AGENDA

Highway, Buildings and Grounds
August 20, 2014, ***Chambers***

BUILDINGS AND GROUNDS

1. Minutes
    a. August 12, 2014
2. Old Business
    a. Update closed loop system project
3. New Business
    a. Budget Presentation – Central Service, Dick Spadafora
    b. Budget Presentation – Buildings & Grounds
    c. BUDGET MODIFICATION – Elevator modernization and parking lot crack sealing
    d. Sewer survey – with Brad Newman
4. Other Business
    a.

HIGHWAY

5. Old Business
    a. North Court Street Bridge Red Flag
    b. East Lake Road Tree Removal
6. New Business
    a. Introduce Rich Durant, operations manager
    b. CSEA Blue Collar Unit highway laborer position Friday schedule
    c. RESOLUTION – County snow and ice – updated reimbursement rate
    d. RESOLUTION (draft from Personnel) – change MEO to painter
    e. RESOLUTION – State snow and ice agreement
    f. BUDGET MODIFICATION – paving work
    g. BUDGET MODIFICATION - $3 million transferred to County Road Fund
    h. Bid Review – 14.23, abrasives
    i. 2015 budget review
7. Other Business
    a.

NEXT MEETING: 2 P.M. SEPT. 17, 2014
SUPERVISORS LARGE CONFERENCE ROOM

Highway, Buildings and Grounds Committee

Minutes, Special Meeting August 12, 2014

PRESENT: **Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski, Scott Henderson and William Zupan**

ALSO: **Board of Supervisors Chairman John M. Becker, Board of Supervisors Vice Chairman Daniel S. Degear, County Administrator Mark Scimone, County Attorney S. John Campanie, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman and Supervisors Cliff Moses, John Pinard, Richard O. Bargabos, James V. Rafte, Paul "Pete" Walrod and Lewis Carinci**

Chairman Ronald Bono called the meeting to order 1:47 p.m. in the Supervisors Large Conference Room.

Minutes: Minutes of the regular meeting July 16, 2014, were unanimously approved on the motion of Supervisor Scott Henderson and second of Vice Chairman Roger D. Bradstreet.

Office Building Loading Dock Retaining Wall: Committee members discussed taking safety precautions in the County Office Building loading dock area to better preclude members of the public from traversing the area of the retaining wall. A recent fall incident was the catalyst for the discussion.

County Attorney S. John Campanie said the County ordinarily cannot be penalized for enhancing safety measures intended to ward off future incidents, advising evidence of subsequent repairs is generally not discoverable or admissible in a negligence case.

The consensus of the committee was that Loveless investigate the codes requirements and take action accordingly.

Car Club Contract: Campanie said while the County doesn't yet own the fireman's building next door, it may by the time the Mohican Model A Car Club holds its annual show there in September. He said his office is awaiting final documents from the seller. The contract covers contingencies that might be expected in the club's use of the property. The committee unanimously approved a resolution authorizing the chairman to enter into an agreement with the Mohican Model A Car Club on the motion of Bradstreet and second of Supervisor William Zupan.

Elevator Modernization: The committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Otis Elevator for modernization of the County Office Building elevator on the motion of Bradstreet and second of Supervisor Scott Henderson.

Stair Chair: The committee unanimously approved a budget modification on the motion of Bradstreet and second of Zupan for the purchase of a stair chair for emergency evacuation of mobility-impaired individuals.

Executive Session: The committee unanimously voted to enter executive session at 1:01 p.m. for the purpose of discussions that may lead to the appointment of a particular individual on the motion of Zupan and second of Bradstreet. The committee unanimously voted to exit executive session at 1:03 p.m. on the motion of Board of Supervisors Chairman John M. Becker and second of Zupan.

North Court Street Bridge: Becker said replacement of the North Court Street bridge has been put off until next year.

Operations Manager Position: The committee unanimously approved a resolution establishing the salary for a highway operations manager position and authorizing the modification of the 2014 county budget on the motion of Supervisor Alexander Stepanski and second of Zupan.

Budget Modification: The committee unanimously approved a resolution authorizing the modification of the 2014 county budget on the motion of Stepanski and second of Zupan. Highway Superintendent Joseph Wisinski said funds for the recent purchase of a wood chipper were in the wrong budget line.

Motion to Adjourn: The meeting was adjourned at 1:05 p.m. on the motion of Zupan and second of Stepanski.

Next Meeting Date: August 20, 2014 – Chambers.

Respectfully submitted on behalf of Chairman Ronald Bono August 15, 2014, by Martha E. Conway and approved August 20, 2014.

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2014 ADOPTED COUNTY BUDGET

NOW, THEREFORE, BE IT RESOLVED that the 2014 Adopted County budget be modified as follows:

	From	To
General Fund		
1620 County Buildings		
Expense		
A1620.4035 Elevator Upgrades	$-0-	$52,550
A1620.487 Maintenance of Parking Lots	-0-	3,350
1990 Contingent Fund		
Expense		
A1990.4444 Contingent Fund	346,229	290,329
Control Totals	$346,229	$346,229

Dated: September 9, 2014

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Ron Bono, Chairman
Highway, Buildings and Grounds Committee

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John A. Reinhardt, Chairman
Finance, Ways and Means Committee