AGENDA

MADISON COUNTY YOUTH BOARD

December 2, 2014

5:30 PM, Supervisors Conference Room
2nd Floor
County Office Building, Wampsville

Introductions

1. Approve Minutes from the October 7th meeting

2. Director's Report
   - Update - OCFS Results Scorecard & Development of Common Performance Measures
   - Update - OCFS Draft Rules & Regulations
   - TAP Survey
   - 2015 RFP Process

3. Youth Development Specialist Report

4. Appointment/Reappointment of Members to the Youth Board

5. Miscellaneous

6. Next Meeting – January 6, 2015 @ 5:30 PM, Supervisors Conference Room

Madison County Youth Board Meeting Minutes
5:30 pm, Supervisors Conference Room, 2nd Floor
County Office Building, Wampsville
October 7, 2014

Members:
Dawn Post, Donna Cashman, Kalila Lehner

Staff:
Joanne Eddy and Tina Louis

The meeting was called to order at 5:39 p.m.

Members introduced themselves to Kalila Lehner, a new Board Member attending her first official meeting. Kalila is a sophomore at Chittenango High School and has been actively involved in the Leadership Program at the high school for two years.

1. Motion to approve Minutes:

A motion was made to approve Minutes from the June 3, 2014 Youth Board Meeting. Motion made by Dawn; seconded by Kalila; unanimously approved.

A motion was made to approve Minutes from the August 5, 2014 CCC/Youth Board Meeting. Motion made by Dawn; seconded by Donna; unanimously approved.

2. Director's Report:

- **Interim Family Home Certification**: Catholic Charities has finally received their formal OCFS certification to operate an Interim Family Home program for runaway & homeless youth (RHY) and can go out and start to certify host homes. OCFS is starting to frown on RHY funding that is just Case Management (CM) and wants to focus on those that are housing youth. The hope is that Catholic Charities will get one certified family by the end of the year. The actual operating certificate was received a week ago. At about the same time the Case Manager submitted her resignation. Existing staff is filling in until a replacement is hired. Six youth are currently receiving CM. The Division Supervisor said they are anticipating more referrals with the new school year in full swing. Donna asked where the position was located to which Joanne said that CC's Oneida office is the program's home base. Staff has been doing a good job at outreach so the loss of the staff person is disappointing.

- **Local Government Intern Program (LGI)**: Joanne stated that the Youth Bureau started partnering with Cornell Cooperative Extension (CCE) to run the LGI program three years ago. The current LGI group started September 23rd. Students learn about how government functions and gain a well-rounded look at the county through educational sessions, department visits and attendance at one committee meeting and one Board of Supervisors meeting. Some students get school credit while others do not. Cazenovia has 10 attending in place of their government class. Canastota and Morrisville Eaton each have three students attending. We are pleased to see Canastota and Morrisville Eaton involved. Several changes were made this year to the paperwork and program format that we thought would help strengthen the program. We would like to see what the Participation in Government curriculum is to see if the program makes sense as a replacement and hits on all topics.

DRAFT

- **OCFS Results Scorecard and Development of Common Performance Measures:** The OCFS Scorecard is being developed as a way to obtain and track common statewide performance measure data from programs being funded with OCFS funding. The legislation that enacted the new Youth Development Program funding stream requires OCFS to report to the NYS Legislature annually the outcomes for children & youth that were obtained with the funding. Efforts are now being made to develop the common performance measures across Touchstone Life Skills areas that will be used for this reporting. Joanne is a part of an Advisory group that is working with OCFS on this task. Some common measures are being introduced in 2015, the remainder in 2016. Programs will have to be willing and able to track program performance outcomes in order to receive Youth Development Program funding. We made a big effort to move in that direction with our 2014 funded programs. Joanne views 2014 as a transition year. Some of our funded programs are struggling to track what they are doing and Joanne does not think that they will be candidates to compete for our funding in the future. An example is the Earlville Opera House. They tried to engage people and made attempts at developing and implementing outcome measures but failed, and activities were not getting attendance. The system is moving away from organizations like EOH and Joanne feels that we will need to adjust.

- **OCFS Draft Rules and Regulations:** The draft regulations for the new Youth Development Program funding stream have still not been released. We have been told that they may be discussed at the ANYSYB Conference this month. Until Joanne sees them there is no way to tell how they may impact what we are currently doing. Donna asked if an electronic copy could be sent to the Board prior to the November meeting. Joanne said she would send an electronic copy or scan a hard copy depending on what she received. Donna asked if emergency regulations were in place to which Joanne responded no. Youth Bureaus are operating under the old regulations unless the new legislation specifically contains wording that overrides the old regulations.

- **Teen Assessment Project (TAP):** Joanne stated that we are moving forward with the survey. It is a logistical challenge. Joanne feels that we will end up having really good participation. She met with Superintendents and hoped to have all schools done by the end of October, but more likely by Thanksgiving. She had not heard from many schools for a long time, but all of the sudden principals are calling to schedule the survey administration. DeRuyter is doing their 7th through 12th grades on a one hour internal delay schedule. Joanne tried to convince others to also use that schedule, but they did not. Many are doing the survey in English Language Arts or gym classes. So far all have decided to administer themselves. Students are encouraged to finish as much as they can. The survey is frontloaded for importance of questions. Results will come back after the first of the year.

3. <u>Youth Development Specialist Report:</u>

- **Summer Programs:** Students in the Summer Service Leadership Program completed service hours in August at Church on the Rock's Hidden Treasures which offers clothing, toys, furniture and household items to those in need in the community for a donation. They also completed service at Wanderers Rest working on spreading wood chips on the animal walking trail. In September students painted interior walls of a house in Oneida damaged by flooding under the Operation Northern Comfort initiative.
- **Fall Leadership Programs:** Year One program began at Cazenovia today with 11 students, three more interested. The Year One program at Chittenango will begin October 16th. Year Two at Chittenango started October 2nd with six interested students.
- **Conference Planning:** Tina will be working with three Chittenango students to plan a 75 minute workshop for the Association of New York State Youth Bureaus Annual Conference on October 29th. Students are juniors Kalila Lehner and Cole Jackson and sophomore Kate Howard.

DRAFT

- **LGI Shadow Day:** Tina has started to plan for the 16 LGI shadows to be held on Wednesday, December 3rd from 9:00 a.m. to 1:30 p.m.

4. <u>Next Meeting:</u>

The next meeting will be on Tuesday, November 4, 2014 at 5:30 p.m., Supervisors Conference Room. If there are not enough Board Members available at that time there will not be a meeting. The RFP will go out in December. We will review proposals and stick with last year's plan. There will be no informational meetings held on the funding for 2015. Joanne will continue to talk to current providers as to whether they can meet outcome measures.

Dawn made a motion to adjourn the meeting. Kalila seconded.
The meeting was adjourned at 6:45 p.m.

Respectfully Submitted by Tina Louis

DRAFT