

# AGENDA

*Highway, Buildings and Grounds  
July 16, 2014, Supervisors Large Conference Room*

## **BUILDINGS AND GROUNDS**

1. Minutes
  - a. June 18, 2014 (regular meeting)
  - b. July 8, 2014 (special meeting)
2. Old Business
  - a. 2 p.m. – Kipp Hicks, IDA, re: sewer service to Wampsville
  - b. Closed loop repair update
  - c. Parking lots/sidewalks discussion
3. New Business
  - a.
4. Other Business
  - a.

## **HIGHWAY**

5. Old Business
  - a. Central Garage (pool cars and mechanic productivity)
  - b. North Court Street bridge update
  - c. Operations manager position candidates and interviews
6. New Business
  - a. County vehicle fleet leasing proposal from Enterprise
  - b. Resolution: Control of Snow and Ice on County Roads
  - c. Storm response (Fourth of July and Smithfield tornado)
  - d. Wood chipper bid review
7. Other Business
  - a.

**NEXT MEETING: 2 P.M. AUG. 20, 2014**  
**\*SUPERVISORS LARGE CONFERENCE ROOM\***

# Highway, Buildings and Grounds Committee

*Minutes, Regular Meeting June 18, 2014*

**PRESENT:** Chairman Ronald Bono and Supervisors Alexander Stepanski, Scott Henderson (2:03 p.m.) and William Zupan

**ALSO:** Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski and Deputy Highway Superintendent Brad Newman

**ABSENT:** Vice Chairman Roger D. Bradstreet

The meeting was called to order at 2 p.m. in the Atrium Conference Room.

**Minutes:** Minutes of the May 21, 2014, were unanimously approved on the motion of Supervisor Alexander Stepanski and second of Supervisor William Zupan.

**Closed Loop Leak:** Building Maintenance Supervisor Kevin F. Loveless reported that costs to replace the piping between the County Office Building and Public Health Building will exceed the \$10,000 budget transfer approved last month. The pipe alone will cost more than \$10,000, and he is awaiting additional estimates from several contractors.

*At 2:03 p.m., Supervisor Scott Henderson joined the meeting.*

Loveless said the only feasible way to do the valves would be on the weekend, as the HVAC systems will have to be shut down and the buildings will heat up very quickly with people in them. There will be a five- to six-week lead time to have the piping delivered.

**UV Lighting Update:** Loveless reported that installation of the UV cleaning system in the County Office Building was accomplished over a weekend two weeks ago. He expects the system to not only eliminate 'dirty sock syndrome' in the building but also increase efficiency overall. Loveless said it may be worthwhile to install another.

**Damper Replacement:** Loveless said the damper replace, which occurred simultaneously with the UV lighting installation, went smoothly; he expects to see year-round efficiency with the new equipment.

**Pugliese Pest Control:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Pugliese Pest Control on the motion of Supervisor Scott Henderson and second of Supervisor Alexander Stepanski. There is no cost increase over previous years for the first two years of the three-year contract. Pugliese reports they may need to make an adjustment in year three.

**Capital Improvement Budget Line:** Loveless said his committee has always been proactive, allowing the department to keep things in good shape. He said the parking lots and sidewalks are the biggest priority.

He said the proposed capital improvement line could possibly be used to finance things like upgrading the County Office Building elevator. He said parts are getting harder to find for the aging equipment and if the controls go, the estimated down time is two-and-a-half to three months. He said a planned upgrade would probably have the elevator out of service for a month.

He said it is going to be a tough project no matter when it's done.

In addition, he said Trane keeps pushing him to rebuild the chillers; he said the rebuild is due for

preventive maintenance purposes.

Loveless also reported that the crew is trying to pinpoint another skylight leak after replacing four of them during the past year.

Loveless added there were no problems reported after a six-hour storm-related power outage earlier this week. Loveless said generators performed as expected.

**Special Fund Projects:** Highway Superintendent Joe Wisinski provided the Committee with a spreadsheet of projects his department would complete if money were available. (Attached hereto and made a part hereof.)

He said the Hunt Road Bridge mentioned on the list has been red-flagged by the state.

Supervisor William Zupan asked the Committee if they should recommend the Highway wish list budget be raised to \$3 million, as some of the issues are public safety matters and the Highway Department has been consistently raided and cut back for years.

Chairman Ron Bono said the Board of Supervisors is acutely aware of the cuts to Highway but doesn't think the recommendation would fly.

According to Wisinski, on an annual basis, in addition to the regular budget, another \$750,000 for roads and another \$1 million for bridges would go a long way toward getting things to where they should be.

**Budget Modification for North Court Street Bridge Project:** Wisinski said the budget modification approved by the Committee last month and pulled by the Board of Supervisors at the June meeting needed to go through the approval process again to get it on the July board.

The budget modification was unanimously approved on the motion of Henderson and second of Stepanski.

**Crack Sealing:** A budget modification to cover crack sealing overages was unanimously approved on the motion of Stepanski and second of Henderson.

**Servomation:** The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Servomation to provide food and beverage vending services on the motion of Zupan and second of Henderson. The contract is identical to the previous period's contract.

**Motion to Adjourn:** The meeting was adjourned at 2:45 p.m. on the motion of Henderson and second of Zupan.

**Next Meeting Date: July 16, 2014, in the Supervisors Large Conference Room.**

*Respectfully submitted on behalf of Chairman Ronald Bono June 20, 2014, by Martha E. Conway and approved July 16, 2014.*

## Madison County Highway Road and Bridge Project Priority Listing

6/18/2014

<u>Priority Ranking</u>	<u>Project Name</u>	<u>Type of Project</u>	<u>Estimated Cost</u>
1	South Court Street	Bridge	\$400,000
2	Eaton Road Reconstruction	Road Realignment	\$150,000
3	Creek Road	Bridge	\$500,000
4	Hunt Road	Bridge	\$500,000
5	South Hamilton Road	Bridge	\$450,000
6	Eaton Street (Village)	Road and Drainage	\$125,000
7	Roberts Street (Village)	Road and Drainage	\$100,000
8	Erieville Road	Large Culvert	\$100,000
			\$2,325,000 <b>TOTAL</b>

Highway Buildings and Grounds Committee Meeting Minutes  
July 8, 2014

Ronald Bono called the meeting of the Public Works Committee to order at 11:30 a.m. in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

*Those in attendance were Public Works Committee Members: Chairman Ron Bono, Alex Stepanski, Roger Bradstreet, Scott Henderson and Bill Zupan. Also in attendance were: Joe Wisinski, Highway Superintendent, Brad Newman, Deputy Highway Superintendent and S. John Campanie, County Attorney.*

**Executive Session**

**Motion** by S. Henderson to enter into Section 105 (F) Open Meetings Law to discuss potential litigation due to bid document language, seconded by R. Bradstreet. All in favor.

**Motion** by S. Henderson to come out of Section 105 (F) Open Meetings Law to discuss potential litigation due to bid document language, seconded by R. Bradstreet. All in favor.

**Demolition and Superstructure Replacement for North Court Street Bridge Bid Review, Bid Ref. No. 14.20 and Resolution Authorizing the Chairman to enter into an Agreement with Tioga Construction**

The committee discussed the recent comments from CSX in regards to the revised bridge plans and the time necessary to obtain an agreement with CSX. The committee decided to revise the resolution to make it contingent on obtaining CSX's approval and permits.

**Motion** by B. Zupan to award the low bid to Tioga Construction for \$511,000 and to approve the resolution seconded by R. Bradstreet. All in favor.

**Motion** by to Adjourn Meeting at 11:53 a.m. All in favor.