

# **SUPERVISORS NOTEBOOK**

For the Month of

*February 2013*

## MADISON COUNTY COMMITTEE ON ENERGY

Madison County AED Office – Cornell Cooperative Extension

October 25, 2012

COMMITTEE MEMBERS PRESENT: **Russell Cary**, Roger Bradstreet, Dan Degear, Phil Hofmeyer, Scott Ingmire, John Salka, and Jim Zecca.

ABSENT: Kipp Hicks, Beth McKellips, Mark Scimone, Eve-Ann Shwartz

OTHERS PRESENT: Jamie Hart, and Gwen Williamson

PRESS:

Cary called the meeting to order at 8:39 AM.

A-0: The July 12, 2012 minutes were unanimously approved on a **MOTION** by Degear and seconded by Bradstreet. 8:40 AM. *(During the meeting a mistake was identified in the minutes in Agenda item A-4, fifth sentence: the words "Association of Towns" should be "Association of Counties"- to be amended.)*

A-1: The resolution urging the NYS Legislature and Governor to preserve local property assessment authority over the development of wind energy installations was passed at the NYSAC meeting. Kipp Hicks has presented it to the NYS Economic Development Council but they have not met on it yet. A copy was given to Senator David Valesky, and Russ Cary will get a copy to the Farm Bureau. Dan Degear will be asking Ryan Moses to keep an eye on it as our lobbyist.

Additional Item: Sam Notaro, co-founder of RenAir LLC contacted the Town of Fenner seeking wind measurement experiment locations. The company is developing wind resource assessment technology (using tethered balloons and drones) that will enable better placement of wind turbines to increase energy output. They have approached Morrisville College as a possible site as well.

A-2: Hofmeyer noted that the electrical inspection/permit process is complete and a public informational kiosk about micro-hydro energy is to be set up at Oxbow Falls Park. The system is decommissioned right now in order to separate the electrical from possible water exposure into a new out-building. Production from this site is greater than anticipated. A grand opening is being planned for the Spring when the system is up and running again and the kiosk is installed.

The New Woodstock project has experienced some challenges and difficulties with water and equipment issues. The work will continue, however some of the funding needed to be used to resolve the issues mentioned above. This system will be an on-grid system.

Valesky has been approached regarding the need for incentives for micro-hydro installations. Wind power installations, with the many incentives available, ends up costing approximately the same as micro-hydro installation without any incentives. Valesky was also informed on the need for NYS certification for installers.

A-3: Jamie Hart presented the update on the Solarize Madison project. The program deadline was October 12<sup>th</sup>. There are 24 households or businesses with signed contracts and 3-5 more in the process of signing. CNY Regional Planning, Madison County Planning Department and Morrisville College worked

together to make this the successful program that it was. There were over 200 people who attended the informational workshops and some have gone on to install solar outside of this program. As the installations are completed it will inspire education and public interest in solar power. A close-out survey will be performed and the Planning Dept. will evaluate the feasibility for facilitating a program next year. Kudos were expressed to those responsible, and especially to Jan Myers for a job well done.

A-4: Jamie Hart passed out 11 x 17 copies of the draft Eco-tourism map that is nearly complete. Funding for the printing of these maps will be provided by Solid Waste Management. Hart sees this map as incentive to inspire others join in, as well as acknowledging those who are making great environmentally and ecologically friendly decisions.

Additional Item: Planning Department has scheduled the Fall 2012 Planning and Zoning Institute for November 27<sup>th</sup> at Morrisville State College with the session topics of "Procedures and Paperwork" and "Dispute Resolution". Attendance will be free but limited to 50 persons.

A-5: Russ Cary shared the timeline of the work being done to replace the wind turbine at Fenner Wind Farm. The work is anticipated to be completed by Monday November 5, 2012. The turbine being installed will be slightly taller than the original.

A-6: Scott Ingmire passed around a map showing what you would see if you were to click on the interactive website map that identifies micro-hydro potential. Hofmeyer will work with Ingmire to get "pop-up" descriptions of categories to appear when you select a specific category or waterway. The map is still being worked on and is not on any public website at this time.

A-7: Jim Zecca shared a flyer and update on the recycling of agricultural plastics project. He has met with the Chief Executive and Operating Executive of Plastic2Oil Company and it went very positively. The project was presented to the Farm Bureau and it was well accepted and supported there. Zecca will keep us posted.

A-8: It was decided that there is no urgency to meet monthly unless there is a topic that needs attention right away, while still acknowledging that we should try to not lose momentum with the good things we are doing. The next meeting was tentatively set for January 17<sup>th</sup>, 2013 to be held at the AED Office in Morrisville if possible.

Final Item: Cary remarked on the work Phil Hofmeyer is doing to promote renewable energy and public education for renewable resources, and emphasized that his presence on this committee is greatly appreciated.

Respectfully submitted: Gwen Williamson

## **MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE**



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## **GOVERNMENT OPERATIONS COMMITTEE MEETING**

**November 1, 2012**

### **Minutes**

Present: D. Degear, D. Ball, R. Monforte, R. Bargabos and J. Reinhardt

Also Present: R. Aylward, S. Prievo, M. Scimone, E. Zehr, C. Edick, R. Bono, A. Riley, A. Humphrey and D. Vetter

D. Degear called the meeting to order at 10:50 a.m.

**I. MINUTES** – Minutes from October 24, 2012 - Motion by D. Ball to approve the minutes from the October 24, 2012 committee meeting. Second by R. Bargabos. The motion was unanimously approved.

### **II. RESOLUTIONS:**

- A. Retiree Recognition - Motion by R. Monforte to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- B. Authorizing the Modification of the 2012 Budget – County Attorney - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- C. Authorizing the Modification of the 2012 Budget – Health Insurance - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- D. Authorizing the Modification of the 2012 Budget - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- E. Authorizing the Chairman to Modify an Agreement with Time Warner Cable for High Speed Internet Service - Motion by J. Reinhardt to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- F. Reappointing an Election Commissioner – Motion by R. Bargabos to approve the resolution pending written certification by the Democratic Party. Second by R. Monforte. The motion was unanimously approved.
- G. Reappointing an Election Commissioner – Motion by R. Bargabos to approve the resolution. Second by R. Monforte. The motion was unanimously approved.

- H. Out of State Travel Request - Motion by J. Reinhardt to approve the resolution. Second by R. Monforte. The motion was unanimously approved.

**II. OTHER:**

- A. Deferred Compensation - A. Humphrey and D. Vetter provided a 457-b plan review for the committee and discussed the upcoming transfer of The Hartford's retirement plan business to Massachusetts Mutual Life Insurance, MassMutual.
- B. Non-Represented Deputy Sheriff Policy – E. Zehr and Sheriff Riley recommended revising the policy to include the newly created title of Special Patrol Officer for the purpose of providing campus security. E. Zehr recommended that these employees be compensated at \$15.80/hour. A motion was made by R. Bargabos to approve adding this title to the policy and establishing the hourly rate. Second by R. Monforte. The motion was unanimously approved.
- C. Consolidation – The committee discussed departmental consolidations pertaining to Central Services and the Building Maintenance Department, and Employment and Training and the Planning Department.
- D. Vacancy Report – Vacancy Report presented by S. Prievo. Estimated County savings from vacant positions and employee leaves without pay from 01/01/12 - 09/30/12 was reported.
- E. Reallocation of Titles – C. Edick asked the committee, with the support of the Personnel Officer, to reallocate the title of Payroll Specialist from Grade A to Grade C and to reallocate the title of Payroll Manager from grade E to F in the Management Compensation Plan. A motion was made by D. Ball to reallocate the titles as requested. Second by J. Reinhardt. The motion was unanimously approved.
- F. Denial of Health Insurance Claims- R. Aylward informed committee members that a number of chiropractic and TMJ related claims have been denied for payment by RMSCO during 2012 while similar claims had been paid by BC/BS previously. The committee discussed payment of these claims for dates of series through 12/31/12. From that date forward, the existing health insurance coverage will be enforced as the plan states. Language to this enforcement will be shared with employees before the end of this year emphasizing the covered benefits pertaining to these two services. A motion was made by D. Ball to approve the temporary coverage modification. Second by J. Reinhardt. The motion was approved by R. Monforte and D. Degear. R. Bargabos abstained.
- G. Stop Loss Insurance – C. Edick gave an update on BCG's recommendation for stop loss insurance coverage. BCG is recommending either the option of a \$250,000 deductible or \$300,000 deductible with Sun Life with no new laser at renewal options. Right now the County has an aggregate stop loss of 125% of the previous year that has a \$100,000 per annual premium. The County has never used this insurance. The committee would like to wait until the next meeting to compare Sextant's proposal vs. the Sun Life option before making a decision. Cindy also shared quotes gathered by BCG to go with a fully insured plan vs. the County's current self-funded plan. The only company to provide a quote for coverage was Excellus BC/BS. The premiums showed to be significantly higher with Excellus BC/BS vs. current self-funded costs.

**IV. NEXT MEETING:** Committee Meeting November 27, 2012  
Immediately following Finance, Ways & Means

Motion to adjourn meeting by D. Ball. Second by R. Monforte. Meeting adjourned at 2:00 p.m.

# MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE



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## **GOVERNMENT OPERATIONS COMMITTEE MEETING** **November 13, 2012**

### Minutes

Present: D. Degear, D. Ball, R. Monforte, R. Bargabos and J. Reinhardt

Also Present: R. Aylward, S. Prievo and E. Zehr

D. Degear called the meeting to order at 9:50 a.m.

#### **I. RESOLUTIONS:**

- A. Authorizing a Staff Development Program - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

**II. MOTION TO ENTER EXECUTIVE SESSION** - Motion by R. Monforte to enter executive session. Second by J. Reinhardt. The motion was unanimously approved.

Motion to exit executive session by R. Monforte. Second by J. Reinhardt. The motion was unanimously approved.

**III. NEXT MEETING:** Committee Meeting, November 27, 2012  
Immediately following Finance, Ways & Means

Motion to adjourn meeting by J. Reinhardt. Second by D. Ball. Meeting adjourned at 10:10 a.m.

## Minutes of Meeting

### SOCIAL & MENTAL HEALTH SERVICES COMMITTEE MEETING Department of Social Services

November 26, 2012

Rescheduled from 4:30 p.m. to 10:00 a.m.

Present: James Goldstein, Town of Lebanon  
Lewis Carinci, City of Oneida  
Roger Bradstreet, Town of Nelson  
Alexander Stepanski, Town of Stockbridge (arrived at 10:15)  
Michael Fitzgerald, Commissioner

Jim called the meeting to order and asked for a motion to approve the minutes from the October 22, 2012, meeting. On a motion by Roger and seconded by Lewis, the meeting minutes were approved unanimously.

Mike reviewed the caseload and expenditures report. He noted that there were likely to be two areas in the 2012 budget that would need transfers before the end of the year (Purchase of Services and JD/PINS). He noted that the categories were over budget due to expenses within the budget items, but were under spent in other budget lines. In the end, DSS will work with the Treasurer to move funds to cover expenses from within the DSS accounts.

Jim asked how the Memorandum of Understanding between DSS and the landfill was working. Mike replied that it was meeting the intended purpose – relieving the landfill of work that was previously done by Camp Georgetown and providing work experience for DSS recipients. Mike and Jim Zecca will be agreeing to another year of services.

Mike had seven resolutions before the committee. First was a contract with BRiDGES for drug/alcohol assessments for temporary assistance applicants. The service had previously been provided by ADAPT. Mike has had conversations with Family Counseling Services and, while interested in providing this service for DSS, they are willing to forego being considered in the short term. On a motion by Lewis and seconded by Roger, the resolution passed unanimously.

The second resolution was for Community Action Partnership (CAP) for Family Action. Mike explained that there are often families who do not need court intervention (where DSS is involved), but they do recognize that they need help. CAP has fit nicely into this role, often working with families struggling with housing or educational difficulties. As evidence that the work they are doing has value, none of the children involved with CAP has subsequent to their involvement been placed in foster care. On a motion by Roger and seconded by Lewis, the resolution passed unanimously.

Third up was a resolution for non-secure detention services with Elmcrest Children's Center (Skeele Valley). Mike explained that DSS contracts for ½ bed – basically 15 nights out of a month. DSS is slightly above that utilization (average of 20 bed nights per month), but it is still a less costly alternative than to have either no contract or to contract for a full bed monthly. On a motion by Lewis and seconded by Roger, the resolution passed unanimously.

The Enable resolution was discussed next. In the previous month, this resolution had passed, but now needed to be modified due to liability coverage of Enable. The organization holds a \$4

million aggregate policy, not the \$5 million recommended. The county's insurance carrier gave the go-ahead to have a lower policy due to work that is being performed and the expected value of the contract itself. On a motion by Roger and seconded by Lewis, the resolution passed unanimously.

The fifth resolution was to continue to contract with the Office for the Aging (OFA) to provide Medicaid transportation services. Jim made the motion to approve the resolution and Roger seconded. The resolution passed unanimously.

The independent living services contract provided by Peacemaker was considered next. This program offers children 14 years and older in DSS custody to receive instructions and skill improvement to develop necessary abilities to become successful adults. On a motion by Roger and seconded by Lewis, the resolution passed unanimously.

Finally, there was a resolution for accounting services from Venesky & Company. Mike detailed the work that is provided, which includes maintenance in lieu of rent and the indirect cost calculation for DSS. Jim questioned if the services were being awarded as a result of an RFP or competitive bid. Since the contract is shared with the Treasurer's Office (where the countywide cost allocation plan is prepared), Mike did not know, but suspected that the answer was "no." However, based on the inclusion of the Treasurer, there was support. Lewis made the motion to approve the resolution and Alex provided the second. The resolution passed unanimously.

Jim asked Mike to comment on the potential loss of funding for the Madison Transit system. Mike began by explaining that the contractor for the county, Birnie Bus, actually provides two distinct services for the county. The first is transportation coordination for the non-emergency Medicaid transportation (NEMT). When a Medicaid recipient cannot otherwise get to a medical appointment, transportation can be arranged to provide the services. This has actually been determined to be one of the few mandates from the federal government for Medicaid. The coordination function, however, will be assumed by the State Health Department and contracted out to a third party. This responsibility is going away early in 2013 (March – May timeframe) and the RFP has already been released on the Department of Health website.

The other service that Birnie provides is the more visible bus routes, point-to-point, and wheelchair accessible transportation. Mike believes, but has not confirmed with Birnie staff, that the two functions are mutually exclusive – that while they have been thought of as one (and contracted as a single service) that they could be separated. Mike thought with the loss of the call center, there still could be a possibility that Birnie would continue to provide bus transit services, either by charging more for Medicaid rides or increasing the fares if necessary. Again, the direct impact to DSS will be minimal – the coordination will continue and regardless of the continuation of public transit, Medicaid transportation would have to pick up the slack. It would be disappointing to lose the transit service, since they have done a good job, especially in the last year with the new routes. The people who use it for work purposes would be more impacted.

Finally, Mike distributed a draft resolution for indigent burial rates proposed for 2013. Mike asked the committee members to review and, if there were any suggestions, to let either Don Smith or him know. Lewis asked about the changes contained in the draft and Mike stated that there were very few compared to what the funeral home directors have requested. There was a modest \$100 increase for the allowances for caskets and vaults and the transportation allowance mirrored what was provided in the coroner's contract (\$2 per mile up to \$200). Language was clarified about the ability of the family to contribute to the cost of a funeral (no more than \$1,000) and rates from the funeral homes will be requested prior to payment to ensure the county



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### **GOVERNMENT OPERATIONS COMMITTEE MEETING** **November 26, 2012**

Present: D. Degear, R. Monforte, J. Reinhardt

Also Present: R. Aylward, J. Becker, R. Bono, R. Bradstreet, R. Cary, C. Edick, J. Goldstein, R. Kinsella S. Prievo, M. Scimone and E. Zehr

Absent: D. Ball and R. Bargabos

D. Degear called the meeting to order at 8:33 a.m.

#### **I. OTHER:**

A. Health Insurance - D. Degear announced that the purpose of this meeting was to discuss the resolution put forth by J. Becker regarding Health Insurance contributions for Supervisors and Management employees. It was agreed that the committee would not be discussing budget issues today; those issues are to be discussed at the Finance Ways and Means committee.

R. Bono and J. Goldstein discussed potential snow plowing implications due to the proposed Budget. R. Bono noted that he had spoken with J. Wisinski and he can make do with the cuts to his snow plowing overtime budget, however if there are any funds restored he would like to see the money go back into the bridge work fund. J. Goldstein requested more timely communication of this type of information with supervisors.

R. Monforte asked R. Aylward if this resolution impacted the Health Insurance with bargaining unit members. R. Aylward said it does not impact them.

D. Degear stated that the committee is looking at some pretty serious policy changes pertaining to the health insurance and would like to form a task force to review the Management Compensation plan to investigate our options pertaining to health insurance including contribution levels, years of service for health insurance for life, and HSA's. This proposal from the task force should be brought back to GOC by the end of April or May at the latest. The committee should be made up of Supervisors and Management Confidential employees.

R. Bradstreet stated he believes everyone is in favor of sharing the cost of the insurance but the timing of this is not appropriate. Most insurance plans are past their open enrollment periods and by making this change now would not give people options to enroll in other insurance plans at this time if they wanted to.

The committee discussed different townships that offer HSA accounts and the savings that have come from them. C. Edick noted that HSA's were discussed by BCG in the past but it never went anywhere.

J. Goldstein agrees that looking at long term savings plans are a good idea.

R. Cary added he believes the task force makes sense and would like to see input from everybody into making the decision. This decision will affect future supervisors that may or may not run for the seat depending upon the plan that is decided on.

R. Monforte stated that for the record he would have voted for J. Becker's resolution. R. Monforte also proposed the townships cover the cost of the health insurance for the supervisors instead of the County. Opposition to this proposal was made due to financial constraints on the towns already.

J. Becker stated that he will pull the resolution at the November 27 board meeting and will appoint a task force to investigate our options.

D. Degear reiterated that this task force is expected to produce a report for GOC by the end of April or May. This will give everyone plenty of time to make decisions and modifications to their health insurance options if they desire to do so.

**II. RESOLUTIONS:**

A. Authorizing the Chairman to Enter into an Agreement With Usherwood Office Technology - Motion by J. Reinhardt to approve the resolution. Second by R. Monforte. The motion was unanimously approved.

**III. NEXT MEETING:** Committee Meeting, November 27, 2012,  
Immediately following Finance Ways and Means

Motion to adjourn meeting by R. Monforte. Second by J. Reinhardt. Meeting adjourned at 10:01 a.m.



Dept of Solid Waste & Sanitation  
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Recycling Coordinator  
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## SW and Recycling Committee Meeting November 27, 2012

Approved minutes from November 13, 2012

Chairman Jim Goldstein called the meeting of the Solid Waste and Recycling Committee meeting to order at 9:05 a.m. in the Supervisors Conference room on the second floor of the County Office Bldg in Wampsville, NY.

*Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors Scott Henderson, Darrin Ball, James Rafte and David Coye. Also in attendance were: Kipp Hicks, Director of the IDA, Mark Scimone, administrative assistant to the Chairman of the Board of Supervisors, Supervisor for the Town of Cazenovia Ralph Monforte and Sharon A. Driscoll, Recycling Coordinator.*

### Approve Minutes –

**Motion** by S. Henderson approve the Solid Waste and Recycling meeting Minutes from November 13, 2012 seconded by D. Coye and approved.

### Solid Waste Dept. Business:

- Proposed Land Lease agreement Resolution

**Motion** by S. Henderson authorizing leasing of approximately 102 acres of county owned land in the Town of Lincoln for three years to E. James Mason, Spring-water Farms in Canastota who submitted the highest bid in the amount of \$10,302.00 per annum seconded by D. Coye and approved.

- Proposed MOU with MC DSS:

**Motion** by S. Henderson approving a Memorandum of Understanding between the Madison County Dept of Solid Waste and Sanitation and the Madison County Department of Social Services for payment of a Work Crew Leader to provide dedicated employment related services to the Temporary Assistance for Needy Families (TANF) population seconded by D. Coye and approved.

### Misc. SW Business:

- NYS DEC HHW Grant Application

**Motion** by D. Coye authorizing the filing of an application and entering into a state contract for a state grant-in-aid for Household Hazardous Collection program, under the appropriate laws of New York State for reimbursement of up to 50% of eligible funds spent in 2012-2013 budget year (total estimated cost \$15,000) for HHW collection and disposal seconded by S. Henderson and approved.

**Motion** by S. Henderson authorizing the chairman to execute a contract to supply agricultural and rigid plastics to JBI, Inc. for conversion of plastic to oil seconded by D. Coye and approved.

**Motion** by Jim Goldstein to amend the previous resolution per a recommendation from landfill attorney Bill Buchan regarding indemnification language in the contract seconded by J. Rafte and approved.

**Motion** by J. Goldstein to approve the amendment seconded by J. Rafte and approved unanimously.

The resolution will be presented to the Board of Supervisors for approval.

**Note:** The parties have structured a Supply Contract whereby Madison County will accept agricultural films generated by farms and other businesses at its MRF on Buyea Rd and bale the plastics for pickup by JBI and transport to its facility in Niagara Falls; and pursuant to the Supply Contract Madison County will incur zero cost from JBI for transporting and recycling the baled plastics that are delivered by the public to Madison County.

### Next Meeting:

The next meeting of the Solid Waste and Recycling Committee will be held on Friday, December 7 in the Supervisor's Conference Room on the second floor of the County Office Bldg in Wampsville.

### Adjourn Meeting:

**Motion** by S. Henderson to adjourn the Solid Waste and Recycling Committee meeting seconded by J. Rafte.

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## **GOVERNMENT OPERATIONS COMMITTEE MEETING** **November 27, 2012**

Present: D. Degear, R. Monforte, R. Bargabos and J. Reinhardt

Also Present: R. Aylward, R. Bono, R. Bradstreet, S. Prieto, E. Zehr,

Absent: D. Ball

D. Degear called the meeting to order at 4:30 pm

- I. MINUTES:** Minutes from November 1, 2012 - Motion by J. Reinhardt to approve the minutes from the November 1, 2012. Second by R. Bargabos. The motion was unanimously approved.  
Motion by J. Reinhardt to approve the minutes from the November 13, 2012. Second by R. Bargabos. The motion was unanimously approved.

**II. RESOLUTIONS:**

- A. Out of State Travel Request – Sheriff’s - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- B. Appointing an Administrator of Plan to Provide Indigent Defendants and Establishing The 2013 Compensation - Motion by R. Bargabos to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- C. Renewing a Stipend For The Confidential Secretary to The County Attorney For Assigned Counsel - Motion by R. Bargabos to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- D. Calling for the STOP DWI Program to be Merged Into the Sheriff’s Office - Motion by R. Bargabos to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- E. Calling for the Weights and Measures Department to be Merged Into the Public Health Department - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.

- F. Modifying the 2012 Adopted County Budget – Co Atty - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved
- G. Modifying the 2012 Adopted County Budget - IT - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved
- H. Authorizing the Chairman to Enter Into an Agreement With The Bonadio Group to Provide HIPAA Training Videos - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved
- I. Calling for the Merger of the Employment and Training and the Planning Departments - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved

**II. OTHER:**

- A. Health Insurance Task Force - E. Zehr gave the committee the names of recommended employees to serve on the Health Insurance Task Force: C. Edick, M. Fitzgerald, J. Reinhardt, J. Salka, R. Aylward, A. Jones, A. Lazzara, and D. Hansen. The list of employees will be recommended to J. Becker, and it will be up to him to appoint the Task Force. The committee agreed by consensus with the above recommended employees.

**IV. MOTION TO ENTER EXECUTIVE SESSION -** Motion by R. Monforte to enter executive session. Second by J. Reinhardt. The motion was unanimously approved.

Motion to exit executive session by R. Bargabos. Second by J. Reinhardt. The motion was unanimously approved.

**IV. NEXT MEETING:** Committee Meeting December 7, 2012  
Immediately following Finance, Ways & Means

Motion to adjourn meeting by R. Monforte. Second by R. Bargabos. Meeting adjourned at 4:50 p.m.



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## SW and Recycling Committee Meeting December 07, 2012

Approved minutes from November 27, 2012

Chairman Jim Goldstein called the meeting of the Solid Waste and Recycling Committee meeting to order at 9:15 a.m. in the Supervisors Conference room on the second floor of the County Office Bldg in Wampsville, NY.

*Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors, Darrin Ball, James Raffte and David Coye. Also in attendance were: Kipp Hicks, Director of the IDA and Landfill Operations Manager Russ Hammond,*

### Approve Minutes –

**Motion** by J. Raffte approve the Solid Waste and Recycling meeting Minutes from November 27, 2012 seconded by D. Ball and approved.

### Solid Waste Dept. Business:

- Approve Fire Star Crawler Dozer Bid -- \$28,310

**Motion** by D. Ball to approve low bid of \$28,310.00 for a 2005 John Dozer from Fire Star Crawler Equipment in East Syracuse with 2,500 hours on the equipment seconded by J, Raffte and approved.

- Purchase the City of Oneida Used Sewer Jet Truck -- \$10,000:

The committee agreed that it was beneficial to both the City of Oneida and Madison County for the Dept. of Solid Waste to purchase a 1990 sewer jet truck from the city for \$9,999.00. The City engineer will present a proposal to the Common Council and the mayor for final approval.

**Motion** by D. Ball to purchase the used sewer jet truck for \$9,999.00 second by J. Rafta and approved.

- ARE Park & JBL Project Updates:

K. Hicks gave an update on the ARE Park FEIS process. B& L Engineering should have the documents for the NYS DEC ready by December 7, 2012.

There was discussion on the water line project to the Town of Lincoln. The current estimated cost per household is \$1,000 per year. If the county were to get grant funding for the waterlines to the ARE Park that overall cost could be reduced substantially for town residents. K. Hicks will be checking on the status of the state grants and will report back to the committee on December 27, 2012.

### Misc. SW Business:

- Alternative Landfill Cover Material –

J. Zecca reported that the ash for daily landfill cover agreement with Dutchess County ends December 31, 2012. Zecca has requested proposals for other alternative cover materials. Regional Waste Solutions LLC submitted a proposal for the County to utilize auto fluff as an alternative landfill cover. Zecca asked B&L to review the analytical test results before making a recommendation to the committee.

- AG Plastics Recycling Update

The Department is moving forward with plans to collect AG Plastic at all of its transfer station. A meeting will be held with the agricultural organizations to promote the program.

- County Inmate Work Crew –

Zecca reported that the part time ARC employee responsible for sorting scrap metal has resigned her position. He indicated that at this time he is not looking to hire another person. Zecca will be contacting the Madison County Sheriff's Office to see if an arrangement can be made to utilize inmate work crew to sort and separate scrap metal on a part time basis.

### Next Meeting:

The next meeting of the Solid Waste and Recycling Committee will be held on Friday, December 27, 2012 at 9 a.m. in the Supervisor's Conference Room on the second floor of the County Office Bldg in Wampsville.

### Adjourn Meeting:

**Motion** by J. Rafta to adjourn the Solid Waste and Recycling Committee meeting seconded by D. Ball.

Respectfully submitted by Director James A. Zecca

**MINUTES**  
**FINANCE, WAYS AND MEANS COMMITTEE**  
**December 7, 2012**

**Present:**

Committee: J. Reinhardt, R. Bargabos, R. Bono, P. Suits

Absent: R. Cary

Supervisors: J. Becker, R. Bradstreet, D. Degear, R. Monforte, E. Shwartz

County Staff: C. Edick, S. Makarchuk, M. Scimone

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

1. Motion by P. Suits to approve the minutes of the November 1, 2012 meeting; second by R. Bono. Motion unanimously approved.
2. Motion by R. Bono to approve the minutes of the November 27, 2012 meeting; second by P Suits. Motion unanimously approved.

II. Resolutions

1. Authorizing the Modification of the 2012 Adopted County Budget (Modifications 1-5) – Motion by R. Bono to approve the resolution; second by P. Suits. Motion unanimously approved.
2. Directing the County Attorney's Office to Draft Legislation for Reauthorization of Madison County's Local 1 Percent Sales and Compensating Use Tax – Motion by P Suits to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Authorizing the Chairman to Renew an Agreement with Systems East, Inc. – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.
4. Authorizing the Health Plan Administrator to Secure Stop Loss Coverage and Modifying the 2013 Adopted County Budget – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Authorizing Chairman to Enter into Agreements with Abstract Companies for 2013 – Motion by R. Bono to approve the resolution; second by P. Suits. Motion unanimously approved.
6. Authorizing the County Chairman and the Clerk to the Board of Supervisors to Sign, Seal and Deliver Tax Warrants for Fiscal Year 2013 – Motion by P. Suits to approve the resolution; second by R. Bono. Motion unanimously approved.
7. Authorizing the Modification of the 2012 Adopted County Budget (DA) – Motion by R. Bono to approve the resolution; second by R. Bargabos. Following discussion, motion unanimously approved.

8. Municipal Cooperation Agreement Between the County of Madison and the Town of Hamilton – Motion by E. Shwartz to approve the resolution. The resolution failed to receive a second.

### III. Other Business

In regard to Resolution No. 2, Directing the County Attorney's Office to Draft Legislation for Reauthorization of Madison County's Local 1 Percent Sales and Compensating Use Tax, R. Bargabos noted that this would be the only opportunity to review the method of distribution of the 1% sales tax. The Committee requested the County Treasurer's Office provide data to the full Board of Supervisors, comparing distribution formulas based on assessment and by population. Following discussion, it was decided that the Resolution would be pulled from the December 7<sup>th</sup> Board meeting agenda.

### IV. Adjournment

Motion by R. Bono to adjourn the meeting; second by P. Suits. Motion unanimously approved. Meeting adjourned at 9:37 a.m.

Respectfully submitted,



Cindy J. Edick  
Madison County Treasurer

## MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING  
PO BOX 636  
WAMPSVILLE, NY 13163  
(315) 366-2341 (Phone)  
(315) 366-2725 (Fax)



**Eileen M. Zehr**  
Personnel Officer  
eileen.zehr@madisoncounty.ny.gov

**Ryan D. Aylward**  
Director of Labor Relations  
ryan.aylward@madisoncounty.ny.gov

## **GOVERNMENT OPERATIONS COMMITTEE MEETING** **December 7, 2012**

Present: D. Degear, R. Monforte, D. Ball, R. Bargabos and J. Reinhardt

Also Present: R. Aylward, J. Becker, R. Bono, R. Bradstreet, L. Carinci, J. Corcoran, R. Kinsella, E. Schwartz, M. Scimone, P. Suits, T. Wayland-Smith S. Priervo, E. Zehr,

D. Degear called the meeting to order at 9:38 am

### **I. RESOLUTIONS:**

- A. Authorizing the Health Plan Administrator to Secure Stop Loss Coverage and Modifying the 2013 Adopted County Budget- Motion by J. Reinhardt to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- B. Directing the County Attorney's Office to Contact NYS Legislature- Draft Legislation Granting Retroactive Tier IV Membership in NYS Retirement System - Motion by J. Reinhardt to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- C. Authorizing the Modification of the 2012 Adopted Budget - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- D. Retiree Recognition - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- E. Retiree Recognition - Motion by R. Bargabos to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- F. Appointing a Budget Officer and a Deputy Budget Officer - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- G. Authorizing the Chairman to Enter an Agreement – The Bonadio Group- Motion by R. Monforte to approve the resolution. Second by Bargabos. The motion was unanimously approved.
- H. Authorizing the Chairman to Enter an Agreement – Empire Safety- Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

- I. Authorizing the Chairman to Enter an Agreement – Riverfront Medical- Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- J. Authorizing the Chairman to Execute an Engagement Letter for Professional Auditing Services- Motion by J. Reinhardt to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- K. Authorizing the Chairman to Execute an Agreement with Benefit Consulting Group- Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- L. Authorizing the Renewal of an Agreement with EBS-RMSCO, Inc. – Dental- Motion by J. Reinhardt to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- M. Authorizing the Renewal of an Agreement with EBS-RMSCO, Inc. – Disability- Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- N. Authorizing the Renewal of an Agreement with EBS-RMSCO, Inc. – Section 125- Motion by J. Reinhardt to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- O. Authorizing the Renewal of an Agreement with MVP Health Care- Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- P. Authorizing the Chairman to Execute an Agreement with Excellus BC/BS – Medicare-eligible- Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- Q. Calling for the Central Services Department to be Merged Into the Building Maintenance Department- Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- R. Designating Newspapers for 2013- Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- S. Renewing the Stipend for the On Call System for Certain County Managers- Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- T. Establishing the 2013 Salary for the Director of Community Mental Health Services- Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- U. Amending the Madison County Management Performance Appraisal Policy – Motion by J. Reinhardt to approve the resolution. Second by D. Ball Discussion – R. Bargabos expressed concerns regarding the appeal process and said that the ultimate appeal person should be the County Administrator, but unfortunately the County does not have one. D. Ball agreed and stated that too much has been on the committee chairs in the past. The motion was unanimously approved.
- V. Amending the Madison County Management Salary Plan – Motion by D. Degear to approve the resolution. Second by J. Reinhardt. Discussion – J. Becker requested that S. Ingmire, Director of Planning/ Employment and Training receive an additional \$5,000 on his 2012 base salary plus the 3% proposed raise for 2013. J. Becker also requested the same \$5,000 increase for Tom Reichel in the Employment & Training Department. J. Becker also requested to give Kevin Loveless a \$3,000 stipend while he is overseeing Central Services. J. Becker also requested to increase Mark Scimone’s salary due to the fact that we are losing a significant amount of time from the Bonadio group to assist with IT functions next year. The motion was unanimously approved.
- W. Acknowledging Introduction of Local Law No. 9 for 2012 and Calling for Public Hearing – Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

- X. Adopting Local Law No. 9 for the Year 2012 – Motion by J. Reinhardt to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- Y. Establishing a Stipend for the Administrative Assistant to the Chairman of the Board - Motion by J. Becker to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- Z. Authorizing the Chairman to enter Into an Agreement - Park Strategies – Motion by D. Degear to approve the resolution. Second by J. Reinhardt. The motion was approved by D. Ball, R. Bargabos opposed.

## **II. OTHER:**

- A. J. Strategies – J. Miner presented to the committee their accomplishments and activities performed throughout the year. They felt that for the upcoming year the county should focus on certain topic areas and to put out a press release of the accomplishments by the County and Towns. The committee is in agreement that the County will not be contracting with J. Strategies again in 2013.
- B. Ryan Moses – R. Moses presented to the committee his firms accomplishments for the year. Most importantly, helping secure \$1 million for the County with the Governor’s office. R. Moses expressed the importance of having face time and to have a constant presence in Albany. Now that R. Moses’ firm has been purchased by Park Strategies, R. Moses believes that for 2013 the County would benefit more by contracting with Park Strategies. By doing this the County will not only get him, but will also get the resources that Park Strategies has as well. If the County chooses to contract with just R. Moses, they will only get him as a resource. R. Bargabos expressed concerns that contracting with Al D’Amato again would not be good public relations and could not support contracting with him again. J. Becker added that before the County contracted with Park Strategies, the County couldn’t get a foot in the door in Albany. After contracting with Park Strategies, the County has had many meetings in Albany. D. Degear suggested that the first piece of public relations should be the fact that the reason we are contracting with Park Strategies is because R. Moses’s firm is now under Park Strategies. D. Degear motioned to hire Park Strategies to perform legislative affairs and public relation functions at the annual rate of \$60,000 that includes R. Moses. Second by J. Reinhardt. D. Ball was also in favor. R. Bargabos opposed.
- C. Management Compensation Plan – E. Zehr explained the cleanup that has been done to the plan. M. Scimone also explained that beginning in 2014, a management employee that does not receive a satisfactory appraisal will not receive a raise. Motion by R. Bargabos to accept the changes made. Second by D. Ball. The motion was unanimously approved.
- D. Motion by R. Bargabos to authorize travel expense in connection of witness in Section 75 hearing. Second by J. Reinhardt. The motion was unanimously approved.

## **III. MOTION TO ENTER EXECUTIVE SESSION:** Motion by R. Monforte to go enter executive session. Second by J. Reinhardt.

- A. Negotiations
- B. Labor Relations
- C. Grievance Matters
- D. Personnel Matters

**IV. NEXT MEETING:** Committee Meeting December 27, 2012 Immediately following Finance Ways & Means.

Motion to adjourn the meeting made by J. Reinhardt. Second by R. Bargabos.

**MADISON COUNTY BOARD OF HEALTH  
AND  
PUBLIC HEALTH SERVICES' COMMITTEE MEETING  
MONDAY, DECEMBER 17, 2012**

**BOARD OF HEALTH MEMBERS PRESENT:**

JOHN ENDRES, DVM, PHYSICIAN REPRESENTATIVE  
JOHN SALKA, LEGISLATIVE REPRESENTATIVE  
WENDY CARY, CITY OF ONEIDA  
SAM BARR, DMD  
JENNIFER MEYERS, MD, PHYSICIAN REPRESENTATIVE

**PUBLIC HEALTH COMMITTEE MEMBERS PRESENT:**

JOHN SALKA, TOWN OF BROOKFIELD  
ROGER BRADSTREET, TOWN OF NELSON  
ALEX STEPANSKI, TOWN OF STOCKBRIDGE

**OTHERS PRESENT:**

ERIC FAISST, DIRECTOR OF PUBLIC HEALTH  
KELLY GOLLEY, DIRECTOR OF ADMINISTRATIVE SERVICES  
CHERYL GEILER, DIRECTOR OF COMMUNITY HEALTH  
ROSANNE LEWIS, DIRECTOR OF CHILDREN WITH SPECIAL NEEDS  
CHRISTINE COE, CONFIDENTIAL SECRETARY  
R. SEELAN NEWTON, MD, MEDICAL CONSULTANT

## **MADISON COUNTY PUBLIC HEALTH SERVICES COMMITTEE**

John Salka called the Public Health Committee meeting to order at 6:10 p.m. indicating that there was a quorum for the Public Health Services Committee.

The Public Health Committee reviewed the November minutes. A motion to approve the minutes was made by Roger Bradstreet, seconded Alex Stepanski and approved by all.

### **Resolutions:**

- A. Authorizing the Chairman to enter into agreements with Public Health Department contractors was made by Roger Bradstreet, seconded by Alex Stepanski and approved by all.
- B. Authorizing the Chairman to amend an agreement with Oneida Healthcare Center was made by Roger Bradstreet, seconded by Alex Stepanski and approved by all.
- C. Authorizing the Chairman to modify an agreement with Paine Bus Service to transport children to Family Enrichment Program was made by Roger Bradstreet, seconded by Alex Stepanski and approved by all.
- D. Authorizing the modification of the 2012 adopted County budget was made by Alex Stepanski, seconded by Roger Bradstreet and approved by all.
- E. Adopting the Corporate Compliance Policies and Procedures was made by Alex Stepanski, seconded by Roger Bradstreet and approved by all.

### **Corporate Compliance:**

- The Corporate Compliance policies and procedures were finalized and approved with the exception of two that are still under review to ensure they are consistent with the County's Ethics Law.
- The compliance issue that was under investigation has been closed.
- The KChecks Summary Reports were reviewed and there were no exclusions identified for this reporting period.
- The Committee reviewed a flowchart of our system for performing risk assessment and the inputs used to evaluate our risks that were derived from the Association of Healthcare Internal Auditors (AHIA) guidance materials. The Committee approved the process for Madison County.
- All County employees and the Board of Supervisors have received Corporate Compliance Training. To date, twenty-nine (29) of Public Health's fifty (50) Class A contractors have completed the training and returned the acknowledgment form.
- There were no hotline calls received during this reporting period.
- All current OMIG audits are still on hold while OMIG drafts new set of protocols.
- The Corporate Compliance Officer attended a Corporate Compliance Training on November 30th in Rochester. The focus was on high-tech HIPAA and Corporate Compliance related issues.

Public Health Committee adjourned at 6:24 p.m.

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## **MADISON COUNTY BOARD OF HEALTH**

John Endres called the Board of Health Meeting to order at 6:34 p.m. indicating that there was a quorum for the Board of Health meeting.

The Board of Health Committee reviewed the November minutes. Motion to accept the minutes as written was made by John Salka, seconded by Sam Barr and approved by all.

### **Record of Claims:**

Kelly Golley distributed the Record of Claims for review and approval. Motion to approve was made by Wendy Cary, seconded by Jennifer Meyers and approved by all. John Endres signed for approval.

## **STRATEGIC ITEMS**

### **Community Health Assessment:**

Madison County has contracted with Health<sub>e</sub>Connections for both the Community Health Assessment (CHA) and Rural Health Network grants. The consultant will collect CHA mandated data first and format into life stages and health economics. A January 3<sup>rd</sup> meeting is scheduled to finalize the logistics of the March advisory group meetings. The life stage and health economics advisory groups will review the data sets and identify additional data to be collected by the consultant. Three members of the CHA Steering Committee attended a day-long training in Rochester NY on December 4<sup>th</sup> hosted by the Health Foundation for Western & Central New York. The HFWCNY grant funds will be used to complete the CHA and meet capacity criteria.

### **Rural Health Network Project**

The Rural Health Network project group has identified data management as a preliminary service to be offered by the network. Funds from the HRSA grant were used to hire a contractor (Health<sub>e</sub>Connections) to form the network. Leadership from both Oneida Healthcare and Community Memorial Hospital are actively involved in the process. A joint meeting of CHA and RHN Committees will be held on January 10<sup>th</sup> to discuss capacity building for the network around the issue of data management.

### **Healthy Weight Initiative**

The Board previously agreed to focus on evidence-based programs for youth that are accessible throughout the county. A presentation on evidence based recommendations and their sources (i.e., The Community Guide to Preventive Services and The Guide to Clinical Preventive Services) were provided to the Board by the Public Health Director.

Data collected for the 2009 Madison County's Overweight & Obesity Report will be updated during the current Community Health Assessment project. The Board agreed that the Public Health Director will provide the Board with a report on the updated data, when available. Using this information the Board will identify opportunities for action.

## **REPORTS:**

Division and Medical Director reports were submitted prior to the meeting for review.

### **Director's Activities**

#### *Health Improvement Plan:*

##### Access to Health Systems

- Three members of the project Steering Committee attended a day-long training in Rochester NY on December 4<sup>th</sup> hosted by the HFWCNY.
- Four members of the Steering Committee served as an Ad-hoc committee to review the consultant proposals for the CHA project. The Committee unanimously nominated HealthConnections of HSACNY for the project. A resolution and contract was submitted and approved by both the Public Health Services Committee and the Planning and Economic Development Committee. The contract is before the BOS for their approval.
- We held an Ad-hoc Committee meeting on December 13<sup>th</sup> to plan for the logistics of the Advisory Group meeting to be held in February 2013.
- HRSA Rural Health Network Planning Grant project team met on December 11<sup>th</sup> to discuss NYS Office of Rural Health grant application. Adam Hutchinson, Director of the Herkimer County Rural Health Network joined the meeting to discuss collaborating on our mutual applications. The final application is due on January 13<sup>th</sup>. This award is for a 5-yr period and up to \$300,000.

##### Community Economic Development

- EPA Smart Growth Implementation Assistance (SGIA): Our Community Economic Development Committee reviewed the latest version of the Policy Memo and Goals, Topics and Policy Matrix from the consultant and held a conference call with EPA on December 6<sup>th</sup>. We discussed the possibility of doing the EPA/Consultant site visit the weeks of February 11 or February 18 (keeping in mind that Monday 2/18 is the Presidents' Day holiday). We are trying to coordinate the visit with a brief presentation with the Board of Supervisors.
- Healthy Workforce Initiative: The CED Team is finalizing the first edition of the newsletter for our healthy workforce initiative. We have adjusted our publication date to January. The newsletter will target Madison County businesses with educational articles and data unique to Madison County. Provide inexpensive, simple solutions since the majority of businesses are 10 employees or less. Highlight local businesses that have implemented wellness activities.

##### Health Literacy

- HLIT Provider Project – Presentation of Health Literacy Manuals and trainings to provider offices ongoing. Toolkits and training continue to be well received. Project to be completed by year end.
- Health Literacy on the Internet – HE provided a joint presentation with RSVP to Head Start staff on importance of Health Literacy and provided a deeper understanding of how to share health literacy information with parents and others. Included how to effectively use the Internet to find reliable health information.

Participants received a CD-ROM of Health Information to share with parents as well as a list of trustworthy web sites.

### Public Policy

- We are working on the informational letter to the stores about the outcome of the surveys, along with an article from Price Chopper discussing how they made the change in their stores.

### *Health Promotion*

- Preparation of semi-annual newsletter for the Community Economic Development Committee on Workplace Health and Productivity Management.
- Animal Surveillance Report sent out 12/6/12
- Press Releases - Wintertime Trails Map, Healthy Communities, and "Pertussis (Whooping Cough) in Madison County"
- Radon/City of Oneida additional kit procurement and dispersal.
- Service Request responses to bed bugs, mold, etc.
- Volunteer Services Alliance: HE attended the launch of this new organization to promote volunteerism and allow agencies to work together more efficiently. The new VSA organization will provide much needed assistance in volunteer training, management and recruitment. Opportunities for interagency networking and volunteer recognition will also be provided.
- HE attended "Vaccine Storage and Handling" webinar. Zoonotic Disease conference call – presentations: "Educating the next generation of disease detectives: A new partnership with 4-H. "
- This is a busy time of year for food drives, which has prompted another round of promotion for the Top 20 Healthy Food Donation Ideas created last year. A news release was sent out, a radio interview conducted on Mix 106 radio, and the flyer was distributed widely via email. Several community agencies placed the Top 20 list in their newsletters.
- As part of a new breastfeeding initiative, Chrystal and Cheryl attended the December 4<sup>th</sup> Childcare Directors' meeting at Morrisville Children's Center to recruit directors who are willing to work with the department to become Breastfeeding Friendly Childcare Centers. One of six childcare centers in the county who have infant rooms currently has the Breastfeeding Friendly Childcare Center designation, which is through the NYSDOH. The department will provide technical assistance such as providing information on breastfeeding friendly resources, assistance writing a breastfeeding policy, and assistance identifying professionals who are available to train center staff. As a result of this meeting, all five centers in attendance have signed on to work with the department on pursuing the breastfeeding friendly designation.

### *Emergency Preparedness*

- The Disease Surveillance Report during the flu season has begun its expansion to a two-page report with improved explanations as initiative to improve materials to better address health literacy. The revised report during flu season provides larger font sizes and includes new and improved visual diagrams and charts. Also, in

addition to the presentation of additional state and national flu indicators, new local data is now being captured and presented to demonstrate locally the age distribution of lab-confirmed flu cases and incidence of flu.

- As part of the activities conducted after the November 9<sup>th</sup> Flu POD, Jennifer and Cheryl conducted after-action conferences (or "hot washes") with staff. A paper survey to collect feedback was distributed and will be used to help develop the after-action report. The after-action report is under development and is expected to be completed by December 31, 2012.
- As part of the grant requirements for the year, materials are being prepared to get back to work on updating the Department's SNS Plan and Medical Countermeasures Plan and staff participated in trainings to improve use and knowledge on programs used for data reporting and sharing.
- In response to the increase in flu activity in Madison County, NYS, and Nationally, a timely press release was sent out encouraging flu vaccinations and promoting upcoming Department flu clinics. During this push, the Department received its first invitation for an interview with Radio Station 93q to talk about the flu and why vaccination is important during National Flu Vaccination Week. Health Educator Jennifer McGohan was interviewed by Amy Robbins (from The "Ted and Amy" Show) and was heard during peak listening time.

#### *MADISON COUNTY*

- Chair monthly Prep-Team meetings to prepare for the community health assessment activities.
- Prepared materials for DOJ audit on our County's ADA program. met with ADA officials upon their arrival for site inspections.

#### *Corporate Compliance Committee*

- The Corporate Compliance policies and procedures were finalized and approved with the exception of two that are still under review to ensure they are consistent with the County's Ethics Law.
- The compliance issue that was under investigation has been closed.
- The KChecks Summary Reports were reviewed and there were no exclusions identified for this reporting period.
- The Committee reviewed a flowchart of our system for performing risk assessment and the inputs used to evaluate our risks that were derived from the Association of Healthcare Internal Auditors (AHIA) guidance materials. The Committee approved the process for Madison County.
- All County employees and the Board of Supervisors have received Corporate Compliance Training. To date, twenty-nine (29) of Public Health's fifty (50) Class A contractors have completed the training and returned the acknowledgment form.
- There were no hotline calls received during this reporting period.
- All current OMIG audits are still on hold while OMIG drafts new set of protocols.
- The Corporate Compliance Officer attended a Corporate Compliance Training on November 30th in Rochester. The focus was on high-tech HIPAA and Corporate Compliance related issues.

### *NYSDOH/NYSACHO*

- Participated on NYSACHO Board of Directors meeting.
- Attended NYSACHO monthly membership meeting.

### **Environmental Report:**

Refer to the report.

### **Prevent Update:**

Refer to the report.

### **EI/Pre-K Update:**

Refer to the report.

### **County:**

John Salka stated that the County's 2013 budget has been adopted after a lot of debate and public input.

### **City of Oneida:**

Nothing to report.

### **Medical Director:**

Dr. Newton provided the following report along with the December Disease Surveillance and Risk Report and Pertussis documents for the Board to review:

#### Disease Surveillance and Response Committee

- Committee meets weekly (included recent DSRC report)
- Health messages: Flu is here! Get your flu shot! Flu cases up to 180.
- Provided scripts for a family member of an infant for Tami flu (mother of child did not have provider or health insurance)
- Provided several scripts for contacts of positive cases of Pertussis without a primary provider
- Included a letter from Medical Consultant for Pertussis packets that will be distributed to providers (included in this report)

#### D&TC

- Recent initiation of post exposure immunoglobulin for a resident with close contact to a positive newly discovered Hepatitis A family member (also offered Hepatitis B vaccine series)
- DCHS continues quarterly to observe and complete skills checklist on clinic staff
- DCHS continues quarterly to complete the Infection Control and Safety of Clinic Checklist for this quarter
- Updated several immunization non client specific orders for clinic resources.
- Immunization staff continue to work with families of children in need of vaccination, provider vaccine supply (especially flu) and insurance coverage or lack there of. Clinic staff is getting an increase of calls from clients who report providers are out of flu vaccine and are scheduling appointments with MCDOH.

#### PHCP

- Continues to sign authorizations for PHCP as needed

**President:**

Nothing to report.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

The 2013 Public Health Services Committee and Board of Health meeting schedule was distributed.

Board of Health meeting adjourned at 7:30 p.m.

Next Meeting: Monday, January 28, 2013

## Minutes of Meeting

### SOCIAL & MENTAL HEALTH SERVICES COMMITTEE MEETING Department of Social Services

December 17, 2012

Present: John Salka, Town of Brookfield  
Roger Bradstreet, Town of Nelson  
Alexander Stepanski, Town of Stockbridge  
Michael Fitzgerald, Commissioner  
Mark Scimone, Administrative Assistant to the Chairman  
Karolyn Sayles, Mental Health Department  
Teisha Cook, Mental Health Department  
Dr. James Yonai, Director, Mental Health Department (arrived 4:30)

The Social and Mental Health Services Committee met in the large Board of Supervisors conference room. As the Youth Bureau agenda was coming to a close, Chairman John Salka spoke about the tragic incident that occurred the previous Friday in Newtown, Connecticut. Twenty children and six adults had been killed at an elementary school by a lone gunman. John wanted to make sure that, as national and state dialogue about the incident would surely lead to changes, he wanted to make sure, locally, that we also addressed the needs. Throughout the committee meeting, discussion was held about what was needed (an idea like the community response to the bath salts epidemic was mentioned), the timing (there are regularly scheduled meetings with the school superintendents with the next meeting scheduled for March 13 at 1:00 p.m. at DSS), the structure of services (it was noted that kids most at risk are often "singled out" and every effort should be made to avoid this, especially for children who may have mental health or other developmental and/or cognitive disabilities), and involvement (it was agreed that the county and schools were largely responsible, but that other community partners need to be at the table). It is hoped that the discussion will continue over the coming weeks, months, and years.

John asked for a motion to approve the meeting minutes from the November 26, 2012, committee meeting. On a motion by Roger and seconded by Alex, the meeting minutes were approved.

Mike reviewed the caseload and expenditures report next. He noted that there was a budget modification for the 2012 budget in the resolution packet to take money from under-spent accounts to cover those accounts over budget. All in all, the year will wrap up with DSS coming in under budget by nearly \$3 million or so. Mike did note that in previous years, the fund balance would see about \$4 million from DSS unspent funds, so the budget is getting tighter. Roger asked about the use of relatives in place of foster care. Mike answered that is an area DSS struggles with. Going back a few years, DSS placed few children with family resources in a "foster care" setting. There were a variety of factors that kept placements low. However, what we have learned through research and practice over the years is that relatives can be wonderful resources for children and families. We currently have about 10 children (out of 60) in foster care. Roger thought that seemed low and Mike agreed that 20 percent is likely still not maximizing the availability (as an example, New York City places about half of the children coming into care with relatives or kinship). There are a number of factors that keep us from attaining higher kin placement including: the child's needs; the history of the relatives (either

criminal histories or previous abuse/neglect); and, often, the desire of the relatives to take care of their minor relatives without the intrusion of DSS. Being in a small community, we often know the players (or they know us) and that keeps some families from being considered. We are required, by law, to reach out to any identified family and certain members of the mother and father's family in all cases of foster care. There being no further questions about the report, the resolutions were introduced.

The first resolution was to modify the 2012 adopted budget. As Mike had previously stated, the budget modification was covering accounts that were overspent with those under spent. There were some large transfers (\$140,000 and \$62,500) that Mike attributed to eligibility criteria and not due to loss of funding or increases in costs. On a motion by Roger and seconded by Alex, the resolution passed unanimously.

The next two resolutions were to renew agreements with Liberty Resources for domestic violence services. Mike explained that the program receives a variety of funds from different sources and they all are combined into a "consolidated domestic violence" budget. The two funding streams Mike had prepared resolutions for supported, in the case of the \$10,083 appropriation, ancillary counseling services for victims and their children while at the domestic violence shelters. The larger \$174,523 resolution supported the domestic violence hotline that has seen an increase in call volumes and services in the past year. Dr. Yonai spoke highly of the services provided and referenced a recent example. On a motion by Alex and seconded by Roger, both resolutions, under one motion, were approved unanimously.

Lastly, Mike had the indigent burial resolution prepared for committee action. Mike reviewed the long history and request for increases that had been made. In the end, increases were included for the allowance for caskets and vaults (increase of \$100 each) and the transportation rate now mirrors that approved through the coroner's contract (\$2 per mile up to \$200). Mike stated that the one area that would certainly cause unrest among the funeral directors was the "hard cap" of no more than \$1,000 contribution by family. He said that had always been the intent, but the previous wording was interpreted to mean \$1,000 contribution for services (calling hours) and any additional amounts for merchandise (cards, flowers, etc.). Mike cautioned that it would be likely that the funeral home directors would advocate directly to the town supervisors and some may use Park Strategies, health insurance, and retirement as examples of the county's "largess." The committee felt that the resolution was the best compromise available with the county under extreme fiscal constraints. Ultimately, it is the funeral home directors' choice if they want to accept the rate offered. Mike will continue to monitor what other counties do and make any recommendations, as appropriate.

There being no further discussion, the Mental Health Department began its presentation.

Respectfully submitted,



Michael A. Fitzgerald  
Commissioner

Approved by Committee Chairman: John J L Date: 1.28.2013



# Madison County Youth Bureau

PO Box 635, Wampsville, NY 13163  
Phone: 315-366-2574 Fax: 315-366-2579  
**Joanne D. Eddy, Director**



## MINUTES OF MEETING SOCIAL & MENTAL HEALTH SERVICES COMMITTEE & YOUTH BUREAU

December 17, 2012

**Present:** John Salka, Town of Brookfield  
Alex Stepanski, Town of Stockbridge  
Roger Bradstreet, Town of Nelson  
Joanne Eddy, Youth Bureau Director

### **Approve Minutes**

Roger made the motion to approve the minutes from the October 22, 2012 meeting. Alex provided the second. The motion was unanimously approved.

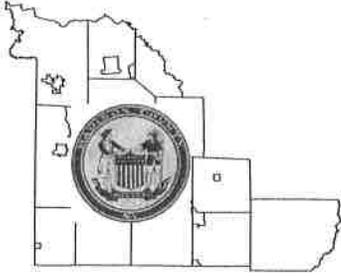
### **Resolution – Re-Appointing Members to the Madison County Youth Board**

Joanne presented a resolution re-appointing Christine Crandall, Canastota; Donna Cashman, Chittenango; and Lisa Reeves, Canastota to the Youth Board for additional 2-year terms commencing on January 1, 2013 and expiring on December 31, 2014. All three women have been active board members and have served the Youth Board well.

Roger made the motion to approve the resolution. Alex provided the second. The motion was unanimously approved.

### **Youth Volunteer Connection Website**

Joanne announced that the *Madison County Youth Bureau Youth Volunteer Connection* tab on the front page of the [VolunteerCNY.org](http://VolunteerCNY.org) website is operational. It was officially launched on 11/28/12 at the kick-off meeting of the new Volunteer Services Alliance. Sixteen organizations expressed interest in providing volunteer service opportunities for youth. We will be assisting these organizations with getting registered on the website and posting their volunteer opportunities. Once the website is populated with a good # of volunteer opportunities we will start marketing the website to youth via schools, organizations, etc.



**Madison County  
DEPARTMENT OF HIGHWAYS  
139 North Court Street  
P.O. Box 15  
Wampsville, NY 13163**

**F. Joseph Wisinski  
County Highway Superintendent**

**PH (315) 366-2221  
FAX (315) 366-2677**

**Public Works Committee Meeting Minutes  
December 18, 2012**

Ronald Bono called the meeting of the Public Works Committee to order at 4:05 p.m. in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

*Those in attendance were Public Works Committee Members: Chairman Ron Bono, Dan Degear, Scott Henderson, and Alex Stepanski. Also in attendance were: Joe Wisinski, Highway Superintendent, Brad Newman, Deputy Highway Superintendent, and Mark Scimone, Administrative Assistant to the Chairman.*

**Acceptance of the Minutes from November 20, 2012**

**Motion** by A. Stepanski to accept the minutes, seconded by S. Henderson. All in favor.

**Resolution Authorizing Modification of 2012 County Budget – Road Machinery**

**Motion** by S. Henderson to approve the resolution, seconded by A. Stepanski. All in favor.

**Resolution Authorizing Modification of 2012 County Budget – County Road**

Joe Wisinski informed the committee that the sign software used by the department was outdated and an upgrade was required.

**Motion** by D. Degear to approve the resolution, seconded by A. Stepanski. All in favor.

**Public Works Committee Meeting Time Change**

Joe Wisinski requested that the Public Works Committee meet before the Buildings and Grounds Committee meeting. The committee briefly discussed the issue and agreed to move the Public Works meetings to 3:00 pm.

**Motion**, No motion required.

**Town Vehicle Maintenance**

A discussion was held on recent issues involving diagnostic testing performed by the Morrisville Highway Garage mechanics on Town trucks. Joe Wisinski stated to the committee that the County will continue to provide the service to the Towns.

**Motion**, No motion required

**Next Public Works Committee Meeting**

The next Public Works Committee meeting will be held at 3:00 p.m. on **Tuesday, January 15, 2013** in the Large Conference Room, second floor of the County Office Building, Wampsville, NY.

**Motion** by to Adjourn Meeting at 4:15 p.m. All in favor.

**MADISON COUNTY  
DEPARTMENT OF MAINTENANCE**

**Kevin F. Loveless  
Building Maintenance Supervisor**

**138 North Court Street  
County Office Building  
Wampsville, NY 13163**



**(315) 366-2259  
(315) 366-2511 (fax)**

## **Buildings and Grounds Committee Meeting**

*Minutes Dec. 18, 2012*

**PRESENT:** Chairman Ronald Bono, Vice Chairman Daniel Degear, Supervisors Alexander Stepanski and Scott Henderson; Madison County Board of Supervisors Chairman John M. Becker, County Administrative Assistant Mark Scimone; Buildings and Grounds Supervisor Kevin F. Loveless

**EXCUSED:** Supervisor David L. Coye

The meeting was called to order at 3:30 p.m. in the Supervisors Large Conference Room.

**Minutes:** The minutes of the regular meeting held Nov. 20, 2012, and the minutes of the special meeting held Dec. 7, 2012, were unanimously approved upon the motion of Vice Chairman Daniel Degear and second of Supervisor Scott Henderson after correction of an incomplete sentence in the Nov. 20, 2012, minutes.

**Court House Cleaning Contract:** A resolution authorizing the Chairman to enter a contract for Court House cleaning was unanimously approved on the motion of Henderson seconded by Degear after a line by line review of the document.

**Barton & Loguidice:** The committee reached consensus to allow Buildings and Grounds Supervisor Kevin F. Loveless to forward for payment the bills for Court House elevator engineering of Barton & Loguidice.

**Building Modification Proposal:** The Committee discussed a plan to modify the Board of Supervisors area to accommodate a private office for the County Administrative Assistant. The plan requires a building permit, and Loveless said the state needs the proposed layout for HVAC.

**District Attorney's Office Parking:** District Attorney William Gabor asked the Committee to reconsider returning parking spaces to his department for his 12-member staff. Chairman John M. Becker said it was a matter better taken up with his office personally. Gabor agreed to call for an appointment.

**Air Quality Survey:** Henderson said he would get Loveless contact information for a self-testing manufacturer that is less expensive than the quote the Maintenance Department received for test the County Clerk's Office. Loveless said he didn't anticipate any negative results from any test source. Degear said it would be a good baseline measure should any problems evidence themselves in the future.

**TruGreen:** A resolution authorizing the Chairman to cancel an agreement with TruGreen for lawn service was unanimously approved upon the motion of Degear and second of Stepanski.

**Motion to Adjourn:** The meeting was adjourned at 4:04 p.m. on the motion of Degear and second of Henderson.

**Next Meeting Date: Jan. 15, 2013, immediately following the Public Works Committee meeting in the Supervisors Large Conference Room.**

*Respectfully submitted Dec. 26, 2012, by Martha E. Conway for Kevin Loveless and approved Jan. 15, 2013.*

*Kevin F. Loveless, Madison County Buildings & Grounds Supervisor*

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL  
AND INTERGOVERNMENTAL AFFAIRS  
MEETING MINUTES

December 20, 2012 – 9:00 A.M.- Supervisors' Large Conference Room

PRESENT:

Committee: **Ralph Monforte**, Russell Cary, James Rafté, Eve Ann Shwartz and Priscilla Suits.

County Staff: Scott Ingmire, Tom Reichel, Lorraine Schmidtka, Mark Scimone and Gwen Williamson

Additional Present: David Botar, Kipp Hicks, Mike Magnusson, Beth McKellips, Paul O'Mara, and Jim Walter

Press: Alaina Potrikus (9.38)

Meeting called to order at 9:00A.M. by Monforte.

A-1: November 20, 2012 meeting minutes were unanimously approved on a **MOTION** by Rafté and seconded by Suits. 9:00 4/0/0.

Additional item: Paul O'Mara announced that the Growing Upstate Food Hub project was awarded 1.5 million dollars through the Consolidated Funding Application (CFA) program through NYS's REDC', and he emphasized how very pleased and grateful they are that this project can now move forward.

Additional item: Jim Walter provided an update on the status of the Buy Local Campaign. Tourism will continue working with Scott Ingmire and the Planning Committee on the logistics, contract language, sponsorships and details for this project.

A-2: Ingmire presented the Sales Tax update noting the even though there is a slight decrease in the December 13<sup>th</sup> receipts, the overall total is up approximately 2.69 percent.

A-3: Lorraine Schmidtka presented the Career Center update. Lorraine also informed the Committee that the merger of Alliance Bank with NBT Bank will result in 58 employees being laid off by March 8, 2013. The Career Center has contacted NYS Dept. of Labor officials to offer assistance and services for these employees.

Tom Reichel reported that letters have been sent notifying unemployment benefit recipients that are on extended benefits, that all extended benefits will end on 12/31/12. Tom said 777 customers assigned to this career center will be affected.

A-4: The Committee approved authorizing the Chairman of the Board of Supervisors to enter into a license agreement with the State of New York on a MOTION by Shwartz and seconded by Cary. 9:14 AM 5/0/0.

A-5: The discussion regarding the Madison County Economic Development Strategy was started by Kipp Hicks. Hicks with a review of some of the CFA award recipients including the Boxing Hall of Fame, the Growing Upstate Food Hub, the Buy Local Initiative and Empire Brewing. Discussion ensued regarding the strategy document, with the general consensus being that it is an outstanding plan, and an informative and valuable tool with easily accessible data for potential business and economic growth. It was noted that there may be some tweaking required as time goes on, but all in all it should not be relegated to a shelf but used and updated as necessary. The team was acknowledged for their excellent work in the collaboration of this document. It was suggested that copies of the summary pages should be given to the supervisors and a copy of the document be posted to the website. A presentation on the floor of the Board of Supervisors meeting is tentatively planned for February.

O'Mara out 9:29 AM

A-6: Following discussion, the Committee authorized adopting an Economic Development Strategy for Madison County on a MOTION by Cary and seconded by Shwartz. 9:31 AM 5/0/0.

A-7: Kipp Hicks presented the ARE Park update. Kipp remains active in trying to seek funding for the water service to the ARE Park. Johnson Brothers lumber is moving along with their efforts to build both a lumber drying facility and a greenhouse at the ARE Park. Efforts to finalize the ARE Park EIS are continuing with review from DEC. It is hopeful that things will be wrapped up in January or February.

Alaina in 9:38

A-8: Beth McKellips presented the AED update. She emphasized that the grant money for the Hub is exactly what was needed to fill the gap for this project. She said that receiving this money is good for the farmers, good for the County and good for the State.

Beth distributed a handout highlighting the following:

2012 Accomplishments: Food Hub grant money awarded; Empire State Development Food Hub money awarded, Open Farm Day, Hops Conference, Co-authored grant for Side Hill Farmers, 5-Year Strategic Plan, Tour De Farms, Cornell Central, Agribusiness Toolkit and assistance to Kriemhild Dairy Farms.

Current Priority Projects : Growing Upstate Food Hub, Improving Hop & Barley Profitability and Business & Technical Support for Farmers.

Priority Projects for 2013: CCE Programming and Community Outreach, Growing Upstate Food Hub, Business & Technical support for Farmers, Hops and Barley Profitability and Local Food Marketing.

Beth asked what type of information ,or reports (in what format) could be submitted throughout 2013 to showcase the value of the Cooperative Extension and AED Program to the Committee, so that next year at budget time the County will be absolutely informed when deciding budget cuts or allotments. Monforte suggested that the Ways and Means Committee might be a good place to ask those questions. Cary noted that the home committees need to be more involved and informed about the entities that present to them for funding. Mark Scimone noted that there is already a review planned of all the not-for-profits, and that this issue will be a priority in early 2013.

Beth noted that Cornell Cooperative Extension will be hiring a Farm Business Manager in 2013 to visit the farms, make business recommendations ,and help develop constructive business plans with the farmers.

A-9: Scott Ingmire presented the MTS update. The County funding was not restored for the Madison Transit System past May 31, 2013 when the contract ends. Currently there are three specific aspects to running the system: public transit, Medicaid transit and the Medicaid call center. All three of these areas are being handled through the contract with Birnie Bus at this time. New York State has notified Ingmire that effective in March of 2013, the State will take over the Medicaid Call Center duties. Due to the fact that the fixed route portion of the system primarily provides services to low-to-moderate income residents, Ingmire has asked Birnie Bus to submit a report showing what it would cost to continue the public transit portion only (the fixed routes), eliminating Medicaid rides. Birnie Bus is in the process of preparing that report. Other transit options may include contracting with a private transportation group similar to Centro, or designing a voucher system through which the County would compensate for qualifying residents.

A-10: The Committee authorized approving the issuance of certain obligation by Madison County Capital Resource Corporation to finance a certain project for Colgate University on a MOTION by Shwartz and seconded by Raft. 10:32 AM 5/0/0.

Additional Resolution: The Committee approved a resolution authorizing an economic development grant to Goldrock, LLC on a MOTION by Cary and seconded by Shwartz. 10:39 AM 5/0/0.

Additional Resolution 2: The Committee approved a resolution authorizing an agricultural economic development loan to Greyrock Farm CSA, LLC on a MOTION by Shwartz and seconded by Cary. 10:39 AM 5/0/0.

A-11: The Committee authorized a resolution appointing Cedric Barnes to the Madison County Soil and Water Conservation District Board on a MOTION by Shwartz and seconded by Cary. 10:40 AM 5/0/0.

A-12: The Committee authorized a resolution reappointing members to the Madison County Park Commission on a MOTION by Suits and seconded by Rafte. 10:41 AM 5/0/0.

A-13: The Committee authorized a resolution reappointing members to the Madison County Empire Zone Administrative Board on a MOTION by Suits and seconded by Shwartz. 10:41 AM. 5/0/0.

A-14: The AED Board appointment resolution was not presented at this time.

A-15: The Committee authorized a resolution reappointing members to the Central New York Regional Planning and Development Board on a MOTION by Cary and seconded by Suits. 10:46 AM 5/0/0.

A-16: The Committee authorized a resolution reappointing members to the Region 7 Fish and Wildlife Management Board on a MOTION by Rafte and seconded by Shwartz. 10:47 AM 5/0/0.

A-17: The Committee approved a resolution authorizing an agreement with the Madison County Industrial Development Agency on a MOTION by Rafte and seconded by Cary. 10:48 AM 5/0/0.

A-18: The Committee approved a resolution authorizing agreement for professional services in support of agricultural economic development on a MOTION by Shwartz and seconded by Cary. 10:48 AM 5/0/0.

A-19: The Committee authorized a resolution adopting the inclusion of certain parcels of predominantly agricultural land in certified agricultural districts on a MOTION by Suits and seconded by Shwartz. 10:50 AM 5/0/0.

A-20: New Business: Farewell and kudos to Lorraine Schmidtka on her retirement and a job well done.

A-21: The next scheduled meeting of the Planning Committee will be January 24, 2013 at 9:00 AM in the Supervisors' Large Conference Room.

A-20 revisited: Cary announced that the Farm Bureau is putting policy forward on renewable energy.

A-22: The meeting was adjourned on a MOTION by Rafte and seconded by Suits. 10:55 AM

Respectfully submitted: Gwen Williamson

## MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING  
PO BOX 636  
WAMPSVILLE, NY 13163  
(315) 366-2341 (Phone)  
(315) 366-2725 (Fax)



**Eileen M. Zehr**  
Personnel Officer  
eileen.zehr@madisoncounty.ny.gov

**Ryan D. Aylward**  
Director of Labor Relations  
ryan.aylward@madisoncounty.ny.gov

### **GOVERNMENT OPERATIONS COMMITTEE MEETING December 27, 2012**

Present: D. Ball, D. Degear, R. Monforte, and J. Reinhardt

Also Present: R. Aylward, R. Bono, R. Bradstreet, R. DiVeronica, J. Goldstein, S. Henderson,  
E. Schwartz, A. Stepanski, P. Suits, S. Prievo, E. Zehr

Absent: R. Bargabos

D. Degear called the meeting to order at 10:03 a.m.

#### **I. RESOLUTIONS:**

- A. Adopting the Corporate Compliance Policies and Procedures - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- B. Authorizing the Chairman to Enter into an Agreement – CSEA - Motion by D. Ball to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- C. Designating Disposal of Obsolete or Surplus County Personal Property – Hwy - Motion by J. Reinhardt to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- D. Designating Disposal of Obsolete or Surplus County Personal Property - Motion by R. Monforte to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- E. Renewing a Stipend for the Corporate Compliance Officer - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. D. Ball opposed
- F. Renewing a Stipend for the ADA Coordinator - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. D. Ball opposed.

**MOTION TO ENTER EXECUTIVE SESSION:** Motion by R. Monforte to enter executive session. Second by J. Reinhardt.

Motion by R. Monforte to exit executive session. Second by D. Ball.

**II. NEXT MEETING:** Committee Meeting January 31, 2013  
Immediately following Finance Ways & Means.

Motion by J. Reinhardt to adjourn. Second by R. Monforte.



Dept of Solid Waste & Sanitation  
PO Box 27, Wampsville, NY 13163  
SHARON A. DRISCOLL,  
Recycling Coordinator  
Phone: 315/361-8408  
sharon.driscoll@madisoncounty.ny.gov

## SW and Recycling Committee Meeting December 27, 2012

Approved minutes from December 7, 2012

Chairman Jim Goldstein called the meeting of the Solid Waste and Recycling Committee meeting to order at 9:15 a.m. in the Atrium Conference room on the second floor of the County Office Bldg in Wampsville, NY.

*Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors, Darrin Ball and Scott Henderson. Also in attendance were: Operations Manager Russ Hammond and Sharon Driscoll, Media Director and Recycling Coordinator.*

### Approve Minutes –

**Motion** by D. Ball to approve the Solid Waste and Recycling meeting Minutes from December 07, 2012 seconded by S. Henderson and approved.

### SW Department Business –

Budget Modification Diesel fuel + \$10,000:

**Motion** by S. Henderson authorizing the modification of the 2012 adopted county budget seconded by D. Ball and approved.

### ARE Park & JBI Projects Updates:

**In regard to the ARE Park** – D. Ball reported that if the Town of Lincoln does not get the grant bringing municipal water to Clockville “won’t fly as the cost to each resident would be too high.” This would impact the ARE Park as one of the building blocks for this project is to provide municipal water.

K. Hicks is working to convince Empire State Development that they should provide funding for the ARE Park Municipal water infrastructure.

D. Ball reported that the Town of Lincoln has \$500,000.00 on the line from USDA Rural Development, who promised to take action by March of 2013.

Chairman Goldstein asked Supervisor Ball if the Town could borrow the money for the water project.

D. Ball explained that there are so few residents, 216 to be exact, to share a \$4.7 million project that it is not feasible. He asked the committee to send a letter and that the Planning Department also sends a letter of support for this project.

**Motion** by D. Ball that letters of support from the Solid Waste Committee, Chairman John Becker and the County Planning Dept. be sent to the USDA rural Development in regard to the grant that would bring municipal water to the Town of Lincoln seconded by S. Henderson and approved.

### **JBI Inc. AG Plastics Recycling Program**

Director Zecca reported that the contract with JBI, Inc of Niagara Falls, NY has been approved by the Board of Supervisors. However, JBI has yet to provide the specifications for the material they will accept.

R. Hammond and staff have placed roll-offs at all of the County's transfer stations for collection of the AG plastic. "The program is up and running and a lot of farmers are responding," explained Director Zecca.

A press conference will be held at ABC Farms on New Boston Rd at 10:00 a.m. Friday, January 4, 2013 to kick off the AG plastic collection in Madison and the surrounding counties.

### **Misc. SW Dept Business:**

#### **Alternative Landfill Cover Material --**

The committee discussed replacing ash as a cover material on the landfill with auto fluff. Director Zecca explained that auto fluff is not as nice a material as ash but it will work as cover. He said the department will review test results and try the auto fluff for a while and see how it works.

Zecca will also be talking to Waste Management – OCRA – as they produce 100,000 tons of ash a year. They are currently taking the ash to High Acres near Rochester. The Madison County Landfill is closer and looking at the price of fuel they might consider it, said Zecca. He will report his findings to the committee by the next meeting.

#### **Other Business –**

Director Zecca reminded the committee that there would be a retirement party for Sharon Driscoll on Dec. 27 at the Education Center and all were invited.

**Next Meeting:**

The next meeting of the Solid Waste and Recycling Committee will be at 9:00 a.m. Tuesday, January 15 in the Supervisor's Conference room on the second floor of the County Office Bldg in Wampsville.

**Adjourn:**

**Motion** by D. Ball to adjourn the Solid Waste and Recycling committee meeting second by S. Henderson.

Respectfully submitted by Sharon A. Driscoll

**MINUTES**  
**FINANCE, WAYS AND MEANS COMMITTEE**  
**December 27, 2012**

**Present:**

Committee: J. Reinhardt, R. Bono, R. Cary, P. Suits

Absent: R. Bargabos

Supervisors: J. Becker, R. Bradstreet, D. Degear, R. DiVeronica, R. Monforte,  
E. Shwartz

County Staff: C. Edick, S. Makarchuk, M. Scimone

A quorum being present, J. Reinhardt called the meeting to order at 9:37 a.m.

I. Resolutions

1. Appointing a Budget Officer and a Deputy Budget Officer – Motion by R. Cary to approve the resolution; second by R. Bono. Motion unanimously approved.
2. Authorizing the Modification of the 2013 Adopted Budget – Motion by R. Bono to approve the resolution; second by P. Suits. Motion unanimously approved.
3. Authorizing Chairman to Sign Contracts with Not-for-Profit Organizations for 2013 – Motion by R. Bono to approve the resolution; second by P. Suits. Motion unanimously approved.
4. Authorizing the Modification of the 2012 Adopted County Budget – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.
5. Directing the County Attorney's Office to Draft Legislation for Reauthorization of Madison County's Local 1 Percent Sales and Compensating Use Tax – Motion by R. Cary to approve the resolution; second by R. Bono. Motion by R. Cary to amend the resolution to base the distribution of the additional 1% sales tax on full assessed property values instead of taxable assessed property values; second by P. Suits. Following discussion, the motion failed. Motion to accept the original resolution was unanimously approved.
6. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Bono to approve the resolution; second by J. Becker. Motion unanimously approved.

II. Other Business

R. Bono discussed the windmill exemption due to expire in the Town of Madison.

III. Adjournment

Motion by R. Cary to adjourn the meeting; second by P. Suits. Motion unanimously approved. Meeting adjourned at 10:01 a.m.

**J. Reinhardt reconvened the meeting at 10:08 a.m. to consider a resolution from the Solid Waste department.**

IV. Resolution

7. Authorizing the Modification of the 2012 Adopted County Budget – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.

V. Adjournment

Motion by R. Bono to adjourn the meeting; second by R. Cary. Motion unanimously approved. Meeting adjourned at 10:10 a.m.

Respectfully submitted,



Cindy J. Edick  
Madison County Treasurer