

SUPERVISORS NOTEBOOK

For the Month of

April 2013

SOCIAL AND MENTAL HEALTH SERVICES
Committee Meeting Minutes
November 13, 2012

PRESENT: John Salka, Chairman
Jim Goldstein
Eve Ann Shwartz
Lew Carinci

ABSENT: Alex Stepanski

ALSO PRESENT: Mark Scimone, Administrative Asst. to the Chairman of the Board

RESOLUTION

- 1) Entering into a Management Agreement with Family Counseling Services of Cortland County Inc. to Provide Administrative Oversight and Chemical Dependency Treatment Services

Motion - Shwartz

Second - Carinci

carried

There being no further business to discuss, motion was made to adjourn, seconded and carried.

Respectfully submitted by Chris Lawrence for:

John Salka, Chairman
Social and Mental Health Services Committee

SOCIAL AND MENTAL HEALTH SERVICES
Committee Meeting Minutes
December 7, 2012

PRESENT: John Salka, Chairman
Eve Ann Shwartz
Lew Carinci

ABSENT: Alex Stepanski
Jim Goldstein

ALSO PRESENT: Mark Scimone, Administrative Asst. to the Chairman of the Board

RESOLUTION

- 1) Entering into a Management Agreement with Family Counseling Services of Cortland County Inc. to Provide Administrative Oversight and Chemical Dependency Treatment Services

Motion - Carinci

Second - Shwartz

carried

There being no further business to discuss, motion was made to adjourn, seconded and carried.

Respectfully submitted by Chris Lawrence for:

John Salka, Chairman
Social and Mental Health Services Committee

SOCIAL AND MENTAL HEALTH SERVICES
Committee Meeting Minutes
January 8, 2013

PRESENT: John Salka, Chairman
Eve Ann Shwartz
Lew Carinci
Jim Goldstein

ABSENT: Alex Stepanski

ALSO PRESENT: Mark Scimone, Administrative Asst. to the Chairman of the Board

RESOLUTION

- 1) Entering into an Agreement to Transfer the Operation of Chemical Dependency Treatment Services to Family Counseling Services of Cortland County, Inc.

Motion - Goldstein

Second – Carinci

carried

There being no further business to discuss, motion was made to adjourn, seconded and carried.

Respectfully submitted by Chris Lawrence for:

John Salka, Chairman
Social and Mental Health Services Committee

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS
Committee Meeting Minutes
February 12, 2013

PRESENT: Roger Bradstreet, Chairman
Dave Coye
Dan Degear

ABSENT: Lew Carinci
Rick Bargabos

ALSO PRESENT: John Becker, Chairman of the Board

Chairman Bradstreet opened the meeting at 11:45AM.

RESOLUTION

- 1) Authorizing the Chairman to Approve a Letter of Understanding with Family Counseling Services

Motion – Coye

Second – Degear

Carried

RFP

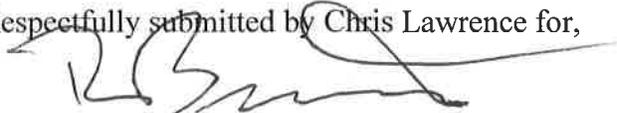
Motion to accept Soil & Water answer to RFP on Hazard Mitigation Plan for Madison County.

Dan Degear recused because of conflicting interest. Dave Coye made motion to accept Soil and Water, seconded by John Becker and carried. A resolution will follow at the March Board of Supervisors meeting to move ahead with Soil and Water.

ADJOURNMENT

There being no further business to discuss, motion was made to adjourn at 12:05PM, seconded and carried.

Respectfully submitted by Chris Lawrence for,



Roger Bradstreet, Chairman
Criminal Justice, Public Safety and Telecommunications Committee

**MADISON COUNTY
DEPARTMENT OF MAINTENANCE**

**Kevin F. Loveless
Building Maintenance Supervisor**

**138 North Court Street
County Office Building
Wampsville, NY 13163**



**(315) 366-2259
(315) 366-2511 (fax)**

Buildings and Grounds Committee Meeting

Minutes Feb. 19, 2013

PRESENT: Chairman Ron Bono, Vice Chairman Roger Bradstreet, Supervisors Alexander Stepanski and Scott Henderson; County Administrative Assistant Mark Scimone, Buildings and Grounds Supervisor Kevin F. Loveless, Highway Department Superintendent Joe Wisinski and Madison County IDA Executive Director Kipp Hicks

ABSENT: Supervisor David L. Coye

The meeting was called to order at 3:37 p.m. in the Supervisors Large Conference Room.

Minutes: The minutes of the Jan. 15, 2013, regular meeting and Feb. 12, 2013, special meeting were unanimously approved on the motion of Vice Chairman Roger D. Bradstreet and second of Supervisor Scott Henderson.

Activity Report: Buildings and Grounds Supervisor Kevin F. Loveless discussed December and January activities and gave an overview of the progress of the Board of Supervisors building modification project and provided the committee a tour.

Potential Municipal Sewer and Water Access: Madison County Industrial Development Agency Executive Director Kipp Hicks reported that due to potential developer interest in the Curtin farm property, municipal sewer and water access for the County complex may be possible. Hicks explained the unique dynamics of the property – being a major rail-sited parcel – make it eligible for grant funding that would cover a good share of the infrastructure improvements.

He said it is hoped that by bringing the water and sewer infrastructure to the site, it will be much closer to shovel-ready designation.

According to Hicks, the city of Oneida is committed to investing a great deal of money into upgrades. He asked if the Committee might benefit from hooking into the systems. Committee consensus was that the County would be interested if the funding requirements were attainable.

Loveless said municipal water and sewer would be beneficial to the complex. He said there are three leach fields behind the Department of Social Services building and the concrete septic receptacles are close to needing replacement. He said there are tanks that require pumping at Social Services, the Public Safety Building and the Highway Department. In addition, the current equipment requires occasional pump and float repair or replacement that can only be conducted by individuals certified for confined space work.

Meeting Day and Time: The committee decided to move the regular meetings of the Public Works and Buildings and Grounds committees to the third Wednesday at 2 p.m., with Public Works starting at 2 p.m. and Buildings and Grounds immediately following.

Electric Vehicle Charging Stations: The Committee declined to further entertain the installation of electric vehicle charging stations at the County Office Complex after the County share of the project increased from about \$650 to \$6,900.

Key Return Policy: After it was discovered a former employee retained keys to buildings and offices at the County Complex, Loveless presented the problem to the committee that the department is not notified when an

employee separates from the County. Key return is part of the exit checklist, but if the department head does not complete the document, Buildings and Grounds has no idea there are keys that should be returned to inventory.

After discussing possibly sending the matter to Government Operations Committee for a policy review and possible amendment, County Administrative Assistant Mark Scimone suggested Buildings and Grounds be included on the distribution list currently provided to Information Technology.

Scimone offered to contact Personnel to make the addition.

Motion to Adjourn: The meeting was adjourned at 4:34 p.m. on the motion of Stepanski and second of Henderson.

Next Meeting Date: March 20, 2013, immediately following the 2 p.m. Public Works Committee meeting in the Supervisors Large Conference Room.

Respectfully submitted Feb. 21, 2013, by Martha E. Conway for Kevin Loveless and approved March 20, 2013.

A handwritten signature in blue ink, appearing to read "Kevin F. Loveless".

Kevin F. Loveless, Madison County Buildings & Grounds Supervisor

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

February 19, 2013 – 9:00 A.M.- Supervisors' Large Conference Room

PRESENT:

Committee: **Ralph Monforte**, Russell Cary, James Rafte (11:06), and Priscilla Suits.

Absent: Eve Ann Shwartz

County Staff: Mike Ellis (10:03), Jamie Hart (9:02), Scott Ingmire, Becky Marsala (10:03), Tom Reichel, Deb Rifenburg (10:03), Mark Scimone (9:02), Tina Wayland-Smith (10:30), and Gwen Williamson

Additional Present: Kipp Hicks(~9:50), Beth McKellips(10:41), Doreen Simmons (10:25) and Jim Walter

Press: none

Meeting called to order at 9:00 A.M. by Monforte.

A-1: The January 24, 2013 and the (joint committee) meeting held on February 6, 2013 minutes were unanimously approved on a **MOTION** by Suits and seconded by Cary. 9:00 A.M. 3/0/0.

A-2: The Sales Tax Update was not presented at this time.

A-3: Tom Reichel presented the Career Center update.

- Tom shared that the youth training group was able to use the computer lab at the Career Center and he would like to see more groups be able to use the resources available there.
- Reichel noted that thirty of the fifty people affected by the Alliance Bank closing were able to attend the rapid response meeting held on Feb 12th. The Center is currently upgrading software to accommodate the needs of visually impaired persons.
- Madison County is expected to receive \$113,000.00 for implementation of the Summer Youth Program. The Center is in the process of getting that program lined up for 2013.
- The Center will be coordinating with Mohawk Valley Community College on a new series of computer classes for employers.
- Due to a possible sequestration of up to 5.2%, the Madison County portion of the LWIA could be decreased by \$28,467.00.

A-4: The AED update was not presented this month due to time constraints.

A-6: Jamie Hart shared a very informative PowerPoint presentation on the Madison County Greenhouse Gas Inventory. Hart noted that the next step in this process will be to establish a Community Energy Strategic Plan with a defined energy vision for Madison County.

Cary asked that the minutes reflect how successful the February 13th Planning and Zoning Institute was. Scott Ingmire credited Jamie Hart and Mary Ellen Rose for setting up the excellent speakers. The event was very well attended and there has been much positive feedback from the attendees.

Hart out at 9:30 AM

A-8: The Committee authorized a resolution re-appointing John Tracy, Kathleen Rinaldo, Randy VanWagoner, John Margo and Wilber Allen (for a 3 year term commencing March 12, 2013) to the Workforce Investment Board of Herkimer-Madison-Oneida Counties on a **MOTION** by Cary and seconded by Suits. 9:39 AM. 3/0/0.

A-9: The Committee authorized a resolution appointing Colleen Williams (for a 3 year term commencing March 12, 2013) to the Workforce Investment Board of Herkimer-Madison-Oneida Counties on a **MOTION** by Suits and seconded by Cary. 9:40 AM. 3/0/0.

Jim Walter presented the Madison County Tourism update. Jim highlighted the following items: the new travel guide is due to come out the week; Tourism is focusing on promoting MadFoods in a big way right now; Tourism has been a presence at several wedding shows promoting Madison County wedding options; Oweria Vineyards has 8 weddings booked this year already; there is a new brewery upcoming in Cazenovia very soon; and Tourism is working on a brew campaign which will showcase Madison County brewery and hop related entities much in the same way that the wineries are currently promoted.

Scott Ingmire informed the Committee that the RFP's have gone out for the next Solarize Madison Project. This round will focus on solar PV electric and solar thermal for hot water systems.

Ingmire mentioned that there is a woman who lives near Lake Moraine who has purchased her own aquatic weed harvester and intends to provide privately-owned harvesting services to individual homeowners or to smaller areas that the Lake Associations have not been able to feasibly supply through the County weed harvesting program. Kipp Hicks will attempt to contact her regarding anaerobic digesters and other options for the waste that is removed from the lakes.

A-5: Kipp Hicks presented the IDA update. Hicks reviewed some of the CFA awardees and discussed some of the upcoming economic development anticipated as a result of this funding or other possible funding. Some of the companies highlighted were: Dialectric, Growing Upstate Food Hub, Ciati Enterprises, Empire Farmstead Brewing, International Boxing Hall of Fame, Community General Hospital, Oneida water and sewer extension project for a business park with rail frontage and Thermold.

Scott Ingmire will send out the schedule for the upcoming EPA Smart Growth meeting being held next Tuesday in Oneida.

The Committee authorized a resolution designating certain locations as "Gateways" to Madison County (with the addition of Route 46 entering into the City of Oneida and Route 365A entering into the City of Oneida) on a **MOTION** by Suits and seconded by Cary. 10:10 AM 3/0/0. It is the understanding that this list is a place to begin and can be amended as needed during this process.

Scott updated the Committee that the Planning Department is working on a transit-related grant application that came out on January 31st and is due Feb 20th. The intention for this grant money would be to assist in establishing the rail trail project with the City of Oneida.

A-7: Becky Marsala, Mike Ellis and Deb Rifenburg presented the Tax Delinquent Property Update. Eight properties were reviewed and discussed with Doreen Simmons and Tina Wayland-Smith present for legal expertise and recommendations. A course of action was determined for each of the parcels in question.

Ellis, Marsala, Rifenburg, Simmons out at 11:19AM

A-12: The next scheduled meeting of the Planning Committee will be Wednesday, February 27th at 9:00 AM for a joint meeting with the Finance Committee regarding the Not-For-Profit budget reviews. Ingmire handed out packets to committee members containing copies of the returned information questionnaires for review prior to the meeting.

A-13: The meeting was adjourned on a **MOTION** by Cary and seconded by Monforte. 11:20 AM

Respectfully submitted: Gwen Williamson

Criminal Justice, Public Safety and Telecommunications Committee Meeting

Minutes Feb. 21, 2013

PRESENT: Chairman Roger D. Bradstreet, Supervisors Richard O. Bargabos and Lewis Carinci;
County Administrative Assistant Mark Scimone

ALSO: District Attorney William Gabor, Sheriff Allen Riley, Undersheriff John Ball, E-911
Communications Director Paul Hartnett, Emergency Preparedness/Fire
Coordinator Joe DeFrancisco

ABSENT: Supervisors Daniel S. Degear and David L. Coye

The meeting was called to order at 9:07 a.m. in the Atrium Conference Room.

District Attorney's Office: District Attorney William Gabor reported that his office is moving toward paperless efficiency; he said that effort is due in large part to the expectation that it will become required. He said he may be looking to budget for a couple of tablets for assistant district attorneys in bigger courts, but technology for all ADAs would be preferable.

County Administrative Assistant Mark Scimone said there may be some unused iPads available that were purchased through a Sheriff's Office videoconferencing grant; he said he would see what is available.

Madison County Sheriff's Office: The Committee unanimously approved a resolution on the motion of Supervisor Lewis Carinci and second of Supervisor Richard O. Bargabos to authorize the chairman to apply for a New York State Office of Children and Family Services Child Fatality Review Team Grant.

The Committee unanimously approved a budget modification on the motion of Bargabos and second of Carinci authorizing modification of the 2012 County budget for year-end closing of the MCSO books.

Sheriff Allen Riley asked the Committee to reconsider the impact of the County's tobacco-free law on County corrections officers. He said COs are not allowed to leave the secure footprint of the facility during their shifts; therefore, if they leave County property to smoke, they are violating state law, and if they smoke within the secure footprint of the facility, they are violating the local law.

Riley said he would like to approach the Madison County Board of Health with the issue.

Scimone said the Local Law would have to be amended.

Undersheriff John Ball asked for an exemption due to the nature of the CO position constraints.

Bargabos said any alterations or exemptions to the law would open a can of worms.

Chairman Roger D. Bradstreet asked Riley and Ball to find examples of how other counties with tobacco restrictions have addressed the problem in their correctional facilities.

Riley said he is meeting with school superintendents to help develop/evaluate school safety plans.

Executive Session: The Committee unanimously agreed to enter executive session at 9:24 a.m. on the motion of Bargabos and second of Carinci to discuss the medical history of a particular person. The Committee exited executive session at 9:31 a.m. on the motion of Bargabos and second of Bradstreet.

There was a brief, informal discussion of the SAFE ACT.

E-911 Communications: Director Paul Hartnett reported that the emergency communications system went live January 25 with fire and emergency medical services without any major problems reported. He said the mayor of Wampsville had requested a radio in order to coordinate fire department needs. The consensus of the committee was that it was not necessary and would likely lead to other villages and towns wanting them, also.

Hartnett said the Public Safety Answering Points grant is done.

Hartnett reported reaching out to counties he knew had at one time run the Positron system, which is what the County's 911 center uses now. He said Steuben County preliminarily seems willing to donate its old system to

Madison County at no cost.

Hartnett said he would once again like to explore the feasibility of moving the backup 911 center out of the County Office Building basement to State Police Troop D Headquarters in Oneida. He said the old equipment would be surplus and felt the move could be accomplished very affordably. Hartnett said State Police agreed to man the station until staff could relocate to Oneida in the event of an emergency requiring the evacuation of the County complex.

Hartnett said there will also be a resolution coming to authorize the chairman to receive \$4 million in grant money for upgrades and equipment.

Emergency Preparedness/Fire Coordinator: The Committee unanimously approved on the motion of Bargabos and second of Carinci a resolution authorizing the chairman to enter into an agreement with Madison County Soil and Water Conservation District to revise, update and rewrite the County's Pre-Disaster Hazard Mitigation Plan.

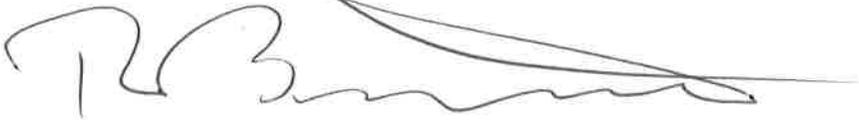
AT&T Settlement Offer: The Committee unanimously approved on the motion of Bargabos and second of Carinci a resolution authorizing the chairman to execute a settlement offer from AT&T Corp.

Minutes: The minutes of the meetings held Dec. 27, 2012, Jan. 25, 2013, and Feb. 12, 2013, were unanimously approved on the motion of Bradstreet and second of Carinci.

Motion to Adjourn: The meeting was adjourned at 10:25 a.m. on the motion of Bradstreet and second of Bargabos.

Next Meeting Date: March 21, 2013, at 9 a.m. in the Atrium Conference Room.

Respectfully submitted Feb. 26, 2013, by Martha E. Conway for Chairman Roger D. Bradstreet and approved March 21, 2013.



Roger D. Bradstreet, Chairman, Madison County Criminal Justice, Public Safety and Telecommunications Committee



Madison County Mental Health Department

Serving the Residents of Madison County for over 45 Years (established in 1966)

VETERANS MEMORIAL BUILDING
NORTH COURT STREET, P.O. BOX 808, WAMPSVILLE, NY 13163-0608
(315) 366-2327 OR TOLL FREE (800) 721-2327
FAX (315) 366-2599

Social and Mental Health Services Committee Mental Health Department Meeting Minutes February 25, 2013

Present: John Salka, Chair
Jim Goldstein
Eve Ann Shwartz
Lewis Carinci
Alex Stepanski

Staff: Karolyn M. Sayles, Deputy Director MHD

Guest: Mark Scimone, Administrative Assistant to the Chairman of the Board
Dennis Rahn, CSB Chair
Eric Faisst, Public Health Director

The meeting was called to order at 5:30 PM.

Approving the Minutes

Alex Stepanski made a motion to accept the January 28, 2013 minutes; Eve Ann Shwartz seconded the motion. All were in favor.

Program and Fiscal Reports

Ms. Sayles presented the preliminary December fiscal report. The department ended the year with a tentative \$241,751 deficit. The projected budgeted deficit for 2012 was \$139,243. The cause of the variance is a larger than expected deficit in the ADAPT unit. It was not fully operational for the last 3 months of the year. The Administration cost center was over budget in personal services due to terminal benefits paid to management staff that retired in 2012.

Resolutions

- NY SAFE Act

Jim Goldstein moved to accept the resolution and Eve Ann Shwartz seconded it. The Committee voted to approve the resolution.

- Renew agreement with Zixcorp Systems, Inc.

Eve Ann Shwartz moved to accept the resolution and Lewis Carinci seconded it. The Committee voted to approve the resolution.

- Authorizing County to accept rural health initiative grant

Eve Ann Shwartz moved to accept the resolution and Jim Goldstein seconded it. The Committee voted to approve the resolution.

- Enter into an agreement with Madison-Cortland ARC, Inc.

Jim Goldstein moved to accept the resolution and Lewis Carinci seconded it. The Committee voted to approve the resolution.

Executive Session

John Salka entertained a motion to go into executive session citing Section 105 of the Open Meetings Law for “matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.” Alex Stepanski made the motion and Lewis Carinci seconded it. All were in favor.

Eve Ann Shwartz made a motion to come out of executive session and Lewis Carinci seconded it.

John Salka, Chairman, adjourned the meeting at 6:25 PM.

Minutes Approved: Without any changes With changes noted or corrected copy attached



 John Salka, Chairman
 Social & Mental Health Services Committee

3.25.13

 Date

Minutes of Meeting

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE MEETING Department of Social Services

February 25, 2013

Present: John Salka, Town of Brookfield
Alexander Stepanski, Town of Stockbridge
Lewis Carinci, City of Oneida
Eve Ann Shwartz, Town of Hamilton
James Goldstein, Town of Lebanon
Michael Fitzgerald, Commissioner
Mark Scimone, Administrative Assistant to the Chairman
Eric Faisst, Director of Public Health

The meeting was brought to order by Chairman Salka. The meeting minutes of January 28, 2013, had previously been distributed and on a motion by Alex and seconded by Lewis, the minutes were approved unanimously.

The caseload and expenditures report only covered the first month of 2013, but some warnings were already becoming necessary. Year 2012 had ended with more children in foster care than in the previous years and 2013 is starting in that same fashion. Costs related to foster care placements will need to be carefully monitored throughout the year. Additionally, foster care (and adoption) boarding rates have not increased in many years and Mike stated that he had hoped to budget for some modest increases for 2014. With placements so high, that cost will be higher than previously considered, although still a good idea.

Mike had two resolutions before the committee. The first was to enter into an agreement with Berkshire Farm Center. Mike related that this proposed contract was to put into place the juvenile delinquent (JD) diversion program that DSS applied for and received grant money. Mike reminded the committee that JDs are those children under 16 years of age who have committed crimes and if they were adults, they would be arrested. The JD youths appear at Probation and together with the County Attorney's Office, a decision is made to present the case to the Family Court or not. There are about 80 appearances annually and the vast majority will be eligible for the Berkshire diversion program. The program will run until August 31, 2014, and the county investment will be \$10,385 out of a \$273,286 program. On a motion by Jim and seconded by Alex, the resolution passed unanimously.

The second proposed resolution was to renew an agreement with Dr. Scott Petosa of KAG Consulting. Mike reviewed that this service has been in place for several years working with the Persons in Need of Supervision (PINS) children. PINS are those children who are incorrigible, truant, or smoking marijuana. These children can, without interventions, become the next generation of JDs and then adult criminals. Dr. Petosa works one-on-one with the children, focusing on physical fitness as a gateway to better controlling bad behavior and impulses. He has an extensive background in coaching and has, with parental consent, been successful with neurofeedback (teaching the brain to control impulses). On a motion by Jim and seconded by Eve Ann, the resolution passed unanimously.

Mike updated the committee that the Medicaid enrollment center (Maximus) would be in tomorrow (February 26) to do a presentation to staff about the processes going forward. Mike invited any committee members to attend, if interested. He felt it might be too detailed for people outside of DSS, but it would likely be the only opportunity to meet with the Maximus

staff before the redeterminations in March go through them. Mike also felt that his staff might start to recognize more fully the impacts of this change. Mike stated that it was his intent to be down "around three positions" by the end of 2013 through attrition and/or retirements. However, already this year, DSS has lost two Examiners. Going forward, the balance to continue to get the work done while not unnecessarily filling positions will be difficult. There might come a time when DSS will request to backfill a position, recognizing that the "last in, first out" will place any new employees in precarious positions.

Mike also updated the committee that the county agencies and school superintendents meeting is scheduled for March 13 at 1:00 p.m. at DSS. Shortly after the tragic shooting in Newtown, Connecticut, there was a thought about collaborating with the schools on an "antiviolence" campaign. John Salka will follow up with Mike.

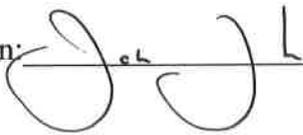
Jim asked about implications of the recently passed NYSAFE Act on DSS. After conferring with Sheriff Riley after the meeting, it was the Sheriff's opinion that the act did not change responsibilities for DSS. Guns can be removed via a court order under the same circumstances as previous to the law. If guns are present in the home and required to be registered as a handgun (current law) or the new category of assault weapons, then we can refer the case to his office. Otherwise, unless the weapon is used during the incident that caused a CPS report to be made, there is no change. Sheriff Riley stated that he believed changes would be offered and adopted to the NYSAFE Act and that once it is in a "final" state, he would be offering opportunities to learn more. However, at this time, with so many unknowns, it was better to assume nothing has changed.

There being no further items for DSS, the Mental Health Department began its presentation.

Respectfully submitted,


Michael A. Fitzgerald
Commissioner

Approved by Committee Chairman:



Date: 3-25-13



Madison County Youth Bureau

PO Box 635, Wampsville, NY 13163
Phone: 315-366-2574 Fax: 315-366-2579
Joanne D. Eddy, Director



MINUTES OF MEETING SOCIAL & MENTAL HEALTH SERVICES COMMITTEE & YOUTH BUREAU

February 25, 2013

Present: John Salka, Town of Brookfield
Alex Stepanski, Town of Stockbridge
Lewis Carinci, City of Oneida
Eve Ann Shwartz, Town of Hamilton
Jim Goldstein, Town of Lebanon
Mark Scimone, Administrative Assistant to the Chairman
Joanne Eddy, Youth Bureau Director

Approve Minutes

Alex made the motion to approve the minutes from the January 28, 2013 meeting. Lewis provided the second. The motion was unanimously approved.

Resolution – Appointing a Member to the Youth Board

Joanne presented a resolution to appoint Stephanie Braun from Oneida to the Youth Board for a term commencing on April 1, 2013 and expiring on December 31, 2014.

Jim made the motion to approve the resolution. Alex provided the second. The motion was unanimously approved.

**MADISON COUNTY BOARD OF HEALTH
AND
PUBLIC HEALTH SERVICES' COMMITTEE MEETING
MONDAY, FEBRUARY 25, 2013**

BOARD OF HEALTH MEMBERS PRESENT:

PRESIDENT, JOHN ENDRES, DVM
VICE PRESIDENT, JOHN SALKA, LEGISLATIVE REPRESENTATIVE
MARGARET S. ARGENTINE, PHD, RN, CNE
WENDY CARY, CITY OF ONEIDA
SAM BARR, DMD
RACHEL ELDER, MD, PHYSICIAN REPRESENTATIVE
JENNIFER MEYERS, MD, (EXCUSED) PHYSICIAN REPRESENTATIVE
ROBERT DELORME, MD (EXCUSED), PHYSICIAN REPRESENTATIVE

PUBLIC HEALTH COMMITTEE MEMBERS PRESENT:

CHAIRMAN, JOHN SALKA, TOWN OF BROOKFIELD
LEW CARINCI, CITY OF ONEIDA, WARDS 4-5-6
JAMES GOLDSTEIN, TOWN OF LEBENON
EVE ANN SHWARTZ, TOWN OF HAMILTON
ALEX STEPANSKI, (EXCUSED) TOWN OF STOCKBRIDGE

OTHERS PRESENT:

ERIC FAISST, DIRECTOR OF PUBLIC HEALTH
MARK SCIMONE, ASSISTANT TO THE CHAIRMAN OF THE BOARD OF SUPERVISORS
KELLY GOLLEY, DIRECTOR OF ADMINISTRATIVE SERVICES
CHERYL GEILER, DIRECTOR OF COMMUNITY HEALTH
GEOFFREY SNYDER, DIRECTOR OF ENVIRONMENTAL HEALTH
ROSANNE LEWIS, DIRECTOR OF CHILDREN WITH SPECIAL NEEDS
CONNIE COULTHART, ASSISTANT DIRECTOR OF ADMINISTRATIVE SERVICES
R. SEELAN NEWTON, MD, MEDICAL CONSULTANT
CASSIE ROSE, CITY OF ONEIDA DEPARTMENT OF PLANNING AND DEVELOPMENT
SCOTT INGMIRE, MADISON COUNTY PLANNING DEPARTMENT
JAMIE HART, MADISON COUNTY PLANNING DEPARTMENT
MEGAN MCCONVILLE, US EPA OFFICE OF SUSTAINABLE COMMUNITIES
SARAH DALE, US EPA OFFICE OF SUSTAINABLE COMMUNITIES
SABINA PENDSE, US ENVIRONMENTAL PROTECTION AGENCY, REGION II (NYC)
ALAN STEINBECK, RENAISSANCE PLANNING GROUP
MIKE CALLAHAN, RENAISSANCE PLANNING GROUP
CHRISTINE COE, CONFIDENTIAL SECRETARY

MADISON COUNTY PUBLIC HEALTH SERVICES COMMITTEE

John Salka called the Public Health Committee meeting to order at 6:34 p.m. indicating that there was a quorum for the Public Health Services Committee.

The Public Health Services Committee reviewed the January minutes. Motion to approve the minutes was made by Lew Carinci, seconded by Jim Goldstein and approved by all.

EPA SGIA Presentation:

The US Environmental Protection Agency (EPA) Office of Sustainable Communities and the Renaissance Planning Group (RPG) consultants provided a brief presentation to the Public Health Services Committee and Board of Health on the smart growth audit tool project.

Madison County was 1 community of 5 nationwide selected to participate in the US EPA Smart Growth Technical Assistance Program. Madison County Department of Health, Madison County Planning Department, and the City of Oneida Department of Planning and Development have been working with the EPA and the selected consultant team, RPG, to develop a tool that can be used to implement Smart Growth in a rural setting. The team has developed a Smart Growth audit tool to better inform and update the codes and comprehensive plans of rural communities by incorporating smart growth principles. The tool will provide a menu of options to select from so that it can be applied at various community levels - city, town or village. US EPA and RPG are on a 3-day site visit in Madison County to pilot this tool in three of our communities, City of Oneida, Village of Chittenango, and Town of Brookfield. From the feedback received, the EPA hopes to finalize this tool so it can be used in rural communities across the country.

A presentation and open House is scheduled Tuesday, February 26th at 5:30 p.m. in the City of Oneida Chambers. During the presentation, the EPA and the consultant team will provide an overview of the tool as well as open up the discussion for community feedback. The audience at this event will include Town Supervisors, municipal planning and zoning boards, City of Oneida community stakeholders and the general public.

Resolutions:

- A. Authorizing the modification of the 2012 adopted County budget was made by Jim Goldstein, seconded by Lew Carinci and approved by all.
- B. Authorizing the Chairman to enter into an agreement with Madison County Office for the Aging was made by Jim Goldstein, seconded by Eve Ann Schwartz and approved by all.

Corporate Compliance:

A full report was provided to the Committee with the following highlights:

- The Corporate Compliance Committee (CCC) approved the final 3 policies that will go before the Board of Supervisors for approval.

- Annual Corporate Compliance training has been scheduled for the Board of Supervisors on March 12th at 11:00 a.m.
 - Eric will follow up with IT to determine if the BOS training can be provided electronically that the Board members can sign off on.
- Annual Corporate Compliance training for employees will be scheduled for April or May and completed by June 1st.
- Kchecks exclusion screenings – there were no exclusions to report this period.
- The annual work plan for 2013 was reviewed and approved by the CCC.
- The 2012 Corporate Compliance Program Assessment was finalized by the CCC.
- The Internal Auditing and Monitoring Committee reviewed and approved the risk assessment categories for our compliance activities.

Hydrofracking:

Jim Goldstein received an email from Dominic Frongillo, Councilmember and Deputy Supervisor for the Town of Caroline, NY, asking local government officials to make a statement for open and transparent processes in regards to hydrofracking to protect all New Yorkers. Jim asked the Committee to consider drafting a resolution affirming this goal. A packet of resolutions and letters relating to hydrofracking that this Committee and the Board of Health have submitted over the past two years along with NYSACHO's December 2012 resolution was distributed for review.

The State Department of Environmental Conservation is likely to miss the February 27th deadline to finalize its proposed fracking regulations or allow them to expire.

Local Law Waiver Request:

Sheriff Allan Riley submitted a letter requesting a waiver from Local Law #4-2012 for Correction Division staff who are mandated to remain within the secure area of the facility during their shift, including lunch and breaks. He would like a waiver to allow them to smoke on County property, in an identified area located on the north side of the Public Safety Building and more than 30' away from public entrances, within the secure area of the jail. Mark Scimone stated that the identified area is not a public area and the Sheriff's Committee supports the request.

The Committee discussed the waiver request. Before further consideration, it was recommended that the Sheriff be invited to attend the next Public Health Services Committee meeting to address the questions of the Committee. The Committee will also review similar local laws from other counties before considering the request.

Public Health Committee adjourned at 7:30 p.m.

MADISON COUNTY BOARD OF HEALTH

John Endres called the Board of Health Meeting to order at 7:30 p.m. indicating that there was a quorum for the Board of Health meeting.

The Board of Health Committee reviewed the January minutes. Motion to approve the minutes was made by Sam Barr, seconded by Wendy Cary and approved by all.

Record of Claims:

Kelly Golley distributed the Record of Claims for review and approval. Motion to approve was made by Wendy Cary, seconded by Sam Barr and approved by all. John Endres signed for approval.

STRATEGIC ITEMS

Community Health Assessment & Rural Health Network Projects:

Starting tomorrow, the Advisory Groups for the community health assessment project will meet by life stages and health economics to determine what data is missing, prioritize the data to be collected, and identify where to get the data. Below are the times, dates and locations of the Advisory Group meetings. The Advisory Groups will meet again in May with additional community members to identify goals and strategies for the Rural Health Network to implement.

- Community Health Assessment (CHA) Advisory Group Meeting
Dates/Times/Locations:
- Tuesday, February 26th; 9am – 12pm: Older Adults – New Beginnings
Community Church, 227 Genesee Street, Wampsville
- Tuesday, February 26th; 1pm – 4pm: Adults – New Beginnings Community
Church, 227 Genesee Street, Wampsville
- Thursday, March 7th; 9am – 12pm: Infant & Toddlers – New Beginnings
Community Church, 227 Genesee Street, Wampsville
- Thursday, March 7th; 1pm – 4pm: Children & Adolescents – New Beginnings
Community Church, 227 Genesee Street, Wampsville
- Thursday, February 28th; 3pm – 6pm: Health Economics – Colgate Inn, One
Payne Street, Hamilton

The NYS Office of Rural Health grant application was submitted on January 11th. This award is meant to provide operational funds for the Madison County Rural Health Council that is currently being formed through our HRSA Rural Health Network Planning Grant and the Health Foundation for Western and CNY (HFWCNY) Ready or Not grant activities. We are waiting for a response.

The Madison County Rural Health Council working group met on February 14, 2013 and finalized the By-laws and articles of incorporation application and relevant documents. The Rural Health Network will be a repository of health data for the community making

data usable in order to identify needed services. A Data Management Committee has been assembled but has not met yet. The CEO, Treasurer and Secretary of the Board of Directors have been identified along with some Board members. The revised work plan for the HFWCNY Ready or Not grant will be submitted by the end of the week.

Healthy Weight Initiative:

The Community Health Assessment project will be collecting data in regards to healthy weight with a focus on youth that will be used to inform this Committee and assist with strategic decision-making going forward.

Eric reported that the following initiatives address our healthy weight initiative:

- Madison County is partnering with Oneida Healthcare and the Oneida Family YMCA to address childhood obesity through a program called "Fit Kids of Madison County." Maggie recommended incorporating data from this program in the life stage profiles. She stressed the importance of developing evidence-based, guaranteed outcomes, and sustainability and hopes to expand the program countywide. Maggie would also like to share this program with the Oneida Nation. Dr. Newton said he would try to schedule a meeting within the next couple weeks. The program is based on Arizona's "Fit Kids of Arizona" that started over six years ago and is now state-wide and school-based.
- The department, as part of the Madison County EAP Committee, worked to bring a new Community Supported Agriculture (CSA) Program to Wampsville this growing season. Through email promotion, enough interest was generated among county employees for Stone Brothers Farm in Canastota to start a new drop off site. Beginning in June, those who sign up will receive their share of fresh, locally grown vegetables for 22 weeks through October.
- Professional Development for Childhood Obesity Prevention: The department is working with the Madison County Living Well Partnership to plan a professional development opportunity for agency staff who work directly with families with children up to 12 years old. Gretchen Kinnell will present "Helping Families Make Healthy Choices - One Choice at a Time" on June 11th from 1:00-4:00 pm at the Madison County Health Department. The training is intended to help staff learn techniques to empower and motivate families to make healthy choices relative to healthy eating and physical activity. However, the tools and strategies may be applied to any topic.
- The Business Case for Breastfeeding: The department is working with the Madison County Healthy Start Partnership as part of a new project, the Business Case for Breastfeeding. The first step is to train staff on the Business Case for Breastfeeding. A health educator, along with WIC, Community Action Partnership, and Oneida Healthcare Center staff will be trained on April 16th at the Madison County Health Department. Once trained, a team of two will meet with identified worksites to discuss why supporting breastfeeding at work is good for their bottom line. The teams will be available to provide technical assistance on any strategies the businesses choose to implement.
- Breastfeeding Friendly Childcare Centers: The department continues to work with the six childcare centers in the county who have infant rooms as they

prepare their applications to become Breastfeeding Friendly Childcare Centers, a designation from the NYS DOH. The department has provided resources and technical assistance and expects all the centers to have received this designation this spring.

REPORTS:

Division and Medical Director reports were submitted prior to the meeting for review.

Director's Activities

Healthy Environments

- *EPA Smart Growth Implementation Assistance (SGIA)*: The EPA/Consultant site visit will be February 25 to the 27th. The site visit will basically be 3 full days, with EPA arriving the morning of day 1 and departing the evening of day 3. The main components of the visit are as follows:
 - Tour/site visits: To help the consultants and EPA get acquainted with any areas of the county.
 - Review of the audit tool/"train-the-trainer": This is to help familiarize us and the other team members from the county with the audit tool and discuss how to best use it with local communities.
 - Tool application: The consultants and EPA will sit down separately with staff from Oneida, Brookfield, and Chittenango, help them conduct the audit, and collect their feedback on the tool.
 - Peer-to-peer exchange: Staff from the two case studies RPG is writing (Dryden and Cheyenne, WY) will share their experiences implementing policy and code changes that support smart growth.
 - Public workshop: Evening open house to discuss this project, how it relates to ongoing efforts, etc.
 - Meetings with elected officials: EPA/Consultants will provide a brief presentation to the Board of Health/PHS Committee members on February 25th at the BOH/PHS meeting.

Health Promotion

- Work on the Community Health Assessment continued – Advisory Group Planning and Logistics
- Radon test kit campaign-added to website homepage a banner graphic and YouTube video from EPA "Living Green Starts from the Ground Up" Campaign to promote Radon Testing
- Radon effort to distribute expiring radon test kits to homeowners in Townships where radon levels likely elevated. Fifteen kits picked up so far.
- March will have another radon effort with more free kits and a public service announcement of a localized radio spot. Banner will go on our website and another press release is planned.
- Worked to meet needs of Madison-Oneida BOCES by developing education materials and providing information on gastrointestinal illness and norovirus for school staff and parents. A template letter for schools was also developed to accompany the set of materials working with the Director of Prevent.

- Article on Pertussis in Madison County for Healthy Communities section of Courier.
- Pertussis Campaign: Completed. Outreach to family practice, pediatric and OB provider offices in Madison County by Disease Specialist and Health Educator. Included information on case definition, testing algorithm, specimen collection, immunization updates, incidence of pertussis in Madison County, Prevention methods for staff and patients, CDC posters. Some providers not testing, some providers not immunizing adults or pregnant women. Most offices not aware of the new recommendation of Tdap for EVERY pregnancy between 27-36 weeks for best transmission of antibodies to protect the unborn child.
- Presentation on Immunizations to Childcare Center Directors: Presentation by Health Educator. Topics: Immunization updates. Pertussis: When a cough is pertussis, Tdap for every adult especially those around infants, Cocooning of infants, Tdap every pregnancy, Testing, treatment, isolation and quarantine. Importance of staying on schedule with immunizations. How to use NYSIIS to get reports to see if children up-to-date. Immunization policies/procedures. Future Audits (new NYSDOH requirement of LHD) from Health Department staff.
- Healthy Homes - Essentials for Healthy Homes Practitioners Course – to be presented here at the Madison County DOH on April 24 and 25. Arranging mailing lists, working with to promote the event.
- Eating Well with Diabetes: The department is contracting with Madison County Office for the Aging, Inc. to offer two "Eating Well with Diabetes" programs this year. The six-session nutrition program is for Madison County residents with Type 2 Diabetes. The first program is scheduled to begin April 16th and will be held in Hamilton.

Emergency Preparedness

- Participated in the NYSDOH Crisis and Emergency Risk Communication (CERC) workgroup call on DOH flooding resources, update on CERC in-person training, Beyonce and risk communication, new products, social media resources
- Work on developing a Medical Countermeasures Plan continued. Colleges are being contacted to identify their average yearly census and to identify how many students are from out of county (seasonal) to better estimate the number of people that may require vaccination during a public health emergency when college is in session.
- A Request for Proposals is being put together to have a consultant plan and develop a workshop to identify the roles and responsibilities of agencies in a Health and Medical Plan that would work as an annex to the County Emergency Management Plan (CEMP).
- Epi-Alliance conference call on Medical Reserve Corps annual meeting updates
- Review underway of the current Isolation and Quarantine Plan draft. Gaps in planning were discussed and areas for improvement were identified to work on in 2014. The primary area identified is to work with the county attorney to identify the court process that would be involved and approving draft orders, etc.
- Responded to a request from Jefferson County Health Educator for more information on the Disease Surveillance Reports to borrow the concept.

- Radio, print, and online ad campaign planned to recruit for the April Medical Reserve Corps Training Day. Ads being developed and meeting logistics being finalized.

NYSDOH Restructure Health Program Funding – Eric informed the Board that there may be a marked decrease in funds for health program funding. Governor Cuomo introduced legislation that, if enacted, will change the manner in which the NYSDOH awards and manages its public health grants by consolidating local assistance appropriations into six competitive pools. At this point, we are unsure how much money will be allocated to the various programs within each pool.

EI Program – Eric reported that as of April 1st, the New York State Department of Health is taking over Early Intervention fiscal responsibilities from counties. This action will lessen our corporate compliance risk, but we are still concerned as to how it will work. Kelly stated that therapists will contract with the State for billing, and we will see a decline in claims starting in May.

MADISON COUNTY

- Attend Department Head meeting.

NYSDOH/NYSACHO

- NYSACHO Board of Directors meeting.

Environmental Report:

Refer to the report. A field visit was made to the Open Door Church in Cazenovia after discovering they were holding a wild game dinner open to public without a permit, violating the State sanitary code. This resulted in an agreement with the pastor to not allow food from the unapproved sources to be served. Although the initial response from some in attendance and the media criticized the Health Department's actions, the church was cooperative and apologetic. Geoff responded to media, Board of Supervisors and public inquiries related to the wild game dinner and respective State Sanitary Code violations. He also met with the church pastor following event to further discuss the incident and the permitting of future church food service events. The Board supports the actions of the Health Department.

Complaints regarding individuals conducting in-home bakery operations and catering businesses without permits continue. One such complaint was provided for the Board to review. Geoff would like direction from BOH regarding enforcement action. It will be addressed at the March Board of Health meeting.

Prevent Update:

Refer to the report.

EI/Pre-K Update:

Refer to the report.

County:

Nothing to report.

City of Oneida:

Nothing to report.

Medical Director:

Refer to the report.

President:

Nothing to report.

OLD BUSINESS:

Although the proposed tobacco display ban was not implemented, our outreach received positive responses from most stores and got the word out that there are simple, cost effective options to cover the products from the sight of youth.

NEW BUSINESS:

Joe Wicks, Coordinator for BRiDGES to Prevent Tobacco, informed Eric that tobacco monies are available prior to the end of March for additional signage. Eric will inform the Board of Supervisors.

Board of Health meeting adjourned at 8:30 p.m.

Next Meeting: Monday, March 25, 2013

COMMITTEE ON FINANCE, WAYS & MEANS and
COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT
JOINT MEETING MINUTES

February 27, 2013 9:00 A.M.- Supervisors' Large Conference Room

PRESENT:

Finance Committee: **John Reinhardt**, Priscilla Suits, Russell Cary, and Ron Bono

Planning Committee: **Ralph Monforte**, Russell Cary, and Priscilla Suits.

Absent: Rick Bargabos, Jim Rafté, and Eve Ann Shwartz

Supervisors: Dan Degear

County Staff: Cindy Edick, Mark Scimone, and Gwen Williamson

John Reinhardt called the meeting to order. 9:02 A.M.

Not-For-Profit Budgetary Review and individual presentations.

1) Cornell Cooperative Extension

Represented by: Ron Bunce, Beth McKellips and Paul O'Mara

Mission: "Cornell Cooperative Extension brings knowledge to local communities in an effort to build economic vitality, ecological sustainability and social well-being. We bring local experience and research based solutions together helping Madison County farms, businesses, families and communities thrive in our rapidly changing world. As an extension of Cornell University, we provide objective, up-to-date, research-based solutions and processes that support farm and business operators, children, youth, landowners and local government officials. We are partners in creating strong and resilient economies, practicing environmental stewardship, building safe and healthy families, and guiding sustainable development practices. Our programs and educators positively impact key issues linked to the critical social, economic, and environmental needs of our region. We actively build reciprocal partnerships that connect land-grant universities to the everyday challenges and opportunities of our constituents".

Review of Programs:

- Development of the Agricultural Advisory Council
- Youth Development Programs: 4-H and Head Start.
- Beth McKellips overseeing the Agricultural Programs
- Development of a "Farms Business Manager" (in process)
- Growth in dairy programming
- Certification programs becoming viable
- AED Programs: Food Hub and Hops programs
- Strategic planning

Financial Review: Specific questions were asked and answered pertaining to the financial reports. Upon taking the helm as Director, Bunce and the Association determined several years of losses creating a significant negative fund balance. Financial deficiencies were identified and have been subsequently addressed, fiscal controls were implemented and some restructuring was done to ensure future financial stability.

Other Income Sources:

- The partnership and sharing of resources with Oneida County nets a significant cost savings for both counties.
- Contracts (such as the Food Hub, Hops Programs)
- New cost allocations for a cost neutral result
- Facility options for cost effectiveness
- Grants (such as Head Start)
- Madison County
- State and Federal funding is formula-based on the County appropriation
- Cornell contribution
- Volunteer hours

Comments:

It was noted that County dollars can be used for “county” projects because they do not have the same restrictions as grants and contracts.

It was emphasized that State and Federal funding is linked to the amount that is received by the County.

Cornell supplies many services to the Extension that farmers and residents would not otherwise have access to nor be able to afford.

2) Agricultural Economic Development (AED)

Represented by: Ron Bunce, Beth McKellips and Paul O’Mara

Mission: “The mission for the Agricultural Economic Development Program is to maintain, develop, and promote a viable agricultural economy that benefits Madison County. The primary priority is to market Madison County’s agricultural products and services by creating market opportunities and encouraging value-added enterprises. The secondary priority is to maintain an appropriate agricultural land base to support a viable agricultural economy in Madison County by assisting existing Madison County farmers and attracting and supporting new farmers”.

Review of Programs:

- Value-Added Processing – Growing Upstate Food Hub Project
- Agribusiness Incubator
- Complete Hops and Malting Barley Business Research Project
- Open Farm Day and 2 other local food events
- Agricultural Education and Training programs

Financial Review: Specific questions were asked and answered pertaining to the financial reports. When asked about the appropriated funds for the position that Lindsey recently left, Ron and Beth emphasized that the money is still being used for administrative support. The position has not been filled yet, but they are struggling to keep up with the responsibilities until such time as it can be filled.

Other Income Sources: Fundraising, Sharing of Services, Grants and County

Comments:

There was much discussion regarding joining AED and Cooperative Extension as one funding item, instead of separating the AED out, because funding is matched for the Extension amount and AED falls under the Extension. The funding would be distributed to AED from the Extension.

Degear asked for quantitative results of services received from AED by the end of the year.

O'Mara stated that "admin. was cut and services were added for the same amount of money".

Beth mentioned that they are tracking the amount of contacts with farmers in 2013.

Ron Bunce said that he will have documentation showing that the money supplied for Lindsey's position is still being used for administrative support.

Degear and Bono recommended watching for duplication of services.

Bunce noted that at this time there is no money in reserves for legal, disaster or grant support. He said that money leveraged for State and Federal dollars (if AED were included on the same funding line item as CCE) could be used for that purpose. Monforte stated that he supports leveraging the AED money for next year and next steps to accomplish this should be looked into. It was mentioned that the benefit of using Cornell's legal resources would then be applicable to AED.

Beth noted that centralized resources will be beneficial for many counties and smart leadership will bring better services.

3) Madison County IDA

Represented by: Kipp Hicks

Mission: "The Madison County Industrial Development Agency's mission is to establish and implement sound economic development strategies in order to enhance the economic vitality of Madison County's businesses, industries, communities, and citizens, leading to an overall better quality of life.

Key to the Agency's mission is the creation and retention of job opportunities, diversification and strengthening of Madison County's economic base, and developing the local economy in a planned, organized, and environmentally compatible manner"

Review of Programs:

- Madison County Center for Economic Development
- Madison County Industrial Development Agency
- Madison County Capital Resource Corporation
- Empire Zone Program
- Revolving Loan Program
- Microenterprise Loan Program
- Microenterprise Grant Program
- Agriculture Revolving Loan Fund
- Agriculture and Renewable Energy Business Park
- Elm Street Development
- Madison County Strategic Economic Development Plan
- Consolidated Funding Application for Regional Economic Development Council

Financial Review: Specific questions were asked and answered pertaining to the financial reports.

Other Income Sources Madison County appropriation, CRC Administrative Services Contract, IDA Fee Revenue and rental of real property.

Comments:

Hicks answered questions pertaining to status on certain projects such as ARE Park, the most recent awardees of the REDC funding and he spoke briefly about the economic strategic plan.

At 10:30 Scott Ingmire joined the meeting to present two resolutions (one for IDA, one for AED), both for contract extensions beyond the first quarter.

The Planning Committee approved authorizing the extension of an agreement for professional services in support of Agricultural Economic Development AND the Planning Committee approved authorizing the extension of an agreement with the Madison County Industrial Development Agency; on a **MOTION** by Cary and seconded by Suits. 10:30 A.M. 3/0/0. (These resolutions were also authorized by the Finance Committee by vote, and recorded in the minutes of the Finance Committee).

Ingmire out 10:38

4) Mid York Library System

Represented by: Wanda Bruchis

Mission:

“ The mission of the Mid York Library System is to improve and expand library service in the counties of Madison, Oneida, and Herkimer.”

Review of Programs and Services:

- Lower library service cost by leveraging economies of scale for activities common to member libraries
- Increase residents' abilities to access material from any library in the Mid York service area and beyond through a shared catalog and distribution process
- Extend each member library's ability to deliver comprehensive services by offering professional consulting and assistance
- Broaden libraries' ability to offer free access to digital information and on-line services
- Expand training opportunities for member library personnel, improving their skills to better serve customers
- Deliver direct service to community members unable to readily access their local library
- Act as a conduit for member libraries to benefit from the global library network
- Advocate for and promote libraries as essential on a regional, state, and national level, thus acquiring improved and stable funding.

Financial Review: Specific questions were asked and answered pertaining to the financial reports. The County dollars are used for automation and delivery of materials, also Mid York is required to maintain the Unified Card Catalogue System.

Other Income Sources: Mid York receives revenue from the three counties it services, nursing homes, a school district, grants, gifts and donations, interest income, sales, library charges and consultant fees. NY State is their primary source of income.

Comments:

Wanda was asked to provide an overview of the different classifications of Madison County libraries and how the Mid York Library System uses the County dollars to impact those libraries. She explained that Mid York is able to offer many services to the individual libraries that they would not otherwise be able to afford. Services mentioned include: bulk ordering and distribution between libraries, expertise in the areas of legal, chartering and telecommunications, technical (IT) support for over 400 computers and 100 networks, purchasing advice, email services, delivery services, and shared services coordinated through Mid-York such as payroll. There is no revenue exchange to the libraries from Mid-York, only services. Mid-York receives a cost share from the libraries. The MOE (Maintenance of Effort) requirement by the State has a significant impact on the funding process. If the County were to reduce its funding by 5%, the State would reduce their funding by 25%; at that point, Mid-York would no longer be able to provide services to the libraries without charging them. The individual libraries would not be able to afford to pay and many would be forced to close their doors.

Classification data:

- **Association Library:** includes Cazenovia, DeRuyter, Earlville, New Woodstock and Sullivan:
An Association Library is much like a private entity in that it controls its own budget and votes for their own trustees – not a public vote.
- **Public Library:** includes Hamilton:
A Public Library is much like an entity of the village or municipality where it is located and it is subject to civil service regulations.
- **School District Library:** includes Canastota and Morrisville:
A School District Library includes the entire school district and uses the school district as its boundaries.
- **Special Legislative Library:** includes Oneida:
A Special Legislative Library would have needed a special reason to be established, such as the existence of a library in the same area or many other reasons. It has a charter, clear taxing ability and an elected board.

The County contribution is determined by local public aid and circulation numbers. Any levy above the 2% tax cap would first need 60% approval by the board, then would have to go to the public and be approved by 50% plus 1. It was asked, considering the cause and effect, does it make sense to eliminate this \$68,000.00 on a 30 million dollar levy?

5) Canastota Public Library

Represented by: Liz Metzger

Mission: “ The Canastota Public Library provides services and materials to meet the needs of area residents, businesses and community organizations and offers opportunities to learn, know, gather and grow.

The library is a source of reliable information and of challenging ideas that enlighten and enrich. It has materials in many formats that enhance leisure time and promote lifelong learning. The library encourages the love of reading and the joy of learning and offers the assistance people need to find, evaluate and use electronic and print resources.”

Review of Programs:

- Community Center / meeting place

- Community and Social Needs
- Literacy
- Promote Lifelong Learning Program
- Reader's Advisory Services
- Technological Resources
- Programs for toddlers, preschoolers and teens
- Music events, book club, writing groups and knitting club
- Dolly Parton Imagination Library Program – early literacy

Financial Review: Specific questions were asked and answered pertaining to the financial reports.

Other Income Sources: Tax, State Aid, County, Friends of Library fundraising, Mid-York services and discounts, and being fiscally conservative.

Comments: Liz Metzger shared that the library is housed in a Carnegie building, recognized on the National Register of Historic Places. Liz pointed out that being fiscally conservative is their goal and was firm in her affirmation of support and services they receive from Mid-York. She said the Canastota Library “would not exist without Mid York”. She also noted that the library promotes Madison County events (like Open Farm Day and Trails of Madison County) and that is good for all. She compared the library workers to “Energizer bunnies” in that they want to keep going and going.

6) Cazenovia Public Library

Represented by: Betsy Kennedy

Mission: “ The mission of the Cazenovia Public Library is to help fulfill the recreational, informational, and cultural needs of all ages in the community by providing as many materials and services as possible and to maintain our community archives and our unique museum collection.

Special emphasis is placed on stimulating young childrens’ interest in and appreciation for reading and learning.”

Comments: Betsy emphasized that literacy is the primary mission of Cazenovia Library. Betsy spoke about early literacy and how the return to society is \$1:\$7 on the investment. She noted that approximately 75% of children who can’t read up to level by the 3rd grade will not graduate high school. She mentioned that the majority of inmates have problems with literacy. She also said that approximately 75% of the persons who come for literacy help are from the “unserved” areas of Madison County. She assured the Committees that the Madison County money is well spent and it is the County taxpayers using it. She spoke regarding the world of digital literacy and how the library assists many persons with job applications and unemployment benefits and many other technological challenges faced by persons without home computer systems or training in digital technology.

Lastly, she reiterated that most of the libraries in Madison County would not be able to provide most of the services to the public without the support and services of the Mid York Library System.

7) DeRuyter Free Library

Represented by: Amy Curtis and Gerald Wood

Mission: “ The mission of the DeRuyter Free Library is to serve as a resource for the education, enjoyment and cultural enrichment of the entire community served by the DeRuyter Central School District. The library strives to improve the quality of life to area residents by promoting a love of reading and an awareness of books and other materials as a means of satisfying the diverse needs and interests of the community it serves.”

Comments: Amy commented that DeRuyter Library is especially needed because of the limits of the geographic area. The library is very small and almost totally dependent upon Mid York services. A large part of their programming mission is to provide large-type books to the elderly, and these books are provided to them by Mid York. The County money is used for the operating account. Amy is the only employee amongst 26 volunteers. The annual visitation is up, and they are very excited to have moved from a 700 square foot facility to over 3000 square foot building. They are focusing on becoming a community center now that they have space. They have 6-7 computers and are getting technology upgrades to connect DeRuyter to the rest of the area. They focus on literacy and reading programs and they are experiencing growth.

8) Earlville Free Library

Represented by: Shari Taylor

Mission: “ The mission of the Earlville Free Library is to provide free access to resources and materials for the recreational, informational, and cultural needs of all ages in the community and to maintain community archives. The library will place special emphasis on stimulating our patrons’ interest in, and appreciation for, reading and learning.’

Comments: Shari told the Committees that Earlville Library is the hub of the community. Their goal is to provide four monthly events. Some past events have been: Winter Fest with Mrs. Clause, Open House, 2 story times weekly, National Bring a Child to the Library Day, Summer Reading Program and the popular and educational Duct Tape Game Board. The library offers a safe environment for children to visit after school. They have 6 computers and are in the process of switching one to a laptop model for parents to use in the children’s section while supervising their children. Shari noted that the library tries to maintain programs that others can no longer do, like the community Easter Egg Hunt. They do book sale and gift basket raffle fundraisers, rely on school taxes, county help, endowments and the Mid York System (which provides them with supplies and technological support among other things). The library employs 3 part-time persons, an after-school coordinator, a summer program person and a paid treasurer.

The Committees took a short lunch break and reconvened at 12:30 PM.

9) Hamilton Public Library

Represented by: Hilary Virgil, Darcy Loveless and Sam Stradling

Mission: “The Hamilton Public Library serves the Village of Hamilton, New York and surrounding areas. In its operation, it gives particular attention to the recreational, informational, and cultural needs of the community. Through its own services and programming and through its affiliation with the Mid-York Library System, the Hamilton Public Library provides access to many forms of information, including print, audio, video, digitized databases, and internet access.”

Comments: Hillary emphasized that Hamilton Library has taken on the role of Community Center. They hold 250 library sponsored programs and events annually in addition to over 740 programs, meetings, and events led by other groups within the greater community. Other ways the library serves as a focal point for community outreach are; children's programming, art exhibits, WIC site, partnering with RSVP and VITA to provide tax consultations, polling location and more. The Madison County money is used to provide services and resources to residents living in unchartered to serve areas of the county. The most notable fact is that "40% of patrons who live in unchartered to serve areas in Madison County borrow from the Hamilton Public Library. In 2012 they checked out 12,317 items from our library, accounting for 19.2% or our total circulation of materials that year". One of the most rewarding features of the library is that they can connect the public to online services. Hillary reviewed the future plans which will focus on family literacy summer programs, updating materials and technology, teen space and program development, continue World Book Night each April, continual updating on the Wowbrary software and Facebook page, and offering digital opportunities for staff and patrons.

10) Morrisville Public Library

Represented by: Michelle Rounds, Jeannine Ashcraft, Allen Noel and Kevin Rounds

Mission: It is the Mission of the Morrisville Public Library to serve the residents of the Village of Morrisville and the Town of Eaton, particularly those not reached or otherwise served by our local elementary, secondary, and college library facilities. The Library addresses informational, educational, recreational, and cultural needs of our citizens by providing and utilizing library resources available on site and through regional and state library resources. The Library meets those needs through reference books, popular materials, and technical and electronic services in an esthetically pleasing and safe environment. We uphold our philosophy of interlibrary cooperation, free public access to all information and protection for the last bastion of free education available to all the citizens of our society.

The Library Board of Trustees perceives the roles of the Morrisville Public Library to include:

1. Popular Materials Center, featuring current, high-demand, high interest materials in a variety of formats for persons of all ages.
2. Independent Learning Center, particularly for non-school age members of our community not being served by our excellent public school and college resources. This includes young children and parents, opening preschoolers' doors to learning through services for children and children and parents together.
3. Community Information Center, acting as a current information resource concerning community organizations, issues and services.

Comments: Michelle started out by saying that she could repeat everything that was said by Hamilton. Morrisville Library is like a community center. They focus on tutoring, job resource and literacy. They are growing and have expanded by construction of an addition and working on renovations. She said that they cater to the children by hosting Family Movie Night, Teen Talk, Kiddies Korner and annual lock-ins. They have 22 adult programs, 6 young adult programs, 102 children's programs and 122 other programs. They circulated 28,029 items in 2011(7,436 were children's items). The county money is used, and has always been used to help cover liability and property insurance. It was agreed that they cannot survive without the services of Mid York Library System. They have 1 full-time and 4 part-time paid staff and 5 volunteers.

11) Sullivan Free Library

Represented by: Karen Fauls-Traynor

Mission: The mission of the Sullivan Free Library is to serve the members of the Town of Sullivan and surrounding communities in Madison County by providing materials and services for their recreational, educational, informational, cultural and civic needs. Special emphasis is placed on serving families and children and providing popular and reference materials. To achieve this, the library strives to meet community member's needs by providing access to information through library services and programming using all available technologies. The library provides the alternatives; the library user makes the choices.

Comments: The Sullivan Free Library is an association library which is governed by a board of directors and chartered by the Department of Education. That charter dictates hours of operation, services, open access and requires a qualified librarian. They have 19 employees, four of them full-time. Sources of income include County, State, fundraising, donations and annual appeal. One of the best fundraisers is the online new & used book sales. Karen also noted non-monetary contributions and arrangements that save them money, such as the Village Historian being housed in the library in exchange for snowplowing services. The money from Madison County all goes to the general operating account. Karen provided a copy of the newsletter highlighting the Bridgeport and Chittenango branches, their contact info, websites, calendar of events and upcoming notes of interest.

12) Oneida Public Library

Represented by: Carolyn Gerakopoulos, Eileen Kinsella, Bob Wilkins and Jim Bacher.

Mission: "The Oneida Public Library shall provide FREELY books and other library resources for the interest, information and enlightenment of all people of the Oneida Public Library Special Legislative District regardless of a person's age, sex, national or racial origin, background or views. The Oneida Public Library shall provide the people of its district FREE and UNHINDERED access to books, materials and information that represent all points of view, regardless of any individual's or group's political, partisan or sectarian disapproval. The Oneida Public Library shall be an EDUCATIONAL and CULTURAL resource for people of all ages in its district through regular and special programming. The Oneida Public Library shall provide the people of its district FREE access to the Internet and to the collections of other libraries that participate in a reciprocal interlibrary-loan system".

Comments: Being a Special Legislative Library allows that they are tax-exempt but not a 5013C. They have 7 public-elected board members who hold 5-year terms. They are chartered by NYS Regents and regulated by State & Federal laws including, NFP Law, Civil Service, General Municipal Law, Labor Law, Public Officer's Law, Minimum Standards and NYS Comptrollers Regulations.

Eileen reviewed a copy of the 2012 Annual Report which highlights circulation of 86,547 items, and 891 programs or sessions in 2012. A Sample of programs were reviewed as well as plans for the future including the new library construction plans. Also included in the report is the 2012-13 budget and proposed 2013-14 budget, along with a list of Trustees, and Library Personnel. It was noted that the fundraising dollars for the new construction is kept totally separate from the operating dollars.

Carolyn reminded the Committees that the Madison County Law Library is housed in the Oneida Public Library. She also recognized the Local History Room as a great resource for the County and noted that it holds Board of Supervisors' journals as far back as the 1860's.

13) New Woodstock Free Library

Represented by: Norman Parry

Mission: "The mission of the New Woodstock Free Library is to provide free unrestricted access to publicly available library and information resources, so that opportunities for personal growth and enrichment are available to all."

Comments: Norm started his presentation by telling three intriguing stories of real people who have visited the library; a lady searching for, and finding a job; a man who decided to write a book and needed help (now published) and an Amish family needing someone's knowledge to help them avoid having to use the forbidden technologies offered today. All of these residents were from Madison County, and none of them were residents of the "served" areas. New Woodstock has an open door policy. Norm said that libraries practice equalization of services, and help to bring all to a level playing field. He also noted that libraries have amazing shared services, not only with other libraries, but with local organizations, agencies, schools, government agencies and cultural entities. He agrees with what the libraries have said before him today at this meeting. He stated that New Woodstock Free Library is debt free. They rely on grants, donations, town, county and state funding and cost saving plans (volunteers, energy audit, material donations and more).

Following discussion regarding what options are open for funding the libraries in the future, it was agreed that the 2013 funding would remain in place. A plan and strategy needs to evolve for the 2014 budget round and it must start now, not waiting until the last quarter. The agencies need to be prepared for whatever cutbacks are necessary and prudent. It was also agreed that these review meetings have been very enlightening and educational. Reality aside, it would be wonderful if the funding were available for the County to pass along to such worthy entities as these.

The meeting was adjourned on a **MOTION** by Suits and seconded by Cary. 2:05 PM

Respectfully submitted: Gwen Williamson

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
February 27, 2013

Present:

Committee: J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits

Supervisors: R. Monforte

County Staff: C. Edick, S. Makarchuk, M. Scimone, S. Trexler

A quorum being present, J. Reinhardt called the meeting to order at 8:30 a.m.

I. Approval of Minutes

Motion by P. Suits to approve the minutes of the January 31, 2013 meeting; second by R. Cary.
Motion unanimously approved.

II. Treasurer's Report

C. Edick reviewed a year-to-date comparison of selected data including sales & use tax, local vehicle use tax, off-track betting revenue, medical claims expense, and prescription claims expense.

III. Resolutions

1. Authorizing the Modification of the 2012 Adopted County Budget – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.
2. Authorizing the Modification of the 2013 Adopted County Budget – Motion by P. Suits to approve the resolution; second by R. Bono. Motion unanimously approved.
3. Authorizing Chairman to Sign Contracts with Not-For-Profit Organizations for 2013 – This Resolution was not acted upon until after meeting with the not-for-profit organizations.
4. Designating NBT Bank, N.A. as a Depository Bank for Funds of Madison County – Motion by R. Cary; second by P. Suits. Motion unanimously approved.
5. Authorizing the Chairman to Enter into an Agreement – This Resolution was pulled.
6. Authorizing Chairman to Execute a Settlement Offer from AT&T Corp. – Motion by R. Bono to approve the resolution; second by P. Suits. Motion unanimously approved.

IV. Adjournment

1. The next regular meeting is scheduled for Thursday, March 28, 2013 at 9:00 a.m.
2. Motion by P. Suits to adjourn the meeting; second by R. Cary. Motion unanimously approved.
Meeting adjourned at 9:04 a.m.

J. Reinhardt reconvened the meeting at 2:00 p.m.

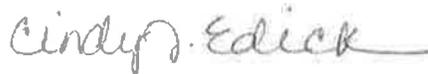
V. Resolutions

1. Authorizing Chairman to Sign Contracts with Not-For-Profit Organization for 2013 – Motion by R. Cary to approve the resolution; second by P. Suits. Motion unanimously approved.
2. Authorizing Extension of an Agreement for Professional Services in Support of Agricultural Economic Development – Motion by R. Cary to approve the resolution; second by P. Suits. Motion unanimously approved.
3. Authorizing the Extension of an Agreement with Madison County Industrial Development Agency – Motion by R. Cary to approve the resolution; second by P. Suits. Motion unanimously approved.

VI. Adjournment

1. Motion by P. Suits to adjourn the meeting; second by R. Cary. Motion unanimously approved. Meeting adjourned at 2:05 p.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
PO BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
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Eileen M. Zehr
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Director of Labor Relations
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GOVERNMENT OPERATIONS COMMITTEE MEETING **February 28, 2013**

Present: D. Ball, R. Bargabos, D. Degear, R. Monforte, and J. Reinhardt

Also Present: R. Aylward, J. Becker, C. Edick, L. Fisher, J. Goldstein, D. Grucza, A. Hurban, T. Mullett, M. O'Toole, S. Prievo, M. Scimone, K. Sweetland, J. Swidowski, and E. Zehr

D. Degear called the meeting to order at 9:07 a.m.

I. MINUTES: Minutes from January 31, 2013 - Motion by R. Monforte to approve the minutes from the above dated committee meeting. Second by R. Bargabos. The motion was unanimously approved.

II. RESOLUTIONS:

- A. Retiree Recognition - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- B. Amending the Purchasing Policy - Motion by R. Monforte to approve the resolution as amended. Second by R. Bargabos. The motion was unanimously approved.
- C. Authorizing the Chairman to Execute a Group Health Insurance Contract – MVP - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- D. Authorizing the Chairman to Accept Settlement - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- E. Authorizing the Chairman to Enter into an Agreement with LexisNexis - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- F. Authorizing the Chairman to Enter into an Agreement with the Wampsville Volunteer Fire Company - Motion by J. Becker to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- G. Authorizing the Chairman to Renew an Agreement with the YMCA - Motion by R. Monforte to approve the resolution. Second by J. Becker. The motion was unanimously approved.

- H. Approving and Authorizing the Chairman to Execute and Agreement - Motion by D. Ball to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- I. Designating the Disposal of Obsolete or Surplus County Personal Property - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- J. Designating the Disposal of Obsolete or Surplus County Personal Property – Highway/Sheriff’s - Motion by D. Ball to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- K. Adopting LL No. 1 for the Year 2013 - Motion by J. Becker to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- L. Adopting LL No. 2 for the Year 2013 - Motion by J. Becker to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- M. Appointing a County Administrator - Motion by J. Becker to approve the resolution. Second by R. Bargabos. The motion was approved. D. Ball opposed the resolution based on the salary, not the actual appointment.
- N. Abolishing the Position of Research and Legislative Affairs Coordinator and Creating the Position of Executive Assistant to the County Administrator - Motion by J. Becker to approve the resolution. Second by R. Bargabos. The motion was unanimously approved. There was discussion on where the funding would come from for this position. The committee agreed that Finance Ways and Means should handle the funding aspect of the position.

III. OTHER:

- A. ProAct – K. Sweetland from ProAct presented a review and analysis of the County’s 2012 prescription utilization and cost pertaining to both pharmacy and the mail order program. Handouts were distributed to Committee Members.
- B. RMSCO – T. Mullett, J. Swidowski, D. Grucza, and A. Hurban from Corporate Care Management presented to the committee the 2012 performance and cost of the County’s Health Insurance program. Handouts were distributed to Committee Members.

J. Goldstein brought up concerns regarding chiropractic care coverage and claims being denied. J. Swidowski explained RMSCO’s review and appeal process of claims. D. Degear requested if J. Swidowski could look into the denial of chiropractic claims that J. Goldstein was referring to.
- C. Management Compensation Plan – E. Zehr and R. Aylward highlighted the modifications made to the agreement. Modification included the addition of part-time language, modification to the mileage reimbursement language and design layout of the agreement. A motion by R. Monforte was made to approve the modifications. Second by D. Ball. The motion was unanimously approved.
- D. Travel and Expense Reimbursement Policy – M. Scimone explained the changes proposed to the Travel and Expense Reimbursement Policy. The proposed changes consist of adding the wording “and those designated by the Chairman of the Board” to the per diem language in the existing policy. A motion by D. Ball was made to

approve the modifications. Second by R. Monforte. The motion was unanimously approved.

- E. Risk Protector Insurance – IT – M. Scimone discussed purchasing cyber liability insurance protection for the County. This would help financially protect the County in the event of a lawsuit due to lost electronic patient data. The cost of the insurance is approximately \$12,000 per year. The committee requested to wait and look at this again during the budget process and to perhaps add it in the 2014 budget.

IV. MOTION TO ENTER EXECUTIVE SESSION: Motion by R. Monforte to enter Executive Session. Second by R. Bargabos.

Motion to exit Executive Session by R. Monforte. Second by D. Ball.

V. NEXT MEETING: Committee Meeting: March 28, 2013
Immediately following Finance Ways & Means

Motion by R. Monforte to adjourn. Second by J. Reinardt.

ADMINISTRATION AND OVERSIGHT
Committee Meeting Minutes
March 4, 2013

PRESENT: Jim Rafté, Vice-Chairman
Russ Cary
Scott Henderson
John Reinhardt

ALSO PRESENT: Ann Jones, Elections

Meeting was called to order by Vice-Chairman Rafté at 11:30AM.

MINUTES

Minutes for the December 27, 2012 meeting were approved as written.

Motion – Henderson Second – Reinhardt carried

RESOLUTIONS

- 1) Authorizing the Chairman to Enter into an Agreement with the New York State Board of Elections in Regards to the Help America Vote Act Federal Grant. (\$3,203.00)

Motion – Henderson Second – Reinhardt carried

- 2) Authorizing the Chairman to Enter into an Agreement with the New York State Board of Elections in Regards to the Help America Vote Act State Grant. (\$20,254.00)

Motion – Henderson Second – Reinhardt carried

- 3) Authorizing the Chairman to Enter into an Agreement with the New York State Board of Elections in Regards to the Help America Vote Act State Grant. (\$40,509.00)

Motion – Henderson Second – Reinhardt carried

ADJOURNMENT

There being no further business to discuss, motion was made to adjourn at 12:00PM, seconded and carried.

Respectfully submitted by Chris Lawrence for:

James Rafté, Vice Chairman
Administration and Oversight Committee