

## **AGENDA**

### **SOCIAL & MENTAL HEALTH SERVICES COMMITTEE**

Monday, April 22, 2013, 4:00 p.m.  
Supervisors Large Conference Room

#### **I. Veterans Agency, 4:00 – 4:10**

- A) Approve Minutes
- B) Monthly Statistics

#### **II. Youth Bureau, 4:10 – 4:20**

- A) Approve Minutes
- B) Resolutions
  - 1) Appointing a Member to the Youth Board
  - 2) Entering into an Agreement with Liberty Resources Family Services, Inc.
  - 3) Entering into Agreements with Agencies to provide Youth Services

#### **III. Social Services, 4:20 – 4:40**

- A) Approve Minutes
- B) Expenditures Report
- C) Resolution
  - 1) Community Action Program – Mentoring Services

#### **IV. Mental Health, 4:40 – 5:15**

- A) Approve Minutes
- B) Program and Fiscal Reports
- C) Update Regarding Hamilton School
- D) Community Services Board Members Appointed Term
- E) Resolution
  - 1) Proclaiming May as Mental Health Month

## **Minutes of Meeting**

### **SOCIAL & MENTAL HEALTH SERVICES COMMITTEE MEETING Department of Social Services**

March 25, 2013

Present: John Salka, Town of Brookfield  
Alexander Stepanski, Town of Stockbridge  
Lewis Carinci, City of Oneida  
Michael Fitzgerald, Commissioner  
Mark Scimone, County Administrator

The meeting began with a discussion regarding the change in time for the committee to begin the monthly meetings. John will poll committee members to settle on a best time that works for the Social and Mental Health Services Committee, Public Health Committee, and the Public Health Board so that members of each are interacting, but also so that no single members are unduly impacted. Mike reiterated that the change in schedule was not a discretionary decision by DSS, but that we assumed when we were told to change the time that there was a consensus.

The meeting minutes from February 25, 2013, had previously been distributed. Alex stated that he had received other materials for the meeting, but not an agenda. Mark verified that Alex's email was included in the original distribution. Mike will follow up to verify that it was not something on the DSS end. On a motion by Alex and seconded by Lewis, the meeting minutes were approved.

Mike next reviewed the Caseload and Expenditures Report. He again expressed concern about foster care expenses and was hopeful that some predicted discharges would happen, lowering costs for the remainder of the year. There were no other comments or concerns.

Mike had two resolutions before the committee. The first was to move the 2013 funds necessary from Miscellaneous Expense (A6010.402) to the Drug and Alcohol Assessment Expense (A6010.406) line. Mike explained that with the transfer of responsibility for the ADAPT clinic, DSS is contracting with BRiDGES to conduct substance abuse assessments. Mike thought that this arrangement was "temporary" until Family Counseling Services was in place and operating successfully. The annual amount of the contract is no more than \$5,200 and the 2012 amount (\$435) was deducted from the 2013 budget. On a motion by Lewis and seconded by Alex, the motion passed unanimously.

The second resolution was to accept grant funding from the Division of Criminal Justice Services (DCJS) to fund a program to work with the Juvenile Delinquents (JDs). The grant would fund a contract with Berkshire to offer a home-based intervention. The county share of the \$273,286 program is \$10,385 – with the grant providing \$245,957 or roughly 90 percent of the total. On a motion by Alex and seconded by Lewis, the resolution passed unanimously.

Mike distributed paper copies of the 2012 departmental annual report. Mike noted that the report this year should look different; it has more charts and graphs and less narrative. Stories continue to put some of the "real life adventures" to the numbers. The committee and Mark all agreed that it was a "good report." Mike stated that very few printed copies would be made in favor of having the report posted on the DSS website. Mike wished to publicly thank Linda Jackson and the rest of the DSS authors of the annual report for their efforts.

Finally, John asked Mike to prepare an analysis of impacts on DSS should the county consider no longer directly providing mental health services. Mike stated that he would have key staff in his department and the experience of other counties to include in any analysis. John stated that there was “no hurry,” but to begin thinking about possible pros and cons.

There being no further agenda items for DSS, the Mental Health Department began its presentation.

Respectfully submitted,

Michael A. Fitzgerald  
Commissioner

Approved by Committee Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

COMMISSIONER'S REPORT  
CASELOAD AND EXPENDITURES STATISTICS FOR MARCH 2013

CATEGORY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	2013 APPROPRIATION	MONTHLY COST	YTD COST	PERCENTAGE OF APPROPRIATION
1 ADMINISTRATION													\$ 4,927,309	\$ 367,385	\$ 1,117,918	22.69%
Salaries													\$ 12,000	\$ -	\$ -	0.00%
Equipment													\$ 1,956,427	\$ 196,392	\$ 353,791	18.08%
Contractual													\$ 2,686,845	\$ 200,960	\$ 611,501	22.76%
Fringe													\$ 174,000	\$ 14,500	\$ 43,500	25.00%
MLR													\$ 519,600	\$ 43,300	\$ 129,900	25.00%
A-B7													\$ -	\$ -	\$ -	#DIV/0!
PUB FAC FOR FC													\$ 785,300	\$ 152,336	\$ 243,812	31.05%
PURCHASE OF SERVICES													\$ 574,531	\$ 67,498	\$ 139,255	24.24%
2 BLOCK GRANT DAY CARE	198	199	244										\$ 151,909	\$ 12,696	\$ 19,336	12.73%
3 EAF-POS													\$ 25,000	\$ (8,348)	\$ (49,666)	-198.67%
4 HEAP																
5 PUBLIC ASSISTANCE																
FA	186	190	189										\$ 1,548,000	\$ 104,768	\$ 311,385	20.12%
EAF	11	8	10										\$ 168,000	\$ 5,087	\$ 18,015	10.72%
DUE TO SOCIAL SERV													\$ -	\$ (745)	\$ (1,885)	
TANF PREV NON-SEC DET													\$ 2,500	\$ -	\$ -	0.00%
SN	145	153	153										\$ 1,053,000	\$ 83,658	\$ 240,035	22.80%
EAA	1	1	1										\$ 25,250	\$ 1,667	\$ 1,930	7.64%
TOTAL PA CASES	343	352	353	0	0	0	0	0	0	0	0	0	\$ -	\$ -	\$ -	#DIV/0!
PREV DET PLACEMENT GRANT													\$ -	\$ -	\$ -	#DIV/0!
WRAP AROUND - NS													\$ -	\$ -	\$ -	#DIV/0!
STSJP - PROGRAM COSTS													\$ -	\$ -	\$ -	#DIV/0!
STSJP - CONTRACTS													\$ 27,329	\$ -	\$ -	0.00%
DCJS GRANT EXPENSE													\$ 245,957	\$ -	\$ -	0.00%
7 MA (ONLY)	4482	4515	4550										\$ 135,000	\$ (3,897)	\$ (83,659)	-61.97%
FHP	785	783	785													
SSI	1480	1491	1489													
TOTAL MA CASES	6747	6789	6824	0	0	0	0	0	0	0	0	0	\$ 11,577,881	\$ 862,168	\$ 2,802,046	24.20%
8 MMIS													\$ 130,000	\$ 24,809	\$ 48,949	37.65%
9 BURIALS	3	8	9										\$ -	\$ -	\$ -	#DIV/0!
ENERGY FUND													\$ 1,985,182	\$ 133,665	\$ 447,137	22.52%
10 CHILD WELFARE																
# In Foster Homes	18	18	17													
# In Higher Level	8	9	10													
# JD/PINS	1	1	1													
# Adoptions	84	83	83													
Independent Living	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 734,216	\$ 55,271	\$ 181,482	24.72%
11 EAF-FOSTER CARE																
# In Foster Homes	13	14	14													
# In Higher Level	14	12	12													
12 EAF JD/PINS													\$ 398,326	\$ 25,458	\$ 99,754	25.04%
# in Foster Homes	2	2	1													
# in Institutions	4	3	3													
13 JD/PINS													\$ 410,094	\$ 30,777	\$ 101,666	24.79%
# In Foster Homes	0	0	0													
# In Higher Level	3	2	2													
Independent Living	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				
DFY	0	0	1													
Children Not In Foster Care	354	378	402													
Total Children Served	501	522	546	0	0	0	0	0	0	0	0	0	\$ 30,253,656	\$ 2,369,405	\$ 6,776,203	22.40%
CPS Referrals	94	95	92													
FAR Referrals	38	28	35													
TOTAL																
14 SNAP																
PA	184	174	173										\$ 56,884	\$ 174,757		
NPA	3966	4002	4075										\$ 1,047,060	\$ 3,084,347		
15 CHILD SUPPORT																
CURRENT ASSISTANCE	417	416	412										\$ 23,430	\$ 49,232		
FORMER ASSISTANCE	912	913	911										\$ 106,818	\$ 218,583		
NEVER ASSISTANCE	1687	1675	1685										\$ 531,064	\$ 1,316,199		

Commissioner's Report is determined on a Cash Basis and does not include 2012 Accounts Payable totaling \$671,688.34  
Fringe Benefit amount is based on 54.70 % of salary costs. This percentage is used to estimate health insurance, social security & retirement expenditures.  
Block Grant Day Care Statistics are number of children.  
Monies related to Child Support are included in each individual category. The Child Support category is there only to reflect on total monies received by SCU.

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING THE CHAIRMAN TO RENEW AN AGREEMENT WITH  
COMMUNITY ACTION PROGRAM, INC.**

**WHEREAS**, research has shown that mentoring is an effective strategy in the prevention of high-risk behaviors that lead to poor school performance, substance abuse, violence, and teen pregnancy; and

**WHEREAS**, it is always a struggle to find enough volunteer mentors to meet the needs of children who would benefit from a mentor; and

**WHEREAS**, Madison County is committed to providing preventive services to children; and

**WHEREAS**, Community Action Program, Inc., has the experience and recognized capacity to provide this service; and

**WHEREAS**, Community Action Program, Inc., is currently providing this service; and

**WHEREAS**, funding is available through the Flexible Fund for Family Services, which is reimbursed at the rate of 100 percent; and

**WHEREAS**, due to a sharp decrease in the number of children placed in foster care due to PINS/JD behaviors, which is believed to be a direct result of good prevention services such as mentoring, there is additional funding available through the Flexible Fund for Family Services; and

**WHEREAS**, Community Action Program, Inc., has offered to provide the required services for the period April 1, 2013, to March 31, 2014, at a total cost not to exceed \$196,129, which is the same as the previous contract year; and

**WHEREAS**, this agreement has been reviewed and approved by the Social and Mental Health Services Committee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and is hereby authorized to renew an agreement on behalf of the County of Madison with Community Action Program, Inc., in the form as is on file with the Clerk of the Board.

Dated: May 14, 2013

\_\_\_\_\_  
John Salka, Chairman  
Social and Mental Health Services Committee