

AGENDA

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, May 18, 2015; 10:30 a.m.

Atrium Conference Room

I. Call Meeting to Order, 10:30

A) Approve Minutes

- 1) May 12, 2015

II. Veterans Agency, 10:30 – 10:35

A) Monthly Stats & Activity Report

III. Social Services, 10:35 – 10:45

A) Expenditure and Caseload Report

IV. Mental Health, 10:45 – 10:55

A) Final Fiscal Report – December 2014

B) Resolutions:

- 1) Authorizing the Chairman to enter into an agreement for Mental Health consultation services
- 2) Authorizing the Chairman to execute contract modifications and modifying the 2015 adopted County budget

V. Public Health, 10:55 -11:00

A) Resolutions:

- 1) Authorizing 2015 budget modification for the Federal & State Grant Immunization Action Plan

VII. Other Business

Next meeting: Monday, June 22, 2015, 10:30 a.m. – Supervisors Large Conference Room.

Adjournment

HEALTH AND HUMAN SERVICES COMMITTEE

SPECIAL MEETING

Tuesday, May 12, 2015
Atrium Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
Lewis Carinci, Vice Chairman, City of Oneida
James Goldstein, Town of Lebanon
Joseph John Pinard, Town of Lenox
Paul Walrod, Town of Georgetown

Others Present

Michael Fitzgerald, Commissioner, Social Services
Eric Faisst, Director, Public Health
Christine Coe, Executive Assistant to the County Administrator

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 1:30 p.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the April 27, 2015 meeting minutes. A motion to approve the minutes as written was made by Carinci, seconded by Walrod and carried unanimously.

Resolution

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing the modification of the 2015 adopted County budget

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Walrod at 1:32 p.m., seconded by Pinard and carried.

Next meeting: Monday, May 18, 2015 at 10:30 p.m. in the Atrium conference room.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski.

| UNRECONCILED | APRIL 2015 NET EXPENDITURES | YTD NET EXPENDITURES | BUDGET EXPENSE AMOUNT | PERCENTAGE SPENT/RECEIVED |
|--------------------------------|-----------------------------------|-------------------------|--------------------------|------------------------------|
| GEN ADM - SALARIES | \$ 371,060.81 | \$ 1,507,151.71 | \$ 5,111,690 | 29.48% |
| GEN ADM - EQUIPMENT | \$ 2,083.33 | \$ 10,416.65 | \$ 251,065 | 4.15% |
| GEN ADM - CONTRACTUAL | \$ 152,336.17 | \$ 401,753.78 | \$ 1,558,431 | 25.78% |
| GEN ADM - FRINGE BENEFITS | \$ 160,067.24 | \$ 851,012.32 | \$ 2,968,040 | 28.67% |
| GEN ADM - MLR | \$ 15,200.00 | \$ 60,800.00 | \$ 182,400.00 | 33.33% |
| GEN ADM - A-87 | \$ 51,000.00 | \$ 204,000.00 | \$ 612,000.00 | 33.33% |
| REIMB SCH SERV COOR | \$ - | \$ (9,589.21) | \$ (9,398.00) | 102.03% |
| INTERFUND-LANDFILL WORK CREW | \$ - | \$ - | \$ (33,572.00) | 0.00% |
| CHILD SUPPORT PROCESSING | \$ - | \$ - | \$ (600.00) | 0.00% |
| INCENTIVES | \$ (3,057.71) | \$ (12,201.55) | \$ (35,779.00) | 34.10% |
| | \$ - | \$ - | | |
| CCBG | \$ 32,543.65 | \$ 126,408.02 | \$ 499,375.00 | 25.31% |
| CCBG - 75% | \$ 4,046.39 | \$ 19,127.08 | \$ 97,534.00 | 19.61% |
| TITLE XX | \$ 33,772.82 | \$ 90,346.69 | \$ 306,675.00 | 29.46% |
| DOMESTIC VIOLENCE | \$ 14,543.58 | \$ 58,174.32 | \$ 174,523.00 | 33.33% |
| FAMILY UNIFICATION | \$ 26,491.92 | \$ 105,547.90 | \$ 391,691.00 | 26.95% |
| STSJP | \$ - | \$ - | \$ 13,214.00 | 0.00% |
| DCJS | \$ 9,681.56 | \$ 35,821.47 | \$ 118,922.00 | 30.12% |
| MMIS | \$ 821,920.00 | \$ 3,456,596.00 | \$ 11,126,596.00 | 31.07% |
| MA | \$ (14,516.50) | \$ (96,891.04) | \$ (170,000.00) | 56.99% |
| FAMILY ASSISTANCE | \$ 85,357.64 | \$ 395,388.09 | \$ 1,346,000.00 | 29.38% |
| FAMILY ASSISTANCE - DISREGARDS | \$ 772.96 | \$ 1,344.69 | \$ - | #DIV/0! |
| EAF-FOSTER CARE | \$ 25,981.02 | \$ 109,337.05 | \$ 420,166.00 | 26.02% |
| EAF-SERVICES | \$ 17,474.14 | \$ 80,441.28 | \$ 158,687.00 | 50.69% |
| EAF | \$ 6,598.71 | \$ 18,713.02 | \$ 160,000.00 | 11.70% |
| EAF JD/PINS | \$ 21,435.62 | \$ 161,915.49 | \$ 371,029.00 | 43.64% |
| TANF NONSEC DET PREV | \$ - | \$ - | \$ 2,500.00 | 0.00% |
| FOSTER CARE | \$ 148,481.30 | \$ 649,795.04 | \$ 2,071,628.00 | 31.37% |
| FOSTER CARE - IND LVG | \$ 3,857.07 | \$ 4,464.22 | \$ 16,267.00 | 27.44% |
| JD/PINS | \$ 131,366.42 | \$ 450,019.25 | \$ 1,460,872.00 | 30.80% |
| DFY-14 | \$ 13,701.05 | \$ 30,975.18 | \$ 90,055.00 | 34.40% |
| JD - IND LVG | \$ 378.06 | \$ 1,087.38 | \$ 4,539.00 | 23.96% |
| SAFETY NET | \$ 136,566.02 | \$ 391,183.66 | \$ 1,166,000.00 | 33.55% |
| HEAP - PA | \$ - | \$ (12,943.48) | \$ - | #DIV/0! |
| HEAP - NPA | \$ (3,265.04) | \$ (14,068.24) | \$ - | #DIV/0! |
| | \$ - | | | |
| HEAP - EMERGENCY | \$ (361.19) | \$ (1,199.02) | \$ - | #DIV/0! |
| EAA | \$ 4,058.07 | \$ 11,293.32 | \$ 35,000.00 | 32.27% |
| BURIALS | \$ 10,448.00 | \$ 36,150.36 | \$ 174,000.00 | 20.78% |
| TOTAL | \$ 2,280,023.11 | \$ 9,122,371.43 | \$ 30,639,550.00 | 29.77% |

| | | | | |
|------------|---------------|-----------------|------------------|--------|
| SNAP - PA | \$ 62,433.00 | \$ 243,199.00 | \$ 725,004.00 | 33.54% |
| SNAP - NPA | \$ 979,865.00 | \$ 3,946,668.00 | \$ 12,404,532.00 | 31.82% |

| | | | | |
|------------------------------------|---------------|-----------------|-----------------|--------|
| CHILD SUPPORT - CURRENT ASSISTANCE | \$ 13,392.74 | \$ 62,612.17 | \$ 203,196.00 | 30.81% |
| CHILD SUPPORT - FORMER ASSISTANCE | \$ 74,737.27 | \$ 316,549.09 | \$ 887,424.00 | 35.67% |
| CHILD SUPPORT - NEVER ASSISTANCE | \$ 371,307.51 | \$ 1,531,419.28 | \$ 4,648,932.00 | 32.94% |

| | |
|--------------|------------------|
| BUDGET | \$ 30,663,636.00 |
| MLR | \$ 182,400.00 |
| A-87 | \$ 612,000.00 |
| TOTAL | \$ 31,458,036.00 |
| LESS REFUNDS | \$ 818,486.00 |
| TOTAL | \$ 30,639,550.00 |

| | CASELOAD APRIL 2014 | | CASELOAD MARCH 2015 | | CASELOAD APRIL 2015 |
|------------------------------------|---------------------------|--|---------------------------|--|---------------------------|
| SUMMARY OF CASES | | | | | |
| MA & MPE | 4,808 | | 4,649 | | 4,606 |
| FAMILY HEALTH PLUS | 592 | | 0 | | 0 |
| SSI | 1,543 | | 1,496 | | 1,497 |
| TOTAL MEDICIAD CASES | 6,943 | | 6,145 | | 6,103 |
| | | | | | |
| FAMILY ASSISTANCE | 181 | | 186 | | 194 |
| EMERGENCY AID TO FAMILIES | 10 | | 2 | | 9 |
| SAFTEY NET | 177 | | 195 | | 194 |
| EMERGENCY AID TO ADULTS | 1 | | 1 | | 1 |
| TOTAL PUBLIC ASSISTANCE CASES | 369 | | 384 | | 398 |
| | | | | | |
| SNAP - PA | 199 | | 193 | | 211 |
| SNAP - NPA | 4,264 | | 4,157 | | 4,170 |
| TOTAL SNAP CASES | 4,463 | | 4,350 | | 4,381 |
| | | | | | |
| BURIALS | 4 | | 6 | | 4 |
| | | | | | |
| CHILD SUPPORT - CURRENT ASSISTANCE | 425 | | 424 | | 425 |
| CHILD SUPPORT - FORMER ASSISTANCE | 972 | | 997 | | 990 |
| CHILD SUPPORT - NEVER ASSISTANCE | 1,696 | | 1,630 | | 1,621 |
| CHILD SUPPORT - TOTAL | 3,093 | | 3,051 | | 3,036 |
| | | | | | |
| SUMMARY OF CHILDREN | | | | | |
| CCBG - 100% | 81 | | 100 | | 94 |
| CCBG - 75% | 12 | | 14 | | 11 |
| TOTAL | 93 | | 114 | | 105 |
| | | | | | |
| EAF-FOSTER CARE - FOSTER HOMES | 9 | | 10 | | 9 |
| EAF- FOSTER CARE - HIGHER LEVEL | 11 | | 5 | | 5 |
| | | | | | |
| EAF JD/PINS - FOSTER HOMES | 0 | | 0 | | 0 |
| EAF JD/PINS - HIGHER LEVEL | 1 | | 3 | | 3 |
| | | | | | |
| FOSTER CARE - FOSTER HOMES | 22 | | 17 | | 16 |
| FOSTER CARE - HIGHER LEVEL | 10 | | 6 | | 6 |
| FOSTER CARE - JD/PINS | 0 | | 0 | | 0 |
| FOSTER CARE - ADOPTION | 82 | | 91 | | 90 |
| | | | | | |
| JD/PINS - FOSTER HOMES | 0 | | 0 | | 0 |
| JD/PINS - HIGHER LEVEL | 9 | | 11 | | 13 |
| DFY | 2 | | 2 | | 2 |
| | | | | | |
| CHILDREN NOT IN FOSTER CARE | 386 | | 346 | | 350 |
| TOTAL NUMBER OF CHILDREN SERVED | 532 | | 491 | | 494 |
| | | | | | |
| CPS REFERRALS | 65 | | 93 | | 79 |
| FAR REFERRALS | 37 | | 44 | | 41 |

2015 EXPENDITURE & REFUND SUMMARY - APRIL 2015

*FOOD STAMP CASELOAD CHANGED TO REFLECT FICS REPORT INSTEAD OF CASELOAD STAT REPORT

MENTAL HEALTH DEPARTMENT FINAL FISCAL REPORT - DECEMBER 2014

| | | 2014 Y-T-D BUDGET | 2014 Y-T-D ACTUAL | 2013 Y-T-D ACTUAL | 2014 ANNUAL BUDGET | Y-T-D % REC'D /USED |
|----|-----------------------------|-------------------------|-------------------------|-------------------------|--------------------------|---------------------------|
| 1 | MENTAL HEALTH FEES | 3,245,845 | 2,679,154 | 2,104,652 | 3,245,845 | 83% |
| 2 | MEDICAID REIMB PRECRIPTIONS | 37,800 | 24,417 | 15,962 | 37,800 | 65% |
| 3 | BOCES | - | - | 5,040 | - | N/A |
| 4 | HEADSTART | - | - | 5,355 | - | N/A |
| 5 | CHITTENANGO | 14,420 | 5,645 | 11,330 | 14,420 | 39% |
| 6 | INTERFUND REV - POLYGRAPH | 9,000 | 6,750 | 5,750 | 9,000 | 75% |
| 7 | PRIOR YEAR REFUND | - | 1,620 | 120 | - | N/A |
| 8 | OPW | 46,718 | 46,718 | 44,786 | 46,718 | 100% |
| 9 | OASAS | 13,769 | 13,769 | 13,769 | 13,769 | 100% |
| 10 | OMH | 22,408 | 22,408 | - | 22,408 | 100% |
| 11 | FEDERAL MEDICAID SALARY | 271,027 | 108,632 | 281,894 | 271,027 | 40% |
| | TOTAL | 3,660,987 | 2,909,113 | 2,488,658 | 3,660,987 | 79% |

| EXPENDITURES | | | | | | |
|---------------------|----------------------------------|------------------|------------------|--------------------|------------------|--------------|
| 12 | PERSONAL SERVICES | 1,643,312 | 1,420,392 | 1,720,915 | 1,643,312 | 86% |
| 13 | DUES | 2,690 | 2,756 | 2,690 | 2,690 | 102% |
| 14 | BOOKS & PERIODICALS | 1,525 | 975 | 1,521 | 1,525 | 64% |
| 15 | EQUIPMENT | 2,288 | 791 | 730 | 2,288 | 35% |
| 16 | SOFTWARE | 52,500 | 50,768 | 49,224 | 52,500 | 97% |
| 17 | ONBASE SOFTWARE MAINTEN | - | - | 5,587 | - | N/A |
| 18 | BOARD EXPENSE | 3,500 | 1,132 | 1,284 | 3,500 | 32% |
| 19 | *MAINTENANCE IN LIEU OF RENT | 53,100 | 43,119 | 36,085 | 53,100 | 81% |
| 20 | COPS RECOVERY | - | - | 341,538 | - | N/A |
| 21 | TRAVEL | 1,540 | 789 | 1,341 | 1,540 | 51% |
| 22 | CONFERENCE | 1,600 | 348 | 557 | 1,600 | 22% |
| 23 | TRAINING | 2,700 | 2,094 | 750 | 2,700 | 78% |
| 24 | ADVERTISING | 1,250 | 264 | - | 1,250 | 21% |
| 25 | MISC. CONSULTING SERVICE | 15,000 | 10,459 | 7,682 | 15,000 | 70% |
| 26 | CORPORATE COMPLIANCE | - | - | 440 | - | N/A |
| 27 | SOFTWARE MAINTENANCE | 26,928 | 20,304 | 18,714 | 20,335 | 75% |
| 28 | AUDITING FEE | 5,100 | 5,000 | 5,000 | 5,100 | 98% |
| 29 | TRANSCRIPTION | 22,075 | 22,024 | 22,021 | 22,075 | 100% |
| 30 | MEDICAL & PSYCHIATRIC | 640,690 | 600,873 | 514,695 | 640,690 | 94% |
| 31 | STATE CRISIS LINE | 3,350 | 3,179 | 4,312 | 3,350 | 95% |
| 32 | PSYCHOLOGICAL TESTING | 500 | - | 880 | 500 | 0% |
| 33 | GROUP THERAPY SUPPLIES | 1,500 | 667 | 177 | 1,500 | 44% |
| 34 | EDUCATIONAL SUPPLIES | 500 | 177 | - | 500 | 35% |
| 35 | PROFESSIONAL LIABILITY INSURANCE | 5,842 | 11,855 | 8,915 | 5,842 | 203% |
| 36 | PRESCRIPTIONS | 1,500 | 234 | 359 | 1,500 | 16% |
| 37 | MEDICAID REIMB PRECRIPTIONS | 37,800 | 33,129 | 18,347 | 37,800 | 88% |
| 38 | EXAMINATIONS | 3,500 | 2,435 | 360 | 3,500 | 70% |
| 39 | POLYGRAPH TESTING | 9,000 | 6,750 | 5,750 | 9,000 | 75% |
| 40 | CLERICAL & OFFICE ASSISTANCE | 2,600 | - | - | 2,600 | 0% |
| 41 | OTHER CLIENT TRANSPORTATION | 2,000 | 919 | 489 | 2,000 | 46% |
| 42 | EQUIPMENT REPAIR | 730 | - | - | 730 | 0% |
| 43 | PHOTO COPY USAGE/LEASE | 6,272 | 7,526 | 4,778 | 6,272 | 120% |
| 44 | CENTRAL POSTAGE | 4,045 | 4,215 | 5,692 | 4,045 | 104% |
| 45 | CENTRAL PRINTING | 13,655 | 8,632 | 11,117 | 13,655 | 63% |
| 46 | OFFICE SUPPLY | 7,780 | 4,772 | 4,376 | 7,780 | 61% |
| 47 | CENTRAL TELEPHONE | 6,615 | 8,119 | 9,578 | 6,615 | 123% |
| 48 | CELL PHONES/PAGERS | 1,500 | 372 | 510 | 1,500 | 25% |
| 49 | CENTRAL GARAGE | - | - | - | - | N/A |
| 50 | *CENTRAL SECURITY | 23,460 | 20,997 | 15,283 | 23,460 | 90% |
| 51 | *SPECIAL SECURITY DETAIL | 14,045 | 13,165 | 9,022 | 14,045 | 94% |
| 52 | FRINGE BENEFITS | 442,897 | 407,267 | 462,105 | 442,897 | 92% |
| 53 | HEALTH INSURANCE | 445,694 | 412,629 | 346,839 | 445,694 | 93% |
| 54 | TOTAL | 3,503,990 | 3,129,127 | 3,639,663 | 3,503,990 | 89% |
| 55 | SURPLUS/DEFICIT | 156,997 | (220,014) | (1,151,005) | 156,997 | -140% |
| 56 | COUNTY SHARE | - | 220,014 | 1,151,005 | - | N/A |

*EFFECTED BY THE ADAPT PROGRAM

RESOLUTION # MH - 1

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
FOR MENTAL HEALTH CONSULTATION SERVICES**

WHEREAS, the County Mental Health Department is required to provide mental health consultation for certain of its clients; and

WHEREAS, from time to time, these services need to be provided on a part-time contractual basis; and

WHEREAS, the 2015 Mental Health budget provides funds for the provision of mental health consultation services;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman be hereby authorized to enter into an agreement, a copy of which is on file with the Clerk of the Board of Supervisors, with Abbe Cotter, LCSW-R, for the provision mental health consultation to the Mental Health Department at an hourly rate of \$40.00 for services, said rate to be effective June 1, 2015 through December 31, 2015.

Dated: June 9, 2015

Alexander Stepanski Chairman
Health and Human Services Committee

RESOLUTION NO. MH - 2

**AUTHORIZING THE CHAIRMAN TO EXECUTE CONTRACT MODIFICATIONS AND MODIFYING
THE 2015 ADOPTED COUNTY BUDGET**

WHEREAS, the Office of Alcohol and Substance Abuse has approved additional funding for Liberty Resources, Inc., for adjustments to the Federal Supplemental Nutrition Assistance Program (SNAP); and

WHEREAS, these additional funds result in 100% State Aid for 2015 to Liberty Resources, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the 2015 Adopted County Budget be modified as follows:

| <u>4316 Mental Health - Liberty Resources</u> | <u>From</u> | <u>To</u> |
|--|----------------------|----------------------|
| <u>Revenue</u> | | |
| A431640 434908 SA Liberty Res Halfway House | \$295,662 | \$310,127 |
| A431640 434911 SA Liberty Res Perm Sprtv Hsng | <u>62,600</u> | <u>69,339</u> |
| Totals | <u>\$358,262</u> | <u>\$379,466</u> |
| Control Total | | <u>\$21,204</u> |
| <u>Expense</u> | | |
| A431640 542760 Liberty Resources Halfway House | \$295,662 | \$310,127 |
| A431640 542770 Perm Supported Hsng Liberty RS | <u>62,600</u> | <u>69,339</u> |
| Totals | <u>\$358,262</u> | <u>\$379,466</u> |
| Control Total | | <u>\$21,204</u> |

BE IT FURTHER RESOLVED, that the Chairman of the Board be hereby authorized to execute a modification agreement, copy of which is on file with the Clerk of this Board, for the period January 1, 2015 through December 31, 2015 with Liberty Resources, Inc.

Dated: June 9, 2015

Alexander Stepanski, Chairman
Health and Human Services Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. PH - 1

**AUTHORIZING 2015 BUDGET MODIFICATION FOR THE
FEDERAL & STATE GRANT IMMUNIZATION ACTION PLAN**

WHEREAS, the Madison County Public Health Department has been administering the Immunization Action Plan through federal and state funding provided by the New York State Department of Health; and

WHEREAS, a contract was established in 2013, for a five year term beginning April 1, 2013 through March 31, 2018; and

WHEREAS, Madison County has been awarded \$36,721 to cover year 3 of the contract for the period of April 1, 2015 through March 31, 2016; and

WHEREAS, this grant is identified as follows:

| | |
|----------------------|---|
| Awarding Agency: | US Department of Health & Human Services Center for Disease Control & Prevention |
| Pass-through Agency: | NYS Department of Health |
| Catalog #: | 93.268 |
| Program Name: | Immunization Action Plan |
| Grant Extension: | 04/01/15-03/31/16 |
| Contract: | C-028300 |
| Federal Funds: | 40% |
| Total Grant Award: | \$36,721 |

WHEREAS, the Immunization Action Plan and budget has been approved by the State; and

NOW, THEREFORE BE IT RESOLVED, that the 2015 County budget be modified as follows:

| General Fund | <u>From</u> | <u>To</u> |
|---|-----------------|-----------------|
| <u>4012 Public Health Preventive</u> | | |
| <u>Expense</u> | | |
| 541031 Immunization Grant Expense | \$2,262 | <u>\$10,525</u> |
| Control Total | | <u>\$ 8,263</u> |
| <u>Revenue</u> | | |
| 434010 St. Aid PH Immun Grant | \$20,080 | \$25,038 |
| 444011 Fed. Aid PH Immun Grant | <u>\$13,387</u> | <u>\$16,692</u> |
| Total | \$33,467 | <u>\$41,730</u> |
| Control Total | | <u>\$ 8,263</u> |

DATED: June 9, 2015

Alexander Stepanski, Chairman
Health and Human Services

John A. Reinhardt, Chairman
Finance Ways and Means Committee