

# **SUPERVISORS NOTEBOOK**

For the Month of

***March 2013***

SOCIAL AND MENTAL HEALTH SERVICES COMMITTEE

**VETERANS SERVICE AGENCY**

Committee Meeting Minutes

February 27, 2012

**PRESENT:**

Alex Stepanski - Stockbridge  
Roger Bradstreet- Nelson  
Lewis Carinci - Oneida Ward 4-5-6  
Donald R. Smith - Veterans Agency Director  
John Becker - Chairman  
Mark Scimone - Administrative Assistant

**ABSENT:**

John Salka, Chairman -Brookfield  
Jim Goldstein - Lebanon

Meeting called to order @ 4:32 by Mr. Stepanski in the Large Conference room main office building in Wampsville.

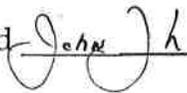
Mr. Smith recapped previous minutes. Motion by: Mr. Bradstreet, second by Mr. Carinci. Approved

**Discussion:**

Mr. Smith reviewed monthly statistics, Travel Request for Ellen Andros. Briefed the Proposed Memorial Day Ceremony for May 30, 2012 @10:30. Talked about FAVOR program beginning April 2, 2012.

No future business, meeting was adjourned at: 3:42.

Approved

 \_\_\_\_\_

Date 03/26/12

SOCIAL AND MENTAL HEALTH SERVICES COMMITTEE

*VETERANS SERVICE AGENCY*

Committee Meeting Minutes

October 22, 2012

**PRESENT:** John Salka, Chairman -Brookfield  
Alex Stepanski - Stockbridge  
Roger Bradstreet - Nelson  
Lewis Carinci - Oneida Ward 4-5-6  
Mark Scimone - Administrative Assistant  
Jim Goldstein - Lebanon  
Donald R. Smith - Veterans Agency Director

**ABSENT:**

Meeting called to order by Chairman Salka @ 4:31 in the Large Conference room, bldg 4, main office building Wampsville campus.

Previous minutes:

Mr. Smith reviewed minutes of September 24, 2012. Motion by Mr. Stepanski, seconded by Mr. Carinci. approved by all & carried.

Discussion:

Mr. Smith recapped the previous monthly statistics and highlights of the current month events. Question regarding Vietnam Veteran in Brookfield with Agent Orange Heart disease Issue. Spouse contacted and put at ease. Director & Counselor Andros attended the VA/CVSOA meeting in the Rome VA Clinic on Oct 18, 2012. On October 4, 2012, Mr. Smith attended the County American Legion Meeting at Leonardsville post @ 7pm. FAVOR program and state drivers license proposal were discussed as well as Department of New York Commanders Visitation dinner in Oneida on November 13<sup>th</sup>. Presented medal to Family of Mr. Scaia, deceased WWII veteran on Sunday November 21 @ daughter's home in Lakeport. Conducted WAVEM Meeting November 5<sup>th</sup> for upcoming Veterans Day Ceremony. Briefed tentative WAVEM Veterans Day Service. 11/11/12 @ Wampsville War Memorial Plaza. Indigent veteran burials at 7 of October 22, 2012. Question by Mr. Goldstein regarding Military voting. Will investigate with Board of Elections.

With no further veteran business to discuss the meeting was adjourned at 4:40 and moved onto Youth Bureau business.

Approved John Salka

Date 01/28/13



# *Madison County Mental Health Department*

*Serving the Residents of Madison County for over 45 Years (established in 1966)*

VETERANS MEMORIAL BUILDING  
NORTH COURT STREET, P.O. BOX 608, WAMPSVILLE, NY 13163-0608  
(315) 366-2327 OR TOLL FREE (800) 721-2327  
FAX (315) 366-2599

## **Social and Mental Health Services Committee Mental Health Department Meeting Minutes December 17, 2012**

Present: John Salka, Chair  
Roger Bradstreet  
Alex Stepanski

Staff: James A. Yonai, Ph.D., CRC, Director MHD  
Karolyn M. Sayles, Deputy Director MHD  
Teisha Cook, Supervising Social Worker MHD

Guest: Mark Scimone, Administrative Assistant to the Chairman of the Board

The meeting was called to order at 5:00 PM.

### **Introductions**

Teisha Cook was introduced to the committee. Teisha will be named Acting Director of Community Services in January.

### **Acknowledgment**

The committee expressed their gratitude to Dr. Yonai for all his years of service with the County and wished him the best in his retirement.

### **Approving the Minutes**

Alex Stepanski made a motion to accept the November 26, 2012 minutes, Roger Bradstreet seconded the motion. All were in favor.

### **Program and Fiscal Reports**

Ms. Sayles presented the consolidated fiscal report, individual cost centers and accounts receivable listing through November 30, 2012. The department is at an actual deficit of \$107,871 compared to a budget deficit of \$127,639.

### **Resolutions – 2013 Contracts**

1. Authorizing the Chairman to enter into an agreement for Medical Services - Dr. Edlund

Roger Bradstreet moved to accept the resolution and Alex Stepanski seconded it. The Committee voted to approve the resolution.

### **Resolutions – Budget Modifications**

1. 2012 – Miscellaneous Consultant

Roger Bradstreet moved to accept the resolution and Alex Stepanski seconded it. The Committee voted to approve the resolution.

### **Resolutions – Budget Modifications**

1. 2013 – ADAPT Program for 6 months

Roger Bradstreet moved to accept the resolution and Alex Stepanski seconded it. The Committee voted to approve the resolution.

John Salka, Chairman, adjourned the meeting at 5:15 PM.

**Minutes Approved:**  Without any changes  With changes noted or corrected copy attached

  
\_\_\_\_\_  
John Salka, Chairman  
Social & Mental Health Services Committee

2-12-13  
Date

**ADMINISTRATION AND OVERSIGHT**

Committee Meeting Minutes

December 27, 2012

**PRESENT:** Priscilla Suits, Chairwoman  
John Reinhardt  
Russ Cary  
Scott Henderson

**ABSENT:** Jim Rafte

Meeting was called to order by Chairwoman Suits at 9:20AM.

**MINUTES**

Minutes for the December 7, 2012 meeting were approved as written.

Motion – Reinhardt                      Second – Suits                      carried

**RESOLUTIONS**

- 1) Acknowledging Introduction of Proposed Local Law No. 8 for the year 2012 and Calling for a Public Hearing – Weighted Voting

Motion – Cary                      Second – Reinhardt                      carried

**OTHER BUSINESS**

- 1) Continue to review rules

**NEXT MEETING** – as needed

There being no further business to discuss, motion was made to adjourn at 9:35AM by John Reinhardt, seconded by Russ Cary and carried.

Respectfully submitted,

Priscilla Suits, Chairwoman  
Administration and Oversight Committee



- 1) Authorizing Modification of the 2012 County Budget  
                     Motion – Becker                      Second – Shwartz                      carried
- 2) Authorizing Chairman to Enter into an Agreement with a Barber (Joseph Esper)  
                     Motion – Becker                      Second – Shwartz                      carried
- 3) Authorizing the Chairman to Enter into an Agreement (Dr. Imtiaz R. Samad, M.D.)  
                     Motion – Shwartz                      Second – Becker                      carried
- 4) Authorizing the Chairman to Enter into an Agreement with Applied Psychological  
     Technologies, LLC  
                     Motion – Becker                      Second – Shwartz                      carried
- 5) Authorizing the Chairman to Enter into an Agreement with Madison-Oneida BOCES  
                     Motion – Shwartz                      Second – Bradstreet                      carried

### **EMERGENCY PREPAREDNESS**

Joe DeFrancisco, Fire Coordinator

Supervisor James Goldstein was in attendance as a party to the committee's deliberations.

The principle agenda item involved a briefing by the Fire Coordinator/ Emergency Manager on the state of ambulance service provision in portions of the Towns of Lebanon and Nelson by the Georgetown Ambulance Corps. Accompanying the fire coordinator were: Deputy Fire Coordinator Lyle Mason, Chief of Operations of the Ambulance Corps and a member of the Georgetown Town Board, Matthew VanHeusen, a medic with the ambulance corps and also a member of the Town Board, and Germaine Rodda, Rescue Squad Captain.

Following brief introductions and expressions of gratitude by Chairman Bradstreet and his colleagues for the service of the volunteers from Georgetown, Fire Coordinator De Francisco provided the committee with the historical context for the current concern.

At some point last year, the NYS Health Department became aware that the existing Certificate of Need (CON) which confers statutory authority under part 18 of the Public Health Law for the Georgetown Ambulance to provide emergency medical services, is circumscribed by the borders of the Town of Georgetown and does not include territory in either the Town of Lebanon or the Town of Nelson, in spite of the fact that these areas have been covered by Georgetown's Ambulance for over three decades.

It is apparent that this was the result of an inadvertent bureaucratic oversight that occurred when the original CON was prepared and the ambulance boundaries were mistakenly described as being coterminous with the Georgetown fire district boundaries. The issue of the ambulance territories in the adjoining towns, not showing up as part of Georgetown's authorized response area, only came to light as a consequence of automatic cross checking procedures by NYS OMB,

when reimbursement was sought for the treatment and transport of Medicaid and Medicare patients by the ambulance corps.

Following a request for the County's help in resolving the issue, a meeting was arranged with representatives from the regional EMS bureau of the NYS DOH and the emergency manager. Because there are no other ambulance services that hold a CON for the affected territories in Nelson and Lebanon and given the appreciation that Georgetown has been providing those services dating all the way back to 1979, an expedited licensing procedure was negotiated and the necessary paperwork was secured to extend the existing CON held by the Georgetown ambulance service into the territories outside its current boundaries.

The expedited process that was agreed to circumvents the typical CON modification procedure, which would have imposed significant bureaucratic burdens on the two adjoining townships. In most similar circumstances, the Towns of Nelson and Lebanon would have each been required to create their own CONs. These application procedures can be nightmarish, time consuming, and costly ordeals under the best of circumstances.

The representatives from Georgetown were provided the forms necessary for completing the expedited CON extension application and given instructions for wending their way through the process negotiated with the DOH.

An essential element of this licensing procedure will require the Towns of Lebanon and Nelson to generate memorandums of understandings detailing the nature of their inter-municipal agreement with the Town of Georgetown for its provision of ambulance services. Supervisors Goldstein and Bradstreet committed to charging their respective attorneys with this task and the emergency manager expressed his commitment to assist in any way that might be necessary.

The ambulance corps volunteers were thanked for braving the snowy weather to attend today's committee meeting and in turn expressed their commitment to resolving the licensing concerns as quickly as possible.

Following the resolution of this issue the committee's consideration of the following two proposals for modification of the 2012 adopted budget was requested:

1. That \$750 in unexpended fund balance in appropriation A3410.44207 be transferred to account A3410.41004 for the purpose of purchasing a replacement set of turn-out gear. There are no appropriations for the purchase of turn-outs in the 2013 budget.
2. That \$6,913.00 in State Homeland Security Grant funding be transferred to account A3645.2859 to purchase a breathing air booster pump as part of ongoing homeland security programmatic objectives.

These appropriations are 100% reimbursable by the NYS Department of Homeland Security and Emergency Services.

A motion was made by John Becker, seconded by Eve Ann Shwartz and carried, without further comment, to authorize the requested budget modifications and to forward the request to the Finance Ways and Means Committee for their attention.

There being no further business to be brought to their attention on behalf of this department, the committee moved to their next agenda item.

### OTHER BUSINESS

#### RESOLUTIONS

- |   |                  |  |         |
|---|------------------|--|---------|
| 1) Modifying the 2012 Budget (Communications and E-911 Communications Department) |                  |  |         |
| Motion – Becker   | Second – Shwartz |  | carried |
| 2) Modifying the 2012 Adopted County Budget (Public Defenders)                    |                  |  |         |
| Motion – Becker   | Second – Shwartz |  | carried |
| 3) Re-Appointing a Supervisor to the Jury Board (A. Stepanski)                    |                  |  |         |
| Motion – Becker   | Second – Shwartz |  | carried |

There being no further business to discuss, motion was made to adjourn by Roger Bradstreet, seconded by Eve Ann Shwartz and carried.

Respectively submitted by Chris Lawrence for,



Roger D. Bradstreet Sr., Chairman  
Criminal Justice, Public Safety and Telecommunications Committee

**MADISON COUNTY  
DEPARTMENT OF MAINTENANCE**

**Kevin F. Loveless  
Building Maintenance Supervisor**

**138 North Court Street  
County Office Building  
Wampsville, NY 13163**



**(315) 366-2259  
(315) 366-2511 (fax)**

## **Buildings and Grounds Committee Meeting**

*Minutes Jan. 15, 2013*

**PRESENT:** Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet, Supervisors Alexander Stepanski and Scott Henderson; Buildings and Grounds Supervisor Kevin F. Loveless

**ABSENT:** Supervisor David L. Coye

The meeting was called to order at 3:14 p.m. in the Supervisors Large Conference Room.

**Minutes:** Minutes of the Dec. 18, 2012, meeting were approved on the motion of Supervisor Scott Henderson and second of Ronald Bono.

**Building Modification:** The building permit for the renovations in the Board of Supervisors office area was received Jan. 10, 2013. The Committee discussed particulars of the project and the proposed phases of and materials for the job, which is expected to begin the end of January or beginning of February.

**Trane Commercial Services Contract:** The Committee unanimously approved the renewal of a service agreement with Trane Commercial Services for the Office Building chillers on the motion of Henderson and second of Supervisor Roger D. Bradstreet.

**Copy Center:** It was the consensus of the Committee that it could be beneficial to send a reminder letter to municipalities, schools and non-profits that copy services are available through the county.

**Highway and IT Department Alarms:** Buildings and Grounds Supervisor Kevin F. Loveless reported that the projects to connect the Highway Department to E911 and installing a strobe and alarm in the IT Department were completed and tested. Both projects came in well under estimates.

**Office Building Elevator:** Loveless reported that upgrades required to bring the Office Building elevator into compliance with recommendations of the third-party inspection service also were completed exception telephone termination, scheduled for later the same week.

**Motion to Adjourn:** The meeting was adjourned at 3:43 p.m. on the motion of Henderson and second of Bradstreet.

**Next Meeting Date:** Feb. 19, 2013, immediately following the Public Works Committee meeting in the Supervisors Large Conference Room.

*Respectfully submitted Jan. 17, 2013, by Martha E. Conway for Kevin Loveless and approved Feb. 19, 2013.*

A handwritten signature in blue ink that reads "Kevin F. Loveless".

*Kevin F. Loveless, Madison County Buildings & Grounds Supervisor*



**Madison County  
DEPARTMENT OF HIGHWAYS  
139 North Court Street  
P.O. Box 15  
Wampsville, NY 13163**

**F. Joseph Wisinski  
County Highway Superintendent**

**PH (315) 366-2221  
FAX (315) 366-2677**

**Public Works Committee Meeting Minutes  
January 15, 2013**

Ronald Bono called the meeting of the Public Works Committee to order at 3:00 p.m. in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

*Those in attendance were Public Works Committee Members: Chairman Ron Bono, Scott Henderson, and Roger Bradstreet. Also in attendance were: Joe Wisinski, Highway Superintendent, Brad Newman, Deputy Highway Superintendent, and Jim Murphy, Operations Manager.*

**Acceptance of the Minutes from December 18, 2012**

**Motion** by S. Henderson to accept the minutes, seconded by R. Bono. All in favor.

**Prestressed Concrete Hollow Slab Units Bid Review, Bid Ref. No. 13.03**

The committee questioned the significantly higher unit cost submitted by Jefferson Concrete. Joe Wisinski stated that it was in error and that the total cost was to be used in awarding the bid. He recommended to the committee to award the low bid of \$33,300 to L.C. Whitford.

**Motion** by S. Henderson to award the bid to L.C. Whitford for \$33,300.00, seconded by R. Bradstreet. All in favor.

**Update on the North Court Street Bridge**

Joe Wisinski shared with the committee letters he wrote Senator David Valesky and Assemblyman Bill Magee requesting Multi-Modal funding from New York State. He also shared letters that Senator David Valesky sent to the Commissioner of the NYSDOT and the Chairman of the Senate Transportation Committee. The committee discussed the project and questioned Joe Wisinski if the railroad, CSX, had any liability with respect to the bridge. He responded that they did not. He went on to explain that at this point, the Highway Department is just waiting for the necessary funding to replace the bridge.

**Motion**, No motion required

**Sewer District Update**

Ron Bono shared with the committee his discussions with Ralph Monforte, Town of Cazenovia Supervisor, regarding the Madison County Sewer District. He stated that at the next Madison County Sewer District board meeting, the idea of turning the sewer district into an authority would be brought up for discussion. The committee went on to discuss the idea.

**Motion**, No motion required.

**Other Business**

The committee briefly discussed snow removal and damaged mail boxes.

**Motion**, No motion required

**Next Public Works Committee Meeting**

The next Public Works Committee meeting will be held at 3:00 p.m. on **Tuesday, February 19, 2013** in the Large Conference Room, second floor of the County Office Building, Wampsville, NY.

**Motion** by to Adjourn Meeting at 3:13 p.m. All in favor.



Dept. of Solid Waste & Sanitation  
PO Box 27, Wampsville, NY 13163  
SHARON A. DRISCOLL,  
Recycling Coordinator/Media Director  
Phone: 315/361-8408  
sharon.driscoll@madisoncounty.ny.gov

**Joint SW and Recycling Committee Meeting with  
The Native American Affairs Committee  
January 22, 2013  
Approved minutes from December 27, 2012**

Chairman Jim Goldstein called the joint meeting of the Solid Waste and Recycling Committee meeting and the Native American Affairs committee to order at 9:03 a.m. in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

*Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors, Darrin Ball, Scott Henderson, Jim Rafte. Members of the Native American Affairs committee in attendance were: Supervisors Rocco DiVeronica, Henderson, Ball and Rafte. Also in attendance were: Supervisor John Reinhardt, chairman of the Finance Ways and Means committee, Supervisor Dan Degear chairman of the Government Operations Committee, County Attorney John Campanie, Landfill Attorney Bill Buchan, John Condino of Barton & Loguidice, Landfill Operations Manager Russ Hammond, Sharon Driscoll, Media Director and Recycling Coordinator, Mark Scimone, administrative assistant to the Chairman of the Board of Supervisors, Scott Ingmire, Director of the Planning Dept., Kipp Hicks, Director of the IDA and Mary Bartlett, a new employee at the Dept. of Solid Waste who is in training for the position of Recycling Coordinator.*

**Approve Minutes –**

**Motion** by S. Henderson to approve the Solid Waste and Recycling meeting Minutes from December 27, 2012 seconded by J. Rafte and approved.

**Executive Session –**

**Motion** by J. Rafte to enter into executive session to discuss pending litigation seconded by S. Henderson and approved.

**Motion** by S. Henderson to come out of executive session seconded by D. Ball and approved.

## SW Department Business:

### Syracuse Haulers –

**Motion** by S. Henderson authorizing James A. Zecca, director of the Dept. of Solid Waste and Landfill Attorney Bill Buchan to sign a stipulation in the amount of \$35,000.000 with respect to Syracuse Haulers seconded by J. Rafte and approved.

### AG Plastic Update –

R. Hammond has set up roll-offs at all County transfer stations for AG plastic collection. There is a lot of interest in the program both in Madison County and in neighboring counties. Director Zecca reported that Oneida-Herkimer is coming on January 24 for a tour of our facility and to gather more information on our AG plastic collection program,

Attorney Buchan inquired as to whether or not the County was charging other counties to dispose of their AG plastic.

Director Zecca said, "No. We are trying to get this program up and running. We want farmers to recycle their AG plastic, not burn or bury it. We really feel that having JBI Inc. establish a presence here in Madison County, at the ARE Park, would be extremely beneficial to the County. The more material we can produce for them (JBI) the better our chances are to locate them here."

S. Driscoll reported that the January 4<sup>th</sup> press conference at ABC Farms was extremely successful. She reported that several television stations from Utica and Syracuse along with WRVO public radio two members of the print media and were in attendance. A press release, written in-house, and a photo were sent out to 10 farm publications and newsletters across the state. The response has been encouraging.

### Ren-Air LLC Proposal –

K. Hicks gave a brief report on RenAir a new company owned and operated by two young men who are graduates of RPI and working on their Doctorate. The company is offering a more reliable way to determine the suitability of a site for the construction of wind energy projects. They want to use the Madison County Landfill as their testing ground for a proprietary unmanned aerial vehicle (UAV) that will be used to wind-map the entire site area at multiple heights. They also used multiple tethered balloons that would be placed across the site to gather information.

The site-wide wind data will be analyzed using proprietary wind-mapping software. The software creates high-resolution wind maps of the energy available and wind loads for the entire site, enabling more precise selection and placement of turbines than currently possible.

K. Hicks explained that step one involves floating balloons over the site for several months at no cost to the County.

Attorney Buchan will put a standard insurance package together.

**Motion** by D. Ball motioned to move forward with phase one of the wind mapping project at no cost to the county seconded by J, Raffte and approved.

## Other Solid Waste Business:

### Alternative Landfill cover material –

Director Zecca reported that Barton and Loguidice are concerned about the County using auto-fluff as an alternative landfill cover. Continuing, Zecca said that he is still pursuing the possibility of contracting with OCRA for ash or with the Hudson Falls Waste to Energy facility.

Currently, Hudson Falls is taking their ash to High Acres in Rochester. According to Director Zecca the route from Hudson Falls to the High Acres landfill takes them right by the Madison County Landfill. He is going to contact Morris at Hudson Falls to see if they are interested in bringing 10,000 to 12,000 tons of ash to Madison County.

### County Inmate Work Crew –

Director Zecca has been trying to contact Sheriff Riley to see if an inmate crew from the County could work at the scrap metal yard two or three days a week on a permanent basis. We would reimburse the sheriff's office for the Deputy's time.

### Operations Manager --

Director Zecca told the committee that he wants to discuss a salary increase for the Operations Manager during the February meeting. He believes that his duties, hours and pay are not a good match at this time.

### Next Meeting –

The next Solid Waste and Recycling committee meeting will be held at 9:00 a.m. Tuesday, February 19, 2013 in the Supervisors Conference room on the second floor of the County Office Building in Wampsville, NY.

### Adjourn Meeting –

**Motion** by J. Raffte to adjourn the Solid Waste and Recycling Committee meeting seconded by S. Henderson.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL  
AND INTERGOVERNMENTAL AFFAIRS  
MEETING MINUTES

January 24, 2013 – 9:00 A.M.- Supervisors' Large Conference Room

PRESENT:

Committee: **Ralph Monforte**, Russell Cary, James Rafté (9:03), Eve Ann Schwartz (9:24) and Priscilla Suits. .

County Staff: Cindy Edick, Scott Ingmire, Mary Ellen Rose (9:04), Mark Scimone (9:53), and Gwen Williamson

Additional Present: Kipp Hicks, Mike Magnusson, Beth McKellips, Tom Reichel, Lorraine Schmidtka and Jim Walter

Press: Alaina Potrikus

Meeting called to order at 9:01A.M. by Monforte.

A-1: December 20, 2012 meeting minutes were unanimously approved on a **MOTION** by Suits and seconded by Cary. 9:02 AM 3/0/0.

A-2: Cindy Edick presented the Sales Tax Update. The actual sales tax distributions came in about as expected. The Vehicle Use Tax revenue is very close to the budgeted amount. The Off Track Betting revenue is the least amount recorded in years, continuing the downhill trend. The Occupancy Tax revenue is higher than last year, however, last year's numbers were down and Colgate Inn is back to having available rooms which may together account for some of the increase. The Hospital and Medical Insurance expense is up significantly. The Pro-Act Prescription Claims have seen a very slight increase, while the CanaRx Program continues to be underused. Edick informed the Committee that the notices and ads regarding the potential parcels for auction will have all gone out by the end of January.

Edick out at 9:21 AM

A-3: Tom Reichel presented the Career Center Update. The Career Center Usage Report shows the unemployment rate increasing to 8.9% for December. The unemployment rate for December on the New York State and Major Labor Areas shows the same. Reichel discussed the plans in place for dealing with the closing of Daimler buses and layoffs predicted at Alliance Bank. There will be another Certified Nurse's Assistant Training Class soon. Ingmire noted that Tom Reichel, Brian Walker and the staff at Workforce Development have been efficient and extremely helpful during the transition from Lorraine Schmidtka to Scott Ingmire as director. Tom and Scott agreed that everything is going very well.

A-4: The Committee authorized adopting an economic development strategy for Madison County on a MOTION by Rafté and seconded by Schwartz with the following amendments: The word "plan" in the third and fourth "Whereas" paragraphs will be changed to the word "strategy". Motion carried 9:37 AM 5/0/0.

A-5: Beth McKellips presented the AED update. Beth focused on the overall process of establishing the Growing Upstate Food Hub and shared a conceptual lay-out of the proposed building. Beth noted the uniqueness of the model due to the variety of products and the room for expansion. She anticipates that space will become available for lease in the next 6-8 months. Twenty construction jobs will be created and another 30 FTE jobs expected. The architectural firm has been selected and a project manager is in the process of being selected and hired. Beth will make a similar presentation to the Board of Supervisors in February.

Rafté out at 10:04 AM

A-6: The Committee authorized appointing Ben Durfee to the Madison County Soil and Water Conservation District Board on a MOTION by Cary and seconded by Suits. 10:08 AM 4/0/0.

A-7: The Committee approved a resolution authorizing the Chairman to sign a contract with Madison County Tourism for a "Buy Madison County – Calculate the Advantage" campaign on a MOTION by Cary and seconded by Suits. 10:09 AM. 4/0/0.

A-8: The Committee approved a resolution authorizing the modification of the 2013 adopted county budget on a MOTION by Shwartz and seconded by Cary. 10:14 AM 4/0/0.

A-9: The resolution regarding Madison County Gateways was pulled at this time.

A-10: The Committee authorized appointing Tom Reichel as a member to the Madison County Revolving Loan Fund Committee on a MOTION by Cary and seconded by Suits. 10:29 AM 4/0/0.

A-11: The Committee approved a resolution authorizing an Economic Development Loan to TDK Property Company of Oneida, LLC on a MOTION by Shwartz and seconded by Cary. 10:37 AM 4/0/0.

A-13: The Committee approved a resolution authorizing the Chairman to renew a contract for Parks lawn care services with Parks Maintenance Service of Canastota, NY on a MOTION by Cary and seconded by Suits. 10:38 AM 4/0/0.

A-12: The Committee approved a resolution authorizing the Chairman to request Section 5311 Consolidated Grant Assistance for Public Transit on a MOTION by Cary and seconded by Suits. 10:52 4/0/0. During the discussion regarding the current contract end date of May 31,2013; it was decided that Eve Ann Shwartz and Scott Ingmire will contact Centro in an effort to pursue information on all viable options prior to that date.

A-14: Mary Ellen Rose presented the update on the Community Development Block Grant. The County did not receive the 2012 grant funding. Rose noted there is enough money left in the Federal program income account to extend the contract with Madison County Community Action Partnership through December for the purpose of finishing up and follow-up on existing participants already in the First Time Home Buyer's Program. This is a budget-neutral decision.

The Committee authorized extending a contract with Madison County Community Action Partnership for program implementation services for Madison County's Community Development Block Grant on a MOTION by Shwartz and seconded by Cary. 10:56 AM 4/0/0.

A-15: Kipp Hick presented the ARE Park update. Hicks will present the Final EIS at the joint meeting of the Planning Committee/Native American Affairs Committee/Solid Waste and Recycling Committee on Feb 19, 2013. (tentatively to go before the Board of Supervisors in March).

John Becker requested Executive Session at 11:00 AM.  
(Hicks, Magnusson, McKellips, Potrikus, Rose and Walter did not return to meeting)  
Executive Session ended at 11:15 AM.

In response to a question that came up earlier in the meeting (A-12) regarding the expense of a Centro bus line being typically based on ¾ of 1% of County mortgage recording tax receipts, Edick gave an approximation of the 2012 receipts at 1 million two hundred thirty thousand dollars, making the CENTRO fee of ¼ of 1% somewhere in the neighborhood of \$400,000+.

A-16: Following discussion it was decided that the dates for the Not-For-Profit Budget review meetings will be Wednesday February 6<sup>th</sup> and Wednesday February 27<sup>th</sup>. There are 8 agencies as well as 9 individual libraries to schedule. The libraries will be on the 27<sup>th</sup>.

A-17: Cary announced that there will be a Grand Opening of the micro-hydro system at Oxbow Falls Park tentatively scheduled for April, more details to be announced.

Ingmire noted that the County is still waiting for the State Office of Comptrollers to sign the 6<sup>th</sup> extension amendment regarding the Utica Street property.

Ingmire said that Jamie Hart and Jan Myers have been asked to make a presentation on Madison County's Solarize Madison Project in West Virginia. The conference registration, mileage, and room/board will be provided for both of them for one night. Due to the travel distance however, 2 nights of lodging will be required. The cost for the 2<sup>nd</sup> night is \$205.00. Shwartz made a MOTION and Monforte seconded to authorize an out-of-state travel request with the \$205.00 expense anticipated. Motion carried. 11:45 AM. 3/0/0.

John Becker mentioned that he will be consulting with Becky Marsala from the Treasurer's Department about options for moving forward with the possible sale of a concrete plant in the Town of Sullivan. This topic will be put on an upcoming agenda.

A-19: The meeting was adjourned on a MOTION by Suits and seconded by Cary. 11:51 AM.

Respectfully submitted: Gwen Williamson

**CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS**  
Committee Meeting Minutes  
January 25, 2013

**PRESENT:** Roger Bradstreet, Chairman                    **ABSENT:** Dave Coye  
Rick Bargabos  
Lew Carinci  
Dan Degear

**ALSO PRESENT:** John Becker, Chairman of the Board  
Mark Scimone, Administrative Asst. to the Chairman

Meeting was called to order by Chairman Bradstreet at 8:35AM.

**DISTRICT ATTORNEY**  
Robert Mascari, Chief ADA

**Copier/Printer/Scanner**

Robert Mascari informed the committee that the District Attorney's Office is looking to upgrade to a copier that faxes, scans, prints and copies in color for \$30.00 more per month. The committee voted to approve request for new color printer all-in-one with sufficient capability and life, unlike 2012 printer that does not meet their needs for scan, copy, distribution. Sensitivity of photographs precludes ability to take outside the department. Savings was committed by Mr. Mascari, re: move by the DA's office to a paperless environment, to the best of their ability. Thus need to electronically scan and file, printing only as needed. Attaching digital files to electronic mail should preclude printing.

**PROBATION**  
Jill Moore, Deputy Director

**RESOLUTIONS**

Authorizing an Agreement with the NYS Division of Criminal Justice Services: This resolution would allow the Chairman to execute a contract with DCJS for receipt of state aid in the amount of \$2805 for the Probation Department's Pretrial Program. This program involves the release from incarceration and the supervision of defendants awaiting court appearances. Motion to accept made by Supervisor Bargabos and seconded by Supervisor Carinci.

Authorizing Modification of the 2013 County Budget: This resolution was a request to move \$800 from the Probation Department's Electronic Monitoring budget line to a newly created Advertising Expense budget line. Motion to accept made by Supervisor Bargabos

**SHERIFF**

**RESOLUTIONS:**

- A. Authorizing Chairman to Terminate an Existing Agreement with Time Warner Cable – Motion by D. Degear to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- B. Authorizing Chairman to Accept a Gift of Personal Property on Behalf of Madison County – Broome County Sheriff's Office is giving a transport van with insert to Madison County Sheriff's. - Motion by D. Degear to approve the resolution. Second by L. Carinci. The motion was unanimously approved.
- C. Authorizing Attendance at an Out-Of-State Conference – DSS employees Amy Hilliker and Suzanne White to attend the 29<sup>th</sup> National Symposium on Child Abuse March 18-21, 2013 in Huntsville, AL. Their expenses are fully funded by the Multi-Disciplinary Team Grant and the employees will provide their training summary to the Social and Mental Health Services Committee upon return. -Motion by R. Bargabos to approve the resolution. Second by D. Degear. The motion was unanimously approved.
- D. Authorizing the Modification of the 2012 Adopted County Budget – Reallocating expenses from the Special Traffic Options Program – STOP DWI. – Motion by D. Degear to approve the resolution. Second by L. Carinci. The motion was unanimously approved.
- E. Authorizing the Chairman to Enter into an Agreement with NYS Division of Criminal Justice Services for Ignition Interlock Monitoring Services from the Governor's Traffic Safety Committee Grant – Motion by L. Carinci to approve the resolution. Second by D. Degear. The motion was unanimously approved.

**OTHER:**

- A. Review of the December 2012 Monthly Report on Multi-Disciplinary Team Grant. Sheriff Riley explained that Renee Smith is working on developing a new position like a law enforcement coordinator that would be able to work on numerous items along with statistics of the MDT cases.

Comment made to expand Monthly Report to show fundamental stats re. Open Cases, New Cases per Prior Month, Interviews YTD, Interviews per Prior Month and other stats as felt appropriate. If the caseload continues to expand per report over 2011, the former will be a barometer to that information. Once established, could compare year to year for validation and adjustments in the department as appropriate.

- B. Sheriff Riley is looking to retire a K-9 in the next couple of months and transferring the dog over to the handler.
- C. Proclamation in Recognition of the Work of the Madison County Law Enforcement Agencies and in Observance of February 13, 2013 as Madison County Law Enforcement Recognition Day.

D. Sheriff Riley spoke on NYS Safe Gun Law.

**EMERGENCY PREPAREDNESS / FIRE COORDINATOR**

Joe DeFrancisco, Coordinator

The Fire Coordinator/ Emergency Manager discussed the responses to the RFP for professional services to update the County's current Pre-Disaster Hazard Mitigation Plan (PDHMP) with the committee. Eight proposals had been submitted and evaluated and Mr. Michael Johnston's proposal was recommended to the committee for their consideration.

A briefing was provided describing in a broad sense the relevant strengths and weaknesses of the proposals and an appraisal of the selection process in light of the recent reconstitution of the committee. The proposal submitted by Mr. Johnston was provided extra weight in the evaluation process because of his role as the author of the existing plan. His familiarization both with the substance of the original plan and his appreciation for the processes prescribed by FEMA for producing and updating the PDHMPs was described as a significant determinant in appraisal of his proposal.

An argument was made for the advantages that may accrue to awarding the contract to Soil and Water (Mr. Johnston's former employer) and thus employing an organization rather than an individual for the project. Considerations such as institutional continuity and the availability of a broader base of support services were cited as supporting justifications for giving preference to Soil and Water's proposal.

Following consideration of the issue a motion was made by supervisor Carinci to move the adoption of the resolution prepared for the committee's consideration authorizing the Chairman to enter into a contract with Michael Johnston. There was no second to the motion.

Consensus was reached by the committee to hold the decision to award a contract for the project in abeyance until there was an opportunity to appraise the proposals submitted both by Soil and Water and Mr. Johnston prior to making the necessary recommendation to the Board. The Fire Coordinator committed to distributing scanned images of the two proposals to the committee members for their consideration as well as providing a copy of the original RFP for contextual perspective.

Chairman Bradstreet asked that the committee reconvene to reconsider the matter on the February Board date, 2/12/13.

There being no further business to be brought to their attention on behalf of this department, the committee moved to their next agenda item.

Joseph De Francisco, Fire Coordinator/ Dir. Emerg. Mngt.

**COMMUNICATIONS**

Paul Hartnett, Director  
VP Robert Duclos, C&S, Inc.





# Madison County Youth Bureau

PO Box 635, Wampsville, NY 13163  
Phone: 315-366-2574 Fax: 315-366-2579

**Joanne D. Eddy, Director**



## MINUTES OF MEETING SOCIAL & MENTAL HEALTH SERVICES COMMITTEE & YOUTH BUREAU

January 28, 2013

Present: John Salka, Town of Brookfield  
Alex Stepanski, Town of Stockbridge  
Lewis Carinci, City of Oneida  
Eve Ann Shwartz, Town of Hamilton  
Mark Scimone, Administrative Assistant to the Chairman  
Joanne Eddy, Youth Bureau Director

### **Approve Minutes**

Alex made the motion to approve the minutes from the December 17, 2012 meeting. John provided the second. The motion was unanimously approved.

### **Governor's Proposed 2013/2014 Budget**

Joanne distributed and reviewed a fact sheet outlining the proposal contained in the Governor's budget to consolidate two of the funding streams that are administered by the Youth Bureau into a *Youth Development Program* funding stream effective 1/1/14. The intent of this consolidation of funding streams is 'to eliminate the separate silos of youth development funding and create a flexible allocation for each county with no required specific local match, allowing counties to provide youth development services based on local needs'. The proposal contains several areas that require further clarifications; however it is less detrimental to the Youth Bureau's ability to continue to provide youth development services for young people than some of the block grant options that have been proposed in previous NYS budget proposals.

D. E. L.

SOCIAL AND MENTAL HEALTH SERVICES COMMITTEE

**VETERANS SERVICE AGENCY**

Committee Meeting Minutes

January 28, 2013

**PRESENT:** John Salka, Chairman - Brookfield  
Alex Stepanski - Stockbridge  
Lewis Carinci - Oneida Ward 4-5-6  
Eve Ann Shwartz - Hamilton  
Mark Scimone - Administrative Assistant  
Donald R. Smith - Veterans Agency Director

**ABSENT:** Jim Goldstein - Lebanon

Meeting called to order by Chairman Salka @ 4:32 in the Atrium Conference room, bldg 4, main office building Wampsville campus.

Previous minutes:

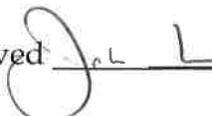
Veterans Agency did not meet with committee during November or December 2012. Therefore Mr. Smith submitted minutes from the October 21012 meeting, he reviewed minutes. Motion by Mr. Carinci, seconded by Mr. Stepanski. approved by all & carried.

Discussion:

Mr. Smith recapped the previous monthly statistics and highlights of the current month events.

FAVOR Program discussed. Doing well with 137 veterans registering for the program , yet only 17 businesses. Mr. Salka stated he would like to promote program at the Board meetings and suggested I consider doing a informative Noon spot on WMCR. Ellen Andros completed dual accreditation with the US Department of Veterans Affairs through the Vietnam Veterans of America (VVA) as well as the National Association of County Veterans Service Officers (NACVSO). We paid Nine (9) Indigent veteran burials for 2012 for a total expenditure of \$20,480.70. Mr. Smith reported back to committee regarding a veteran absentee voting question raised by Mr. Goldstein. Veterans absentee ballots must be post marked the day prior to the election and received not later than 14 days from the post mark deadline. Constituent from Town of Brookfield was assisted and now understands her benefits as a surviving Spouse. Briefed that VA Regional Office in Buffalo has 8,278 initial claims pending which 64.7% are more than 125 days old. Total backlog of claim at Buffalo are 13,074 and 1,183 appeals in progress. A short brief of "Clear Path for Veterans" was conducted by Mr. Smith advising the committee that they may expect an application for non-profit funding to support veterans reintegration of veterans into our communities.

With no further veteran business to discuss, the meeting adjourned at 4:45.

Approved  \_\_\_\_\_

Date 02/25/13



# ***Madison County Mental Health Department***

*Serving the Residents of Madison County for over 45 Years (established in 1966)*

VETERANS MEMORIAL BUILDING  
NORTH COURT STREET, P.O. BOX 608, WAMPSVILLE, NY 13163-0608  
(315) 366-2327 OR TOLL FREE (800) 721-2327  
FAX (315) 366-2599

## **Social and Mental Health Services Committee Mental Health Department Meeting Minutes January 28, 2013**

**Present:** John Salka, Chair  
Jim Goldstein  
Eve Ann Shwartz  
Lewis Carinci  
Alex Stepanski

**Staff:** Teisha Cook, Acting Director of Community Services  
Karolyn M. Sayles, Deputy Director MHD

**Guest:** Mark Scimone, Administrative Assistant to the Chairman of the Board  
Dennis Rahn, CSB Chair  
Dan Mancini, CSB Member  
Eric Faisst, Public Health Director

The meeting was called to order at 5:35 PM.

### **Approving the Minutes**

Alex Stepanski made a motion to accept the December 17, 2012 minutes, John Salka seconded the motion. All were in favor.

### **Resolution**

- Authorizing the Chairman to enter into an agreement with Toski & Co., P.C.

Jim Goldstein moved to accept the resolution and Alex Stepanski seconded it. The Committee voted to approve the resolution.

### **Community Services Board Liaison Committee**

Dennis Rahn invited all the members of the Social and Mental Health Committee to attend any Community Services Board meeting. He reviewed the following topics:

1. Recruiting members to the CSB. There are currently 9 filled positions and 6 vacancies. The Mental Hygiene law requires at least one member be a licensed physician and one be a certified psychologist if anyone knows someone who would be interested.
2. CSB collection of independent data from contract agencies relating to the impact of the reduction in County Public Transportation. Mark Scimone will research further.
3. The County budget process as it affects funding to Madison-Cortland ARC and Heritage Farm. Mr. Rahn express the CSB's concern regarding the impact on services if the funds are withheld for the next 3 quarters. The CSB realizes it needs to be fiscally responsive but also an advocate for consumers.
4. Privatization of Mental Health services in 2013 as alluded by the Chairman of the Board of Supervisors. Mr. Rahn emphasized the need to work cooperatively through this process.

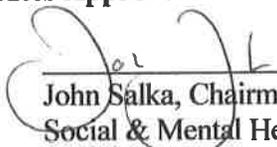
### Executive Session

John Salka entertained a motion to go into executive session citing Section 105 of the Open Meetings Law for "matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation." Lewis Carinci made the motion and Eve Ann Shwartz seconded it. All were in favor.

Alex Stepanski made a motion to come out of executive session and Lewis Carinci seconded it.

John Salka, Chairman, adjourned the meeting at 6:30 PM.

**Minutes Approved:**  Without any changes  With changes noted or corrected copy attached

  
 \_\_\_\_\_  
 John Salka, Chairman  
 Social & Mental Health Services Committee

2.25.13  
 \_\_\_\_\_  
 Date

## Minutes of Meeting

### SOCIAL & MENTAL HEALTH SERVICES COMMITTEE MEETING Department of Social Services

January 28, 2013

Present: John Salka, Town of Brookfield  
Alexander Stepanski, Town of Stockbridge  
Lewis Carinci, City of Oneida  
Eve Ann Schwartz, Town of Hamilton  
James Goldstein, Town of Lebanon (arrived at 5:10)  
Michael Fitzgerald, Commissioner  
Mark Scimone, Administrative Assistant to the Chairman

Mike began by welcoming the committee to a new year, in particular, new committee member Eve Ann Schwartz. Mike distributed a "management level" contact chart for DSS that had program responsibilities and the phone numbers for those areas. As always, the easiest way for committee members to contact the department is to call Linda Jackson at 366-2248 and she can direct the supervisor's call to the right person.

The meeting minutes from December 17, 2012, had previously been distributed. There were no revisions or corrections and on a motion by Alex and seconded by John, the meeting minutes were approved.

Mike reviewed the expenditures and caseload report. The report contained the yearend 2012 data, but Mike cautioned that some accounts had not had the new revenue appropriations attached to them, so might appear over budget. The end of the year resolutions that transferred money across budget lines eliminated any overspent categories. Mike noted that DSS would be at or near \$3 million under budget, again attributing much of that savings to foster care expenses. A concern he shared was the number of children in foster care at the end of 2012. For the past several years, the actual number of foster care bed days has been dropping (which naturally led to a decrease in expenses.) Mike noted that in 2012, we had an overall increase in foster care bed days. The decrease in expenses is attributable to keeping those increased bed days at lower levels of foster care placements (in foster homes rather than institutional levels). The bath salts epidemic certainly created challenges for DSS this past year and as we enter 2013, we are carefully monitoring placements.

Mike was making the committee aware that two DSS Caseworkers were proposed to attend training in Huntsville, Alabama, at the National Symposium on Child Abuse from March 17 to 21 (including travel time). The MDT grant through the Sheriff's Office was covering all associated travel and training costs. Lewis, as a member of the Criminal Justice Committee, commented that they had approved the travel by unanimous vote. The Social and Mental Health Services Committee gave consent for the out-of-state travel.

Mike asked about his role in the upcoming not-for-profit reviews. Many of the organizations that will come before the committees also receive contracted funding from DSS. John replied that while DSS and Mike would have no direct role, if there were anything needed from the department, John would reach out to Mike.

Mike updated the committee that Madison County was selected to be in the next round of Medicaid Enrollment Center expansion. Letters will go to "community Medicaid" recipients in

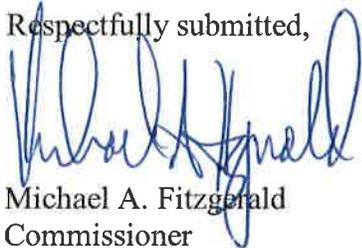
March that will require them to call or make other contact with the Enrollment Center before mid-May or risk losing Medicaid effective for June 1. Mike stated that Madison County had requested to be placed in the Enrollment Center in early 2013 so that residents, staff, and providers could work out any bugs in the system prior to the Health Insurance Exchange going live in October of 2013. Mike explained that the cases that the Enrollment Center will be taking responsibility for are about 70 percent of the nearly 7,000 cases open in Madison County. Each month, about 600 renewals are processed and somewhere between 60-70 percent will become the responsibility of the new state/private center. While this will be a workload relief, the 30-40 percent of the cases that remain with DSS is estimated to be at least 50 percent of the workload. Those that remain at DSS are the "high touch" cases that cannot be done remotely. Eventually, the state will assume these cases as well, but the initial implementation is "easy" community Medicaid cases. However, Mike stated that through attrition, the workforce at DSS will become smaller, especially when looking out three-to-four years from now. Mike stated that it was his intent to "walk out of Medicaid." His fear is that we will either "run" (getting too small too fast) or "crawl" (remaining too large too long). Layoffs are not something DSS should request, but certainly would become part of the plan should it become necessary. Mike reiterated that this "transition" was contained in the Statement of Interest reply that DSS, with board approval, submitted this past August. Mike will certainly keep the committee updated with likely monthly updates as the Enrollment Center project kicks off and the Health Insurance Exchanges are brought online.

Mike had two updates for the committee. First, letters are being mailed to families who received services through the Family Assessment Response (FAR) model to inquire about any feedback they have for the department. Since FAR is voluntary and meant to be "customer driven," the feedback will be useful as we continue to evolve in this practice. The other update was that the HEAP program will likely close early this year, with most predictions of a closing date in early March. In past years, the program generally remained open until May. Thus far, over 4,000 families have been served through the program since mid-November. If families wait, based on historical utilization, the program will likely not be available. If supervisors are having contact with residents of their towns regarding heating or utilities, they are reminded to get applications in "soon."

Jim Goldstein made a motion to go into executive session under Section 105 of the Open Meeting Law "to discuss potential litigation strategy in regards to a personal injury" and to discuss "continued employment of a person who has been absent for one year or more." Alex seconded the motion. All members were in favor. Lewis made a motion to come out of executive session and Jim seconded the motion. All were in favor.

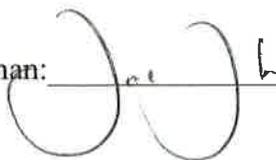
There being no further business for DSS, the Mental Health Department was invited to begin its presentation.

Respectfully submitted,



Michael A. Fitzgerald  
Commissioner

Approved by Committee Chairman:



Date: 2-25-13

**MADISON COUNTY BOARD OF HEALTH  
AND  
PUBLIC HEALTH SERVICES' COMMITTEE MEETING  
MONDAY, JANUARY 28, 2013**

**BOARD OF HEALTH MEMBERS PRESENT:**

PRESIDENT, JOHN ENDRES, DVM  
VICE PRESIDENT, JOHN SALKA, LEGISLATIVE REPRESENTATIVE (EXCUSED)  
MARGARET S. ARGENTINE, PHD, RN, CNE  
WENDY CARY, CITY OF ONEIDA  
SAM BARR, DMD  
RACHEL ELDER, MD, PHYSICIAN REPRESENTATIVE  
JENNIFER MEYERS, MD, PHYSICIAN REPRESENTATIVE  
ROBERT DELORME, MD (EXCUSED), PHYSICIAN REPRESENTATIVE

**PUBLIC HEALTH COMMITTEE MEMBERS PRESENT:**

CHAIRMAN, JOHN SALKA, TOWN OF BROOKFIELD  
LEW CARINCI, CITY OF ONEIDA, WARDS 4-5-6  
JAMES GOLDSTEIN, TOWN OF LEBENON  
EVE ANN SHWARTZ, TOWN OF HAMILTON  
ALEX STEPANSKI, TOWN OF STOCKBRIDGE

**OTHERS PRESENT:**

ERIC FAISST, DIRECTOR OF PUBLIC HEALTH  
MARK SCIMONE, ASSISTANT TO THE CHAIRMAN OF THE BOARD OF SUPERVISORS  
KELLY GOLLEY, DIRECTOR OF ADMINISTRATIVE SERVICES  
CHERYL GEILER, DIRECTOR OF COMMUNITY HEALTH  
GEOFFREY SNYDER, DIRECTOR OF ENVIRONMENTAL HEALTH  
R. SEELAN NEWTON, MD, MEDICAL CONSULTANT  
CHRISTINE COE, CONFIDENTIAL SECRETARY

## **MADISON COUNTY PUBLIC HEALTH SERVICES COMMITTEE**

John Salka called the Public Health Committee meeting to order at 6:32 p.m. indicating that there was a quorum for the Public Health Services Committee. John welcomed Eve Ann Schwartz as a new member of the Public Health Services Committee.

The Public Health Committee reviewed the November minutes. A motion to approve the minutes was made by Alex Stepanski, seconded John Salka and approved by all.

### **Resolutions:**

- A. Re-appointing members to the Madison County Board of Health was made by Jim Goldstein, seconded by Lew Carinci and approved by all.
- B. Authorizing the Chairman to enter an agreement with the New York State Department of Health for rabies reimbursement was made by Jim Goldstein, seconded by Eve Ann Schwartz and approved by all.
- C. Authorizing Chairman to amend an agreement with NYS Department of Health for the Immunization Grant COLA funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.
- D. Authorizing Chairman to amend an agreement with NYS Department of Health for the Children with Special Health Care Needs COLA funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.
- E. Authorizing Chairman to amend an agreement with NYS Department of Health for the Tobacco Enforcement Program Grant COLA funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.
- F. Authorizing the Chairman to enter an agreement with the New York State Department of Health for the administration of Early Intervention and modifying the 2013 County budget was made by Eve Ann Schwartz, seconded by Alex Stepanski and approved by all.
- G. Authorizing Chairman to amend an agreement with NYS Department of Health for the Lead Grant COLA funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Lew Carinci and approved by all.

### **Corporate Compliance:**

Eric provided a draft of the January 2013 Board of Supervisors Corporate Compliance Monthly Report for the Committee to review.

- Nine Corporate Compliance policies and procedures approved at the December 27<sup>th</sup> Board of Supervisor's meeting. Four policies are still under review to ensure they are consistent with the County's Ethics Law.
- The 2012 Corporate Compliance Program Assessment was completed and is currently under review by the Corporate Compliance Committee.
- The Internal Auditing and Monitoring Committee reconvened to walk through the risk assessment process that was approved by this Committee and will pilot test it on one program. The next step will be to apply this assessment process to our county operations to identify compliance risk areas.

- Departments are required to run monthly reports, and report out on any hits at the monthly meeting. An annual report of all exclusion checks will be provided as required by the Exclusion Screening Policy.
- Annual Corporate Compliance training will be scheduled for April or May for employees. The Board of Supervisors will receive their annual training on March 12<sup>th</sup>.
- An investigation regarding incomplete documentation and possible inaccurate billing in the ADAPT program was initiated in response to a call received from FCS, the organization currently under a management agreement with Madison County for this program. Bonadio Group will be hired to conduct a targeted probe audit.
- There were no hotline calls received during this reporting period.

### **Hydrofracking:**

John Salka stated the need to address High Volume Hydraulic Fracturing or "hydrofracking" as concerns as far back as 2008 have still not been addressed. In May 2010, this Committee passed a resolution urging the State legislature to require the proper oversight of High Volume Hydraulic Fracturing of gas wells in Madison County. In October 2012, a letter was sent from the Board of Health urging the Governor to insist that a full and bona fide Health Impact Assessment (HIA) be done on the process of hydrofracking to determine environmental and health impacts of drilling.

Since then, a proposal was made for a HIA on hydrofracking and the Governor assembled a panel to review and prepare a report on the health effects of hydrofracking; however, nothing has come from it to date. The Governor has a February 27<sup>th</sup> deadline to make a decision on finalizing the current hydrofracking regulations, or allowing them to expire and beginning the process again.

Jim Goldstein stated that the current regulations have too many loopholes for the industry and there is no tracking system in place for waste water. In addition, neither the County, nor the DEC, has the resources to comply with the current regulations.

Eric gave a public health overview on hydrofracking and provided the American Public Health Association's Policy Statement Database as a reference. Geoff provided a technical environmental overview on hydrofracking along with a timeframe and reference materials. John asked that Geoff brief this Committee on any hydrofracking updates at each meeting. John asked the Committee and Board of Health to be vigilant as information comes in so that they are prepared to respond to any proposals made by the Governor. John requested that Eric and Geoff present on hydrofracking at the February Board of Supervisors meeting to create awareness among the Board.

Public Health Committee adjourned at 7:25 p.m.

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## **MADISON COUNTY BOARD OF HEALTH**

John Endres called the Board of Health Meeting to order at 7:46 p.m. indicating that there was a quorum for the Board of Health meeting.

The Board of Health Committee reviewed the December minutes. Motion to approve the minutes was made by Sam Barr, seconded by Wendy Cary and approved by all.

### Election of President:

Nomination for Dr. John Endres was made by Jennifer Meyers, seconded by Wendy Cary and approved by all.

### Vice President:

Nomination for John Salka was made by Wendy Cary, seconded by Maggie Argentine and approved by all.

### Record of Claims:

Kelly Golley distributed the Record of Claims for review and approval. Motion to approve was made by Maggie Argentine, seconded by Wendy Cary and approved by all. John Endres signed for approval.

## **STRATEGIC ITEMS**

### **Community Health Assessment & Rural Health Network Projects:**

Eric reported that the NYS Office of Rural Health grant application was submitted on January 11th. This award is meant to provide operational funds for the Madison County Rural Health Council that is currently being formed through our HRSA Rural Health Network Planning Grant and the Health Foundation for Western and CNY Ready or Not grant activities. Our application focuses on four objectives:

- Objective 1: ensure access to quality primary preventive care (medical, dental, and behavioral) at a local level,
- Objective 2; create infrastructure for centralized chronic disease management with collaboration from other networks
- Objective 3: Manage data through collaborative efforts to improve the health of county residents,
- Objective 4: implement stable organizational and financial plans that ensure the network's sustainability and include a mix of funding sources.

On January 10<sup>th</sup> the Community Health Assessment (CHA) Steering Committee meeting and Rural Health Network (RHN) Group met jointly. Terri Flynn, consultant with the Health Foundation for WCNY shared a presentation on capacity building. This is a requirement of the Health Foundation's Ready of Not Grant. The final proposal for the grant is due March 1<sup>st</sup>. The Rural Health Network Group has been working on the corporate structure/governance and by laws. They will also establish the vision,

mission and goals for the work plan. The RHN will be a non-profit organization governed by a Board of Directors with a broad array of members in order to get input and data from the Madison County community.

Advisory Groups for the community health assessment project will meet by life stages and health economics to determine what data is missing, prioritize the data to be collected, and identify where to get the data. Invitations were mailed out the week of January 21st. Below are the times, dates and locations of the Advisory Group meetings. The Advisory Groups will meet again in May with additional community members to identify goals and strategies for the Rural Health Network to implement.

- Community Health Assessment (CHA) Advisory Group Meeting  
Dates/Times/Locations:
- Tuesday, February 26th; 9am – 12pm: Older Adults – New Beginnings Community Church, 227 Genesee Street, Wampsville
- Tuesday, February 26th; 1pm – 4pm: Adults – New Beginnings Community Church, 227 Genesee Street, Wampsville
- Thursday, March 7th; 9am – 12pm: Infant & Toddlers – New Beginnings Community Church, 227 Genesee Street, Wampsville
- Thursday, March 7th; 1pm – 4pm: Children & Adolescents – New Beginnings Community Church, 227 Genesee Street, Wampsville
- Thursday, February 28th; 3pm – 6pm: Health Economics – Colgate Inn, One Payne Street, Hamilton

### **Healthy Weight Initiative:**

The Community Health Assessment project will be collecting data in regards to healthy weight with a focus on youth that will be used to inform this Committee and assist with strategic decision-making going forward.

### **REPORTS:**

Division and Medical Director reports were submitted prior to the meeting for review.

### **Director's Activities**

#### Healthy Care

- Public Health Director agreed to serve on the Board of Directors for the Hamilton-Crouse Health Network.

#### Healthy Environments

- EPA Smart Growth Implementation Assistance (SGIA): We will be teleconferencing with EPA on Wednesday, January 30 to discuss the upcoming site visit, the schedule, roles & responsibilities, materials, participants to invite, etc. The EPA/Consultant site visit will be February 25 to the 27<sup>th</sup>. The site visit will basically be 3 full days, with EPA arriving the morning of day 1 and departing the evening of day 3. The main components of the visit are as follows:
  - Tour/site visits: To help the consultants and EPA get acquainted with any areas of the county.

- Review of the audit tool/"train-the-trainer": This is to help familiarize us and the other team members from the county with the audit tool and discuss how to best use it with local communities.
- Tool application: The consultants and EPA will sit down separately with staff from Oneida, Brookfield, and Chittenango, help them conduct the audit, and collect their feedback on the tool.
- Peer-to-peer exchange: Staff from the two case studies RPG is writing (Dryden and Cheyenne, WY) will share their experiences implementing policy and code changes that support smart growth.
- Public workshop: Evening open house to discuss this project, how it relates to ongoing efforts, etc.
- Meetings with elected officials: EPA/Consultants will provide a brief presentation to the Board of Health/PHS Committee members on February 25<sup>th</sup> at the BOH/PHS meeting.

### Health Literacy

- HLIT Provider Project – Presentation of Health Literacy Manuals and trainings to CMH provider offices completed. Toolkits and training well received. Project to be continued to include other family practice and pediatric provider offices in Madison County.
- Health Literacy on the Internet – joint presentation with RSVP to CAP staff on importance of Health Literacy and provide a deeper understanding of how to share health literacy information with parents and others. Included how to effectively use the Internet to find reliable health information. Participants received a CD-ROM of Health Information to share with parents as well as a list of trustworthy web sites.

### *Health Promotion*

- Press Release – Radon Action Month
- Radon/City of Oneida additional kit procurement and dispersal. Only 30 radon test kits left.
- Service Request responses to bed bugs, mold, and radon.
- Enhanced local messaging (website and media) to get vaccinated for the flu.
- Annual website updates
- Pertussis Campaign: Outreach to family practice, pediatric and OB provider offices in Madison County by Disease Specialist and Health Educator. Included information on case definition, testing algorithm, specimen collection, immunization updates, incidence of pertussis in Madison County, Prevention methods for staff and patients, CDC posters. Some providers not testing, some providers not immunizing adults or pregnant women. Most offices not aware of the new recommendation of Tdap for EVERY pregnancy between 27-36 weeks for best transmission of antibodies to protect the unborn child.
- Presentation on germs and bugs to Home Childcare Providers of Canastota: Presentation by Nurse and HE. Topics: Scabies, Herpes, Strep, Lice, Worms, Bedbugs, Ticks, Pertussis, Flu and Hand Hygiene. Information included Transmission, Symptoms, Prevention and Risk.

- Certified Child Passenger Safety Training: The department is working with Safe Kids Upstate New York to bring the first ever Certified Child Passenger Safety Technician training to Madison County. This four-day class will be held April 9-12, 2013 at NYS Police Troop D Headquarters in Oneida. Staff are working to help coordinate and promotes the training and a car seat check to be held on the final day of the course to give new technicians hands on experience checking child safety seats. This local training will save travel time and expense for local agencies seeking to train staff to become Certified Child Passenger Safety Technicians.

#### *Emergency Preparedness*

- Staff Participated in the NYSDOH Crisis and Emergency Risk Communication (CERC) workgroup call on current flu messaging across counties following the State Declaration.
- Five mid-year surveys were completed to assist with the development of performance measures in the areas of: baseline local health department data, volunteer management, mass care, non-pharmaceutical interventions, and fatality management.
- Work on developing a Medical Countermeasures Plan continued.
- Staff met with the Madison County Emergency Manager to discuss reaching special (or functional) needs populations.
  - A Request for Proposals is being put together to have a consultant plan and develop a workshop to identify the roles and responsibilities of agencies in a Health and Medical Plan that would work as an annex to the County Emergency Management Plan (CEMP).
  - ehealthscheduling trainings were held with staff to review updates.
  - Conference call held with ACCTek, developers of ehealthscheduling to discuss next enhancements
  - Epi-Alliance conference call and discussion on county plans related to spontaneous volunteers

#### MADISON COUNTY

- Attend Department Head meeting

#### *Corporate Compliance Committee*

- [submitted under separate cover]

#### *NYSDOH/NYSACHO*

- Participated on NYSACHO Board of Directors meeting.
- Reviewing NYS proposed budget related the public health

#### **Environmental Report:**

Refer to the report. Geoff believes that, in addition to hydrofracking, we should be giving more thought to well water contamination by agriculture activities. Governor Cuomo raised the threshold limit from 200 to 300 cows for dairy farmers. This will significantly increase manure runoff.

**Prevent Update:**

Refer to the report.

**EI/Pre-K Update:**

Refer to the report.

**County:**

None

**City of Oneida:**

Nothing to report.

**Medical Director:**

Refer to the report. Dr. Newton reported that Pertussis outbreaks continue, and schools are sending letters home to parents informing them of positive cases within their respective schools.

**President:**

Dr. Endres informed the Committee of an article he read on Borrelia disease which is a tick-borne disease that originated in Japan and is now in Connecticut and New York. The infection causes flu-like symptoms, similar to Lyme disease.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

Board of Health meeting adjourned at 8:08 p.m.

Next Meeting: Monday, February 25, 2013

**MINUTES**  
**FINANCE, WAYS AND MEANS COMMITTEE**  
**January 31, 2013**

Present:

Committee: J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits

Supervisors: J. Becker, R. Monforte

County Staff: C. Edick, S. Makarchuk, M. Scimone, S. Trexler

Additional: W. Bruchis

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

Motion by R. Cary to approve the minutes of the December 7, and December 27, 2012 meetings; second by P. Suits. Motion unanimously approved.

II. Treasurer's Report

C. Edick reviewed the Analysis of Sales Tax Receipts, Actual Sales Tax Distributions by Quarter 2005-2012, Analysis of Off-Track Betting Revenue, Analysis of Local Vehicle Use Tax Revenue, Local Vehicle Tax Revenue 2004-2012, Hospital and Medical Insurance Selected Data, and Analysis of Occupancy Tax Revenue 2010-2012.

III. Resolutions

1. Authorizing the Chairman to Enter an Agreement with the New York State Department of Health for Rabies Reimbursement and Modifying the 2013 Budget – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.
2. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Immunization Grant COLA Funds and Modifying the 2013 Budget – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
3. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Children with Special Health Care Needs COLA Funds and Modifying the 2013 Budget – Motion by P. Suits to approve the resolution; second by R. Cary. Motion unanimously approved.
4. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Tobacco Enforcement Program Grant COLA Funds and Modifying the 2013 Budget – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.

5. Authorizing the Chairman to Enter into an Agreement with New York State Department of Health for the Administration of Early Intervention and Modifying the 2012 County Budget – Motion by P. Suits to approve the resolution; second by R. Bargabos. Motion unanimously approved.
6. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Lead Grant COLA Funds and Modifying the 2013 Budget – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.
7. Authorizing the Chairman to Enter into an Agreement with Toski & Co., P.C. – Motion by R. Bargabos to approve the resolution; second by R. Cary. Motion unanimously approved.
8. Authorizing the Cancellation of a 2011 Town and County Tax including 2010-11 School Relevy – Motion by R. Cary to approve the resolution; second by R. Bono. Motion unanimously approved.
9. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Cary to approve the resolution; second by P. Suits. Motion unanimously approved.
10. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2012 Adopted County Budget – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.

IV. Other Business

C. Edick distributed a spreadsheet showing the County's NYS Retirement rates and invoice payments for fiscal years 2004-2012 actual and 2013 estimated. There was discussion regarding the Governor's Stable Rate Pension Contribution Option.

V. Adjournment

1. The next regular meeting is scheduled for Wednesday, February 27, 2013 at 8:30 a.m.
2. Motion by R. Bono to adjourn the meeting; second by R. Bargabos. Motion unanimously approved. Meeting adjourned at 9:43 a.m.

Respectfully submitted,



Cindy J. Edick  
Madison County Treasurer

## MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING  
PO BOX 636  
WAMPSVILLE, NY 13163  
(315) 366-2341 (Phone)  
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**Eileen M. Zehr**  
Personnel Officer  
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**Ryan D. Aylward**  
Director of Labor Relations  
ryan.aylward@madisoncounty.ny.gov

### **GOVERNMENT OPERATIONS COMMITTEE MEETING** **January 31, 2013**

Present: R. Bargabos, D. Degear, R. Monforte and J. Reinhardt

Also Present: R. Aylward, J. Becker, S. Prievo, M. Scimone and E. Zehr

Absent: D. Ball

D. Degear called the meeting to order at 9:52 a.m.

- I. MINUTES** – Minutes from November 26, 2012, November 27, 2012, December 7, 2012 and December 27, 2012 - Motion by R. Bargabos to approve the minutes from the above dated committee meetings. Second by J. Reinhardt. The motion was unanimously approved.

#### **II. RESOLUTIONS**

- A. Retiree Recognition - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- B. Authorizing Attendance at an Out of State Conference (Planning) - Motion by R. Monforte to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- C. Authorizing Attendance at an Out of State Conference (MDT) - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- D. Authorizing the Chairman to Enter an Agreement with Sky Communications - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- E. Authorizing the Chairman to Enter an Agreement with NYS Cyber Security - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- F. Authorizing the Chairman to Enter an Agreement (Teamsters) - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- G. Directing the County Attorney to Contact NYS Legislature Granting Retroactive Tier IV Membership in NYS Retirement System - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.

- H. Fixing the 2013 Salary of a Managerial/Confidential Employee - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- I. Opposing the New York SAFE Act of 2013 - Motion by J. Becker to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- J. Reappointing a Member to the Ethics Board - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- K. Acknowledging Introduction of Proposed Local Law No. 1 for the Year 2013 and Calling for a Public Hearing - Motion by J. Becker to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- L. Acknowledging Introduction of Proposed Local Law No. 2 for the Year 2013 and Calling for a Public Hearing - Motion by J. Becker to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

### **III. OTHER**

- A. Support Position – The committee discussed creating an administrative support position for the County Administrator after an appointment is made. J. Becker stated that a support position would allow the County Administrator to allocate his time to more complex matters. The committee felt that a clerical support position in that office would be more appropriate than the Research and Legislative Affairs Coordinator position that was in the office of the County Administrator previously.

### **IV. MOTION TO ENTER EXECUTIVE SESSION:** Motion by R. Bargabos to enter executive session. Second by J. Reinhardt.

Motion to exit Executive Session by R. Monforte. Second by J. Reinhardt.

### **V. NEXT MEETING:** February 28, 2013 at 9:00 a.m..

COMMITTEE ON FINANCE, WAYS & MEANS and  
COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT  
JOINT MEETING MINUTES

February 6, 2013 9:00 A.M.- Supervisors' Large Conference Room

PRESENT:

Finance Committee: John Reinhardt, Priscilla Suits, Russell Cary, and Ron Bono

Planning Committee: Ralph Monforte, Russell Cary, Eve Ann Shwartz and Priscilla Suits.

Absent: Rick Bargabos, Jim Rafta

County Staff: Cindy Edick, Scott Ingmire, and Gwen Williamson

John Reinhardt and Ralph Monforte called the meeting to order. 9:01 A.M.

Not-For-Profit Budgetary Review and individual presentations.

**1) Affiliated Conservation Clubs of Madison County.**

Represented by: President: Steve Wratten, Vice President: Tim Evans, and Associate Planner: Jim Petreszyn

Mission: "To educate the public in sound conservation practices including the promotion of better public understanding of the problems and desirable practices in the conservation of natural resources".

Review of Programs:

- Camp sponsorships to the conservation camp Camp Oswegathchie were provided for 17 children in 2012.
- Financial scholarships awarded to High School seniors majoring in conservation/environmental studies in college.
- Coordinates Madison County Hunter Education Courses
- Participates in Central New York Regional Envirothon
- Educational booth at Madison County Fair
- Fundraising for local grants for NRA-Madison County Chapter projects
- Educational fur display and restoration
- Member Region 7 Conservation League
- Member New York State Conservation Council
- Sponsor of Madison County "Women & Youth Peasant Hunt"
- Sponsors 6<sup>th</sup> Grade Conservation Field Days

The Hunter Safety Courses and Gun Safety classes are mandated by New York State. The ACCMC arranges for these classes as well as facilitating training programs for instructors in order to accommodate this requirement for Madison County.

Jim Petreszyn noted that the ACCMC is instrumental in the process of understanding, supporting and creation of Madison County hunting and trapping regulations. The Planning Department receives valuable input for consideration when drafting conservation related resolutions. This group knows the ins-and-outs of representing Madison County in Albany and has many contacts at the State level. Many hunting and trapping laws are based on Madison County activity and information presented by ACCMC to the State. Jim uses the affiliation's knowledge and presence at meetings for the County.

Financial Review: Specific questions were asked and answered pertaining to the financial reports.

Other Income Sources: There are sixteen clubs in the affiliation. Dues are collected and fundraisers are held (including participation in Wheel Days and Madison County Fair). There is a fish dinner scheduled for April. They have a grant request to the NRA for funding. All of the workers are volunteers. The secretary has an allotment of \$200.00 a year that he declines. Representatives pay their own entry and admission fees to events as well as their own gas and mileage. They have established a committee to strategize fundraising ideas.

Comments:

Eve Ann Schwartz emphasized that hunters and fishermen spend a lot of money in this county on gear and supplies. It was also noted that much of the County's land is sold and maintained for recreational and conservation purposes. Schwartz also mentioned that due to budget and time restraints in the public school system, conservation and environmental education is often cut from the curriculum, leaving this type of valuable education almost solely the responsibility of localized clubs.

Ralph Monforte asked for the affiliation to be as creative as possible in finding funding for 2014 (and beyond), and to strive for a reduction in the request at budget time for next year.

## **2) Soil and Water Conservation District**

Represented by: Steve Lorraine

Mission: "The Madison County Soil and Water Conservation District (SWCD) works to conserve soil and water resources through conservation planning, design, and implementation. Our programs focus on controlling and preventing soil erosion, floodwater and sediment damages and conserving water to protect public and private lands within the county and help preserve natural resources and wildlife. Madison County SWCD provides technical assistance to Madison County's residents and municipalities with all manners of natural resource issues. In response to the 1989 Amendment of the Soil and Water Conservation District Law, we are also helping to improve and protect the quality of the county's surface and groundwater by fighting non-point (widely separated or diffuse) sources of water pollution".

Review of Programs:

- Established by the Madison County Board of Supervisors per resolution on December 3<sup>rd</sup>, 1940 to assist landowners and municipalities with flood mitigation and repairs.
- Assist agricultural community in reducing soil erosion
- Construction oversight of diversions, water control structures and waterways
- Assist farmers with productivity through nutrient management
- Assist farmers with productivity through drainage improvements
- Assist landowners with natural resource problems, conservation projects, design and permit issues
- Assist farms to meet new environmental NYS regulations
- County-wide stream maintenance including removing log jams, gravel bars and debris
- Match NYS Ag&Market funds to work with farmers on sound farming practices
- Offer use of conservation tillage equipment for demonstration purposes to farmers
- Oneida Creek bank stabilization project
- Assist farmers and County dealing with USEPA ad TMDL initiated in Susquehanna River Watershed (approximately 47% of Madison County)

Lorraine noted that projects are often dictated by grant requirements and grant money received.

Financial Review: Specific questions were asked and answered pertaining to the financial reports.

Other Income Sources: The funding received from the County is used to leverage funds from local municipalities, state and federal funding sources. Other sources include revenues from cooperators, interest and earnings, State and Federal grants, tree and seed sales, gifts and donations, and specific project revenue. Lorraine also mentioned that there are two open positions at this time that cannot be filled due to money concerns.

Comments:

When asked, Steve acknowledged that without the funding from the County, they “would not be able to sustain the workforce and would be limited by each grant requirement”.

Steve pointed out that 99% of the design work is done in-house which is a tremendous savings. They have an engineer on retainer to review and certify projects and his service is paid for out of grant money.

They have twelve or more grants open right now.

Ralph Monforte asked Steve to continue to explore other funding options and to try to reduce the request for 2014.

### **3) Central New York Regional Planning and Development Board**

Represented by: David Botar

Mission: “. The CNYRPDB mission is to provide a comprehensive range of services associated with the growth and development of communities in Central New York with a focus on the following program areas: Economic Development, Energy, Environmental Management, Land Use and Transportation Planning, Information and Research Services, and Regional Collaboration.”

Review of Programs:

- Economic Development programs include EDA District Planning, EDA Regional Marketing/CSX Intermodal, Project Development, CNY Enterprise Development Fund, Oswego County/NYSERDA Regional Energy Loan Program and USDA Rural Microenterprise Revolving Loan Program
- Environmental Management includes Watershed Management Planning and Municipal Storm water Management Assistance.
- Community Development includes Comprehensive Planning, Community Revitalization and SMTC Planning Assistance.
- Energy Programs include, NYSERDA/Edge, NYSERDA/Climate Smart, NYSERDA/Commercial Industrial Outreach, Onondaga County/NYSERDA/Cleaner Greener, EPA/Climate Showcase and USDA Fabius Feasibility Study and USDA Met Tower Project.
- Communications Webmaster
- Regional GIS Service
- Syracuse Metropolitan Transportation Council Director
- Madison County Strategic Economic Development Plan
- Madison County Business Park Development
- Assisted with Shades of Green Conference and Solarize Madison Initiative
- Assisted with Madison County’s effort to complete a greenhouse gas inventory
- Assisted with Watershed management plan for Oneida Lake
- Community education forums
- Cazenovia Brownfield site along Riverside Drive
- Representation at the federal and state level.

Financial Review: Specific questions were asked and answered pertaining to the financial reports.

Other Income Sources Financial support for the agency is provided by member county contributions, state and federal grants, and contract service revenue.

Comments:

Botar noted that the county contributions have not been increased in over 10 years. The individual county allocations are based on a formula that considers population and square miles. The money is used to support the agency's general operating expenses and as the financial foundation for the agency to provide the "local match" resources to secure federal and state grants. The agency will continue to pursue all aspects of funding as well as reducing costs as much as possible. The agency is financially sound and operating efficiently.

Monforte asked for a reduction in the budget requested amount to be the goal for 2014.

#### **4) Madison County Historical Society**

Represented by: Sydney Loftus

Mission: "The Madison County Historical Society's mission is to preserve, collect, promote, and exhibit the history of Madison County and its fifteen towns and one city through the development of programs that enhance the county's heritage. The society's headquarters, Cottage Lawn, located in Oneida, is an 1849 Gothic Revival Villa designed by prominent architect Alexander Jackson Davis. Cottage Lawn is preserved and operated as a historic museum".

Review of Programs:

- Operates a period house museum
- Maintains the Mary King Research and Genealogy Library, responding to many public requests
- Education Committee outreach programs including children's summer day camp, seniors programs, civic and fraternal organization programs and historical programming
- Publishes annual publication and develops changing exhibits in collaboration with local historians and societies.
- Annual Craft Days
- Annual Madison County Hop Fest
- Cultural and Historic Attraction Passport program

Financial Review: Specific questions were asked and answered pertaining to the financial reports.

Other Income Sources: Outside contributions and fundraising, grants, investment income, event sponsorships and gift shop misc. income

Comments:

Sydney noted that the Society is staffed by 1 full time person and 1 part time person. All the other events and programs are supported by many volunteers. Sydney also mentioned the significant economic impact to the county specifically from the two main annual events: Hop Fest brings in 500 attendees with a return of 50-60 thousand and Craft Days brings in 4000 attendees with a return of 300 to 320 thousand dollars to the county. Loftus said that the Society is working on organizing two new fundraisers, a golf tournament and a public auction to help cover expenses.

Monforte asked for continued diligence and a reduced budget request for 2014.

## 5) Madison County Fair

Represented by: Jeff Maine

Mission: “ To promote the diverse agriculture and cultural heritage of Madison County through the active participation of its residents”.

Review of Programs:

- Madison County Fair
- Wheel Days
- Horse competitions including 10 shows and 2 NYS Horse Council events
- Planning two new country music events
- Rental of grandstand for winter storage

Financial Review: Specific questions were asked and answered pertaining to the financial reports.

Other Income Sources: Outside contributions and fundraising, corporate sponsorship, volunteers, storage rental space, and event admissions.

Comments:

Jeff Maine commented that they are contracting with a new businessman who has agreed to run the beer tent, provide security for the beer tent and also book the bands.

Jeff stated that of the 18 people on the Fair Board, the treasurer is the only paid position at \$1500.00 a year.

Maine mentioned that many repairs need to be done including replacing the electrical entrances and work on the grandstand ends and understructure.

Monforte asked the Fair to continue to seek funding and to keep improving as they have been in the last few years. He asked that they submit a reduced budget request in 2014.

The Committee continued to meet briefly following the presentations. Many members noted that the information presented was eye-opening and very informative about what each entity has to offer. There was discussion regarding the 2013 funding and the consensus is to keep the 2013 funding in place, while encouraging and promoting reduced funding in the future.

The meeting was adjourned on a **MOTION** by Shwartz and seconded by Cary. 12:16 PM

Respectfully submitted: Gwen Williamson

**MADISON COUNTY  
DEPARTMENT OF MAINTENANCE  
Kevin F. Loveless  
Building Maintenance Supervisor**



**138 North Court Street  
County Office Building  
Wampsville, NY 13163**

**(315) 366-2259  
(315) 366-2511 (fax)**

## **Buildings and Grounds Committee Meeting**

*Minutes Feb. 12, 2013*

**PRESENT:** Chairman Ron Bono, Vice Chairman Roger Bradstreet, Supervisors Alexander Stepanski, Scott Henderson and David L. Coye; County Administrative Assistant Mark Scimone and Buildings and Grounds Supervisor Kevin F. Loveless

The meeting was called to order at 10:37 a.m. in the Atrium Conference Room; the committee entered executive session to discuss litigation strategy in the matter of Brown and Rogowski v. Madison County at 10:37 a.m.

The committee exited executive session at 10:42 a.m. on the motion of Supervisor Scott Henderson and second of Supervisor Alexander Stepanski.

**Court House Elevator:** A resolution authorizing the Chairman to amend an agreement with Barton & Loguidice not to exceed \$15,000 for additional engineering to move a sewer line in conjunction with the plan to install an elevator at the Madison County Court House was approved on the motion of Supervisor David L. Coye and second of Stepanski.

Henderson voted no.

**Motion to Adjourn:** The meeting was adjourned at 10:43 a.m. on the motion of Henderson and second of Stepanski.

**Next Meeting Date: Feb. 19, 2013, immediately following the Public Works Committee meeting in the Supervisors Large Conference Room.**

*Respectfully submitted Feb. 12, 2013, by Martha E. Conway for Kevin Loveless and approved Feb. 19, 2013.*

*Kevin F. Loveless, Madison County Buildings & Grounds Supervisor*