

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE



COUNTY OFFICE BUILDING
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VACANCY ANNOUNCEMENT

DIRECTOR OF EMERGENCY MANAGEMENT

Madison County seeks a Director of Emergency Management responsible for directing the organization and management of departmental personnel and resources fulfilling the County's responsibility for emergency and fire coordination services in accordance with the plans, regulations, laws, and orders of Federal, State and County governments for Madison County. The incumbent directs the development and implementation of policies and programs to maximize the responsiveness and effectiveness of emergency services. Establishing collaborative working relationships with local and regional agencies is a critical responsibility of this position and requires substantive contact with elected, administrative and professional personnel. The work is performed under the general direction of the County Administrator with wide leeway allowed for the use of independent judgment.

Minimum Qualifications: Either:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Master's Degree and three (3) years of administrative and emergency service experience coordinating and/or managing emergency response activities to disasters, major emergencies and the preparations for these events, two (2) years of which must have been in a supervisory capacity; OR
- (B) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's Degree and five (5) years of administrative and emergency service experience coordinating and/or managing emergency response activities to disasters, major emergencies and the preparations for these events, two (2) years of which must have been in a supervisory capacity; OR
- (C) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's Degree and seven (7) years of administrative and emergency service experience coordinating and/or managing emergency response activities to disasters, major emergencies and the preparations for these events, two (2) years of which must have been in a supervisory capacity; OR
- (D) An equivalent combination of training and experience as defined by the limits of (A), (B), and (C) above.

SPECIAL REQUIREMENT: Candidates must possess a valid NYS Driver's License at the time of appointment and maintenance of said license for the duration of appointment.

Competitive salary and excellent fringe benefits including NYS Retirement System. Please send cover letter and resume by November 21, 2014 to: Eileen Zehr, Personnel Officer, Madison County Personnel Department, P.O. Box 636, Wampsville, NY 13163. EOE