

**MADISON COUNTY BOARD OF SUPERVISORS
Organization Meeting – Tuesday, January 6, 2009**

The Board convened at 10:00 a.m. in the Supervisors Chambers, second floor, County Office Building, Wampsville, New York with all members present.

Pledge of Allegiance.

At this time Chairman Becker read his State of the County Address, highlighting events from 2008 and plans for 2009, a copy of which is on file with the Clerk of the Board.

On motion by Supervisor Stepanski, seconded by Supervisor Cary, the minutes of the previous meeting were dispensed with and adopted as filed.

COMMUNICATIONS

1. Letter received from Mr. & Mrs. Gilbert Costa praising County Public Health Nurse, Joanne Hurst for her exceptional professionalism while making a visit to their home.

REPORTS

1. County Financial Officer – Dog License Report for year ending Dec. 31, 2008.

UNFINISHED BUSINESS

Resolution No. 547-08 – Increasing the Hours of the County Historian and Modifying the 2009 County Budget.

Tabled by: Supervisor DiVeronica, seconded by: Supervisor Williams on 12/29/08.

Supervisor Cary offered the following amendment, seconded by Supervisor Williams and carried showing amendments as highlighted:

PROPOSED AMENDMENTS TO RESOLUTION NO. 547-08 (INCLUDING JOB DESCRIPTION)

TEMPORARILY INCREASING THE HOURS OF THE COUNTY HISTORIAN FOR 2009 AND MODIFYING THE 2009 COUNTY BUDGET

WHEREAS, the Board of Supervisors desires the County Historian to participate in the planning, **promotion** and execution of the Madison County Fair **and other cultural events** as well as oversee the expenditure of County funds for the Fair in 2009; and

WHEREAS, the Historian has requested to increase the position's work hours from twenty (20) to thirty-two (32) hours per week in 2009 for this purpose; and

WHEREAS, this request has been reviewed and approved by the Planning, Economic Development and Intergovernmental Affairs Committee and the Government Operations Committee **as a temporary measure for 2009**,

NOW, THEREFORE BE IT RESOLVED that the work hours for the County Historian be and hereby are increased from twenty (20) to thirty-two (32) hours per week for 2009; and

BE IT FURTHER RESOLVED that the 2009 salary for the County Historian be and hereby is established at \$30,313; and

BE IT FURTHER RESOLVED that the 2009 County budget be and hereby is modified as follows:

General Fund

7510 County Historian

Expense

	<u>From</u>	<u>To</u>
A7510.1 Personal Services	\$18,571	\$30,313
A7510.8130 Social Security Expense	1,421	2,319

1990 Contingent Fund

1990.4444 Contingent Fund	<u>901,232</u>	<u>888,592</u>
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Control Totals:	<u>\$921,224</u>	<u>\$921,224</u>
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Madison County

Civil Division: County

Jurisdictional

Allocation: Non-Competitive

Adopted: January 12, 1999

Revised: August 11, 2000

COUNTY HISTORIAN

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for the preparation and collection of records of past events, and the recording of present events for posterity. The work includes research and consultation for and with persons interested in municipal history. The work is performed under the general supervision of the Board of Supervisors with wide leeway allowed for the exercise of independent judgement. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES:

Performs research and records events of past and present historical interest in the County;
Coordinates with Town and Village Historians to plan a unified pattern of collecting, reporting and preserving information of historical significance;
Procures and catalogs documents, photographs and records;
May furnish assistance to those in search of historical records;
Directs and participates in the preparation of materials and literature for special events;
May prepare a wide variety of written reports and records.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of local history; working knowledge of the standards and techniques of historical research and writing; ability to communicate effectively both orally and in writing; ability to prepare and maintain historical documents and records; initiative and resourcefulness; tact and courtesy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either

- A) Graduation from a regionally accredited NYS registered four year college or university with a bachelor's degree; OR
- B) Graduation from high school or possession of an equivalency diploma and four years of full-time paid or volunteer experience, or its part-time equivalent, collecting and maintaining records; OR
- C) An equivalent combination of training and experience.

A final vote with amendment was then taken:

ADOPTED: AYES – 1500 NAYS – 0

RESOLUTIONS

By Supervisor Bargabos:

RESOLUTION NO. 1

RESOLUTION OF APPRECIATION – RETIREE RECOGNITION

WHEREAS, the Madison County Board of Supervisors believes that County employees should be recognized for their faithful service to the public; and

WHEREAS, recognition of the distinguished service of certain County employees with upcoming retirements is in order,

NOW, THEREFORE, BE IT RESOLVED that the Madison County Board of Supervisors hereby recognizes the dedicated contributions of the following employees upon their retirement:

Michael J. Resig	Highway	1976 – 2009	32 years
Charles D. Becker	Highway	1977 - 2009	31 years
Ronald J. Walker	Highway	1988 - 2009	21 years
Colleen A. Miller	Mental Health	1994 – 2009	14 years

ADOPTED: AYES – 1500 NAYS – 0

Chairman Becker called Highway Superintendent Joe Wisinski and Dr. Jim Yonai, Director of Mental Health up to the dais. They presented each retiree with a gift and thanked them for their many years of dedicated service to the county.

RESOLUTION NO. 2

DESIGNATING NEWSPAPERS FOR 2009

WHEREAS, Subdivision 1 of Section 214 of the County Law states that the Board of Supervisors shall annually designate newspapers published within the County to publish concurrent resolutions, election notices, and the official canvass; and

WHEREAS, Subdivision 2 of Section 214 of the County Law states that the Board of Supervisors shall annually designate two newspapers to publish local laws, notices and other matters required by law to be published; and

WHEREAS, both subdivisions state that each political party shall be entitled to five preferences to those newspapers espousing the political view of each respective party and if there are none, the fact that the newspaper published within the County espouse an independent view, shall be no deterrent to selection under either subdivision herein referred to:

Concurrent Resolutions	Oneida Daily Dispatch Syracuse Post Standard
Unredeemed Lands	Oneida Daily Dispatch Syracuse Post Standard
Official Notices	Oneida Daily Dispatch Syracuse Post Standard
Election Notices	Oneida Daily Dispatch Syracuse Post Standard
Local Laws and Notices	Oneida Daily Dispatch

Syracuse Post Standard

BE IT FURTHER RESOLVED, that a copy of each County legal advertisement shall be distributed by the official County newspapers to all of the following located in Madison County: Town Clerks, Village Clerks, City Clerks, Public Libraries and Reading Centers, County Clerk, Clerk of the Board of Supervisors, County Veterans and County Board of Election

ADOPTED: AYES – 1500 NAYS – 0

RESOLUTION NO. 3

CHANGING THE DATE OF THE FEBRUARY 2009 BOARD OF SUPERVISORS MONTHLY MEETING

WHEREAS, the monthly Board of Supervisors meeting scheduled for Tuesday, February 10, 2009 needs to be changed due to a conflict with the 2009 NYSAC Legislative Conference;

NOW, THEREFORE BE IT RESOLVED, that the February Board meeting be rescheduled for **Thursday, February 12, 2009**, with the time and the place remaining the same.

ADOPTED: AYES – 1500 NAYS – 0

By Supervisors Ball & Stepanski:

RESOLUTION NO. 4

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH CORTLAND CONNECTION FOR WEBSITE SERVICES

WHEREAS, Department of Social Services requires an update and enhancement to their website; and

WHEREAS, the Information Technology (IT) Department has researched and found a reliable vendor to perform this service; and

WHEREAS, the IT Department will be the lead agency on this project as other Departments have expressed interest in website work; and

WHEREAS, the cost of this project is One Thousand, Five Hundred dollars (\$1,500); and

WHEREAS, this funding is 100 percent federal reimbursement through the Food Stamp Bonus Award Allocation; and

WHEREAS, a copy of this agreement is on file with the Clerk to the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board be and is hereby authorized to enter into an agreement with Cortland Connection, for the period of December 1, 2008, to November 30, 2009, for the performance of these services at a total cost of \$1,500.

ADOPTED: AYES – 1500 NAYS – 0

By Supervisor Bargabos:

RESOLUTION NO. 5

AUTHORIZING THE CANCELLATION OF 2007 AND 2008 TOWN AND COUNTY TAXES

WHEREAS, parcel 96.-2-37 situated in the Town of Fenner was erroneously tax mapped as Owner Unknown; and

WHEREAS, after extensive research it has been determined that this parcel is described in the deeds for parcel 96.-2-7 assessed to Paul Mingle; and

WHEREAS, there are delinquent Town and County taxes for 2007 and 2008 in the amount of \$162.49,

NOW, THEREFORE, BE IT RESOLVED that the County Treasurer be and hereby is directed to remove the 2007 and 2008 Town and County Taxes, interest and penalties, in the amount of \$162.49.

ADOPTED: AYES – 1500 NAYS – 0

RESOLUTION NO. 6

AUTHORIZING CHAIRMAN TO SIGN CONTRACTS WITH NOT-FOR-PROFIT ORGANIZATIONS FOR 2009

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors to contract with not-for-profit organizations, associations and agencies for the purposes enumerated in said section; and

WHEREAS, the Board of Supervisors in adopting the budget for the year 2009, pursuant to the provisions of Article 7 of the County Law has allocated to the following organizations the amount set forth opposite the name of said organization:

A6772	Program for the Aging	202,945.00
A6988	Community Action Program	45,063.00
A6989	Food Bank of CNY	10,000.00
A7410	Mid-York & Local Libraries	114,554.00
A7510	Madison County Historical Society	25,750.00
A7989	Madison County Children’s Camp	10,300.00
A8020	Economic Development	112,864.00
A8025	CNY Regional Planning & Develop. Board	22,310.00
A8710	Affiliated Conservation Clubs	3,500.00
A8745	Soil & Water Conservation	154,500.00
A8750	Cooperative Extension	293,390.00

NOW, THEREFORE BE IT RESOLVED, that 50% of the monies hereinfo referred to be paid to each organization in February 2009 and the other 50% of the monies be paid in July 2009, after the previous years’ report is filed; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors be and he hereby is empowered to enter into separate contracts with the organizations listed above.

ADOPTED: AYES – 1500 NAYS – 0

RESOLUTION NO. 7

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT
FOR A NATIONAL ENDOWMENT FOR THE HUMANITIES GRANT
AND MODIFYING THE 2009 BUDGET**

WHEREAS, the National Endowment for the Humanities has chosen to award Madison County with a “We the People” project grant; and

WHEREAS, this grant will enable the County Clerk’s and Historian’s offices to facilitate an emergency preparedness and response plan for archival documents; and

WHEREAS, this federal award grant is identified as follows:

Awarding Agency:	National Endowment for the Humanities
Pass-through Agency:	Division of Preservation and Access
Project Number:	PG-50477-09
Program Name:	Madison County Emergency Preparedness and Response Plan (archival)
Award Year:	01/01/2009-06/30/2010
Federal Funds:	100%
Total Grant Amount:	\$5,200

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and hereby is authorized to execute the necessary agreement in connection with this grant (a copy of which is on file with the Clerk of the Board); and

BE IT FURTHER RESOLVED, that the 2009 adopted County budget be modified as follows:

<u>General Fund</u>			
<u>Madison County Clerk</u>		<u>From</u>	<u>To</u>
<u>Expense</u>			
A1410.4200	Consultant	<u>\$0</u>	<u>\$5,200</u>
	Control Total		<u>\$5,200</u>
<u>Revenue</u>			
A4305.1010	Fed. Aid – Nat’l. Endowment for Humanities Grant	<u>\$0</u>	<u>\$5,200</u>
	Control Total		<u>\$5,200</u>

ADOPTED: AYES – 1500 NAYS – 0

By Supervisor Williams:

RESOLUTION NO. 8

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH BIVENS & ASSOCIATES

WHEREAS, the Courthouse Roof and parapet perimeter require repair and/or replacement; and

WHEREAS, the County Buildings and Grounds Committee has reviewed a proposal from Bivens & Associates to perform design and construction administration professional services;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and he hereby is authorized to enter into an agreement with Bivens & Associates Architects, PLLC. of Syracuse, New York for architectural services for a lump sum fee of \$30,000, to prepare bid documents and perform construction over-site for a roof replacement at the Madison County Court House, effective upon Board approval; and

BE IT FURTHER RESOLVED, that a copy of said agreement is on file with the Clerk of the Board.

ADOPTED: AYES – 1500 NAYS – 0

RESOLUTION NO. 9

REQUESTING THE WAIVER OF RULE NO. 24 AND NO. 24-A

WHEREAS, Rule No. 24 requires that all resolutions intended to be moved for adoption at a regular meeting shall be filed with the Clerk not less than seven (7) calendar days prior to the meeting; and

WHEREAS, Rule No 24-A requires that all such resolutions be introduced by the Chairman of the Legislative Board having jurisdiction after having been filed with the Chairman at least ten (10) days prior to the meeting at which time it is to be introduced;

NOW, THEREFORE BE IT RESOLVED, that Rule No. 24 is hereby waived for the purpose of the introduction of resolutions for the balance of this meeting; and

BE IT FURTHER RESOLVED, that portion of Rule No. 24-A calling for all resolutions to be first filed with the Chairman of the appropriate committee ten (10) days prior to the meeting, is also hereby waived to the extent of such time limitation for the balance of this meeting; providing however, that to the extent not hereby specifically waived all such rules remain in full force and effect.

ADOPTED: AYES – 1500 NAYS – 0

By Supervisors Stepanski & Bargabos:

RESOLUTION NO. 10

CREATING TWO TEMPORARY, FULL-TIME POSITIONS IN THE DEPARTMENT OF SOCIAL SERVICES AND MODIFYING THE 2009 COUNTY BUDGET

WHEREAS, the Department of Social Services applied for and received additional federal funds through the New York State Office of Temporary and Disability Assistance for the Home Energy Assistance Program (HEAP); and

WHEREAS, New York State also increased the income guidelines for HEAP effective January 2, 2009; and

WHEREAS, the Commissioner of Social Services has requested the creation of a temporary, full-time Energy Resource Aide (January 6, 2009 – May 22, 2009) and a temporary, full-time Office Assistant II (January 6, 2009 – May 1, 2009) due to the anticipated increase in the applications being processed through a longer HEAP season; and

WHEREAS, the salaries and fringe benefits for these positions are one hundred percent (100%) funded through Federal and State revenues; and

WHEREAS, said positions will be abolished if said funding decreases or is eliminated; and

WHEREAS, this request has been reviewed and approved in accordance with the vacancy review procedure by the Social and Mental Health Services Committee and the Government Operations Committee,

NOW, THEREFORE, BE IT RESOLVED that one (1) temporary, full-time Energy Resource Aide be and hereby is created for the period January 6, 2009 through May 22, 2009; and

BE IT FURTHER RESOLVED that one (1) temporary, full-time Office Assistant II be and hereby is created for the period January 6, 2009 through May 1, 2009 ; and

BE IT FURTHER RESOLVED that the Commissioner of Social Services be and hereby is authorized to fill said positions at the 2009 hourly rate of \$13.63 in accordance with Civil Service Law and Rule and County policies and procedures effective immediately; and

BE IT FURTHER RESOLVED, that the 2009 Adopted County Budget be modified as follows:

General Fund

6010 Social Services Administration

Expense

A6010.1	Personal Services	\$4,455,034	\$4,477,012
A6010.810	Allocation of Fringe Benefits	-0-	\$ 6,593
	Total	\$4,455,034	\$4,483,605
	Control Total		<u>\$ 28,571</u>

Revenue

A4610.1010	Fed. Aid Social Services	\$2,157,399	\$2,185,970
	Total	\$2,157,399	\$2,185,970
	Control Total		<u>\$ 28,571</u>

ADOPTED: AYES – 1500 NAYS – 0

By Supervisor Williams:

RESOLUTION NO. 11

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH BIVENS & ASSOCIATES

WHEREAS, the Courthouse Roof and parapet perimeter require repair and/or replacement; and

WHEREAS, the County Buildings and Grounds Committee has reviewed a proposal from Bivens & Associates to perform design and construction administration professional services;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and he hereby is authorized to enter into an agreement with Bivens & Associates Architects, PLLC. Of Syracuse, New York for architectural services for a lump sum fee of \$30,000, to prepare bid documents and perform construction over-site for a roof replacement at the Madison County Court House, effective upon Board approval; and

BE IT FURTHER RESOLVED, that a copy of said agreement is on file with the Clerk of the Board.

ADOPTED: AYES – 1500 NAYS – 0

RESOLUTION NO. 12

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH CUSTOM PRODUCTIONS

RESOLVED, that the chairman of the Madison County Board of Supervisors be and he hereby is authorized to enter into an agreement with Custom Productions of Durhamville, NY for reconstruction of the statue base for the Madison County Court House at a cost of \$9,650.00, effective upon Board approval.

BE IT FURTHER RESOLVED, that a copy of said agreement is on file with the Clerk of the Board.

ADOPTED: AYES – 1500 NAYS – 0

PUBLIC COMMENT PERIOD

No Speakers.

On motion by Supervisor Williams, seconded by Supervisor Reinhardt, the Board adjourned.