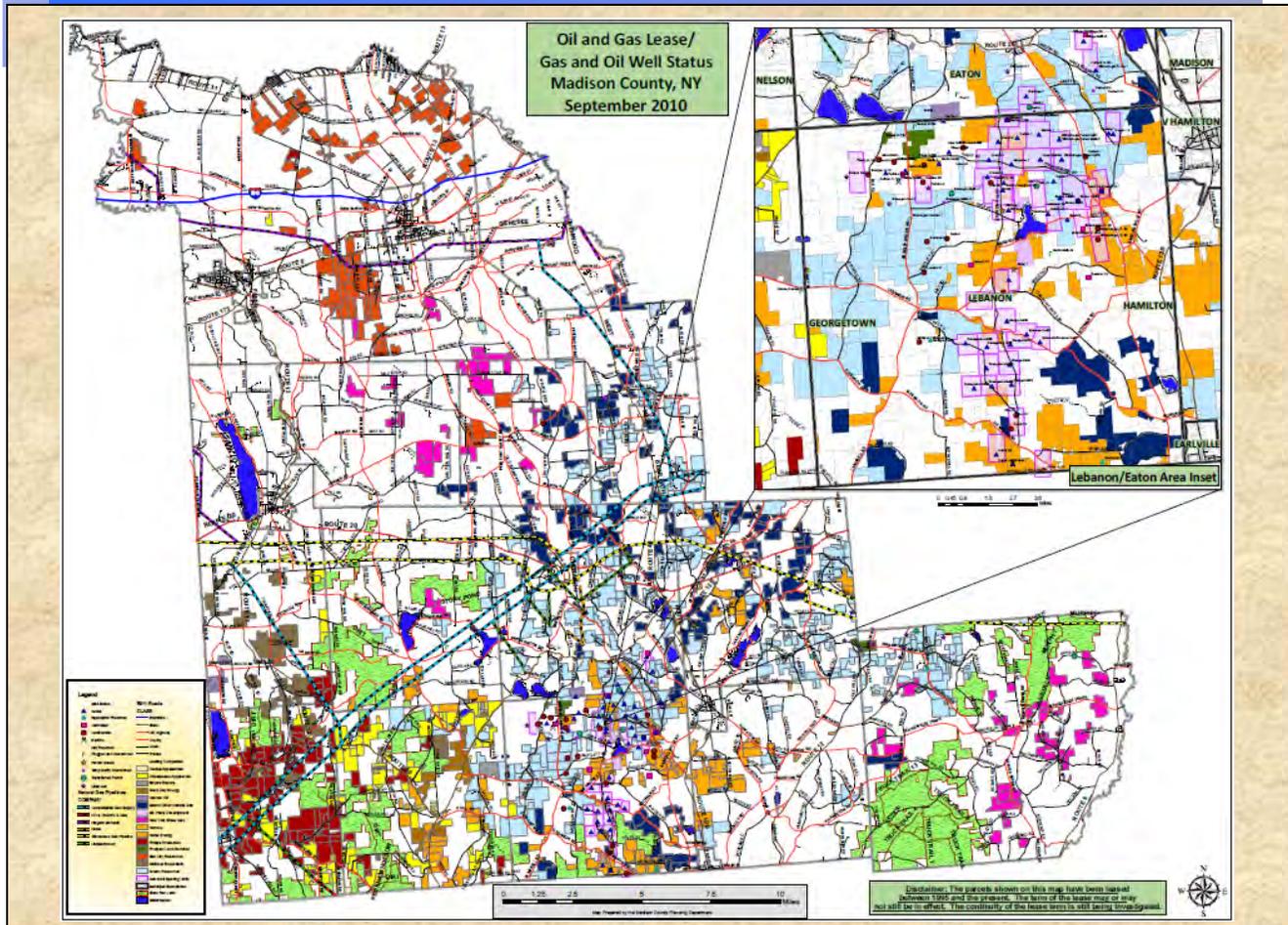


2010 Annual Report

Madison County Planning Department



Our goals can only be reached through a vehicle of plan, which we must fervently believe in, and upon which we must vigorously act. There is no other route to success.

-Stephen A. Brennan

Planning Department Staff

Director: Scott Ingmire

Associate Planner: Jim Petreszyn

Planner: Mary Ellen Rose

Planner: Jamie Hart

Office Asst. III: Gwen Williamson

Grants Coordinator: Carrie Hunt



The Planning Department had to wish farewell to Senior Planner Brenda White in September as she decided to return to school in Georgia for her Master's Degree in Historic Preservation.

We wish her all the best!



*Best Wishes
For a bright future
Brenda White!*

Jamie Hart joined the Department on December 8, 2010 as a new Planner. She moved here from Tallahassee, Florida just in time for that week long snow fall. Previously in Tallahassee, she worked for Leon County and completed her Master's degree in Urban and Regional Planning. She now lives in Oneida and has traded in using her road bike on a weekly basis in Tallahassee for skis and snow shoes and is especially looking forward to trying out ice fishing! She is excited to join Madison County and thanks everyone for going above and beyond to give her such a warm welcome!



*Welcome Jamie
And
Congratulations Mary Ellen!*



Mary Ellen Rose was promoted to Planner from Planner Trainee in August.

Brenda White left the Planning Dept in September.

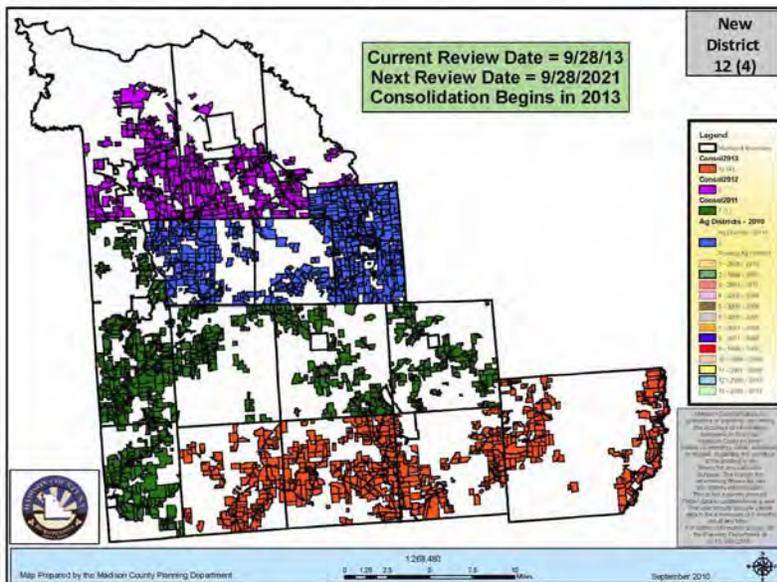
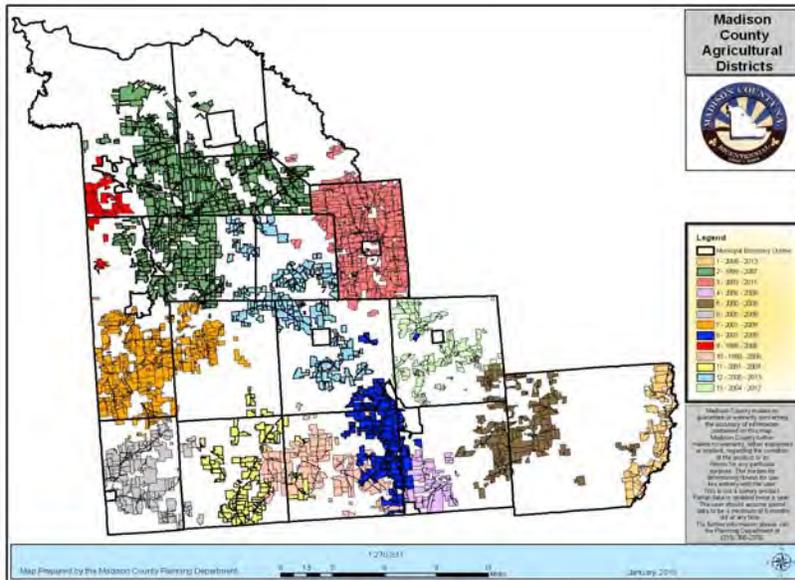
Jamie Hart was hired as the new Planner in December.



Agricultural Protection and Development



The Department has been working with Ron Mead of the Department of Ag & Markets on a consolidation effort moving from 13 districts to 4 districts. The four districts will be based on Town boundaries to allow for a more coherent division. The consolidation process was presented to and approved by the Ag & Farmland Protection Board and the Planning Committee followed by a Resolution passed by the Board of Supervisors.



During the open enrollment period for Agricultural Districts in October, three parcels were added, consisting of 115 acres spread between Districts 4 & 10.

Environmental Affairs



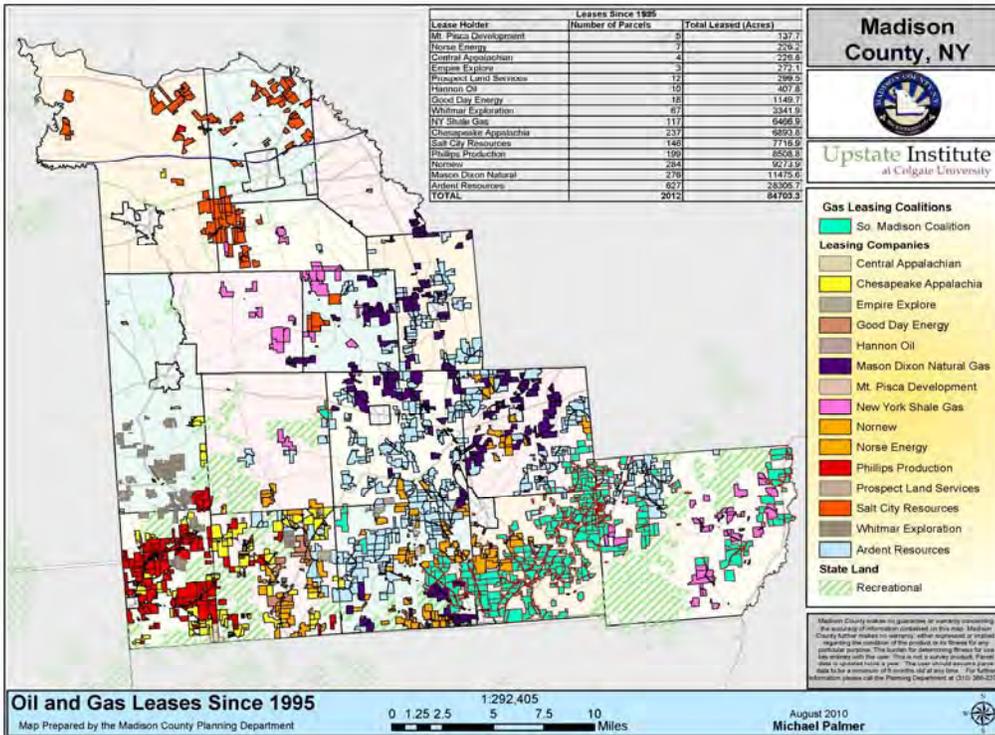
In August 2010, the Planning Department submitted Madison County as an applicant for the Climate Change Innovation Program (C2IP) administered by the Central New York Regional Planning & Development Board (CNY RPDB). Madison County was chosen by CNY RPDB for the program and is now one of nine communities that will receive technical and financial assistance to develop policies and strategies to reduce greenhouse gas emissions and promote clean energy alternatives. C2IP is a three year program that upon completion awards participants with grant funding up to \$30,000 for feasibility studies or demonstration projects that enhance energy efficiency. Several steps are required to complete the program including developing a greenhouse gas inventory and a local climate action plan. We look forward to working with CNY RPDB in the upcoming years to complete and use this program to improve energy efficiency in Madison County.



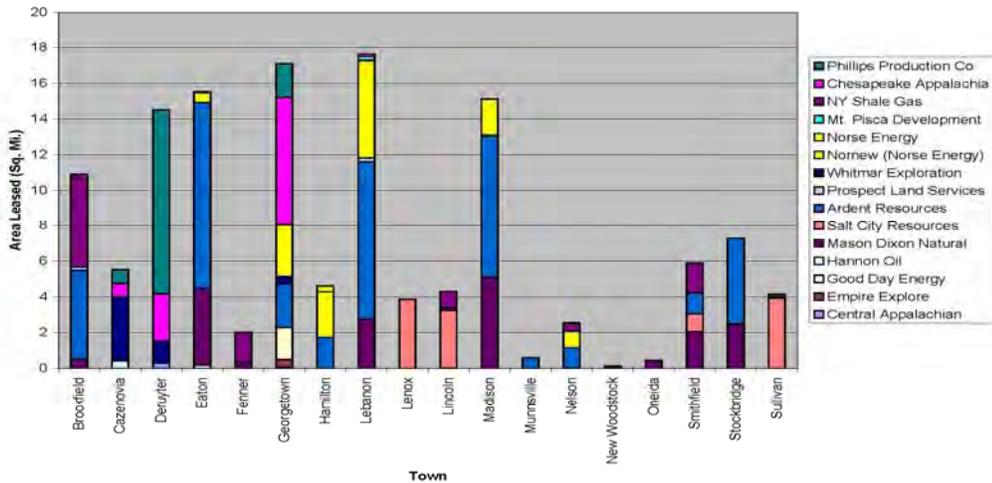
Environmental Affairs

Natural Gas Production in Madison County

Working closely with our Colgate University Upstate Institute Field Fellow, Michael Palmer, we created the first comprehensive natural gas lease map for Madison County, showing that over 84,000 acres (20% of the County's total land area) of land has been leased in Madison County since the mid 1990's.



Oil and Gas Leases Since 1995



First Time Home Buyers

Partnering closely with CAP, the 2009 First Time Homebuyer Program (FTHB) is on schedule and must be completed by August of 2011. During 2010, the FTHB Loan Review Committee approved 17 participants and closed on 14 homes awarding \$258,188 in grants to first time home buyers. Of those closings, two consisted of the utilization of \$25,000 in program income. (Program Income funds are recaptured through the sale of homes purchased through the FTHB grant program. The recapture amount is prorated based on the number of months the homeowner is in the home, from 0-114 months.) Included in the \$258,188 were four repair grants totaling \$18,308, with the average repair grant around \$4,500. Without the repair grant, these homes would not have passed the home inspection approval. Of the three remaining approved applicants, two are looking for homes. Those closings should utilize the remaining homebuyer funds of \$44,812. To-date 48 low-moderate income individuals have benefitted from purchasing homes in the 2009 First Time Homebuyer Program.

Madison County was awarded another grant in 2010 for \$531,000 of which \$450,000 is for homebuyer grants. The grant must be expended by August 26, 2012.

A sub-recipient agreement was approved between Madison County and CAP to continue CAP's services from November 9, 2010 through August, 31, 2012. We look forward to continuing our excellent working relationship with the Community Action Partnership.





Grants Coordination



In conjunction with Scott Ingmire, Carrie Hunt prepared a written document standardizing grant planning, development and application procedures provided for state, private foundation and/or federal grants for all County Departments, the Board of Supervisors and other entities. This document describes the vision of the Grants Coordinator position that it continues to function as an integral part of Madison County's fund development strategy as a cost saving measure to enhance the quality and quantity of services provided to the public. It defines its mission that it continues to assist the County and its Departments in fulfilling its priorities through the following:

- identifying potential funding sources and matching these resources with stated needs or operations;
- guiding employees in the planning/development of grant proposals so that applications adhere to funders' priorities;
- providing information on documents to be included with grant application, such as letters of support, MOU's attachments;
- acting as the primary contact/liaison with the funding agency throughout the application process, as needed;
- adhering to an agreed upon timeline on grant application planning/development to meet grant deadlines;
- providing information on submission requirements for grant application; reviewing, editing and commenting on draft grant applications written by employees before submission, upon request;
- providing technical assistance on grant administration/reporting to ensure compliance with grantor funding utilization, on a case-by-case basis;
- performing outreach services and by providing information on funding resources and the grant writing process to individuals associated with local municipalities and community organizations.

During 2010, Grant Coordination Services contributed to increased revenues of \$941,677; enhanced the County's economic development efforts through a \$200,000 grant award creating the first County Microenterprise Program in partnership with the IDA; provided technical assistance to the Sheriff's Department in the planning/development of the Safe Schools/Healthy Students grant application; to the Mental Health Department's Early Childhood Committee in preparing an application to Colgate University's Upstate Institute Program, resulting in a 2010 Summer Field Fellow; and to the Countywide Literacy Coalition in serving as Co-Chair of its Resource and Development Task Force.





Parks & Recreation



At Madison County Parks, the preliminary steps were taken toward installation of a vault restroom facility at Oxbow Falls Park. This involved installing a new 1000 gallon septic tank in 2010 and the project will be completed in 2011.



In addition to regular maintenance and up-keep of Nichols Pond and Oxbow Falls and Disk Golf Parks, the ball field was rebuilt, the fountain repaired and the footbridge was rebuilt at Oxbow Falls Park this year.

Madison County Parks had many visitors in 2010. The Parks were reserved 20 times for a variety of events, including: birthdays, picnics, reunions, graduation parties, weddings, snowshoeing, amateur radio event, scouting, and many more. The Oxbow Disc Golf Course was honored to host more than one disc golf tournament, including a night tournament this year. The **Trapper's Fur Rendezvous** 4-day event in July is always a resounding success with over 400 people attending, some of them enjoying the serenity of an overnight stay at Nichols Pond Park. Based on reservations made with the Department, Nichols Pond Park had 780 visitors and Oxbow Falls Park saw 345 visitors, but many more drop-in visitors stop by for a few hours of beauty in our Madison County parks.



Planning and Zoning Institute



****New York State law requires all Planning Board and Zoning Board of Appeals members to complete a minimum of four hours of training per year! ****

WHO:	Local planning, zoning, and other officials from Madison and surrounding Counties.
WHERE:	Room 103, Charlton Hall Morrisville State College (see attached map)
WHEN:	Tuesday, August 31st, 6:00-9:00 PM
WHAT:	3 training hours!!! <u>Land Use and Transportation Seminar</u>
COST:	FREE!
HOW:	To register, call MC Planning Dept at 315-366-2376 Or email Brenda White: Brenda.white@co.madison.ny.us by Aug 24th.

Introduction by Meghan Vitale of Syracuse Metropolitan Transportation Council covering the transportation-land use cycle, regional population growth and urbanization patterns as well as how much we drive and why it matters.

Part 1: Creating Community—Good Local Land Use Planning Practice will be presented by Jeanie Gleisner of CNY Regional Planning and Development Board. Some topics will include components of a community, public places, key concepts for next steps, tools for rural planning and recognizing good or not-so-good site planning.

Part 2: Connecting Local Land and Transportation Planning will be offered by Meghan Vitale. Topics featured will be site planning from a transportation perspective, access management, developing hamlets and town centers, planning for bicyclists and pedestrians, and implementation tools.

If time allows, Ann Saltman from CNY Regional Planning and Development Board will speak on storm water, and Scott Ingmire, Director of Madison County Planning will present an overview of how Pictometry is an available and affordable tool for planning and digital imaging needs.

The Planning Department hosted two training sessions for local planning and zoning officials, including a Healthy Community Design workshop which was hosted jointly with the Health Department.



MADISON COUNTY Healthy Community Design Workshop



for
**LOCAL PLANNERS, PLANNING AND ZONING BOARDS,
AND ELECTED OFFICIALS**

Speakers:
Megan McConville, US EPA—Smart Growth Program
Greg Olsen, NYS Office for the Aging—Empowering Communities

Tuesday, October 26th, 2010
6:00pm—9:00pm
Colgate University
Lathrop Hall Auditorium

To register: Contact Gwen Williamson, Planning Department
(315) 366-2376 or gwen.lacell@co.madison.ny.us

Agenda, directions, and event details are available online at www.healthymadisoncounty.org

Sponsored by:



Madison County Planning Department
and
Madison County Department of Health

Transportation



Through the use of ARRA funds, Madison County was able to purchase 5 new 2010 public transit buses, replacing old and worn out models from 2002. This is all part of our effort to improve service and usability of the system. Look for more new buses and greater changes in 2011.



Is he licensed to drive that?

www.ridemts.org is born! In 2010, for the first time ever the Madison Transit System has its own website.

www.ridemts.org

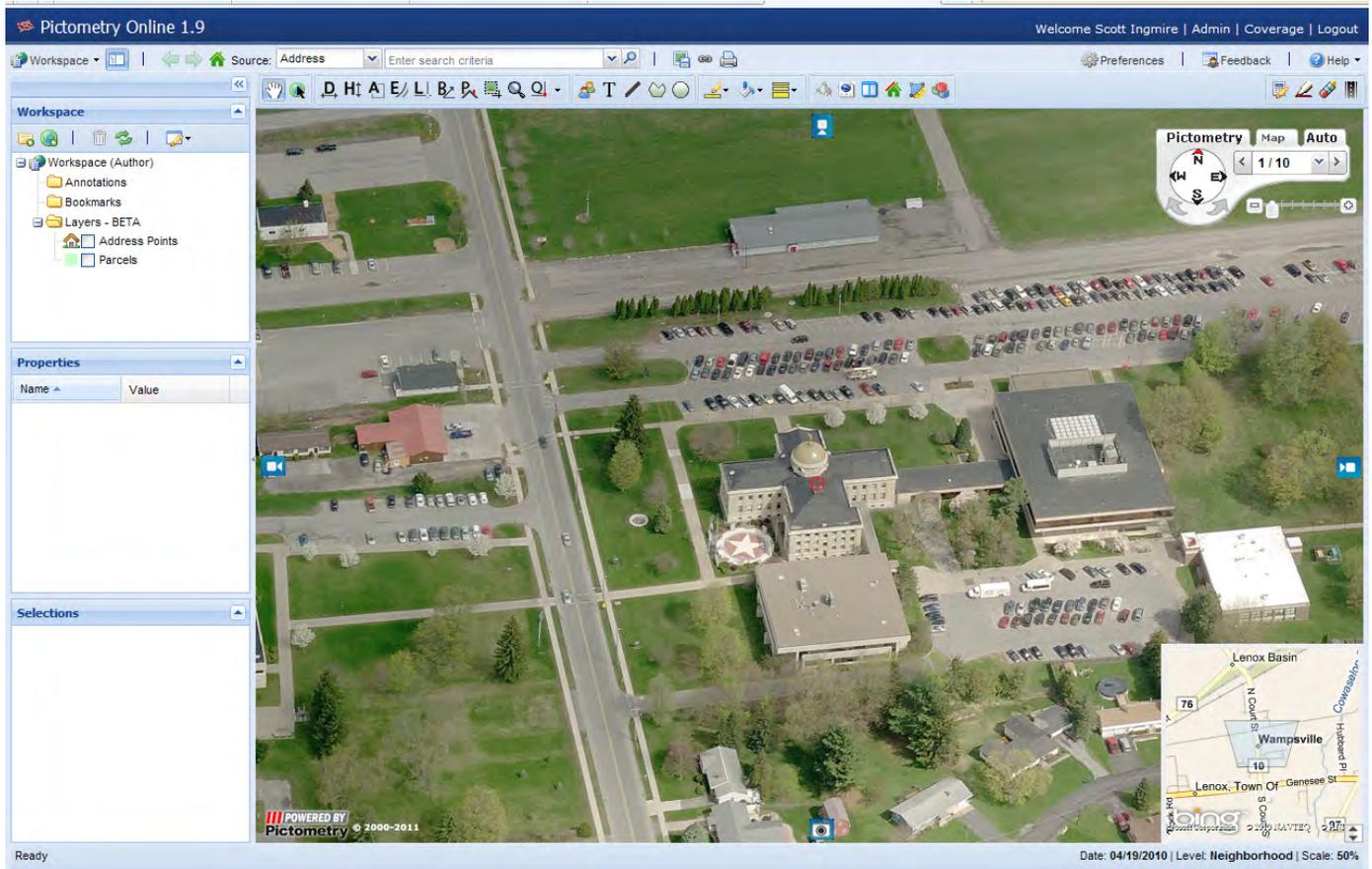
Coordinated Public Transit-Human Services Transportation Plan Madison County, New York May 2010



The Planning Department completed a Coordinated Transportation Plan for Madison County that aims to improve the Madison Transit System, minimize route duplications, and share transit resources to reduce overall costs and provide a better service to Madison County residents. Implementation of this plan will continue into 2011, with focus on improving the Madison Transit System with new routes and stops.



Pictometry Aerial Imagery



In 2010, for the first time, we were able to provide Pictometry Imagery to all of our municipalities at no charge via the Pictometry Online Application. Funds were provided in our 2010 budget to obtain new Imagery for County Departments, through Pictometry's Electronic Field study application. However, due to the unique nature of Pictometry's licensing, we can make this imagery available to all of our municipalities. Doing so was often awkward and time consuming and involved manually loading data and imagery on hard drives at each municipal office that requested the imagery. This year, we chose to sign up for Pictometry's online service, where these images and data are all made available quickly and efficiently through a web based service. Currently we have 65 individual users signed up in the County and have served up many thousands of images to local codes officers, assessors, board members, and others. We are pleased to be able to provide such cutting edge technology to the users and will continue this program in 2011.



Directors Note

As in 2009, 2010 was again a transformative year for the Planning Department. We made significant progress on a number of areas that were in dire need of attention, including: transportation, agricultural districts, and more. With a concerted and focused effort, we made a significant amount of progress on a number of other fronts as well, the surface of which we have only scratched in this report. We were all sad to see Brenda White leave us, though we know she



is passionate about historic preservation and will certainly enjoy her time in Georgia (and probably the weather as well!). On a high note though, we were able to replace her with the talented and energetic Jamie Hart, who we chose from over 90 well qualified applicants for the Planner position. Some great and transformative projects were started at Oxbow Falls and Nichols Pond parks in 2010 which we look forward to seeing the end results of in 2011. With a positive and productive 2010 behind us, we are excited to make significant strides again in 2011.

The Department takes pride in the fact that we continue to operate at a high level of efficiency while our wages and benefits remain below the levels budgeted in 2003. In these times of economic downturn, fiscal constraint, and budget uncertainty, the Department continues to meet its goals while maintaining low overhead and personnel costs.

