

AGENDA

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, January 27, 2014, 10:30
Supervisors Large Conference Room

- I. Call Meeting to Order, 10:30**
 - A) Approve Minutes

- II. Veterans Agency, 10:30 – 10:40**
 - A) Veterans Agency Overview
 - B) Monthly Statistics

- III. Youth Bureau, 10:40 – 10:50**
 - A) Resolution
 - 1) Catholic Charities

- IV. Social Services, 10:50 – 11:10**
 - A) Expenditures Report
 - B) DSS Overview
 - C) Resolutions
 - 1) Community Action Program – Mentoring Services
 - 2) Dr. Scott Petosa – Detention Prevention Services

- V. Mental Health, 11:10 – 11:20**
 - A) Program and Fiscal Reports

- VI. Public Health, 11:20 – 11:40**
 - A) Resolutions
 - 1) Urging Madison County Residents to Join the Donor Registry
 - 2) Hartwick College Nursing Program
 - 3) Modify Agreement with Paine Bus to Transport Children to UCP Sauquoit
 - 4) Cazenovia Area Community Development Association (CACDA) for Grant Application Development
 - 5) Keuka College Nursing Program
 - B) Local Tobacco Law – Electronic Cigarettes
 - C) Board of Health – Vice Chair

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE

Monday, December 23, 2013,
Supervisors Large Conference Room

Present

Chairman John Salka, Town of Brookfield
Lewis Carinci, City of Oneida
James Goldstein, Town of Lebanon
Eve Ann Shwartz, Town of Hamilton
Alexander Stepanski, Town of Stockbridge

Others Present

Melissa Maine, Deputy Commissioner for Family Services, DSS
Karolyn Sayles, Deputy Director of Administrative Services, Mental Health
James Rafta, City of Oneida
Suzanne O'Dell, Assistant to County Administrator

1:00pm Meeting Called to Order by Chairman John Salka

**I. Social Services, Melissa Maine, Deputy Commissioner for Family Services
Resolutions:**

Authorizing the Chairman to Renew an Agreement with Liberty Resources Family Services Inc.
A motion was made by Supervisor Goldstein and seconded by Supervisor Stepanski.
Carried unanimously.

Authorizing the Chairman to Renew an Agreement with Liberty Resources Family Services Inc.
A motion was made by Supervisor Goldstein and seconded by Supervisor Shwartz.
Carried unanimously.

Authorizing the Chairman to Renew an Agreement with Liberty Resources Family Services Inc.
A motion was made by Supervisor Goldstein and seconded by Supervisor Stepanski.
Carried unanimously.

Modifications to 2013 Budget

A motion was made by Supervisor Stepanski and seconded by Supervisor Shwartz.
Carried unanimously.

Discussion: Supervisor Goldstein asked if moving these funds would negatively impact other services and Deputy Commissioner Maine indicated that no, there would be no reduction in services.

**II. Mental Health, Karolyn Sayles, Deputy Director of Administrative Services
Resolutions:**

Authorizing the Chairman to Enter into an Agreement for Psychiatric Services, Dr. Hanna
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci.
Carried unanimously.

Authorizing the Chairman to Enter into an Agreement for Psychological Services, Dr. Birmingham
A motion was made by Supervisor Stepanski and seconded by Supervisor Shwartz.
Carried unanimously.

Authorizing the Chairman to Enter into an Agreement for Psychiatric Services on a "locum tenens" basis.
A motion was made by Supervisor Carinci and seconded by Supervisor Stepanski.
Carried unanimously.

Authorizing the Chairman of the Board to Enter into an Agreement with Optum Health
A motion was made by Supervisor Goldstein and seconded by Supervisor Shwartz.
Carried unanimously.

Authorizing the Chairman to Terminate the Agreement with Madison County Head Start
A motion was made by Supervisor Goldstein and seconded by Supervisor Stepanski.
Carried unanimously.

Authorizing the Chairman to Enter into an Agreement for Psychological Assessment Services.
A motion was made by Supervisor Stepanski and seconded by Supervisor Shwartz.
Carried unanimously.

Other Agenda Items:

Approve Committee Minutes: November 25, 2013
A motion was made by Supervisor Stepanski and seconded by Supervisor Shwartz.
Carried unanimously.

The motion to adjourn the meeting was made by Supervisor Carinci at 1:15PM and seconded by Supervisor Stepanski.

*Prepared by Suzanne Odell Dec. 24, 2013; amended by Martha Conway to reflect votes taken; amended by Linda Jackson to record attendees.
Approved Jan. 27, 2014.*

**PUBLIC HEALTH SERVICES' COMMITTEE MEETING
MONDAY, DECEMBER 23, 2013**

PUBLIC HEALTH COMMITTEE MEMBERS PRESENT:

CHAIRMAN, JOHN SALKA, TOWN OF BROOKFIELD
LEW CARINCI, CITY OF ONEIDA, WARDS 4-5-6
JAMES GOLDSTEIN, TOWN OF LEBANON
EVE ANN SHWARTZ, TOWN OF HAMILTON
ALEX STEPANSKI, TOWN OF STOCKBRIDGE

OTHERS PRESENT:

ERIC FAISST, DIRECTOR OF PUBLIC HEALTH
CHERYL GEILER, DIRECTOR OF COMMUNITY HEALTH
CONNIE COULTHART, ASSISTANT DIRECTOR OF ADMINISTRATIVE SERVICES
R. SEELAN NEWTON, MD, MEDICAL CONSULTANT
JAMES V. RAFTE, CITY OF ONEIDA, WARDS 4-5-6
CHRISTINE COE, CONFIDENTIAL SECRETARY

MADISON COUNTY PUBLIC HEALTH SERVICES COMMITTEE

John Salka called the Public Health Committee meeting to order at 12:28 p.m. indicating that there was a quorum for the Public Health Services Committee.

The Public Health Services Committee reviewed the November minutes. A motion to approve the minutes as written was made by Alex Stepanski, seconded by Lew Carinci and approved by all.

Resolutions:

- A. Authorizing the Chairman to enter into agreements with Public Health Department contractors was made by Alex Stepanski, seconded by Lew Carinci and approved by all.
- B. Authorizing Chairman to amend an agreement with NYS Department of Health for Children with Special Health Care Needs Cola Funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.
- C. Authorizing Chairman to amend an agreement with NYS Department of Health for the Lead Grant Cola Funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.
- D. Authorizing Chairman to amend an agreement with NYS Department of Health for the Rabies Grant Cola Funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.
- E. Authorizing agreement extension for dog shelter services was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.

Resolution E:

As Vice President of Wanderers' Rest Humane Association (WRHA) Board of Directors, Lew Carinci offered to provide quarterly reports to the Committee.

Madison County Rural Health Council (MCRHC) Update:

Eric stated that the MCRHC thanks the Board of Supervisors for approving funding in the amount of \$120,000 a year over the next three years for the Madison County Rural Health Network. The MCRHC will begin advertising for an Executive Director position which they plan to fill by March 2014.

The Health Department submitted two grant applications that will be used to address priority health strategies identified in the Community Health Improvement Plan (CHIP) and support the MCRHC activities. Both the NYS Health Foundation and HRSA grant proposals focused on conducting a needs assessment, market analysis, readiness assessment, and develop a sustainable business plan for providing mental health services to youth through a community school model. The HRSA grant application (\$764,000) further addressed the provision of actual services in the schools. We have received notice from the NYS Health Foundation that our letter of intent for the grant funds (\$38,000 w/ matching local funds) was accepted. From the submitted letters of intent they received, up to 20 projects were selected and those Departments were invited to submit a full application. We were one of the 20 selected. Of those invited to submit a full proposal, they will select the top 10. Full proposals are due January 31, 2014.

Eric provided a preview of the final CHIP that will be provided to the entire Board of Supervisors.

Old Business:

Jim Goldstein inquired about Syracuse lab that was discovered to have provided fraudulent results that is used by A&P Labs for some water testing. Eric will follow up with the Director of Environmental Health to determine what changes A&P Labs has made and what water testing was done by the Syracuse lab for A&P.

New Business:

2014 Meeting Dates:

A schedule of 2014 Committee meeting dates was distributed. Meeting time may change as a resolution is being considered to merge the Public Health Services Committee and the Social and Mental Health Services Committee.

Public Health Committee adjourned at 12:45 p.m.

RESOLUTION NO. YB 1

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH CATHOLIC CHARITIES OF ONEIDA/MADISON COUNTIES**

WHEREAS, the need has been identified for case management services and a temporary, safe housing option for runaway and homeless youth under the age of 21 to use while services are being put into place to either reunite them with their families or to connect them to other suitable permanent housing if reunification is not an option; and

WHEREAS Catholic Charities of Oneida/Madison Counties has the experience and expertise to provide this service; and

WHEREAS, the Madison County Youth Bureau desires to contract with Catholic Charities of Oneida/Madison Counties to operate a case management and Interim Family Home program for runaway and homeless youth during the period of March 1, 2014 – December 31, 2014 in the amount of \$42,000; and

WHEREAS, the funds for this program are included in the 2014 Adopted County Budget; and

WHEREAS, State Aid from the New York State Office of Children & Family Services will reimburse \$27,000 of the program's cost; and

WHEREAS, the Madison County Youth Board has recommended funding this program and the Health & Human Services Committee has approved the allocation;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be authorized to enter into an agreement on behalf of the County of Madison with Catholic Charities of Oneida/Madison Counties in the form as is on file with the Clerk of the Board.

Dated: February 11, 2014

Alexander Stepanski, Chairman
Health & Human Services Committee

RESOLUTION NO. DSS 1

**AUTHORIZING THE CHAIRMAN TO RENEW AN AGREEMENT WITH
COMMUNITY ACTION PROGRAM, INC.**

WHEREAS, research has shown that mentoring is an effective strategy in the prevention of high-risk behaviors that lead to poor school performance, substance abuse, violence, and teen pregnancy; and

WHEREAS, it is always a struggle to find enough volunteer mentors to meet the needs of children who would benefit from a mentor; and

WHEREAS, Madison County is committed to providing preventive services to children; and

WHEREAS, Community Action Program, Inc., has the experience and recognized capacity to provide this service; and

WHEREAS, Community Action Program, Inc., is currently providing this service; and

WHEREAS, funding is available through the Flexible Fund for Family Services, which is reimbursed at the rate of 100 percent; and

WHEREAS, due to a sharp decrease in the number of children placed in foster care due to PINS/JD behaviors, which is believed to be a direct result of good prevention services such as mentoring, there is funding available through the Flexible Fund for Family Services; and

WHEREAS, Community Action Program, Inc., has offered to provide the required services for the period April 1, 2014, to March 31, 2015, at a total cost not to exceed \$136,129, which is a decrease of \$60,000 from the previous contract year due to a need to cover a funding shortage elsewhere; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to renew an agreement on behalf of the County of Madison with Community Action Program, Inc., in the form as is on file with the Clerk of the Board.

Dated: February 11, 2014

Alexander R. Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. DSS 2

AUTHORIZING THE CHAIRMAN TO RENEW AN AGREEMENT WITH DR. SCOTT PETOSA OF K.A.G. CONSULTING

WHEREAS, in recent years, federal and state funding for foster care placements has been significantly reduced; and

WHEREAS, the laws and regulations regarding Persons in Need of Supervision (PINS) and Juvenile Delinquency (JD) have a strong emphasis on diversion; and

WHEREAS, it is recognized that it is better for children to stay with their own families if at all possible; and

WHEREAS, Dr. Scott Petosa, of K.A.G. Consulting, has experience and expertise in working with young people to help them make better choices in their lives; and

WHEREAS, Dr. Scott Petosa also has training and experience in working with parents to help them improve their skills; and

WHEREAS, Dr. Scott Petosa is currently providing this service; and

WHEREAS, due to a sharp decrease in the number of children placed in foster care due to PINS/JD behaviors, which is believed to be a direct result of good prevention services such as Life Skills Coaching, there is funding available through the Flexible Fund for Family Services; and

WHEREAS, funding through the Flexible Fund for Family Services is reimbursed at the rate of 100 percent; and

WHEREAS, Dr. Scott Petosa has agreed to provide this service for the period of April 1, 2014, to March 31, 2015, at a total cost not to exceed \$47,150, which is the same amount as the previous contract; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to renew an agreement on behalf of the County of Madison with Dr. Scott Petosa of K.A.G Consulting in the form as is on file with the Clerk of the Board; and

DATED: February 11, 2014

Alexander R. Stepanski, Chairman
Health and Human Services Committee

MENTAL HEALTH - ACCOUNTS RECEIVABLE - NOVEMBER 2013

<u>DESCRIPTION</u>	CLINIC	ADAPT	ADMIN	TOTALS
<u>MEDICAID</u>	230,960.00	74,955.00		305,915.00
<u>PI MEDICAID</u>	263,317.00			263,317.00
<u>MEDICARE</u>	18,807.00	5,416.00		24,223.00
<u>INSURANCE</u>	103,088.00	21,575.00		124,663.00
<u>CLIENT SELF PAY</u>	69,402.00	24,149.00		93,551.00
<u>HEADSTART</u>	735.00			735.00
<u>CHITTENANGO</u>	900.00			900.00
<u>FEDERAL MED. SALARY</u>	216,809.00		101,038.00	317,847.00
<u>OPWDD</u>			41,053.00	41,053.00
<u>STOP DWI</u>		1,662.22		1,662.22
<u>OASAS</u>		58,666.00	12,620.00	71,286.00
<u>MEDICAID PRESCRIPTION</u>	5,724.77			5,724.77
GRAND TOTALS	909,742.77	186,423.22	154,711.00	1,250,876.99

MENTAL HEALTH DEPARTMENT FISCAL REPORT - NOVEMBER 2013

	2013 Y-T-D BUDGET	2013 Y-T-D ACTUAL	2012 Y-T-D ACTUAL	2013 ANNUAL BUDGET	Y-T-D % REC'D /USED
REVENUE					
1	3,388,498	2,597,637	2,769,967	3,830,243	77%
2	34,650	14,872	3,391	37,800	43%
3	13,750	5,040	6,720	15,000	37%
4	5,500	5,355	2,100	6,000	97%
5	13,218	10,430	8,640	14,420	79%
6	27,500	-	-	30,000	0%
7	8,250	5,250	7,000	9,000	64%
8	6,684	-	-	7,292	0%
9	7,986	-	-	8,711	0%
10	5,500	-	-	6,000	0%
11	15,000	13,298	18,634	15,000	89%
12	41,054	41,053	41,054	44,786	100%
13	78,622	71,286	93,294	79,769	91%
14	317,866	327,301	352,802	346,763	103%
	TOTAL	3,942,075	3,091,622	4,260,784	78%
EXPENDITURES					
15	1,915,377	1,745,333	1,909,802	2,075,587	91%
16	2,468	2,690	2,626	2,690	109%
17	1,398	1,265	795	1,525	90%
18	1,833	74	-	2,000	4%
19	48,125	49,059	47,189	52,500	102%
20	6,044	5,587	5,444	6,593	92%
21	3,208	1,012	1,229	3,500	32%
22	58,825	45,106	48,675	63,250	77%
23	313,077	341,538	-	341,538	109%
24	1,412	1,231	1,039	1,540	87%
25	1,487	480	1,010	1,600	33%
26	2,475	750	1,794	2,700	30%
27	1,146	-	-	1,250	0%
28	108,531	108,530	-	108,531	100%
29	219,280	155,724	6,731	221,363	71%
30	-	440	16,159	-	N/A
31	18,640	12,003	10,477	20,335	64%
32	4,675	5,000	4,950	5,100	107%
33	22,485	19,558	23,130	24,325	87%
34	575,871	458,136	483,687	626,075	80%
35	4,079	4,018	4,204	4,450	99%
36	2,750	880	1,874	3,000	32%
37	1,375	43	944	1,500	3%
38	458	-	45	500	0%
39	450	450	530	450	100%
40	7,722	12,556	11,771	8,209	163%
41	1,375	359	308	1,500	26%
42	34,650	16,681	4,319	37,800	48%
43	917	-	975	1,000	0%
44	8,250	5,250	7,000	9,000	64%
45	2,383	-	2,600	2,600	0%
46	1,833	300	3,454	2,000	16%
47	889	-	58	730	0%
48	6,484	4,734	7,057	7,007	73%
49	3,891	4,743	3,668	4,228	122%
50	14,785	10,809	12,136	15,923	73%
51	8,632	3,104	6,679	9,280	36%
52	7,510	9,584	9,861	8,061	128%
53	1,375	479	1,083	1,500	35%
54	2,200	3,506	2,437	2,400	159%
55	42,144	19,230	19,800	44,448	46%
56	14,159	11,841	12,870	15,053	84%
57	528,809	410,046	414,675	573,037	78%
58	383,387	354,410	318,490	415,409	92%
	TOTAL	4,388,602	3,826,539	4,731,087	87%
59	(444,627)	(735,017)	(107,871)	(480,303)	166%
60	444,627	735,017	107,871	480,303	166%
	COUNTY SHARE				

RESOLUTION NO. PH 1

URGING MADISON COUNTY RESIDENTS TO JOIN THE DONOR REGISTRY

WHEREAS, Madison County residents demonstrate their commitment to one another in the most difficult of circumstances through organ, tissue, stem cell and blood donation; and

WHEREAS, across our state, we face a shortage of donors; and

WHEREAS, only 18% of New Yorkers age 18 and over have enrolled in the NYS Donate Life Registry, compared to the national average of 42%; and

WHEREAS, in an effort to raise awareness and increase our donor registration in New York, counties across New York State have adopted resolutions encouraging residents to register as organ donors; and

WHEREAS, becoming a registered organ donor in New York State is easy and can be done online through New York Organ Donor Network website, the NYS DMV website or any DMV office;

NOW, THEREFORE, BE IT RESOLVED, that the Public Health Services Committee encourages County residents to register as organ donors.

DATED: February 11, 2014

Alexander Stepanski, Chair
Health and Human Services Committee

RESOLUTION NO. _____ PH 2 _____

AUTHORIZING THE CHAIRMAN TO ENTER AN AGREEMENT WITH HARTWICK COLLEGE NURSING PROGRAM

WHEREAS, Madison County Public Health Department is duly licensed to operate both the Licensed Home Care Service Agency and the Diagnostic and Treatment Center; and

WHEREAS, the Public Health Department employs registered nurses to provide home visits to County residents and clinical services; and

WHEREAS, Hartwick College desires to have nursing students receive clinical field work experience with Madison County registered nurses; and

WHEREAS, Madison County Health Department is willing to accept nursing students to work with their registered nurses to gain field experience; and

WHEREAS, this joint project has been reviewed and approved by the Public Health Services Committee;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter the agreement between Madison County Department of Health and Hartwick College effective January 1, 2014 through January 1, 2017, as is on file with the Clerk of the Board.

Dated: February 11, 2014

Alexander Stepanski, Chair
Health and Human Services Committee

RESOLUTION NO. PH 3

**AUTHORIZING THE CHAIRMAN TO MODIFY AN AGREEMENT WITH
PAINE BUS TO TRANSPORT CHILDREN TO UCP SAUQUOIT**

WHEREAS, Madison County is responsible for providing transportation to preschool children to educational facilities; and

WHEREAS, the existing bid 11.16 for transportation doesn't include a route to the UCP Sauquoit, and

WHEREAS, a Preschool child in Madison County requires transportation to this site beginning January 21, 2014; and

WHEREAS, VMC Group, Inc. requested bids from transportation vendors who service the Madison County preschool program; and

WHEREAS, Paine Bus submitted the only bid at \$275.25 per day; and

WHEREAS, the Public Health Director is responsible to see that this child is transported in the most efficient, cost effective manner, and the VMC Group, Inc. has determined that Paine Bus would be the best choice; and

WHEREAS, Paine Bus has agreed to provide a bus to UCP Sauquoit for \$275.25 per day, effective January 21, 2014;

NOW THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisor's be and is hereby authorized to enter into a modification agreement with Paine Bus as is on file with the Clerk of The Board.

DATED: February 11, 2014

Alexander Stepanski, Chair
Health and Human Services Committee

RESOLUTION NO. PH 4

**ENTERING AN AGREEMENT WITH CAZENOVIA AREA COMMUNITY
DEVELOPMENT ASSOCIATION (CACDA) FOR
GRANT APPLICATION DEVELOPMENT**

WHEREAS, the Madison County approved Resolution #409-12 to accept the Ready or Not Grant on December 7, 2012, to conduct a community health assessment and develop the County's Health Improvement Plan and laying the foundation for a Madison County Health Care Council; and

WHEREAS, the Madison County Rural Health Council (MCRHC) has been established; and

WHEREAS, the Cazenovia Area Community Development Association (CACDA) has the expertise to apply for a grant opportunity on behalf of the MCRHC for \$2,500; and

WHEREAS, funds for this project are available in the Ready or Not Grant budget; and

WHEREAS, the Board of Health and Public Health Services Committee believes it is appropriate and in the best interest of Madison County to enter an agreement with CACDA; and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement with the CACDA as is on file with the Clerk of the Board; and

DATED: February 11, 2014

Alexander Stepanski, Chair
Health and Human Service Committee

RESOLUTION NO. PH 5

AUTHORIZING THE CHAIRMAN TO ENTER AN AGREEMENT WITH KEUKA COLLEGE NURSING PROGRAM

WHEREAS, Madison County Public Health Department is duly licensed to operate both the Home Care Service Agency and the Diagnostic and Treatment Center; and

WHEREAS, the Public Health Department employs registered nurses to provide home visits to County residents; and

WHEREAS, Keuka College desires to have nursing students receive clinical field work experience with Madison County registered nurses; and

WHEREAS, Madison County Health Department is willing to accept nursing students to work with their registered nurses to gain field experience; and

WHEREAS, this joint project has been reviewed and approved by the Public Health Services Committee;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter the agreement between Madison County Department of Health and Keuka College effective January 1, 2014 through January 1, 2017, as is on file with the Clerk of the Board.

DATED: February 11, 2014

Alexander Stepanski, Chair
Health and Human Services Committee