring the matter to the full Board of Supervisors to transfer money from contingency to ensure structural integrity.

Henderson suggested getting a better estimate now and start budgeting for that projection; Loveless will get more information and return to Committee with same. Loveless said it was an appropriate wish list item, and if it doesn't make the cut, he can budget for it next year.

Closed Loop Leak: The Committee unanimously approved on the motion of Henderson and second of Supervisor William Zupan a budget modification to transfer \$10,000 from Contingency to Emergency Repairs for the replacement of chemical loop piping between the County Office Building and Public Health Building.

Loveless said fall – when heating and cooling demands are at a low – would be the ideal time to replace the piping. He said the work could be done in one to two days or over a weekend, so as not to affect staff comfort in Public Health. He said he would like to install valves now that would enable the Maintenance crew to shut down the leaking heat side supply to the Public Health Building until the work could be performed.

The chemical loop serves the HVAC equipment that provides climate control in the County Office Building, Court House and Public Health. He said valving it off would keep the Court House and Office Building from being affected by the problem. His fear in doing the work now is having no airflow into the building at the onset of cooling season; heating and cooling sides both have to be shut off for the lines to be replaced. Two sections of sidewalk and the lawn will be disturbed.

Loveless said he is still researching the best materials to complete the job.

Bono said he preferred the task not be put off; that the sooner it could be accomplished, the better. The consensus of the Committee and Degear was for Loveless to schedule and complete the work as soon as humanly possible.

Maintenance Department Typist Martha E. Conway will work with the Treasurer's Office and Clerk of the Board to prepare the necessary budget modification for presentation to Finance, Ways and Means.

UV Lighting Update: Loveless reported the materials to install the UV cleaning system in the County Office Building have been received and work will be completed later this month to eliminate the 'dirty sock syndrome' in the building.

Phone/Generator Hook-up: The Committee reached consensus to allow the survey of generators by Cummins and an electrician to measure the capacity available to supply power backup to the planned telephone system upgrade. Loveless said this would allow the County to no longer rely on portable backup (UPS) systems. He said most of them should be okay, but a lot of capacity is taken up on the Office Building generator by the recent connection of the elevator in the building.

Aging Tractors: Loveless reported the aging tractor fleet is becoming more expensive to repair and more repairs are becoming necessary; he said as a point of information that a replacement plan should be considered for at least two of the three. He will investigate sale and resale prices of equipment and accessories to see what makes the best financial sense.

North Court Street Bridge Update: Highway Superintendent Joseph Wisinski reported the project is still short of its financial goal, with steel ordered and expected in October, he said with the current budget, the Highway Department will not be able to award bids and pay contractors for the work.

Wisinski asked for consensus of the Committee to consolidate the funds from several budget lines into a line for the project. A combination of money from the Highway Fund, CHIPS money, FEMA reimbursement and other sources should almost cover the cost of replacing the North Court Street bridge, but that money has to be received and put someplace it can be utilized.

The Committee unanimously voted on the motion of Henderson and second of Zupan to create the line and move allocated funds into the account as they exist or as they are received.

Bid Review – Hot Mix Asphalt: The Committee unanimously awarded the bid for hot mix asphalt to low bidder Dolomite and awarded all bids for equipment rental on the motion of Henderson and second of Bradstreet.

Wish List Items: Bono directed Wisinski to develop a list of projects or items the department needs and present it to him as soon as possible. Henderson said the list should contain high-priority items the department cannot afford to do now with its current budget.

Motion to Adjourn: The meeting was adjourned at 3:24 p.m. on the motion of Henderson and second of Zupan.

Next Meeting Date: June 18, 2014, in the Atrium Conference Room.

Respectfully submitted on behalf of Chairman Ronald Bono May 22, 2014, by Martha E. Conway and approved June 18, 2014.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH SERVOMATION FOR VENDING SERVICES**

WHEREAS, Madison County desires to provide staff and visitors the ability to purchase a variety of vended products including, but not limited to, fresh food, snacks and beverages; and

WHEREAS, the County also desires to offer a robust variety of healthy products as described above; and

WHEREAS, Servomation has provided quality vending services for Madison County Offices since 2010; and

WHEREAS, the Buildings and Grounds Committee recommends entering into an agreement with Servomation to continue to provide these services; and

WHEREAS, the term of this contract shall be from August 10, 2014 through August 9, 2016 with the County having an option to renew annually for up to two (2) additional one (1) year extensions,

NOW THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors authorize the Chairman of the Board to enter into an agreement with Servomation, a copy of which is on file with the Clerk of the Board.

Dated: July 8, 2014

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee

Pest Solutions
909 Oswego Street
Utica, NY 13502

April 23, 2014

Madison County Dept. of Maintenance
County Office Building
Wampsville, NY 13163

Re: Pest Control Program for September 2014 thru August 2017.

Dear Ms. Conway:

We are pleased to submit our Integrated Pest Management (IPM) program for your buildings. Currently New York State certified technicians are servicing your needs under IPM guidelines. Pugliese Pest Solutions has become a leader in IPM techniques and will keep you abreast as new practices arise. The following IPM program is recommended to meet the needs of your buildings. The overall goal of our program is to achieve a balanced tactical approach to pest control. Utilizing effective and economical pest control with the least risk to the health of humans and their companion animals and the environment.

Our IPM plan will consist of, but not be limited to, the following steps:

- Inspection by a New York State, uniformed, certified technician.
- Monitor critical areas and historical problem areas with sticky traps.
- Proper identification of captured specimens and definition of intolerable levels for each area.
- Determine the pest biology of the specimen identified.
- Summary of conditions in areas that are suspect.
- Developing a plan for corrective action.
- Education and communication with personnel on site.
- Approach to consider (Integrated)
 1. Mechanical/Physical
 2. Sanitation
 3. Structural modifications
 4. Physical barriers
 5. Ventilation
- Evaluate the Effectiveness of Implementation
- Prevention (Sanitation/Exclusion)
- Conclusion

RE: INTEGRATED PEST MANAGEMENT PROPOSAL

Upon confirmation of the IPM program being awarded, the following will be implemented of your buildings listed under this agreement.

1. VISUAL INSPECTIONS OF YOUR BUILDINGS USING:

- Monitoring techniques
- Inspection techniques
- Integrated control techniques
- Identification of each structural deficiencies.

2. UTILIZING THE ABOVE DATA, A SPECIFIC ACTION PLAN

Will be developed for a situation along with a written Pest Management Report using IPM technique. This report may consist of one or more of the following:

- Exclusion
- Monitoring
- Expertise
- Communication
- Inspection
- Physical Control
- Mechanical Control
- Chemical Control

This program shall then be submitted for review by staff and for final approval. A program shall also be reviewed annually for effectiveness.

This agreement covers roaches, rats, mice and pharaoh ants.

This coverage will be priced by the building and will not change unless control measures require an extra ordinary amount of time to correct, such as servicing the whole building for a pharaoh ant issue.

As we have discussed, we will keep the current rates in effect for the year 2014.

Please see below for all current rates for each building.

SERVICE FEE SCHEDULE (plus tax, where applicable)

1. Pugliese Pest Solutions shall provide service to your location according to the following frequency and rate per service.

<u>LOCATION</u>	<u>MONTH</u>	<u>ANNUAL</u>
Court House, Office Bldg., Vet's Memorial, Public H.	\$33.00	\$396.00
Dept. of Social Services	\$38.00	\$456.00
Public Safety Bldg.	\$58.00	\$696.00
Dept. of Solid Waste & Sanitation	\$68.00	\$816.00
Dept of Solid Waste (Buyea Rd)	\$18.00	\$216.00
Dept of Solid Waste (Boliver Rd.)	\$55.00	\$660.00
Dept of Solid Waste (Constine Bridge)	\$55.00	\$660.00
Dept of Solid Waste (Cranston Rd.)	\$55.00	\$660.00
Child Advocacy Center (quarterly)	\$55.00	\$220.00

These rates will stay in effect for 2 years, thru August 2016. We may need to incur a moderate increase during the 2017 year. We thank you for allowing us the opportunity to provide you with Quality pest control service throughout the past several years.

We will service the exterior bait stations for 10 months of the year due to inclement weather and safety concerns. I have priced this for 10 months and broke them down into 12 months. All exterior bait stations will be serviced if they are all readily accessible throughout 12 months of the year.

Sincerely,

Accepted by: _____

Randy Spencer
General Manager
Pugliese Pest Solutions

Name: _____

Date: _____

RESOLUTION NO. _____

OPPOSING CLEAN WATER ACT REGULATION PROPOSED BY THE ENVIRONMENTAL PROTECTION AGENCY AND ARMY CORPS OF ENGINEERS

WHEREAS, Madison County affirms its commitment to environmental stewardship and the protection of our natural resources, and recognizes the need to harmonize municipal programs and services with the legislative intent and objectives of the Clean Water Act (CWA); and

WHEREAS, the Environmental Protection and Agency (EPA) and the United States Corps of Engineers (Corps) have developed a proposed regulation on Definition of "Waters of the United States" Under the Clean Water Act to clarify the EPA and Corps' understanding and definition of the CWA that will inform all of EPA's regulatory programs and policy actions; and

WHEREAS, both agencies are seeking a rule change to give the federal government more authority by expanding the definition of "navigable waters" in the Clean Water Act; and

WHEREAS, this proposed rule change creates greater uncertainty rather than clarity and would now capture a significant number of public works activities and transportation infrastructure that will now be subject to the CWA and its costly and time-consuming permitting and regulatory protocols; and

WHEREAS, the proposed regulation potentially expands the number of projects subject to jurisdictional determination or CWA permitting at the risk of expense to the taxpayers of Madison County with little, if any, substantive environmental benefit; and

WHEREAS, the financial impact of the proposed regulation to Madison County will create significant ongoing maintenance costs and delays to Madison County citizens due to the need for jurisdictional determinations and expanded jurisdictional authority of EPA and the Corp; and

WHEREAS, Madison County believes that the standards for making jurisdictional determinations under the CWA and clarification or definition of the intent of the CWA should be accomplished only through the U.S. Congress, and limited by the decisions of the U.S. Supreme Court;

NOW, THEREFORE, BE IT RESOLVED that Madison County hereby opposes the new EPA proposed regulations that would replace the 2011 interpretive guidelines they are currently following concerning the Clean Waters Act definition for "Waters of the United States".

BE IT FURTHER RESOLVED, that Madison County supports any federal legislation consistent with the above recommendations and urges its Congressional and State representatives to intercede with EPA and request that EPA report to them on their response and adaptations regarding the aforementioned concerns; and

BE IT FURTHER RESOLVED that a copy of this Resolution should be transmitted to U.S. Senators Charles Schumer and Kirsten Gillibrand, U.S. House Representative Richard Hanna, EPA Administrator Gina McCarthy, New York Governor Andrew Cuomo, New York State Senator Dave Valesky, New York Assembly Representative William Magee and EPA Region 2 Administrator Judith Enck.

Dated: June 10, 2013

John Salka, Chairman
Planning, Economic Development, Environmental and
Intergovernmental Affairs Committee

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee

Madison County Highway Road and Bridge Project Priority Listing

6/18/2014

<u>Priority Ranking</u>	<u>Project Name</u>	<u>Type of Project</u>	<u>Estimated Cost</u>
1	South Court Street	Bridge	\$400,000
2	Eaton Road Reconstruction	Road Realignment	\$150,000
3	Creek Road	Bridge	\$500,000
4	Hunt Road	Bridge	\$500,000
5	South Hamilton Road	Bridge	\$450,000
6	Eaton Street (Village)	Road and Drainage	\$125,000
7	Roberts Street (Village)	Road and Drainage	\$100,000
8	Erieville Road	Large Culvert	\$100,000
			\$2,325,000 TOTAL