

SUPERVISORS NOTEBOOK

For the Month of

January 2013



Madison County Youth Bureau

PO Box 635, Wampsville, NY 13163
Phone: 315-366-2574 Fax: 315-366-2579
Joanne D. Eddy, Director



MINUTES OF MEETING SOCIAL & MENTAL HEALTH SERVICES COMMITTEE & YOUTH BUREAU

October 22, 2012

Present: John Salka, Town of Brookfield
Lewis Carinci, City of Oneida
Alex Stepanski, Town of Stockbridge
Roger Bradstreet, Town of Nelson
Jim Goldstein, Town of Lebanon
Joanne Eddy, Youth Bureau Director

Approve Minutes

Roger made the motion to approve the minutes from the September 24, 2012 meeting. Alex provided the second. The motion was unanimously approved.

Resolution – Appointing a Member to the Madison County Youth Board

Joanne presented a resolution appointing Bobbi Jo Hannan from Canastota to the Youth Board for a term commencing on November 13, 2012 and expiring on December 31, 2014. Bobbi Jo recently graduated from High School and is in her first semester at Cazenovia College. While in high school she demonstrated her ability to overcome adversity and take on a leadership role, spearheading a bullying prevention campaign at her school during her senior year.

Jim made the motion to approve the resolution appointing Bobbi Jo Hannan to the Youth Board. Roger provided the second. The motion was unanimously approved.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
November 1, 2012

Present:

Committee: J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits
Supervisors: J. Becker, D. Degear, R. Monforte
County Staff: C. Edick, S. Makarchuk, M. Scimone, S. Trexler.
Additional Present: W. Bruchis, C. Gerakopoulos, B. Kennedy, L. Metzger, M. Ryan,
K. Fauls-Traynor, H. Virgil, J. Walton, J. Wooldridge.
Press: A. Potrikus

A quorum being present, J. Reinhardt called the meeting to order at 9:04 a.m.

I. Approval of Minutes

Motion by P. Suits to approve the minutes of the September 26, 2012 meeting; second by R. Bono. Motion unanimously approved.

II. County Treasurer's Report

C. Edick reviewed the Analysis of Sales Tax Receipts, Analysis of Local Vehicle Use Tax Revenue, Analysis of Off-Track Betting Revenue and Hospital & Medical Insurance Expense.

III. Discussion/Review

1. The Committee reviewed the Cowaselon Creek Watershed Protection District Budget.
2. The Committee discussed unfinished business, Resolution No. 318-12C from October 9, 2012 – "Acknowledging Introduction of Proposed Local Law No. 6 for the Year 2012 and Calling for a Public Hearing." Motion by P. Suits to change the name of the local law to "A Local Law Establishing Property Tax Bill Insert;" second by R. Cary. Motion unanimously approved.

IV. Resolutions

1. Accepting Tentative Budget as Filed by the Budget Officer – Motion by P. Suits to approve the resolution; second by R. Cary. Motion unanimously approved.

The Committee heard from the following people regarding the proposed cut in funding to libraries in the 2013 Tentative County Budget:

Wanda Bruchis, Judy Walton and Jeff Wooldridge – Mid-York Library System
Carolyn Gerakopoulos and Michele Ryan – Oneida Public Library
Betsy Kennedy – Cazenovia Public Library
Liz Metzger – Canastota Public Library
Karen Fauls-Traynor – Sullivan Free Library
Hilary Virgil – Hamilton Public Library

2. Appointing a Committee to Review the 2013 Tentative Budget – Motion by R. Bargabos to approve the resolution; second by R. Cary. Motion unanimously approved.
3. Authorizing Public Hearing on the Tentative Budget for Madison County Sewer District for 2013 – Motion by R. Bargabos to approve the resolution; second by R. Cary. Motion unanimously approved.
4. Authorizing Public Hearing on the Tentative Budget for Cowaselon Watershed District for 2013 – Motion by R. Cary to approve the resolution; second by R. Bono. Motion unanimously approved.
5. Authorizing Public Hearings on the Tentative County Budget for Fiscal Year 2013 – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.
6. Levying Unpaid Water Rents for Erieville Water District – Motion by R. Bargabos to approve the resolution; second by R. Cary. Motion unanimously approved.
7. Levying Unpaid Water and Sewer Rents for Lenox Water District – Motion by P. Suits to approve the resolution; second by R. Cary. Motion unanimously approved.
8. Levying Unpaid Water Rents for the Hamlet of Georgetown – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
9. Levying Unpaid Water Rents for New Woodstock Water District – Motion by R. Cary to approve the resolution; second by P. Suits. Motion unanimously approved.
10. Levying Unpaid Water Rents for Wellington and Mt. Pleasant Water Districts in the Town of Cazenovia – Motion by R. Bono to approve the resolution; second by P. Suits. Motion unanimously approved.
11. Levying Unpaid Code Violation Bills for the Town of Lenox – Motion by R. Bargabos to move the resolution for discussion; second by R. Cary. Following discussion, the motion was subsequently withdrawn.
12. Approval – Mortgage Tax Report – Motion by P. Suits to approve the resolution; second by R. Bono. Motion unanimously approved.
13. Authorizing Participation in a Federal Grant and Modifying the 2012 County Budget (Buckle Up NY) – Motion by P. Suits to approve the resolution; second by R. Cary. Motion unanimously approved.
14. Authorizing Continued Participation in State Grant for “Multidisciplinary Teams, Child Advocacy Centers and Child Fatality Review Boards” – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
15. Authorizing Chairman to Enter into an Agreement with BRiDGES and Modifying the 2012 County Budget – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.

16. Authorizing the Chairman to Enter into an Agreement with the NYS Office of Homeland Security – Motion by R. Bargabos to approve the resolution; second by P. Suits. Motion unanimously approved.
17. Authorizing the Chairman to Enter into an Agreement with the NYS Office of Homeland Security – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.
18. Authorizing the Chairman to Enter into an Agreement to Renew the Childhood Lead Poisoning Prevention Grant and Modifying the 2012 Budget – Motion by R. Bargabos to approve the resolution; second by P. Suits. Motion unanimously approved.
19. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2012 Adopted County Budget (Liberty Resources) – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
20. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2012 Adopted County Budget (Consumer Services) – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
21. Authorizing the Modification of the 2012 Adopted County Budget (Modifications 1-11) – Motion by R. Cary to approve the resolution; second by P. Suits. Motion unanimously approved.
22. Authorizing the Assistance in Defense of Assessment Review Proceedings (HP Hood) – Motion by R. Bargabos to approve the resolution; second by P. Suits. Motion unanimously approved.
23. Authorizing the Assistance in Defense of Assessment Review Proceedings (Tracy Street) – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
24. Adopting Local Law No. 6 for the Year 2012 (Establish Tax Bill Insert) – Motion by P. Suits to approve the resolution; second by R. Bargabos. Motion unanimously approved.
25. Authorizing the Modification of the 2012 Adopted County Budget (Hospital and Medical Insurance) – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.

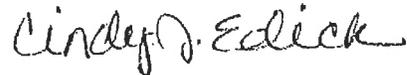
V. Other Business

1. C. Edick mentioned a discussion she had with the Personnel Officer concerning the appropriateness of reclassifying the payroll staff into a higher grade.
2. C. Edick mentioned being approached by a town supervisor regarding the possibility of the Treasurer's Office collecting current town taxes.

VI. Adjournment

1. The next regular meeting is scheduled for Tuesday, November 27, 2012, with the time to be determined.
2. Motion by R. Bargabos to adjourn the meeting; second by R. Bono. Motion unanimously approved. Meeting adjourned at 10:37 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Cindy J. Edick". The signature is written in a cursive style with a large initial 'C' and a distinct 'J'.

Cindy J. Edick
Madison County Treasurer

**MADISON COUNTY
DEPARTMENT OF MAINTENANCE**

**Kevin F. Loveless
Building Maintenance Supervisor**

**138 North Court Street
County Office Building
Wampsville, NY 13163**



**(315) 366-2259
(315) 366-2511 (fax)**

Buildings and Grounds Committee Meeting

Minutes Nov. 20, 2012

PRESENT: Chairman Ronald Bono, Vice Chairman Daniel Degear; Supervisors Alexander Stepanski, David L. Coye and Scott Henderson; County Administrative Assistant Mark Scimone; Buildings and Grounds Supervisor Kevin F. Loveless; Kenneth Knutsen and Matthew Fuller of Barton & Loguidice; Planning Department Director Scott Ingmire and Senior Planner Jamie Hart

The meeting was called to order at 3:33 p.m. in the Supervisors Large Conference Room.

Minutes: The minutes of the regular meeting held Oct. 16, 2012 were unanimously approved upon the motion of Vice Chairman Daniel Degear and second of Supervisor Scott Henderson.

October Activity Report: There was a brief discussion of the month's work, which revolved largely around periodic maintenance, special projects and winter preparation.

Court House Elevator: Degear introduced Kenneth Knutsen and Matthew Fuller of Barton & Loguidice and explained that the committee is concerned about the rising costs of the Court House elevator project, particularly with those involved in moving an eight-inch gravity-fed sewer line. Knutsen said the sewer pipe was an add-on not included in the original project parameters. He said there have been three site visits to determine depth, configurations and direction. Knutsen said the objective is to develop a plan and profile that contains no surprises for contractors post-bid, requiring pricey change orders.

According to Fuller, existing drawings "were all over the map" in regard to the pipe's placement. Knutsen said the firm has taken shots through the sanitary sewers with TV camera and lateral push camera but can only go 100 feet. He said they still don't know if the line takes any twists or turns. He said the redesign for the line will require a launch pit and receiving pit for the eight-inch main with 18-inch casing. According to Knutsen, the drawings are about 75 to 80 percent complete, but more detail is needed.

Committee members expressed concern over the need for a casing and the fact that the elevator is a Band-Aid.

Loveless expressed concern with the rising costs of the project and added that the expense does not include a dedicated generator. He said they could use the existing generator if it had capacity, but it does not. He also cited the legacy costs of ongoing periodic maintenance and service for that generator after it is added to the County's equipment inventory. Loveless said he is increasingly frustrated with getting bills and seeing no work product; the committee directed Loveless to contact Barton & Loguidice to obtain more detailed reports of work performed.

Fuller agreed to contact Buildings and Grounds Supervisor Kevin Loveless to make an appointment to review additional documents to finalize the drawings.

Electric Vehicle Charging Station: Planning Department Director Scott Ingmire and Senior Planner Jamie Hart presented information on a potential electric vehicle charging station grant. Hart said initially it was believed that the project would be 100-percent funded, but recently learned there would be a 10-percent County share. She said the hitch now is figuring out how to charge people who use the service.

Henderson, Coye and Degear all agreed that if the County share was less than \$1,000, the County should pursue the project; as of the Committee meeting time, Loveless was awaiting a visit by the outfit siting the service.

Eastern Energy Lighting Proposal: Consensus of the committee was to decline moving forward with this project at this time.

ADA Audit: Loveless and County Administrative Assistant Mark Scimone briefly described a scheduled audit by the U.S. Department of Justice to inspect the County's facilities for compliance with the Americans with Disabilities Act.

Air Quality Survey: The Committee unanimously approved the request of the County Clerk's Office to perform an air quality survey in the department.

Trane Service Agreement: Loveless reported he still is working on trying to get Trane to come to a reasonable and appropriate service contract for continued maintenance of equipment.

TruGreen: The Committee unanimously agreed to forward the Maintenance Department contract with TruGreen for lawn service to the County Attorney's office for cancellation.

Pitney Bowes: The Committee unanimously approved on the motion of Degear and second of Supervisor Alexander Stepanski a resolution authorizing the chairman to modify an agreement with Pitney Bowes at a 1.93-percent increase over the previous year's contract.

Motion to Adjourn: The meeting was adjourned at 4:12 p.m. on the motion of Degear and second of Henderson.

Next Meeting Date: Dec. 18, 2012, immediately following the Public Works Committee meeting in the Supervisors Large Conference Room.

Respectfully submitted Dec. 4, 2012, by Martha E. Conway for Kevin Loveless and approved Dec. 18, 2012.



Kevin F. Loveless, Madison County Buildings & Grounds Supervisor



**Madison County
DEPARTMENT OF HIGHWAYS
139 North Court Street
P.O. Box 15
Wampsville, NY 13163**

**F. Joseph Wisinski
County Highway Superintendent**

**PH (315) 366-2221
FAX (315) 366-2677**

**Public Works Committee Meeting Minutes
November 20, 2012**

Ronald Bono called the meeting of the Public Works Committee to order at 3:00 p.m. in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

Those in attendance were Public Works Committee Members: Chairman Ron Bono, Dan Degear, Scott Henderson, Dave Coye, and Alex Stepanski. Also in attendance were: Joe Wisinski, Highway Superintendent, Brad Newman, Deputy Highway Superintendent, Jim Cunningham, Madison County Sewer District, Kevin Loveless, Building Maintenance Supervisor.

Acceptance of the Minutes from October 16, 2012

Motion by S. Henderson to accept the minutes, seconded by D. Degear. All in favor.

Resolution Authorizing Modification of 2012 County Budget – Central Garage

The committee briefly discussed the budget modification and the county vehicle wash policy.

Motion by S. Henderson to approve the resolution, seconded by D. Coye. All in favor.

Travel Request for the NYS County Highway Superintendent's Association Conference.

Motion by D. Degear to approve the travel request, seconded by S. Henderson. All in favor.

Swallows Bridge Road Bridge Agreement and Resolution

Joe Wisinski explained that this was an annual agreement and that the consulting engineer that inspected the bridge recommended that the one side of the bridge be delineated. With the delineation the bridge was still plenty wide enough to allow for snowmobiles to cross. The committee asked if the bridge was still safe for usage. Joe responded that it has been certified to be safe for snowmobile usage by a professional engineer.

Motion by S. Henderson to approve the resolution, seconded by D. Degear. All in favor.

Sewer District Update

Jim Cunningham discussed with the committee the 2013 Madison County Sewer District budget and future capital projects.

Motion, No motions required

2013 Madison County Highway Budget Cuts

Joe Wisinski explained to the committee that he has proposed reducing the road patrol coverage from 3 shifts, 7 days a week to 2 shifts, Monday through Friday during the scheduled shift times. The committee asked Joe how this would impact snow removal. He replied that the response times will be slower when personnel are called in for snow removal. The committee went on to discuss the issue further and other proposed cuts in the highway budget.

Eastern Energy Solutions Proposal Review

Joe Wisinski and Kevin Loveless reviewed the proposal from Eastern Energy Solutions with the committee. The committee talked about the proposal and felt that it be deferred due to budgetary constraints.

Motion, No motions required

Next Public Works Committee Meeting

The next Public Works Committee meeting will be held immediately following the Buildings and Grounds Committee Meeting on **Tuesday, December 18, 2012** in the Large Conference Room, second floor of the County Office Building, Wampsville, NY.

Motion by S. Henderson to Adjourn Meeting at 3:34 p.m, seconded by D. Degear. All in favor.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

November 20, 2012 – 9:00 A.M.- Atrium Conference Room

PRESENT:

Committee: **Ralph Monforte**, James Rafte , Eve Ann Shwartz (9:13) and Priscilla Suits.

Absent: Russell Cary

Supervisors: Ron Bono and John Reinhardt

County Staff: Cindy Edick, Eric Faisst, Scott Ingmire, Mark Scimone, Geoff Snyder, and Gwen Williamson

Additional Present: David Bottar, Kipp Hicks, Tom Reichel and Jim Walter

Press:

Meeting called to order at 9:10 A.M. by Monforte.

A-1: The October 18, 2012 meeting minutes were unanimously approved on a **MOTION** by Suits and seconded by Rafte. 3/0/0. 9:11 A.M

A-2: Tom Reichel presented the Career Center update. Unemployment for September dropped to 7.8%.

A-3: Reichel explained that they are emphasizing to everyone involved that unemployment extensions are NOT being renewed. There will no longer be numerous extensions offered and the duration of benefits will return to what is was before.

A-4: The Committee approved a resolution authorizing the Chairman to enter into a sublease agreement with the Office of Adult Career and Continuing Education Services – Vocational Rehabilitation (ACCESS-VR) on a **MOTION** by Rafte and seconded by Suits. 4/0/0. 9:16 A.M

A-5 (and A-6): Dave Bottar presented an overview of the Madison County Economic Development Strategic Plan. The Committee members were each mailed a copy of the plan but have only had it for a few days, therefore it was agreed that more time is needed to review it for any possible changes or recommendations. Members will read the document and be prepared to discuss it at the Dec. 20th Planning Committee meeting, make whatever recommendations needed, and make a decision regarding moving it forward to the Committee of the Whole.

A-7: Cindy Edick presented the Sales Tax update. Sales tax receipts are ahead of last year by 2.84%. Off-Track Betting receipts continue the downhill trend; down 5.54% from last year so far. The Local Vehicle Use tax is down 5.05% from last year, and the Hospital and Medical Insurance Expense continues it's trend of astronomical increases; up 37.76% at this time. ProAct Prescription claims are up slightly by 2.78%, while the CanaRX Prescription Program remains underused.

A-11: Eric Faisst provided an explanation and review of the goals for the Madison County Health Initiative and the following resolution.

The Committee authorized a resolution accepting grant funds from Health Foundation for Western & Central New York for the Ready or Not, Here it Comes: Preparing For Success in Rapidly Changing Times Grant and modifying the 2012 County budget on a **MOTION** by Shwartz and seconded by Suits. 4/0/0 10:17 A.M.

Faisst out.

A-10: Ron Bono explained that it was originally thought that the County should be the lead agency on a Perm 33 Permit for the Bouckville Antique Festival, but it was since decided that the Town of Madison will take on that role.

Walter and Snyder out.

A-8: Kipp Hicks presented the ARE Park update. Slow progress is still being made regarding the DGEIS. Edick presented a financial analysis showing revenue and expenses on this project to date.

Edick and Shwartz out.

A-12: The Committee authorized a resolution calling for the merger of the Employment and Training, and the Planning Departments on a **MOTION** by Rafte and seconded by Suits. 3/0/0. 10:39 A.M.

A-13: The Committee approved a resolution authorizing the Chairman to enter into an agreement between the Finger Lakes Association, Inc. and Madison County on a **MOTION** by Suits and seconded by Rafte. 3/0/0. 10:40 A.M.

Shwartz returned.

A-14: The Committee authorized a resolution amending a contract with NYS DEC for environmental restoration project on a **MOTION** by Rafte and seconded by Shwartz. 4/0/0. 10:43 A.M.

A-9: Scott Ingmire reviewed the handout provided by Agricultural Economic Development with a quick summary and review highlighting the Growing Upstate Food Hub, Hop and Barley Profitability, and the Business and Technical Support for Farmers projects.

A-15: New Business: Ralph Monforte was approached by a business interested in the possibility of taking over the public transit program through a private entity. (similar to how Centro works). Unique and innovation ways to deal with the budget cuts will be explored.

A-16: The next scheduled meeting of the Planning Committee will be December 20th at 9:00 A.M. in the Supervisor's Large Conference room, or the Atrium Conference room if necessary.

A-17: The meeting was adjourned on a **MOTION** by Suits and seconded by Rafte.

Respectfully submitted: Gwen Williamson



Madison County Mental Health Department

Serving the Residents of Madison County for over 45 Years (established in 1966)

VETERANS MEMORIAL BUILDING
NORTH COURT STREET, P.O. BOX 608, WAMPSVILLE, NY 13163-0608
(315) 366-2327 OR TOLL FREE (800) 721-2327
FAX (315) 366-2599

Social and Mental Health Services Committee Mental Health Department Meeting Minutes November 26, 2012

Present: Jim Goldstein, Vice-Chairman
Lewis Carinci
Roger Bradstreet
Alex Stepanski

Staff: James A. Yonai, Ph.D., CRC, Director MHD
Karolyn M. Sayles, Deputy Director MHD

Guest: Mark Scimone, Administrative Assistant to the Chairman of the Board

The meeting was called to order at 10:20 AM.

Approving the Minutes

Roger Bradstreet made a motion to accept the October 22, 2012 minutes, Lewis Carinci seconded the motion. All were in favor.

Program and Fiscal Reports

Ms. Sayles presented the consolidated fiscal report, individual cost centers and accounts receivable listing through October 31, 2012. The department is at an actual deficit of \$67,346 compared to a budget deficit of \$116,036.

Executive Session

Jim Goldstein entertained a motion to go into executive session citing Section 105 of the Open Meetings Law for "matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation." Roger Bradstreet made the motion and Alex Stepanski seconded it. All were in favor. Roger Bradstreet made a motion to come out of executive session and Alex Stepanski seconded it.

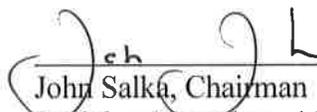
Resolutions – 2013 Contracts

1. BRiDGES
2. Central New York Services
3. Consumer Services
4. Coordinated Care Services, Inc. (CCSI)
5. Harland Technology
6. Heritage Farm
7. IMA
8. Liberty Resources - Alcohol Community Residence Program
9. Liberty Resources - Case Management
10. Madison Cortland ARC
11. Psychiatric Services
12. OCM BOCES
13. PPG – Child Psychiatry
14. PPG - Forensic
15. Rubicon
16. Rx Scribe, Inc.

Alex Stepanski moved to accept the resolutions and Roger Bradstreet seconded it. The Committee voted to approve the resolutions.

Jim Goldstein, Vice-Chairman, adjourned the meeting at 10:35 AM.

Minutes Approved: Without any changes With changes noted or corrected copy attached



John Salka, Chairman
Social & Mental Health Services Committee

12.17.12
Date

**MADISON COUNTY BOARD OF HEALTH
AND
PUBLIC HEALTH SERVICES' COMMITTEE MEETING
MONDAY, NOVEMBER 26, 2012**

BOARD OF HEALTH MEMBERS PRESENT:

JOHN ENDRES, DVM, PHYSICIAN REPRESENTATIVE
MARGARET S. ARGENTINE, PHD, RN, CNE
WENDY CARY, CITY OF ONEIDA
SAM BARR, DMD
RACHEL ELDER, MD, PHYSICIAN REPRESENTATIVE
JENNIFER MEYERS, MD, PHYSICIAN REPRESENTATIVE

PUBLIC HEALTH COMMITTEE MEMBERS PRESENT:

ROGER BRADSTREET, TOWN OF NELSON
LEW CARINCI, CITY OF ONEIDA
JIM GOLDSTEIN, TOWN OF LEBANON
ALEX STEPANSKI, TOWN OF STOCKBRIDGE

OTHERS PRESENT:

ERIC FAISST, DIRECTOR OF PUBLIC HEALTH
KELLY GOLLEY, DIRECTOR OF ADMINISTRATIVE SERVICES
GEOFFREY SNYDER, DIRECTOR OF ENVIRONMENTAL HEALTH
CHERYL GEILER, DIRECTOR OF COMMUNITY HEALTH
ROSANNE LEWIS, DIRECTOR OF CHILDREN WITH SPECIAL NEEDS
CHRISTINE COE, CONFIDENTIAL SECRETARY
R. SEELAN NEWTON, MD, MEDICAL CONSULTANT

MADISON COUNTY PUBLIC HEALTH SERVICES COMMITTEE

Jim Goldstein called the Public Health Committee meeting to order at 10:38 a.m. indicating that there was a quorum for the Public Health Services Committee.

The Public Health Committee reviewed the October minutes. A motion to approve the minutes was made by Roger Bradstreet, seconded Lew Carinci and approved by all.

Resolutions:

- A. Calling for the Weights and Measures Department to be merged into the Public Health Department was made by Roger Bradstreet, seconded by Law Carinci and approved by all.
- B. Adopting the Corporate Compliance policies and procedures was tabled while awaiting review by the County Attorney's Office.
- C. Authorizing the Chairman to amend an agreement with CHA Consulting, Inc. was made by Lew Carinci, seconded by Roger Bradstreet and approved by all.
- D. Authorizing the Chairman to amend and agreement with Accurate Analytical was made by Roger Bradstreet, seconded by Alex Stepanski and approved by all.
- E. Authorizing the modification of the 2012 adopted County budget was made by Roger Bradstreet, seconded by Lew Carinci and approved by all.
- F. Authorizing the modification of the 2012 adopted County budget was made by Roger Bradstreet, seconded by Alex Stepanski and approved by all.
- G. Accepting grant funds from Health Foundation for Western & Central New York for the Ready or Not, Here it Comes: Preparing for Success in Rapidly Changing Times Grant and modifying the 2012 County budget was made by Jim Goldstein, seconded by Lew Carinci and approved by all.
- H. Public Health Department charges approved charges and fee schedule was made by Lew Carinci, seconded by Roger Bradstreet and approved by all.
- I. Authorizing the Chairman to enter into agreements with Public Health Department contractors (draft) was tabled pending Oneida Healthcare rates and inquiry into LeadSafe LLC's rate increase.
- J. Authorizing amending an agreement was made by Alex Stepanski, seconded by Roger Bradstreet and approved by all.

Resolution B:

The County's Corporate Compliance Committee developed policies and procedures as required by the County's adopted Corporate Compliance Plan. A resolution to approve the policies was tabled as they are still being reviewed by the County Attorney's Office. Once approved, a binder of the final policies and procedures will be provided to the Board of Supervisors.

Resolution I (draft):

The draft resolution is awaiting Oneida Healthcare's rates in writing. Lead Safe LLC was the only contractor to raise rates. Jim Goldstein recommended asking Lead Safe to

reconsider the rate increases and to inquire if there are other agencies in the region that could provide the same service.

Corporate Compliance:

Meeting scheduled for this afternoon.

Madison County Tobacco Policy Update:

BRiDGES paid for and provided ten Smoke Free Campus signs for the County which the Maintenance Department has installed. There have been no issues related to the general public; however, a few County employees have received reminders of the new legislation.

Public Health Committee adjourned at 10:50 a.m.

MADISON COUNTY BOARD OF HEALTH

Maggie Argentine called the Board of Health Meeting to order at 6:34 p.m. indicating that there was a quorum for the Board of Health meeting.

The Board of Health Committee reviewed the October minutes. Motion to accept the minutes as written was made by Wendy Cary, seconded by Sam Barr and approved by all.

Record of Claims:

Kelly Golley distributed the Record of Claims for review and approval. Motion to approve was made by Jennifer Meyers, seconded by Sam Barr and approved by all. John Endres signed for approval.

STRATEGIC ITEMS

Community Health Assessment:

Eric reported that the Health Department was awarded up to \$47,000 from the Health Foundation for Western & Central NY for our community health assessment project. Eric along with members of the CHA Steering Committee will participate in a training session in Rochester on December 4 as a grant requirement. Four members of the Steering Committee served as an Ad-hoc committee to review the consultant proposals for the CHA project; the Committee unanimously nominated HealthConnections of HSACNY. A resolution and contract was submitted for approval to both the Public Health Services Committee and the Planning and Economic Development Committee, and for Board of Supervisor approval at the November 27th meeting.

The second Community Health Assessment (CHA) Steering Committee meeting was held on November 8th. The Steering Committee approved the focus areas and mandated data to be initially collected for the health assessment. The Committee also identified individuals and/or agencies that need to be represented on the Advisory Groups. An Ad-hoc committee was formed and will meet in December to plan for the logistics of the Advisory Group meetings to be held in January and February 2013.

Rural Health Network Project

The HRSA Rural Health Network Planning Grant project team met twice to continue discussions on the purpose of the Rural Health Network and to begin developing a mission and vision statement. Sean Fadale, CEO of Community Memorial Hospital, Theresa Davis, Executive Director of MC Office of the Aging and Tony Vitagliano, Excellus BlueCross BlueShield joined the collaborating partner team at the November 13th meeting.

Community Memorial Hospital is currently revising their rural health network (Hamilton-Bassett-Crouse). Our network will either be separate and complimentary or merge with Community Memorial's network down the road.

Initially, our focus will be to provide health information services, a central data point for providers. The collaborating partners will eventually serve as the network's Board of Directors. HealthConnections will assist with the NYS Office of Rural Health 5-year grant application that would operationalize our Rural Health Network.

Obesity

The Board members reviewed the County's 2008 Overweight and Obesity Report and *F as in Fat Report: How Obesity Threatens America's Future 2012* to help determine where to focus their efforts. Eric met with Oneida Healthcare, YMCA, and the Community Foundation for CNY to discuss a proposed pilot program to help families and youth address the issue of obesity by engaging them in a program that provides workouts and nutritional help. They will be developing measures so that it can be replicated.

The Board agreed to focus on evidence-based programs for youth that are accessible throughout the county. Eric will identify such programs and how they are determined effective and bring them back to the Board for review.

Tobacco Policy Update:

BRiDGES paid for and provided ten Smoke Free Campus signs for the County which the Maintenance Department has installed. There have been no issues related to the general public; however, a few County employees have received reminders of the new legislation.

Governor Cuomo signed legislation that expands the ban on smoking on school grounds to prohibit it within 100 feet of the entrances, exits or outdoor areas of public and private schools. Residences or residential property within the 100 foot perimeter are excluded from the new law's smoking ban. Geoff is inquiring as to how the law will be enforced.

REPORTS:

Division and Medical Director reports were submitted prior to the meeting for review.

Director's Activities

Health Improvement Plan:

Access to Health Systems

- We were awarded up to \$47,000 from the Health Foundation for Western & Central NY for our community health assessment project. 4-5 Members of the CHA Steering

Committee will participate in a one-day training in Rochester on December 4 as a grant requirement.

- Four members of the Steering Committee served as an Ad-hoc committee to review the consultant proposals for the CHA project. The Committee unanimously nominated HealthConnections of HSACNY for the project. A resolution and contract was submitted for approval to both the Public Health Services Committee and the Planning and Economic Development Committee, and for Board of Supervisor approval at the November 27th meeting.
- We held our second Community Health Assessment (CHA) Steering Committee meeting on November 8th. The Steering Committee approved the focus areas and mandated data to be initially collected for the health assessment. The Committee also identified individuals and/or agencies that need to be represented on the Advisory Groups.
- An Ad-hoc committee was formed to plan for the logistics of the Advisory Group meeting to be held in January and February 2013.
- Our internal Prep-Team met to plan for the December Ad-hoc
- HRSA Rural Health Network Planning Grant project team met twice to continue discussions on the purpose of the RHN and begin developing a mission and vision statement. Sean Fadale, CEO of Community Memorial Hospital, Theresa Davis, Executive Director of MC Office of the Aging and Tony Vitagliano, Excellus BlueCross BlueShield joined our RHN partner team at the November 13th meeting.

Community Economic Development

- The final report to the Community Foundation of CNY for the Trails Project was submitted (handout).
- EPA Smart Growth Implementation Assistance (SGIA): Our Community Economic Development Committee the latest version of the Policy Memo from EPA. The Committee is currently reviewing the changes which appear to address all of our comments and add a new background section on Madison County. The Committee will hold a conference call with EPA on December 6th to discuss the policy and next steps.
- Healthy Workforce Initiative: The CED Team is currently drafting a newsletter for our healthy workforce initiative with a targeted December publication date. The newsletter will target Madison County businesses with educational articles and data unique to Madison County. Provide inexpensive, simple solutions since the majority of businesses are 10 employees or less. Highlight local businesses that have implemented wellness activities.
- Healthy Homes Initiative: New York State Department of State approved Essentials for Healthy Homes Practitioners Course will be held at the Health Department on April 24th and 25th, 2013 (handout). Geoff Snyder coordinated the training.

Health Literacy

- Presentation of manuals and HLIT training for providers continues. The following is the schedule for the provider trainings.

- Dr Cohen Office – Training completed 10/18/2012
 - 100% participation. All very interested in Health Literacy. As a result of taking the survey, providers have already made a change to improve spoken communication: They now ask “What questions do you have?” vs “Do you have any questions?” and have since noticed their patients being more inclined to ask questions and more engaged in any subsequent discussions. They are excited to move forward using the toolkit and making other changes.
- Dr Keever Office – Training completed 10/30/2012
 - 100% participation. All very interested in the issues surrounding Health Literacy. Excited about making some of the suggested changes. Understand how making a small change could have a big impact on the communication and understanding of their patients.
- Basset Healthcare Center, Sherburne Office – Training completed 11/20/2012
- Family Health Center of CMH, Hamilton – Training date TBD
- Family Health Center of CMH, Morrisville – Training date TBD
- Family Health Center of CMH, Munnsville – Training date TBD
- Family Health Center of CMH, Waterville – Training date TBD
- Colgate Student Health Center – Training date TBD

Public Policy

- The No Tobacco signs, provided by Bridges’ Tobacco Prevention Program have been posted on the county campus.
- Our office received one anonymous complaint regarding smoking in the loading dock area of the main county building (4) on campus. An email was sent to all employees in that building reiterating the no smoking law and compliance.
- We are working on the informational letter to the stores about the outcome of the surveys, along with an article from Price Chopper discussing how they made the change in their stores. The letter will include language encouraging store owners/mgrs to voluntarily adopt the tobacco display ban in their stores.

Health Promotion

- HP Staff prepares and publishes both the continuing Disease and Animal Surveillance Reports.
- Website: Regular monthly updates of clinics, schedules, documents, press releases; addition of seasonal activity guides.
- The Madison County Health Department contracted with Madison County Office for the Aging to offer a six-session *Eating Well with Diabetes* program in Spring and Fall 2012. Office for the Aging’s Registered Dietician, Dina Lawson, planned and facilitated the program, which was organized and promoted by the Health Department. The Fall program was held twice per week from October 9th through October 25th from 5:00-6:30 pm also at Office for the Aging office in Canastota. Attendance at each of the six sessions ranged from 6 to 8 participants with the

majority of sessions hosting 8 participants. Each class included a specific lesson, a healthy snack, a quiz of the learning objectives, and an evaluation of the class.

- Flu Vaccination Week Media Campaign Conducted
- Participated in the Cazenovia Health Fair educating approximately 70 Students and Staff on Flu Facts, debunking flu myths.
- Courier Article on Teaching Children the Art of Good Hand washing
- Emergency Preparedness
 - Flu Point of Dispensing (POD) Full-Scales Exercise Held
 - Vaccinated 228 individuals in 2 hours.
 - Conducted no-notice after-hours call down drill to activate staff for POD within 3 hours of POD
 - Conducted real-time operations briefing, followed by just-in time training for clinic staff
 - Two Medical Reserve Corps Volunteers activated for POD
 - Conducted two PODs: a 30 minutes clinic in Morrisville followed by a 1 ½ hour clinic in Wampsville.
 - An after-action report will be written within 60 days to identify strengths and areas for improvement.
- Pertussis Campaign:
 - Student Intern completed preliminary research. Committee met to discuss future plans and to complete Marketing Worksheets based on said research.
 - As a response to the recent increase in cases of Pertussis in Madison County, the committee will be doing provider outreach to encourage "Think, Test Treat" (to include: letter to providers, testing algorithm, preventative measures for staff and patients). A press release will go out for public awareness and education.
 - Pertussis Parent Survey done by Disease Specialist (see Cheryl's report for findings).
 - Website: Button was added to the home page linking to our Pertussis page where there is information for the general public and more links to things like "The Sounds of Pertussis", and a link to our provider page.
 - The provider page has also been updated to include a separate section on Pertussis. Includes up to date information, trainings, tools, etc:
 - When the Cough is Pertussis from NYSDOH (July 2012): includes case definition, differential diagnosis, exam findings, confirming the Diagnosis, testing, reporting and other resources.
 - Diagnostic Testing Provides an overview of collecting samples from patients and case definitions.
 - Specimen Collection An overview of nasopharyngeal (NP) swab and aspirate specimen collection techniques, including videos...
 - Whooping Cough at Record Levels...and Not Slowing Down This Webinar featured an update on pertussis epidemiology and recent additions to ACIP recommendations for pertussis vaccination, along with new campaign materials that can be used for National Influenza Awareness Week. Virtual

Immunization Communication Network (VICNetwork) Originally aired:
November 14, 2012

- Tools to Use with Your Patients (posters, fact sheets, podcasts, e-cards, etc.)
- HE is developing the content for Health and Productivity Mgt. newsletter
- Press release to encourage use of Madison County trails and trail maps during winter season
- Press releases regarding Watch Out for Ticks and Rabies Encounters
- Ongoing health education for mold and pests (primarily bed bugs)
- Ongoing website maintenance
- Ongoing Radon Kits for the Oneida City HUD effort
- HE Attended the Growing Health & Car Seat Technical Conferences
- HE's presented at the Cazenovia College health fair – various issues

MADISON COUNTY

- Chair monthly Prep-Team meetings to prepare for the community health assessment activities.
- Met with Oneida Healthcare, YMCA, and the Community Foundation for CNY to discuss a proposed pilot program to help families and youth address the issue of obesity by engaging them in a program that provides workouts and nutritional help.
- Public Health presentation provided to a class at Skidmore College on November 13th.
- The remodeling of the Health Department's reception area is complete.
- Participated in the Upstate Institute/COVE Community Board Meeting.
- Chaired 2 county ADA meetings and am preparing materials for upcoming DOJ audit on our County's ADA program.
- Marc O'Hara, MC Weights and Measures moved into our offices on November 9th. W&M will be under the Environmental Health Division

Corporate Compliance Committee
[submitted under separate cover]

NYSDOH/NYSACHO

- Participated on NYSACHO Board of Directors conference call.
- Participated on the NYSDOH State Health Improvement Plan strategic planning conference call as a representative for NYS counties.

Administrative – 3rd Quarter 2011 Financial Reports:

Refer to financial reports. Kelly Golley provided handouts of the 2012 Statement of Revenue and Expenses for the 3rd quarter ending 9/30/12 for the Board to review.

Environmental Report:

Refer to the report. Geoff reported that 38 people have been approved for rabies post-exposure prophylaxis in 2012 to date. This number exceeds the annual number

approved for the past 7 years. An educational campaign on animal bites and rabies and actions to take when bitten is underway.

Prevent Update:

Refer to the report.

EI/Pre-K Update:

Refer to the report.

County:

No report

City of Oneida:

Nothing to report.

Medical Director:

Refer to report. Dr. Newton reported that the flu is here early. He stated the importance of getting a flu shot to prevent or reduce the severity of the flu.

President:

Nothing to report.

OLD BUSINESS:

None

NEW BUSINESS:

Dr. Delorme emailed the Board members in regards to his inability to attend the Board meetings over the next 4 – 5 months due to his involvement in instituting a Patient-Centered Medical Home in Hamilton. He stated that he would let the Board decide whether he should take a 4 – 5 month leave of absence or step down from the Board; whichever is in the best interest of the Board. The Board unanimously agreed to continue Dr. Delorme's term on the Board with a temporary leave of absence. He will continue to receive meeting minutes and reports and have the ability to provide input to the Board.

Board of Health meeting adjourned at 7:55 p.m.

Next Meeting: Monday, December 17, 2012

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
November 27, 2012

Present:

Committee: J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits

Supervisors: D. Ball, J. Becker, R. Bradstreet, D. Degear, R. Monforte, J. Salka,
E. Shwartz

County Staff: C. Edick, S. Makarchuk, M. Scimone, S. Trexler, T. Wayland-Smith

Additional Present: P. O'Mara

A quorum being present, J. Reinhardt called the meeting to order at 2:15 p.m.

I. Motion by R. Cary to enter into Executive Session to hear the advice of counsel; second by P. Suits. Motion unanimously approved. Motion by R. Bargabos to exit Executive Session; second by R. Cary. Motion unanimously approved.

II. County Treasurer

C. Edick distributed a spreadsheet and informed the Committee that the appropriations for the ARE Park are dwindling. M. Scimone discussed the matter further. It was suggested that K. Hicks of the IDA could attend a subsequent meeting to provide further details on the matter.

III. Resolutions

1. Levying Unpaid Code Violation Bills for the Town of Lenox – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.

2. Levying Unpaid Code Violation Bills for the Town of Sullivan – Motion by R. Cary to approve the resolution; second by P. Suits. Motion unanimously approved.

3. Levying Unpaid Sewer Rents for Sullivan Water District – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.

4. Authorizing the Modification of the 2012 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.

5. Authorizing Modification of the 2012 Adopted County Budget - Motion by P. Suits to approve the resolution; second by R. Bargabos. Motion unanimously approved.

6. Accepting Grant Funds from Health Foundation for Western & Central New York for the Ready Or Not Hear It Comes: Preparing For Success in Rapidly Changing Times Grant– Motion by R. Bargabos to approve the resolution; second by R. Cary. Motion unanimously approved.

7. Authorizing The Chairman to Enter into an Agreement with BRIDGES and the Modification of the 2012 Adopted Budget – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.
8. Authorizing the Chairman of the Board of Supervisors to Purchase Outside Accounting Services – Resolution pulled.
9. Authorizing Participation in a Federal Grant and Modifying the 2012 County Budget – Motion by P. Suits to approve the resolution; second by R. Cary. Motion unanimously approved.
10. Levying Unpaid Village Taxes – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
11. Levying Unpaid Central School District Taxes - Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.
12. Adopting Budgets for the County of Madison for Fiscal Year 2013- Motion by R. Bargabos to approve the resolution; second by P. Suits. Motion unanimously approved.
13. Appropriation for Conduct of County Government for Fiscal Year 2013 – Motion by P. Suits to approve the resolution; second by R. Cary. Motion unanimously approved.
14. Apportionment of County Taxes – Motion by R. Bargabos to approve the resolution; second by R. Cary. Motion unanimously approved.

IV. Other Business

1. E. Shwartz discussed the possibility of the County Treasurer's Office collecting current taxes for the Town of Hamilton via an inter-municipal agreement. In view of the ongoing 2013 budget discussion, J. Reinhardt deferred discussion on the collection of taxes by the Treasurer's Office to a subsequent meeting at which time a determination of costs and details of such a program could be determined.
2. There was much discussion concerning the 2013 tentative budget, the tax levy limit, comments from the public during the morning public hearings on the tax cap override and the budget, and possible budget modifications to restore funding to the not-for-profit agencies and/or the highway department.

Motion by R. Bargabos to have the Budget Office prepare a resolution modifying the 2013 tentative budget to restore funding to the not-for-profit agencies by increasing the tax levy up to the tax levy limit and transferring the remainder from fund balance, and stating that the distribution of funds would be subject to review by the appropriate legislative committees; second by R. Cary. Following discussion, motion unanimously approved, with the exception of R. Bono, who voted no.

V. Adjournment

1. The next regular meeting is scheduled for Friday, December 7, 2012, with the time to be determined.
2. Motion by R. Cary to adjourn the meeting; second by P. Suits. Motion unanimously approved. Meeting adjourned at 4:29 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cindy J. Edick".

Cindy J. Edick
Madison County Treasurer

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS
Committee Meeting Minutes
November 27, 2012

PRESENT: Roger Bradstreet, Chairman **ABSENT:** Lew Carinci
Rick Bargabos
Eve Ann Shwartz
Dave Coye

ALSO PRESENT: Mark Scimone, Administrative Asst. to the Chairman of the Board
Tina Wayland-Smith, First Assistant County Attorney (Executive Session)

MINUTES

Minutes for the October 24, 2012 and the November 13, 2012 meetings were approved as written.

Motion – Bargabos Second – Shwartz carried

EXECUTIVE SESSION

Rick Bargabos made motion, seconded by Eve Ann Shwartz, to go into Executive Session.

- Litigation

Rick Bargabos made motion, seconded by Eve Ann Shwartz, to exit Executive Session.

RESOLUTION

- 1) Modifying the 2012 Adopted County Budget (Assigned Counsel)

Motion – Bargabos Second – Shwartz carried

ADJOURNMENT

There being no further business to discuss, motion was made to adjourn by Roger Bradstreet, seconded by Eve Ann Shwartz and carried.

Respectfully submitted,

Roger Bradstreet, Chairman
Criminal Justice, Public Safety and Telecommunications Committee

**MADISON COUNTY
DEPARTMENT OF MAINTENANCE**
Kevin F. Loveless
Building Maintenance Supervisor



138 North Court Street
County Office Building
Wampsville, NY 13163

(315) 366-2259
(315) 366-2511 (fax)

Buildings and Grounds Committee Meeting

Minutes Dec. 7, 2012

PRESENT: Chairman Ronald Bono, Vice Chairman Daniel Degear; Madison County Board of Supervisors Chairman John M. Becker; County Administrative Assistant Mark Scimone; Buildings and Grounds Supervisor Kevin F. Loveless

EXCUSED: Supervisor Alexander Stepanski

ABSENT: Supervisors David L. Coye and Scott Henderson

The meeting was called to order at 8:48 a.m. in the Supervisors Large Conference Room.

Resolution Merging County Buildings and Central Service: A resolution proposing the merging of the County Buildings and Central Services departments was unanimously approved on the motion of Madison County Board of Supervisors Chairman John M. Becker and second of Vice Chairman Daniel Degear.

The resolution was moved forward to the Government Operations Committee.

Budget Modification: A budget modification moving funds to cover emergency repairs and a building modification was unanimously approved on the motion of Degear and second of Becker.

Other Business: Buildings and Grounds Supervisor Kevin F. Loveless reported he was refused an itemized bill for engineering/architectural services from Barton & Loguidice after being asked to secure same at the Nov. 20, 2012, Buildings and Grounds Committee meeting. He asked if the committee wanted him to get the invoices paid.

The matter was tabled on the motion of Becker and second of Degear.

Motion to Adjourn: The meeting was adjourned at 9:02 a.m.

Next Meeting Date: Dec. 18, 2012, at 3:30 p.m., in the Supervisors Large Conference Room.

Respectfully submitted Dec. 11, 2012, by Martha E. Conway for Kevin Loveless and approved Dec. 18, 2012.

Kevin F. Loveless, Madison County Buildings & Grounds Supervisor

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS
Committee Meeting Minutes
December 7th, 2012

PRESENT: Roger Bradstreet
Lew Carinci

ABSENT: Eve Ann Shwartz
Dave Coye
Rick Bargabos

ALSO PRESENT: John Becker, Chairman of the Board

Meeting was called to order by Chairman Bradstreet at 9:30AM.

RESOLUTIONS

- 1) Modifying the 2012 County Budget (Emergency Preparedness)

Motion – Carinci 2nd – Becker carried

- 2) Modifying the 2012 County Budget (District Attorney)

Motion – Becker 2nd – Carinci carried

- 3) Modifying the 2012 County Budget (District Attorney)

Motion – Becker 2nd – Carinci carried

ADJOURNMENT

There being no further business to discuss, motion was made to adjourn by Chairman Bradstreet at 9:35AM, seconded by Lew Carinci and carried.

Respectfully submitted,

Roger Bradstreet, Chairman
Criminal Justice, Public Safety and Telecommunications Committee

ADMINISTRATION AND OVERSIGHT
Committee Meeting Minutes
December 7, 2012

PRESENT: Priscilla Suits, Chairwoman
John Reinhardt
Jim Rafte (late)

ABSENT: Scott Henderson
Russ Cary

ALSO PRESENT: John Becker, Chairman of the Board

Meeting was called to order by Chairwoman Suits at 8:32AM.

MINUTES

Minutes for the November 27, 2012 meeting were approved as written.

Motion – Reinhardt 2nd – Suits carried

RESOLUTIONS

- 1) Authorizing the Chairman to Enter into an Asset Management System Purchase, Maintenance and Support Agreement with NTS Data Services.
Motion – Becker 2nd – Reinhardt carried
- 2) Authorizing the Chairman to Renew an Agreement with NTS Data Services.
Motion – Reinhardt 2nd – Becker carried
- 3) Acknowledging Introduction of Proposed Local Law No. 8 for the year 2012 and Calling for a Public Hearing. (Weighted Voting)
Pulled – no vote
- 4) Adopting Local Law No. 8 for the Year 2012 (Weighted Voting)
Pulled – no vote

DISCUSSION (#5)

- 5) Calling for the Central Services Department to be Merged into the Building Maintenance Department.
Motion – Reinhardt 2nd – Rafte carried

NEXT MEETING

The next meeting of the Administration and Oversight Committee will be on December 27, 2012.

ADJOURNMENT

There being no further business to discuss, motion was made to adjourn by John Reinhardt, seconded by Jim Rafte and carried.

Respectfully submitted,

Priscilla Suits, Chairwoman
Administration and Oversight Committee