

**HEALTH AND HUMAN SERVICES/  
FINANCE, WAYS AND MEANS COMMITTEES**  
*JOINT SPECIAL MEETING*  
Tuesday, February 9, 2016  
Supervisors Large Conference Room

**Health and Human Services Members Present**

Alexander Stepanski, Chairman  
James Goldstein, Vice Chairman  
Lewis Carinci, Supervisor  
Joseph John Pinard, Supervisor  
Eve Ann Shwartz, Supervisor

**Finance, Ways and Means Members Present**

John Reinhardt, Chairman  
Joseph John Pinard, Vice Chairman  
Richard Bargabos, Supervisor  
Clifford Moses, Supervisor  
John Salka, Supervisor

**Call Meeting to Order**

Chairman Alexander Stepanski called the meeting to order at 1:00 p.m. indicating that there was a quorum for the Health and Human Services Committee.

**Resolutions**

The following Public Health resolution was presented to the Committee:

**Authorizing Chairman to accept grant and modifying the 2016 adopted County budget  
(Central New York Community Foundation)**

A motion was made by Pinard to approve the resolution, seconded by Carinci and carried unanimously.

**Motion to Adjourn**

There being no further business to discuss, a motion to adjourn the meeting was made by Pinard at 1:01 p.m., seconded by Carinci and carried.

**Next meeting:** Monday, February 22, 2016 at 10:30 p.m. in the Supervisors Large Conference Room.

*Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski.*

**HEALTH AND HUMAN SERVICES COMMITTEE**

Monday, February 22, 2016  
Supervisors Large Conference Room

**Committee Members Present**

Alex Stepanski, Chairman, Town of Stockbridge  
James Goldstein, Vice Chairman, Town of Lebanon  
Lewis Carinci, City of Oneida  
Joseph John Pinard, Town of Lenox

**Others Present**

Donald Smith, Director, Veterans Agency  
Michael Fitzgerald, Commissioner, Social Services  
Teisha Cook, Director, Mental Health Services  
Eric Faisst, Director, Public Health  
Joanne Eddy, Director, Youth Bureau  
William Buchan,  
Christine Coe, Executive Assistant to the County Administrator

**Absent:**

Eve Ann Shwartz, Town of Hamilton

**Call Meeting to Order**

Chairman Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

**Approve Minutes**

The Health and Human Services Committee reviewed the regular meeting minutes of January 25, 2016. A motion to approve the minutes as written was made by Carinci, seconded by Pinard and carried unanimously.

**Veterans Agency**

Director Donald Smith provided a report of the Veterans Service Agency's activities and statistics for February 2016. Smith informed the Committee that he met with the Buildings and Grounds Committee to request the former Youth Bureau space in the County Office Building for his department which was approved and will help address some ADA violations.

The Board of Veterans Appeals in Washington recently lost the majority of its law judges and clerks due to inappropriate emails, which is only going to worsen the already backlogged claims.

As Boys State Chairman, Smith distributed information packets and post quotes to each post.

The Veterans Agency continues to receive frantic short notice requests for funeral military detail teams. The legion is compiling a county-wide list of individuals willing to participate.

The Madison County Purple Heart road signs and post have been received and are being installed by the Highway Department as weather permits.

**Social Services**

Commissioner Michael Fitzgerald provided the newly formatted expenditures and caseload summary for January 2016, which is under budget one month in.

Fitzgerald presented the following resolutions to the Committee:

**Authorizing the Chairman to renew an agreement with Dr. Scott Petrosa of K.A.G. Consulting**

A motion was made by Carinci to approve the resolution, seconded by Goldstein and carried unanimously.

**Authorizing the Chairman to renew an agreement with Community Action Program, Inc.**

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

**Authorizing the modification of the 2016 adopted budget**

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Fitzgerald presented a report that Caseworker Cassandra Wolcott prepared after attending Child and Family Maltreatment training in San Diego, CA in January.

Two out-of-State travel requests for Huntsville, AL that were previously approved by this Committee were submitted late and an additional \$50 is due for each. There will be no cost to the County as it is paid for by grant funds. A motion was made by Stepanski to approve the additional \$100 costs associated with the two travel requests, seconded by Pinard and carried unanimously.

Fitzgerald completed Management Performance Appraisals for his department and provided them for the Committee to review before submitting them to the County Administrator.

The Committee questioned whether salary increases are tied to the performance appraisals. Fitzgerald stated that employees are not eligible for a salary increase if they don't meeting expectations based on the overall average score. The Committee requested they receive the policy and procedure on how management employees are evaluated.

**Mental Health**

Director Teisha Cook presented the following resolutions to the Committee:

**Authorizing the Chairman to execute a contract modification and modifying the 2016 adopted County budget (BRiDGES)**

Discussion: The Committee was unclear where the one-time funding of \$10,000 for BRiDGES was coming from. The resolution will be tabled while Cook follows up with the agency and County Treasurer to get more details for the Committee.

**Authorizing the Chairman to execute a contract modification and modifying the 2016 adopted County budget (Contract Agencies)**

A motion was made by Carinci to approve the resolution, seconded by Goldstein and carried unanimously.

**Executive Session**

A motion was made by Vice Chairman Goldstein to enter into executive session at 11:00 a.m. for the purpose of discussing pending litigation with legal counsel. Supervisor Pinard seconded the motion and it was unanimously carried.

A motion was made by Supervisor Carinci to exit executive session at 11:21 a.m. Supervisor Pinard seconded the motion and it was carried unanimously.

Cook presented the following resolutions to the Committee:

**Authorizing the Chairman to execute a contract modification and modifying the 2016 adopted County budget (Liberty Resources, Inc.)**

A motion was made by Carinci to approve the resolution, seconded by Goldstein and carried unanimously.

### **Public Health**

Director Eric Faisst presented the following resolutions to the Committee:

**Authorizing the Chairman to enter into agreements with veterinarians for rabies clinic**

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

### **Youth Bureau**

Director Joanne Eddy presented the following resolution to the Committee:

**Authorizing the Chairman to enter into an agreement with Catholic Charities on Oneida/Madison Counties**

A motion was made by Pinard to approve the resolution, seconded by Carinci and carried unanimously.

### **Exploring County Government Program**

Eddy informed the Committee that the Youth Bureau developed and is in the process of running the spring session of Exploring County Government, which was taken over from Cornell Cooperative Extension. The program is for Madison County juniors and seniors who have a strong interest in learning about county government and engaging in active citizenship. Six students will attend nine weekly sessions each Wednesday starting February 24<sup>th</sup> through April 20<sup>th</sup> from 8:45 a.m. to 12:00 p.m. and attend a Stockbridge Town Board meeting.

Eddy provided the Committee with a copy of New York State Office of Children and Family Services' (OCFS) Local Government Reorganizations Review Team document regarding merger protocol. The purpose of this protocol is to provide consistency in the OCFS response to merger proposals and requests for technical assistance from counties considering a merger of two or more departments, and continuity in the provision of requires services at the local level.

### **Executive Session**

A motion was made by Supervisor Carinci to enter into executive session at 11:30 a.m. for the purpose of discussing the employment of a particular person. Supervisor Pinard seconded the motion and it was unanimously carried.

A motion was made by Supervisor Carinci to exit executive session at 11:42 a.m. Vice Chairman Goldstein seconded the motion and it was carried unanimously.

### **Preferred Agenda**

The Committee unanimously agreed to include all resolutions in their March 8<sup>th</sup> Preferred Agenda on a motion of Pinard and second of Goldstein.

### **Motion to Adjourn**

There being no further business to discuss, a motion to adjourn the meeting was made by Goldstein at 11:45 a.m., seconded by Carinci and carried.

**Next meeting:** Monday, March 28, 2016 at 10:30 a.m.

*Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski.*