

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

August 2016

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 8/4/16

Public Utility Service – 8/4/16

Highway, Buildings, and Grounds – 7/20/16

Government Operations – 7/28/16

Finance, Ways and Means – 7/28/16

Administration and Oversight – 7/20/16

Criminal Justice, Public Safety and Emergency Communications – 7/20/16

Solid Waste and Recycling – 7/19/16

Health and Human Services – 7/25/16

Highway, Buildings and Grounds Committee

Minutes, September 30, 2015, Regular Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski and William Zupan

ALSO: Board Chairman John M. Becker, Board Vice Chairman Daniel S. Degear, County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman and Operations Manager Rich Durant

ABSENT: Supervisor Scott Henderson

Chairman Ronald Bono called the meeting to order at 2 p.m. in the Supervisors Large Conference Room.

Buildings and Grounds

- Building Maintenance Supervisor Kevin F. Loveless reported that the sidewalks are 99 percent done, that it was a battle, but with an overall good result. All that's left is caulking, power-washing, replacing the trees and maybe re-topsoil.
- There was brief discussion of the Department of Social Services roof.
- The Career Center project is making more progress. After some hurdles, it appears to be back on schedule. County Administrator Mark Scimone said the contractor hasn't been the best. Loveless said all involved are documenting problems should there be a bid award issue in the future.
- Loveless said the DSS parking lot, reconstructed by the Highway Department, looks great.
- The Office Building abatement was completed yesterday, and the Supervisors Chambers should be done for board day. Scimone said this general contractor is much better. There was brief discussion of the carpeting for Chambers.
- Loveless said a moving company is needed for the Career Center. Scimone said he would check with Planning Director Scott Ingmire about budgeting for it.
- Loveless said there had been a design change with the Office Building Election buildout. The plan originally had cabinets and training area in front of the windows.
- Loveless reported that the county's four cooling towers had been registered

with the state Department of Health and independently inspected in compliance with new regulations issued by New York State.

ADA: Scimone reported the first report is due to the Department of Justice in October. He said a lot of progress had been made by Buildings and Grounds doing a lot of work in-house and the completion of the parking lot/sidewalk reconstruction – he said those were big ones. Scimone asked the Committee to consider entering into a contract with DB Services Compliance Group to comply with the independent compliance inspections needed to successfully report back to DOJ that cited items were brought into compliance. He said there is \$100,000 in the budget this year for this work, and only \$8,000 of it had been used to date. He said the balance will be rolled forward for work to be completed over the next couple of years.

PSB Paving: Loveless said the County needs to continue with blacktopping around the jail and old train tracks to include the new squad building and jail kitchen ramp. He said he is very concerned about the slope of the ramp because it is very steep and not compliant. He said it used to be stairs, and the ramp was fit into that five-foot space. He said the landing and railing also need to meet code.

Court House: Scimone said there was a walk-through of the Oneida building and all parties think it's going to work as a temporary location for the courts. The state likes the space. Security also toured. The LaBella study has kicked off, and Mark Kukuvka will be coordinating with Loveless to tour the Court House and talk to staff. Scimone said the state is happy with the direction the county is taking; he said Kukuvka expected it to take a couple of months to get the cost estimates back. He said several facets needed to be considered – the ADA piece, the space piece, Kevin's concerns – before it could be decided how to proceed. Loveless said he would be conducting the tour Monday.

Squad Room: Loveless reported the sheet rock is going up in the squad room and the building needs an electrical inspection. He said it is going well. Frank Cook from the Highway Department is doing the duct work, and inmates are helping out and doing well, also. When they are not tied up with other things, Maintenance crew members go over to help out, as well; however, it's been mostly the inmates and Highway Department because of the intense project schedule. He said it's going to be a nice building.

Building Modification: Emergency Management Director Ted Halpin requested the removal of cabinets from his department, which would essentially constitute a wall move. Loveless said the cabinets were actually part of a mechanical room where cleaning products were stored, and their removal would result in a 10-by-15-foot enlargement of the Emergency Management department. The Committee unanimously approved the building modification on the motion of Roger D. Bradstreet and second of Supervisor William Zupan.

Trailers and Boats: Loveless asked if the trailers and boats in the parking lot, which he referred to as ‘the trailer park,’ could be moved to another location – perhaps the impound lot – because they are already sinking into the new pavement.

2:33 p.m. – Board Chairman John M. Becker and Board Vice Chairman Daniel S. Degear joined the meeting

Loveless said one of Joe DeFrancisco’s trailers was sunk in at least 10 inches deep. Highway Superintendent Joseph Wisinski said the impound is secure, and they may need access on weekends. Board Vice Chairman Daniel S. Degear suggested perhaps they could be moved to the new squad building parking lot area. He asked if they would be better parked on concrete. Board Chairman John M. Becker suggested concrete could be poured behind the squad building for this purpose. Loveless said all the vehicles do not belong to the Sheriff’s Office. Committee Chairman Ronald Bono said it is a shame to incur damage after everything had just been newly installed. Scimone said he would talk to Solid Waste Department Director James Zecca to see if there was a place for vehicles to be parked at the landfill, which is more centrally located in the county.

General Paving: Loveless thanked Wisinski and his crew for all their contributions in developing the bid specs for the campus-wide paving and concrete work, as well as construction of the DSS parking lot.

Highway

North Court Street Bridge: Wisinski reported that the old bridge was gone and crews are excavating for the new abutment. He said they got rained out yesterday and today, but they were pretty close on their schedule until the rains hit. He said the pier footings could become an issue; the as-builts are shorter.

2:50 p.m. – Degear left the meeting

2:53 p.m. – Becker left the meeting

The contractor didn’t put in sheeting to support the tracks, and CSX has said the County has to remove the footers in the right-of-way, and they are three feet below grade. There was brief discussion about potential resolutions.

3 p.m. – Becker and Degear rejoined the meeting

Snow and Ice Removal: Wisinski said the cost of snow and ice removal was up because of a hike in the cost of salt. Zupan asked if the Highway Department had thought about reimbursing towns using brine. Wisinski said he had not.

Date Change: There was brief discussion of changing the meeting date to either October 28 or November 9 during Annual Session.

Resolution: The Committee unanimously approved a resolution authorizing

modification of the 2016 budget on the motion of Stepanski and second of Zupan.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement for engineering for the South Hamilton Road Bridge on the motion of Stepanski and second of Zupan.

Resolution: The Committee unanimously approved a resolution for snow and ice removal on county roads on the motion of Zupan and second of Stepanski.

The Committee unanimously agreed to move forward to the Administration and Oversight Committee a resolution designating for disposal certain obsolete/surplus county personal property.

Tuscarora Road: Deputy Highway Superintendent Brad Newman reported Tuscarora Road should be done in the next two to three weeks. He said Verizon is the holdup at this time.

Miscellaneous: Wisinski presented highlights of work completed the previous month. He also said Operations Manager Rich Durant got more money for the loader. There was a brief discussion of budget, equipment and equipment rotation/replacement.

Executive Session: The Committee voted unanimously to enter into executive session at 3:26 p.m. to discuss health matters of a particular person on the motion of Bradstreet and second of Zupan.

3:35 p.m. – Degear left the meeting

The Committee voted unanimously to exit executive session at 3:36 p.m. on the motion of Bradstreet and second of Zupan.

Preferred Agenda: Inclusion of all items except the change order resolution were unanimously supported by the Committee on the motion of Zupan and second of Henderson.

Next Meeting: To be determined.

Adjournment: The meeting was adjourned at 3:37 p.m. on the motion of Zupan and second of Henderson.

Respectfully submitted July 18, 2016, by Martha E. Conway for Chairman Ronald Bono.

Highway, Buildings and Grounds Committee

Minutes, October 28, 2015, Regular Meeting

PRESENT: Chairman Ronald Bono (2:17 p.m.) and Supervisors Scott Henderson and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, Board Vice Chairman Daniel S. Degear, County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman, Operations Manager Rich Durant

ABSENT: Vice Chairman Roger D. Bradstreet and Supervisor Alexander Stepanski

Board of Supervisors Chairman John M. Becker called the meeting to order at 2:03 p.m. in the Supervisors Large Conference Room.

Minutes: Minutes from the meetings of July 22, 2015; August 11, 2015; and August 19, 2015, were unanimous approved on the motion of Supervisor Scott Henderson and second of Supervisor William Zupan.

Highway

Highway Superintendent Joseph Wisinski reported that there were a couple of claims against the county regarding work on Roberts Road and Quarry Road; they have been forwarded to the County Attorney's Office.

A Lynch Road resident offered to donate a stretch of property to help straighten out the road, which has an s-curve on a hill. It would require about \$150,000 to do the work and would make the stretch much safer. The consensus of the committee was to move forward with accepting the donation.

2:17 p.m. – Committee Chairman Ron Bono joined the meeting.

Wisinski said the target date for beam delivery for the North Court Street bridge project is November 10, and should be set to accept the deck panels by Thanksgiving, putting the project back on schedule. He said after setting the bridge posts and rails, crews can form the sidewalks and approaches.

Wisinski also said Operations Manager Rich Durant has saved \$86,450 on parts and tires by doing some research on both

The committee unanimously approved bids for oil and lubricant products by Superior Oil on the motion of Henderson and second of Zupan.

Wisinski ran down a list of highlights from the previous month.

Buildings and Grounds Updates

- Building Maintenance Supervisor Kevin F. Loveless reported that the sidewalk replacement and parking lot paving were complete with the exception of weed killing, which can't be done until spring. It was the consensus of the committee to withhold 10 percent of the project cost in anticipation of correcting the weed problem. After some discussion, Becker made a motion to retain 5 percent, which was seconded by Henderson and unanimously agreed upon by the committee.
- Loveless said there had been a meeting today regarding the Career Center project at the Department of Social Services building. County Administrator Mark Scimone said it was a very unprofessional group of contractors. Loveless said discussion this morning was about coordinating the move from Oneida; he said Tom Reichel of the Career Center will coordinate professional movers. Becker said he would like the mobile work crew leader and his staff to help with the move, also.
- Loveless reported there is wear and tear to floors where work stations don't have floor mats under office chairs. He asked that department heads be reminded to budget for this expense each year to avoid ruining the floors. Scimone asked Loveless to put together the specs for the purchasing agent so she could price them out.
- The DSS parking lot is largely complete; he is working with SmartWatt to determine what type of light head will be used in the end so that all of them match.
- The Office Building renovation is going well. He said crews are currently working on the base molding. There was discussion of change orders for the fire-rated glass storefront and Chambers carpeting. The Committee unanimously approved an increase of \$80,000 in the project budget to accommodate the change orders on the motion of Zupan and second of Becker. Scimone will coordinate drafting of the budget modification with Treasurer Cindy Edick.
- Duct work is ongoing at the Sheriff's road patrol building. One boiler is running and crews are working on the drop ceiling, carpet and doors. Scimone said he would talk to Wisinski about pulling Frank Cook over from the Highway to help in the building. Loveless said there is still quite a bit of work to do.

ADA: Scimone reported he and Public Health Director Eric Faisst are working on a report for the Department of Justice. He said he will distribute copies to the board. Loveless has had crew members working on complying with the required door

swings, mirror placement, coat hook location and changing table heights.

Court House: Scimone spoke with LaBella's Mark Kukuvka and will have a report by the end of December with regard to anticipated costs and moving. There was brief discussion of Court House dome options. Scimone reported that after Kukuvka said he had great meetings with everyone involved, the complaints started coming in.

3:04 p.m. – Becker left the meeting

SmartWatt: There was discussion of the energy efficiency audit being conducted by SmartWatt. Loveless said other counties are realizing big savings in their jails. He said the installation of new heat pumps and LED lighting, etc., will be a huge project, but he thinks the County will save a lot of money. He will return to the committee with a report of projected savings when it is complete.

Vets Building Elevator: Loveless said an upgrade of the Veterans Memorial Building elevator is necessary. He asked that it be considered in the budget process underway. Scimone said a settlement bearing a one-time payout may help fund the project, and he would explore further with Edick.

3:11 p.m. – Dan Degear left the meeting

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Presstek (Central Service) on the motion of Zupan and second of Henderson.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Jeff Salerno Electric (Squad Room) on the motion of Henderson and second of Zupan.

Resolution: The Committee unanimously approved a resolution supporting reforms to New York State Labor Law §240 and §241 (“Scaffold Law”) on the motion of Henderson and second of Zupan.

Preferred Agenda: Inclusion of all items was unanimously supported by the Committee on the motion of Zupan and second of Henderson.

Next Meeting: November 18, 2015, 2 p.m.

Adjournment: The meeting was adjourned at 3:19 p.m. on the motion of Zupan and second of Henderson.

Respectfully submitted July 12, 2016, by Martha E. Conway for Chairman Ronald Bono.

Highway, Buildings and Grounds Committee

Minutes, March 29, 2016, Regular Meeting

PRESENT: Vice Chairman Alexander Stepanski and Supervisors Scott Henderson, Roger D. Bradstreet and William Zupan (Skype)

ALSO: Board of Supervisors Chairman John M. Becker, Board Vice Chairman Daniel S. Degear, County Attorney S. John Campanie, First Assistant County Attorney Tina Wayland-Smith, County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Deputy Highway Superintendent Brad Newman, Operations Manager Rich Durant; and attorneys Michael St. Leger and Steve Jones; Jim Blasting of OneGroup; Pat Race, Lee Wall and Frank Suits of Suit-Kote Paving

ABSENT: Committee Chairman Ronald Bono

Vice Chairman Alexander Stepanski called the meeting to order at 2 p.m. in the Supervisors Large Conference Room.

Minutes: The Committee unanimously approved minutes from the Oct. 13, 2015; Nov. 9, 2015; Nov. 17, 2015; Dec. 8, 2015; Dec. 22, 2015; Jan. 20, 2016; Feb. 9, 2016 and Feb. 17, 2016 regular and special meetings on the motion of Supervisor Roger D. Bradstreet and second Supervisor Scott Henderson.

Bar Association: Attorney Michael St. Leger said members of the Madison County Bar Association had just had a chance to review the Court House renovation plans and the group would like input on what the renovations would look like. He said the attorneys are aware of how the Court House is used daily and would like the opportunity to provide insight into their perspective. He said attorneys would like input on room configurations where they would interview clients; they are not concerned with office space.

St. Leger said attorneys are concerned only with those areas of the Court House they actually use – places they see and wait with clients. He said they need a bigger set of plans to better understand the layout with respect to their customary use of the building, that they are not talking about knocking down walls.

County Administrator Mark Scimone said he would have a set of revised plans next week. Supervisor Scott Henderson said any proposals by the MCBA would be considered as long as they don't result in additional cost.

County Vice Chairman Daniel S. Degear said those working on the project thus far had been keeping in mind space for attorneys. He said he didn't want them to think

the county was ignoring the needs of Bar Association members.

Environmental Insurance: James Blasting of OneGroup explained coverage options and potential premiums to provide environmental insurance coverage for the county. He audited various departments and provided project premiums for each. Scimone suggested the county budget for 2017 with the landfill paying separately for their coverage.

Buildings and Grounds

Court House Renovation: Scimone said he had had a conference call with Amanda Garner at the Office of Court Administration. He said it was a very productive meeting, and the OCA appears to favor Option 1. He said suggested changes have been minor, and they will speak again next Friday.

ADA Corrections: Scimone reported that Public Health Director Eric Faisst submitted the county's first report to the Department of Justice a week ago. He said the county is probably more than 50 percent done with corrections. Scimone said Kevin's crew is doing a great job and corrections are well ahead of the schedule (36 months). He said thanks to the work of Mark Kukuvka (LaBella) and his consultant, there has been some scaling back of what the county needs to do. Buildings and Grounds Supervisor Kevin F. Loveless reported a lot more work had been completed the past week and he felt the entire project was closer to 75 percent done at this point.

Project Updates: Loveless reported that the department began work on the Veterans Agency project a week ago Thursday, and it should be wrapped up this coming Thursday. New wall and doorway are in, and they are waiting on the door.

Loveless asked if the county was going to supply space for Court House employees to conduct ongoing business, several of whom interact with other county departments numerous times daily. Scimone said it was premature to discuss those things with commencement of the project so far off.

Loveless said the proposal to replace the Large Conference Room carpeting came in at \$5,233. Scimone said the patching that had been performed during reconstruction of the Board of Supervisors area was beginning to lift. It was the consensus of the committee on the motion of Supervisor Roger D. Bradstreet and second of Henderson to include the carpet installation as a change order using materials left over from the ongoing Office Building construction project.

Loveless reported that the preliminary quotes for new carpet in the Veterans Memorial Building first floor exceeded \$30,000 and now has to be bid. He said purchasing is looking into state pricing for material, and he has a call into the supplier. He said local installers and suppliers are being researched. Scimone said the replacement likely will have to come out of contingency because the carpet is in rough shape.

Purchasing Agent Nicole Farino reported that a proposed paving project had been separated into four sections, and it will be going out for bid in April. She said engineering will be needed for the jail kitchen ramp.

Loveless said there is a revised timeframe for completion of the County Office Building construction because there were manufacturing delays in the precast concrete panels and fire-rated glass and aluminum frames. Some are in transit, and contractors are continuing interior work after finding a way to work around the missing materials. The project is supposed to be done the end of May.

Inmates continue to perform a lot of the work at the Sheriff's Office patrol building. The roof over the air conditioning unit is complete and the generator is installed. Materials have purchased to complete the bathrooms. The lockers have been received and ready for assembly and installation. Sheet rock finishing is about done, and doors, frames and hardware are in process.

New campus directory signs have faded out and contain erroneous information since departments have changed names, been eliminated or moved. Loveless said both need to be updated and is researching means to reconfigure the signs without replacing them.

Loveless said the DSS lift station, which he'd been holding off repairing because of the seemingly imminent sewer project coming out of Oneida, is now pumping ground water into the leach bed. He is pricing out the bad sections now and coordinating with the Highway Department and an excavation service to pump out and control the groundwater inflow during the replacement. Loveless said the pumps will be inspected while the lift station is apart to see if they require any repair or maintenance while they are accessible. Board Chairman John M. Becker asked if the work could be done on a Saturday so people aren't around. Loveless said the job would take about a week once begun.

Loveless reported that the Public Health Building fan coil froze this winter. He said the cause has not yet been determined. As a result, there was a break. It needs to be repaired, but it is not affecting comfort climate at this time.

Resolution – SmartWatt: The Committee unanimously approved a resolution on the motion of Henderson and second of Bradstreet to authorize the chairman to enter into a lease agreement with SmartWatt. Loveless said National Grid is coming in tomorrow to inspect the items proposed for replacement under the lease agreement. He said there will be disruptions in offices, but they will work around people to every extent possible.

County Clerk After Hours Drop Box: Loveless said Maintenance had put a sliding window in the Department of Motor Vehicles years ago, which could be pulled out and renovated to accept a drop box. He said a small sidewalk would need to be

constructed, which could be done in-house. Scimone said it would make it easier for the public to complete some transactions after hours. Becker suggested waiting until next year after construction is done. Loveless said the east side of the County Office Building would need to be done after the Elections buildout was complete. Henderson said he would like to see some numbers.

Budget Modification: The committee unanimously approved a resolution moving project money from the 2015 budget into the 2016 budget for ongoing construction on the motion of Becker and second of Henderson.

Highway

Deputy Highway Superintendent Brad Newman reported per the request of Supervisor William Zupan at the previous meeting that the County's five-year average for crushed stone from its gravel bed is \$5.41 a ton. The average includes costs for operation, maintenance and repair of equipment.

Resolution: The Committee unanimously approved the awarding of bids for crushed stone products (bid ref #16.07) to all bidders, to be used based on price and location, on the motion of Zupan and second of Henderson.

Resolution: The Committee unanimously approved the awarding of bids for bituminous concrete (bid ref #16.08) to all bidders except Northern Blacktopping, to be used based on price and location, on the motion of Henderson and second of Bradstreet.

Resolution: The Committee unanimously approved the awarding of bids for cold in-place recycling (bid ref #16.14) to Suit-Kote Corporation on the motion of Bradstreet and second of Henderson.

Resolution: The Committee unanimously approved the awarding of bids for the Campbell Road aluminum box culvert (bid ref #16.12) to Lane Enterprises, Inc., on the motion of Stepanski and second of Henderson.

Resolution: The Committee unanimously approved the awarding of bids for guide rail installation services (bid ref #16.13) to Chemung Supply Corp. on the motion of Henderson and second of Bradstreet.

Purchasing Agent Nicole Farino said Vestal was the apparent low bidder; however, review of documents revealed that the bid packet was not complete, and the same situation existed with the second low bid.

Becker moved to enter executive session for the advice of counsel; Henderson seconded, and the committee unanimously voted to enter executive session at 3:41 p.m.

The Committee unanimously voted to exit executive session at 3:51 p.m. on the

motion of Henderson and second of Bradstreet.

Resolution: The Committee unanimously approved the awarding of bids for liquid bituminous (bid ref #16.09) to Suit-Kote Corporation on the motion of Bradstreet and second of Henderson.

Resolution: The Committee unanimously approved a budget modification to move 2015 money into the 2016 budget on the motion of Bradstreet and second of Zupan.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Delta Engineers, Inc., for supplemental engineering services for the South Court Street bridge over Clockville Creek, Lincoln, on the motion of Bradstreet and second of Henderson.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with O'Brien & Gere for preparation of a Spill Prevention, Control and Countermeasure (SPCC) Plan on the motion of Bradstreet and second of Henderson.

Resolution: The Committee unanimously approved a resolution for rehabilitation of certain county roads and bridge replacements for 2016 on the motion of Bradstreet and second of Henderson.

Notice of Claim: Becker moved to table until Highway Superintendent Joe Wisinski is present; Bradstreet seconded.

Roads Binder: Operations Manager Rich Durant reported he was working with 9-1-1 and reviewed all road inventories to develop a binder with all information on who is responsible for each road – or portions thereof. He also is working with mapping to digitize all the information.

Highway Highlights: Attached hereto and made a part hereof.

Preferred Agenda: Inclusion of all items was unanimously supported by the Committee on the motion of Bradstreet and second of Henderson.

3:59 p.m. – Zupan left the meeting.

Next Meeting: April 20, 2 p.m.

Adjournment: The meeting was adjourned at 4:01 p.m. on the motion of Henderson and second of Bradstreet.

Respectfully submitted June 23, 2016, by Martha E. Conway for Chairman Ronald Bono.

Highway, Buildings and Grounds Committee

Minutes, May 25, 2016, Regular Meeting

PRESENT: Committee Chairman Ronald Bono, Vice Chairman Alexander Stepanski and Supervisors Scott Henderson, Roger D. Bradstreet and William Zupan

ALSO: Board Vice Chairman Daniel S. Degear, First Assistant County Attorney Tina Wayland-Smith, County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman, Operations Manager Rich Durant and Purchasing Agent Nicole Farino

Chairman Ronald Bono called the meeting to order at 2:01 p.m. in the Supervisors Large Conference Room.

Minutes: Minutes of the April 20, 2016, and May 10, 2016, meetings were unanimously approved on the motion of Supervisor William Zupan and second of Supervisor Scott Henderson.

Purchasing Space: Henderson, who also serves as chairman of the Administration and Oversight Committee, reported that Purchasing Agent Nicole Farino asked for space to expand her department. He said the number of bids being produced is growing exponentially. County Administrator Mark Scimone said he needs to sit down with Farino and get a better idea of what is needed. He said it is premature to say it is space they need when it may actually be storage.

2:04 p.m. – Building Maintenance Supervisor Kevin F. Loveless joined the meeting

PSB Paving/Resolution: Building Maintenance Supervisor Kevin F. Loveless said he understands why the County wants to start putting out RFPs for engineering, but he feels the PSB ramp project wasn't the place to start since it is a very small project. Scimone said Farino believes – and he supports her in this – that engineering should be RFPd. Loveless said he would normally agree, but in this case, the sooner the concrete is poured before winter, the better to improve curing and prevent spalling from ice melter.

COB Construction: An oversight by crews working on the Elections build-out on the first floor of the County Office Building left out the drip edge and moisture barrier designed by LaBella. Loveless said LaBella is working on designing a new detail sketch to see if it can be installed without removing the panels. The windows also are in and both could be damaged in the removal/replacement process. He said it is tedious work. Loveless said he felt it could be caulked off and that he guaranteed it would never see water.

Vets Building Carpet: Farino said she could contact NJPA to see if she could get a

reduction on the labor costs and a break on the material. Scimone agreed with Loveless that perhaps it is better budgeted for in 2017, prepare it for bid and get it ready to go in January or February. He will check with Cindy Edick and get the consensus of the committee.

Patrol Building: Loveless said the target completion date is the end of July. He said the inmates have been painting and doing a lot for the project.

ADA Compliance: Loveless said crews are making corrections as time allows.

SmartWatt: The energy efficiency project is underway. County Office Building window tinting is complete, and Loveless reports there already is less demand on the cooling system and the County already is saving energy. He said the Office Building basement ceiling tile needs to be replaced.

Office Building Signs: Loveless said the County Office Building signs have been re-lettered and reinstalled.

DSS Lift Station: The lift station replacement at the Department of Social Services has been running into obstacles, trying to coordinate the various players involved. Deputy Highway Superintendent said once there was a trench box, it was no longer a confined space, so it would eliminate that one facet. He said the Highway Department does not own trench boxes but rents them. Loveless said piping needs to be re-located so that it runs straight, and he is looking for an electrician to do that part of the job. He said Maintenance Department crews may be limited to pulling pumps out of the manhole and reinstalling them. Loveless said he is waiting for call-backs from a number of disciplines to try and pull them all together.

2:33 p.m. – Greg Royer of SmartWatt joined the meeting via speaker phone

SmartWatt: SmartWatt Account Executive Greg Royer reviewed the process for increasing the budget amount for the energy efficiency project underway at the County. The Committee unanimously approved the necessary resolutions to be drafted to effect the change in financing and change orders on the motion of Henderson and second of Zupan. Scimone said there would be a special meeting on Board Day to approve any other resolutions that needed to be drafted.

Large Conference Room Carpet: Loveless said the Large Conference Room would be carpeted tomorrow and Friday.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Ulster Paving Company for asphalt paving (Bid Ref. #16.20) on the motion of Zupan and second of Bradstreet.

Budget Modification: The Committee unanimously approved a resolution modifying the 2016 budget to accept a refund from Garland Roofing for returned materials in connection with the Department of Social Services roof refurbishing project on the motion of Zupan and second of Bradstreet.

Budget Modification: The Committee unanimously approved a resolution modifying the 2016 budget to establish project budgets for the Veterans Memorial Building elevator upgrade and paving on the motion of Committee Vice Chairman Alexander Stepanski and second of Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into a revocable license with the Mohican Model A Ford Car Club on the motion of Zupan and second of Henderson.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Servomation for vending machine services on the motion of Zupan and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to execute three change order in the SmartWatt project to include work in the County Office Building basement on the motion of Henderson and second of Zupan.

Resolution: The Committee unanimously approved the release of retainage to Salt Springs Paving in the 2015 sidewalk replacement project in the amount of \$1,000 on the motion of Zupan and second of Stepanski.

Highway Relocation: Henderson, who also serves on the Solid Waste and Recycling Committee, said there is a feeling at the landfill that Department of Solid Waste and Recycling property is looking like a real estate cookie jar every time someone needs space. In addition, he said supervisors in the southern part of the county aren't in favor of moving the Highway Department there out of Morrisville. Henderson said landfill operations need to mine soils and clay from the property, and the idea of the ARE Park was to offer space to taxpaying businesses. He said putting others up there does the County no favors.

Highway Superintendent Joseph Wisinski said it was a general directive for him to explore the options at the landfill, but that there are a lot of cons to centralizing operations at the site. He said he is looking at other options, and the age of the Morrisville garage is the bigger concern for him. Board Vice Chairman Daniel S. Degear said the Morrisville building is definitely reaching its end of life.

Paver: There was discussion of the Highway Department's surplus loader; a number of towns wish to purchase it, so a limited auction is one option to decide who should get it. Another suggestion was that several towns purchase it together and share it.

Dump Truck: There was discussion of a dump truck purchase; Wisinski said there is no firm number on the equipment reserve budget yet, but he is working with the Treasurer's Office to obtain same.

3:07 p.m. – First Assistant County Attorney Tina Wayland-Smith joined the meeting

Resolution: The Committee unanimously approved a budget modification (Pave NY CHIPS) on the motion of Zupan and second of Stepanski.

Hunt Road and Middle Lake Road Bridges: Wisinski reported that if the Highway Department waits until next year to do these projects, the County will save about \$120,000. Degear expressed concern that residents had already been prepared to expect road closure/one-lane bridge crossing delays this year. Zupan asked if one could be done and not the other. The bid was a package deal, Wisinski said.

Resolution: The Committee unanimously approved Bid Ref. #16.23 to be awarded to Tioga to be completed in 2017 on the motion of Henderson and second of Stepanski.

Resolution: The Committee unanimously approved Bid Ref #16.25 to be awarded to Chemung Supply Corp on the motion of Stepanski and second of Henderson.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Time Warner Cable to upgrade its existing Internet service at the Morrisville Highway Garage on the motion of Bradstreet and second of Zupan.

Consensus: The Committee reached consensus in its wishes to send to Administration and Oversight a resolution designating disposal of obsolete/surplus county personal property on the motion of Henderson and second of Stepanski.

The Committee unanimously voted to add two loaders and a paver to this resolution, said amendment being unanimously adopted as modified on the motion of Henderson and second of Zupan.

Winter Savings: Wisinski reported the department had seen quite a savings in winter road maintenance due to the mild weather. There was some discussion of Cazenovia's use of salt brine spray and its possible impact on trees. Wisinski said he learned at a recent roads conference that brine is 'hydroscopic,' giving it the reverse effect road crews are trying to achieve. He said there are a variety of applicants for melt products.

Road Tour: Set for June 9 from 9 a.m. to 2 p.m.

Nelson Road Speed Reduction: The state is lowering the speed limits of Nelson Road and Erieville Road in the areas approaching Route 20.

Executive Session: The Committee unanimously voted to enter into executive session at 3:56 p.m. to receive the advice of counsel on the motion of Henderson and second of Zupan.

The Committee unanimously voted to exit executive session at 4:19 p.m. on the motion of Henderson and second of Stepanski.

Next Meeting: June 22, 2 p.m., Supervisors Large Conference Room

Adjournment: The meeting was adjourned at 4:21 p.m. on the motion of Henderson and second of Bradstreet.

Respectfully submitted July 18, 2016, by Martha E. Conway for Chairman Ronald Bono.

Highway, Buildings and Grounds Committee

Minutes, June 14, 2016, Special Meeting

PRESENT: Committee Chairman Ronald Bono, Vice Chairman Alexander Stepanski and Supervisors Scott Henderson (12:35 p.m.), Roger D. Bradstreet and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, Board Vice Chairman Daniel S. Degear, County Attorney S. John Campanie, Treasurer Cindy Edick, Public Health Director Eric Faisst and Supervisor John Salka, Building Maintenance Supervisor Kevin F. Loveless and Rome Sentinel Reporter Roger Seibert

Chairman Ronald Bono called the meeting to order at 12:33 p.m. in the Supervisors Large Conference Room.

Budget Modification: The committee unanimously approved a budget modification to allocate money for carpet replacement, paving, ramp construction, elevator upgrades, pool cars and pickup trucks on the motion of Supervisor Scott Henderson and second of Supervisor William Zupan.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with LaBella Associates, D.P.C., for court house conceptual design on the motion of Supervisor Roger D. Bradstreet and second of Henderson.

Resolution: The Committee unanimously approved a resolution designating the court house renovation project as a Type II SEQRA action determined to not have a significant impact on the environment on the motion of Zupan and second of Bradstreet.

Next Meeting: June 22, 2 p.m., Supervisors Large Conference Room

Adjournment: The meeting was adjourned at 12:39 p.m. on the motion of Henderson and second of Zupan.

Respectfully submitted July 8, 2016, by Martha E. Conway for Chairman Ronald Bono.

Administration and Oversight Committee

Regular Meeting Minutes

June 22, 2016

PRESENT: Chairman Scott Henderson
Vice Chairman William Zupan
Supervisor Ronald Bono
Supervisor Lewis Carinci
Supervisor David Jones

OTHERS: County Administrator Mark Scimone
Elections Commissioner Kelley Hood
Elections Commissioner Laura Costello

Committee Chairman Scott Henderson called the meeting to order at 3:50 p.m. in the Supervisors Large Conference Room.

Approve Minutes:

The minutes of the June 14, 2016 meeting were unanimously approved on the motion of Vice Chairman Zupan and second of Supervisor Jones.

Board of Elections:

A resolution authorizing the modification of the 2016 adopted County budget to set up a voter education and voter training account for grant funds was approved on a motion of Vice Chairman Zupan and second of Supervisor Bono and unanimously carried.

Executive Session:

A motion was made by Supervisor Jones to enter into executive session at 3:56 p.m. to discuss the employment history of a particular person and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Bono seconded the motion and it was unanimously carried.

A motion was made by Supervisor Jones to exit executive session at 4:18 p.m. Supervisor Bono seconded the motion and it was unanimously carried.

Motion to Adjourn: The Committee adjourned at 4:18 p.m. on the motion of Vice Chairman Zupan and second of Supervisor Carinci.

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on July 20, 2016.

Highway, Buildings and Grounds Committee

Minutes, June 22, 2016, Regular Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Alexander Stepanski (2:04 p.m.) and Supervisors Scott Henderson and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, Board Vice Chairman Daniel S. Degear, Treasurer Cindy Edick, Supervisor John Pinard, County Attorney S. John Campanie, County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman, Operations Manager Rich Durant

ABSENT: Supervisor Roger D. Bradstreet

Chairman Ronald Bono called the meeting to order at 2 p.m. in the Supervisors Large Conference Room.

Buildings and Grounds

County Office Building Renovation: Building Maintenance Supervisor Kevin F. Loveless reported that the County Office Building renovation was nearing completion and was expected to be done June 29. He is waiting to hear from LaBella to schedule a walk-through and review punch list items.

2:04 p.m. – Supervisor Alexander Stepanski joined the meeting.

There was discussion of the new Board of Elections door. Loveless said he had adjusted the door closer, but it still does not meet ADA poundage limitations. He said automatic door openers have been pretty much ruled out, and it was the consensus of the Committee that an electro-magnetic device be used to keep the door open during operating hours. There was discussion of the weight of the door and state codes, and Loveless explained there are no sprinklers in the building and this was how it was possible to meet fire codes. County Administrator Mark Scimone said most departments prop their doors now.

Patrol Building: Loveless said the ceiling grid is almost done, and they are working on the flooring – carpet, VCT and tile. Maintenance crews are working on assembling the lockers in the Maintenance Garage, time permitting. He said Work Crew Leader Lyle Malbouf is still shooting for an end-of-July completion date. Because Maintenance crews have been stretched so thinly around campus on various projects, Loveless said the Sheriff has added inmates to the work crew to get Lyle more help.

ADA Corrections: Loveless said there has been no work on ADA projects since the last meeting, due to time constraints.

SmartWatt: There was a brief discussion of dimmable ballasts for the new LED lighting.

Landscaping: There was brief discussion of weed control around the Office Building grounds and landscaping that may be affected by the Court House renovation.

SmartWatt, continued: Loveless reviewed the change order and need for a budget modification for window tinting for the remainder of the County's buildings and ceiling grids in the County Office Building basement. He said window tinting is completed where originally planned, and lighting is finishing up. Heat pumps are up next. Loveless expressed concern that temporary housing be located for the Public Defender's Office when the work commences in the Office Building basement. He said it will be difficult to work around them, especially since the space they are in is too small now. Loveless added that they could use more space, but there is none available.

In addition, Loveless said he is hoping the basement layout stays the same once the ceilings are done. There was brief discussion that IT will need a single hard-shell office; Loveless said he wants that completed before SmartWatt crews go in.

SmartWatt removed the old boilers from the Public Safety Building, and the new ones are being plumbed in 'as we speak,' Loveless said. New efficient water heaters are going in Monday.

Supervisor Scott Henderson asked where the money is coming from for the change orders; Scimone explained the various areas – including the budget line for Veterans Memorial Building carpeting – from which funding was drawn for the budget modification.

Committee Chairman Ronald Bono said the carpet had been determined to not be a safety issue at the previous committee meeting.

DSS Lift Station: After a few months of trying to coordinate multiple disciplines to perform the various functions involved with replacing the Department of Social Services lift station, Loveless said Eggan Excavating came up with a plan to perform all stages of the replacement. He said the project had setbacks yesterday when water started flowing freely into the excavation. Eggan ran three pumps to keep the hole clear, the Highway Department brought five payloader loads of stone, the concrete sections were set in place and buried. Eggan was finalizing the pump and the floats going in now; it should be online again soon. The electric panel had to be relocated.

DSS Sign: Estimates for the replacement sign at DSS came in very high; Loveless

is researching an alternate idea to see if he can bring the costs down.

Bid Review – PSB Ramp: Barton & Loguidice was the low bidder in the Public Safety Building kitchen ramp project. The Committee unanimously voted to award the bid to B&L on the motion of Board of Supervisors John M. Becker and second of Supervisor William Zupan.

PSB Laundry: Loveless reported Maintenance crews recently replaced a washing machine at the jail, and now the dryer – the oldest piece of equipment over there – is failing. He said the motor is shot and they are shopping for parts.

Resolution – SmartWatt Financing: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with SmartWatt for the additional work on the motion of Zupan and second of Vice Chairman Alexander Stepanski.

Budget Modification: The Committee unanimously approved a budget modification to cover the SmartWatt amended contract and water usage overages on the motion of Zupan and second of Stepanski.

Public Health Air Sampling: PERMA came in to perform requested air sampling at the Public Health Building. Loveless said the carpet got wet, Maintenance crews wet-vacced it and shampooed it, but Public Health staff claim it is making them sick. Preliminary estimates to perform the testing came in around \$3,000. Personnel got PERMA to come in and do it at no cost to the county.

New Tree: The tree moved from Buyea Road to the lawn between Veterans Memorial and County Office buildings seems to be doing well. Highway crews removed the old and planted the new.

Highway

Budget Modification – Dump Truck: The department sold two dump trucks and would like to buy one. The Committee unanimously approved a budget modification to allow the purchase on the motion of Becker and second of Henderson.

Budget Modification – Success Development Plan: Board Vice Chairman Daniel S. Degear thanked Highway Superintendent Joseph Wisinski for coming up with the money to host consultant Mark Aesch. Wisinski said departments seemed excited about it, and he had savings from last winter's mild weather that allowed him to do so.

Becker said it was inappropriate for the Highway Department to come up with the entire amount. He made a motion that Highway pay up to \$33,000 and other departments come up with the balance. After some discussion, it was the consensus of the committee to pull the resolution.

Budget Modification – Creek Road Bridge: The Committee unanimously approved a budget modification for the Creek Road Bridge project on the motion of Becker and second of Henderson.

Bid Review – Bid Ref #16.32, South Court Street Bridge: The Committee unanimously approved the awarding of bid for pre-cast concrete and wing wall for the South Court Street Bridge project to Lakelands Concrete on the motion of Becker and second of Henderson.

Highway Highlights: Attached hereto and made a part hereof.

Preferred Agenda: Inclusion of all items except the SmartWatt financing resolution was unanimously supported by the Committee on the motion of Henderson and second of Zupan.

Next Meeting: July 20, 2 p.m.

Adjournment: The meeting was adjourned at 3:17 p.m. on the motion of Becker and second of Henderson.

Respectfully submitted June 23, 2016, by Martha E. Conway for Chairman Ronald Bono.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

June 23, 2016 – 10:00 A.M.- Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	x			
Degear	x			
Jones				
Magliocca	x			
Moses				

PRESENT:

Committee: **John Salka**, Dan Degear, and Joe Magliocca

Absent: . Dave Jones and Cliff Moses

Supervisors:

County Staff: Ellen Bowe, Scott Flaherty, KippHicks, Jamie Kowalsczk, Becky Marsala, Jim Petreszyn, Tom Reichel, Mark Scimone, Matthew Urtz and Gwen Williamson

Additional Present: Katherine Brosnan, Barb Butler, Sara Daniel, Paul O'Mara, Chris O'Neil, Ashlea Raemer, Diane VanSlyke, Dorothy Willsey and Emily Zaengle.

Meeting called to order at 10:02A.M. by Salka.

A-1: The May 19, 2016 minutes were unanimously approved on a **MOTION** by Magliocca and seconded by Salka. 10:03 A.M. 3/0/0

A-2: A copy of the Analysis of Sales Tax Receipts was reviewed. Although the current receipts show a slight decrease, the overall total is still up by 6.26% for the year as compared to 2015.

A-3: Jim Petreszyn presented a request on behalf of the Affiliated Conservation Clubs of Madison County regarding removing parcel 148-1-10.2 from the tax sale to be offered to NYS DEC for use as a parking spot for the Tioughnioga Wildlife Management Area. Jim said that the County could use it, while the DEC would maintain it as a parking area with access to a NYS Game Management area which is directly across the road. Jim noted that the parcel is currently being used for that very purpose. Degear opposed removing the parcel from the tax sale contingent upon looking into it further.

Additional Item: Becky Marsala presented the auction update. Becky gave a brief description of two parcels that are under review, one land-locked parcel which may be combined with an adjoining parcel; and one that was requested to be pulled. There are currently 88 parcels listed to be auctioned.

A-4: Christine O'Neil (Chittenango Landing Canal Boat Museum), Barb Bartlett (Lorenzo State Historic Site) and Emily Zaengle (Stone Quarry Hill Art Park) presented on behalf of the Cultural and Heritage Tourism Committee (CHTC). CHTC executed a study in the spring/summer of 2015 to determine the economic impact of cultural heritage organizations and their audiences in Madison County. Thirty-three organizations were contacted and eighteen responded. Data was gathered on Madison County with the assistance of Cooperstown Graduate Program and Upstate Institute at Colgate University. The economic impact was further defined as being direct or indirect. The parameters of impact were measured in three categories: 1) total impact of participating cultural heritage *organizations*, 2) total impact of participating cultural heritage *audiences*, and 3) total impact of participating cultural heritage *expenditures by both organizations and audiences*. Considering that volunteerism is a large denominator which is not factored in to the results, and that there are at least two major cultural organizations that did not participate in the study, the results are still compelling. According to the information provided, "The study gives evidence that cultural heritage organizations are a \$4.64 million industry in Madison County. The industry supports

100 full-time equivalent jobs and generates \$455,614 in local and state government revenue (based on 2014 data).”

The next steps for CHTC will be to gather more data, including a GIS layer (with help from MC Planning Department), development, and implementation of goals. The goals include support, advocacy and shared resources.

A-5: Tom Reichel presented the Career Center update. The unemployment rate is 4.5% and keeps going down. Tom credits the employment recruitment component for some of the success of the center. Reichel presented the following five resolutions.

A-6: The Committee approved a resolution authorizing the Chairman to enter into a license agreement with ACCESS-VR.

A-7: The Committee approved a resolution authorizing the Chairman to enter into a license agreement with Madison-Oneida BOCES.

A-8: The Committee approved a resolution authorizing the Chairman to enter into a license agreement with Express Employment Professionals, Inc.

A-9: The Committee approved a resolution authorizing the Chairman to enter into a license agreement with Staffworks, Inc.

A-10: The Committee approved a resolution authorizing the Chairman to fix a license rate for space in the American Job Center for the Madison County Department of Planning and Workforce Development.

There was discussion that the Committee wanted to confirm that Tina Wayland-Smith would work out the issue with insurance and indemnification before the full board meeting.

The previous 5 resolutions were unanimously approved on a **MOTION** by Degear and seconded by Magliocca. 10:45 A.M. 3/0/0

A-11: The AED update was presented by Katherine Brosnan and Ashlea Raemer (Colgate Intern). Promotional material was shared regarding Open Farm Day which will take place on July 30th. Passports are now available at Price Chopper or online at www.openfarmdaymadisoncounty.com.

AED has increased involvement in the Madison County Fair this year. There will be an agriculture appreciation breakfast on opening day and many displays throughout. The last day of the fair there will be a “meet your farmer event”. Congratulations to Jenn Farwell on the birth of a beautiful and healthy baby.

A-12: Scott Flaherty presented the Tourism update. The Rochester ad package is having problems and the digital ads are not running. They will need to offer the County something to replace them because it is their mistake. Tourism is working on the CFA application for 8 regional projects to include informational kiosks, signage, tourism welcome center at Destiney, e-learning for front line staff, and more for a total of 1.5 million being requested.

Cazenovia Hotel is running a little behind and it looks more and more like a July opening. Empire Brewery is scheduled to have their ribbon cutting on July 21st. John Salka said that Good Nature Brewery had their opening and it was a great event. Salka also mentioned the walking trails and the importance of “getting connected”. Degear suggested that signage making could be a good Eagle Scout project.

A-13: Kipp Hicks presented the IDA update. The IDA is progressing with several southern Madison County projects. They are working on a Town of Sullivan water feasibility study. The sewer project at the ARE Park is nearly complete. Construction on the water project should be starting this year. Plans are moving forward for the ARE Park solar project. The Plastics2Oil RFP’s were all rejected due to not being

able to define quantity of feedstock. Possible new businesses for the ARE Park may include a year-round CSA and livestock processing facility. No site has been chosen for the Greenhouse project yet. The Johnson Brother's ribbon cutting was well attended. Sara Daniel is the intern working with the IDA and also working with Tourism and the Stone Quarry Hill Art Park. Her work will include the creation of a Madison County promotional video. She is also gathering "B-roll" video of the County that can be used to promote the county when video is needed in the future. Kipp indicated that if she had time she would also make a separate video that focuses on Oneida specifically.

A-14: The Committee approved a resolution authorizing submission of a grant application to the New York State Office of Community Renewal for the "Microenterprise Program".

A-15: The Committee approved a resolution calling for a Public Hearing regarding the submission of a Community Development Block Grant Application for the "Microenterprise Program".

The two previous resolutions were unanimously approved on a MOTION by Magliocca and seconded by Degear. 11:12 A.M. 3/0/0

A-16: The Committee voted to include all of the resolutions approved at today's Planning Committee meeting into the preferred agenda.

A-17: There was no new business.

A-18: The next Planning Committee meeting is tentatively scheduled for July 21st at 1:30 P.M. in the Supervisors' Large Conference Room.

A-19: The meeting was adjourned on a MOTION by Degear and seconded by Magliocca. 11:14 A.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	6/23/2016
John Salka	<i>[Signature]</i>
Dan Degear	<i>[Signature]</i>
Dave Jones	
Joe Magliocca	<i>[Signature]</i>
Cliff Moses	

Others Present:

NAME AND AFFILIATION

- Glenn Williamson - Planning*
- Mike Hite - MC SDA*
- Abigail Standa - Treasurer*
- Mark Simone*
- Sara Daniel - MCHT*
- Ashley Koerber - AED*
- Katherine Brasnan - AED*
- Paula Marc - CCE*
- Scott Fluharty - MCT*
- Bob Bartlett - Lorenzo State Historic Site*
- Chris Neal - Shiloh non-pro handling*
- Brody Wilcox*
- Deane Van Slyke - Cherokee Canal Assoc*
- Matthew Ditz*
- Emily Zaccaro*
- Tom REICHGL*
- Ellen BOWE*

Jim Petroszyn

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, June 27, 2016
Supervisors Large Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice Chairman, Town of Lebanon
Lewis Carinci, City of Oneida
Joseph John Pinard, Town of Lenox

Others Present

Mark Scimone, County Administrator
John Becker, Chairman, Board of Supervisors
Michael Fitzgerald, Commissioner, Social Services
Ted Halpin, Director, Emergency Management
Teisha Cook, Director, Mental Health Services
Kelly Golley, Director of Administrative Services, Public Health Services
Andy Ali, Chairman, Community Services Board
Christine Coe, Executive Assistant to the County Administrator

Absent

Eve Ann Shwartz, Town of Hamilton

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes of April 23, 2016 and June 14, 2016. A motion to approve the minutes as written was made by Pinard, seconded by Carinci and carried unanimously.

Social Services

Commissioner Michael Fitzgerald provided the expenditures and caseload summary for May 2016 and reported that they remain well within their budget, although they are keeping an eye on increased burial costs. SNAP/Food Stamp clients are down due to the new work requirements for able-bodied adults without dependents. However, as of July 1st, new SNAP standards will increase the number of eligible clients by roughly 500 with no additional State funding. Suggestions have been made to the State regarding workload relief.

Marcie Soule provided a report to the Committee on the Youth Mental Health First Aide Instruction certification training that she attended on May 23 through May 27, 2016 in Rhode Island.

A July 12th Public Hearing will be held to adopt a local law superseding Public Officers Law Section 3(1) as to the residency of a certain Public Officer of Madison County. The local law will remove the residency requirement for the Deputy Commissioner for Financial Assistance. Due to the expertise and years of experience of Patricia Platt, Fitzgerald believes the exemption is warranted and appreciates the Committee and Board's support and consideration. Rather than filling Platt's current vacancy, a lesser title will eventually be created.

Fitzgerald reported that a hearing is scheduled for tomorrow with the foster family that wrote a letter to the Board of Supervisors.

Fitzgerald presented the following resolutions to the Committee:

Fixing Foster Boarding Home Rates

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing the modification of the 2016 adopted County budget (special security expense)

A motion was made by Pinard to approve the resolution, seconded by Carinci and carried unanimously.

Mental Health

Director Teisha Cook presented the following resolution to the Committee:

Authorizing the Chairman to execute a contract modification and modifying the 2016 adopted County budget (Peer Recovery Center)

A motion was made by Carinci to approve the resolution, seconded by Pinard and carried unanimously.

Executive Session

A motion was made by Vice Chairman Goldstein to enter into executive session at 10:50 a.m. to discuss proposed, pending or current litigation. Chairman Stepanski seconded the motion and it was unanimously carried.

A motion was made by Vice Chairman Goldstein to exit executive session at 11:02 a.m. Supervisor Pinard seconded the motion and it was carried unanimously.

A NYSAC resolution authorizing the adoption of the “Think Differently” Initiative that promotes awareness and acceptance of all people, and advocating for the inclusion of all individuals living on the Autism Spectrum and with special needs was shared with the Committee. A motion was made by Vice Chairman Goldstein to show support of this initiative by submitting a resolution authorizing the Chairman to adopt the “Think Differently” Initiative. Supervisor Carinci seconded the motion and it was unanimously carried.

Public Health

Assistant Director Kelley Golley presented the following resolutions to the Committee:

Authorizing the modification of the 2016 adopted County budget (COLA grant awards)

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing the modification of the 2016 adopted County budget (security alarm system)

A motion was made by Pinard to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the modification of the 2016 adopted County budget (tobacco settlement)

A motion was made by Pinard to approve the resolution, seconded by Carinci and carried unanimously.

**Modifying contract with Lanpher Transport for Preschool Children
Transportation**

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing attendance at an out-of-state conference (NACCHO)

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

**Modifying contract with Wanderers' Rest Human Association for Emergency
Animal Planning**

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Other Committee Business

Emergency Management Director Ted Halpin briefed the Committee on the Fitch and Associates Final Countywide EMS Study. Mike Ward, Fitch and Associates lead on the project, will be addressing the Committee of the Whole on the Study on July 12th. That same evening Mr. Ward will be delivering his findings to the first responders, other public officials, and the public at the Student Activities Auditorium on the SUNY Morrisville Campus. A working group will be assembled to identify the next steps based on the study's findings.

Halpin reported that Emergency Management is in the process of applying for a DASNY Grant related to the NY Rising storm recovery mitigation funds.

In his State of the County Address for 2012, Board Chairman John Becker had stated that the County would be consolidating some departments with the goal of having 15 department heads when complete. Becker provided a list of department consolidations that have occurred since 2011:

- Grants Coordinator – merged under Planning
- Weights and Measures – merged under Public Health
- Central Services – merged under Building Maintenance
- Stop DWI – merged under Sheriff's Office
- Historian – merged under County Clerk
- Employment and Training – merged under Planning
- RPTS – merged under Treasurer

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their July 12th Preferred Agenda on a motion of Carinci and second of Pinard.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Stepanski at 11:24 a.m., seconded by Carinci and carried.

Next meeting: Monday, July 25, 2016 at 10:30 a.m.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on July 25, 2016.



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting June 28, 2016

Approved the SW Minutes for 05/24/16

Chairman James Goldstein called the Solid Waste and Recycling committee meeting to order at 9:10 a.m. The meeting was held in the Scale House at the Landfill on Buyea Rd. in the Town of Lincoln.

Those in attendance were Chairman James Goldstein, Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors Richard Bargabos, Scott Henderson and Darrin Ball. Eve Anne Shwartz was absent. Also present were: Bill Buchan, Dept. of Solid Waste Attorney, Russ Hammond, Operations Manager, Kipp Hicks, Director of the Industrial Development Agency (IDA), John Condino and Jillian Blake of Barton and Loguidice, James Butler and Sean Traska of Simplicity, Russ Hammond, Operations Manager, Cindy Edick, County Clerk, Sharon Driscoll, Media Director and Mary Bartlett, Recycling Coordinator, Cindy Shoener, Office Assistant II, James Blasting, ARCADIS, Matt Rose, Recycling Intern, Matt Tynan, Enforcement Officer.

Approve SW and Recycling Committee Minutes for May 24, 2016 --

Motion by S. Henderson to approve the Solid Waste minutes from May 24, 2016 as written seconded by D. Ball and approved.

Reports:

One Group Landfill Environmental Insurance Proposal

J. Blasting of ARCADIS, speaking on behalf of the One Group and Baily and Haskell gave a recap of the information he presented to the committee on December 08, 2015 regarding evaluation of premises environmental liability insurance for landfill operations.

The deductible for most companies for this insurance is between \$25,000 and \$50,000.

He explained that the numbers presented six months ago are no longer valid and would have to be updated. He said that premises environmental liability insurance for landfill operations is available from a variety of carriers and that coverage varies, as does cost.

Great American Ins. has more coverage than some. AIG is not solvent, they are not writing environmental insurance any more. The Madison County Highway Dept. tabled their discussion on this type of insurance until the fall when they are putting their budget together for 2017. Blasting said there are some cost savings if the Dept. of Solid Waste and County Highway Dept. were to bundle, but not much; maybe \$1,000 and it should be noted that if you bundle that means you share limits.

Director Zecca asked if this insurance would cover the ARC MRF. He was told the County could name them as additional for extra coverage.

B. Buchan will talk with Jim Zecca and Mark Scimone next month with recommendations for the environmental liability insurance.

Landfill Permit Holder Liability Insurance Proposal --

C. Shoener reported on landfill permit holder's liability insurance. She said the majority of our permit holders are not refuse haulers. In total, there are 144 commercial permit holders. Of that number there are 15 actual curbside/road side residential and commercial trash haulers. The big haulers have enough coverage. The small haulers cannot afford a million dollar umbrella. Because of those expenses they will not renew.

She said the insurance umbrella requires \$1 million of coverage. The cost varies due to nature of business and revenue.

Commercial haulers and residents are finding out that it is less expensive to use the Day Use permits. She said that those who are not actual trash collectors, but who still hold commercial permits and bring in different types of debris are now using the Day Use permits.

The Dept. of Solid Waste is collecting between \$500 and \$700 in revenue from the larger commercial haulers. The small haulers are not renewing.

She suggested that requiring the smaller haulers to obtain the \$1 million umbrella is not feasible. "IT is killing them. Maybe, we should just require the \$1 million umbrella from the 15 actual curbside haulers," said Shoener.

Attorney Buchan noted that if the committee intends to make a change to the contract and it will have to be modified.

Director Zecca said, "We want to discourage day use as they do not have any insurance."

Chairman Goldstein asked the committee "Is it wise to do what Bill suggests or leave it as is?"

Motion by S. Henderson to authorize Attorney Buchan to draft a motion stating that the \$1 million umbrella only applies to commercial haulers picking up residential and commercial waste that actually conduct curb side collection and provide roll-offs for their customers all the rest of the commercial permit holders are excluded seconded by D. Ball and approved

Attorney Buchan will discuss changes to the current contract with the committee at the July meeting.

Sewer, Water and Landfill Expansion Project Updates --

Jillian Blake reported that the sewer project should be operational by the end of July.

Regarding the water project: Blake reported that the water project is moving along. The foundations have been poured and the first tank will be delivered next week.

K. Hicks reported that there is a hold up with the water grant contract due to a minor dispute between the contractor and Empire State Development in regard to Women/Minority owned business quotas. The contractor has asked for a waiver.

J. Goldstein suggested possible political issues. "The contractor was not friendly to an ESD person. Attorney Buchan sent a letter to the contractor saying that no funds would be released until the women/minority issue had been settled. The letter provides a level of protection for the County.

Jim Fallow, Regional Director of Empire State Development in Syracuse was notified of the problem.

Buchan noted that if the contractor continues to work on the water project before this issue is resolved they will be "working at their own risk."

Director Zecca noted that if the contractor pulls off job it will delay the project. "This is not the County's problem. The contractor needs to resolve the WB/WBE issue."

The contractor is preparing payment requests – so this does not hold up the process once everything is resolved.

Landfill Expansion –

J. Blake reported that the landfill expansion is moving along. The test pads are done as is the soil testing. She said there was a bit of a dust problem on site but that is now under control.

However, there seems to be a problem with the new solar array. National Grid wants the gas-to-energy facility to have a new inter-connect. They are saying that Waste Management (WM), owner of the gas-to-energy facility must upgrade at a very high cost. Waste Management is opposed to spending a large amount of money for this upgrade as the current plant is working efficiently with all current safe guards.

Attorney Buchan reported that WM will make a strong effort to get that amount reduced.

According to all reports other municipalities across New York State are having the same issues with National Grid.

Attorney Buchan explained that the County should prepare for negotiating. "We should put in an effort to be prepared." He will brief the committee on this issue during the July meeting.

The gas-to-energy facility represents a significant investment and significant revenue. He told the committee and Director Zecca that he needed all of the financial information from the Gas-to-energy facility."

Chairman Goldstein said, "We must pursue Attorney Buchan's recommendation. We must also look at Oneida Madison Electric Coop. Inc. as an alternative to National Grid. We must look at solving this problem with National Grid."

Director Zecca reported that the County has never had any issues with Waste Management. We do not want to lose this facility. We are currently receiving annual revenue of approximately \$100,000 from Waste Management for the methane gas and electricity.

Plastic to Oil RFP Update –

Director Zecca reported that he continues to look at different options in regard to disposing of non-recyclable plastic. He explained that the state is doing a study that will determine location and quality of plastics available in the upstate New York area.

In the meantime, SUNY Cobleskill has been working on the first step in plastic to oil: heat and distill to a liquid fuel – at a point where gaseous carbon forms and is put in generator. Then skip the 2nd step – which is turning it into fuel. Cobleskill had a department of defense grant and have perfected a gasifier that is ready to commercialize.

Zecca said you can burn a lot more carbon by bringing the level of feed up: more gas and more money. This is an interesting proposition. "I believe they are on a threshold. Director Zecca noted that the professors from Cobleskill are the most knowledgeable people we have ever talked to in regard to processing non-recyclable plastics. The unit they have developed process two tons of material per day. This unit is much smaller than we have seen thus far.

Cobleskill has a gasifier at the college and we have scheduled a tour for July 21, 2016. "I would like some of the committee members to join us on the tour if they can. The cost of one unit would be in the \$1million range.

If they could join forces with Madison County, Morrisville State and others this could be doable, for the county said Zecca. We would need grants and would also have to come up with some upfront funds.

"We could charge for tires, which would generate additional revenue."

ARC MRF Baler update –

The 25-year-old baler was shut down at 11 a.m. June 23, 2016 for the last time. By 10 p.m. Sunday the new baler was operational. While the old baler was being torn down and the new machine constructed and put on line the overflow of recyclables were put in roll-offs. The new baler is making tighter and heavier bales. The committee was invited to stop by and see the new baler in action.

Lexus/Nexus

Director Zecca reported on Lexus/Nexus Credit Card Payment system update. The company is not requiring we change anything. They will supply a new credit card machine for the Scale House until April 2017. By April 2017 we have to get sales, on the credit card machine, up to 50 transactions a month or they will pull our contract.

The committee would like a press release on this so that folks know they can use their credit cards at the main landfill office during the week and at the scale house on the weekend (Saturday).

Director Zecca noted that he is looking for other options in case the department credit card sales do not reach 50 transactions per month.

Styrofoam –

M. Bartlett reported on the Styrofoam pilot project. The pilot began Dec. 29, 2016 and will end June 30. In six months 170 one hundred gallon bags of loose Styrofoam has been collected for a total of approximately 3,400 pounds of Styrofoam.

Although, the pilot program is over, the outlet Bartlett has been working with has agreed to continue taking the Styrofoam until at least October. She is working on a plan to figure out how the program will proceed.

One option is to purchase a densifier and market the Styrofoam. She said that most of buyers want a full tractor trailer load and that would take 6 months or more to get full load.

Another option would be to partner with other municipalities/ or programs to market the foam. A third option would be to include the foam with gasification or plastics to oil. Her recommendation is to look at buying a densifier before the current Styrofoam outlet ends in October and market the foam ourselves or with partners.

Director Zecca said, "We could budget for this expense." Updates to follow.

NYS DEC Reuse Store Grant

Recycling Coordinator Mary Bartlett reported that the Dept. of Solid Waste has been awarded a grant to double the size of the Reuse Store from the New York State Department of

Environmental Conservation (DEC) not to exceed \$327,000. This is a 50 percent grant starting October 1, 2016 and ending December 16, 2018.

Bartlett thanked Cindy Edick for handling Grants Gateway. She set up this system for Madison County and provided Bartlett with insurance documents required for the DEC Grant. She said all the paperwork has been completed. The only thing left to do is to negotiate with MWBE rules with the State DEC.

Landfill Closure reserve fund

Jillian Blake put together a closure/post closure Fund Transfer for Future Capping. These figures include closure cost with maximum in-house construction at \$132,604.00 an acre.

All numbers are preliminary estimates based on permit volume estimates and typical tonnages and waste density over the past five years.

She explained that according to these figures the County would have funds to close the landfill if there was an emergency situation.

Make one time transfer from Operating Reserves to Closure/Post Closure Reserve fund of \$849,187.

The plan has to be approved by the Board of Supervisors and then Cindy Edick would have to do a budget transfer, according to Blake.

Motion by S. Henderson authorizing the County Treasurer Cindy Edick to make a onetime transfer from the Closure Post Closure fund of \$849,187 in 2016 with yearly contributions of \$52,000 beginning in 2019 through 2031 second by D. Ball and approved. This would cover the capping of cells 1 through 6 – cell 7 and cells 8 and 9.

Cindy they may be interested in seeing a higher balance - Enterprise Landfill fund have available or we could take money from the operating fund.

Budget modification

Motion by R. Bargabos authorizing he modification of the 2016 adopted County Budget to reimburse Johnson Brothers Lumber \$14,000 for expensed incurred to install a back-up heating system in their facility at the Buyea Rd. Landfill from the gas-to-energy reserves seconded by S. Henderson and approved.

Ribbon cutting --

Director Zecca said he would like to schedule a ribbon cutting for the completed sewer project with officials from the City of Oneida for Friday, August 5, 2016.

Next meeting

The next meeting of the Solid Waste and Recycling Committee is scheduled for Tuesday, July 19 at 9 a.m. in the Supervisors Conference room on the second floor of the County Office Bldg. in Wampsville.

Adjourn Meeting --

Motion by S. Henderson to adjourn the Solid Waste and Recycling meeting as there was no further business to discuss seconded by R. Bargabos and approved at 10:45 a.m.

Respectfully Submitted by Sharon A. Driscoll for Director James A. Zecca

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
June 29, 2016*

PRESENT: Chairman Roger Bradstreet
Vice Chairman Daniel Degear
Supervisor Joseph Magliocca
Supervisor Richard Bargabos

ALSO: County Administrator Mark Scimone
1st Assistant Attorney Tina Wayland-Smith
Public Defenders Director Paul Hadley
District Attorney William Gabor
E911 Director Paul Hartnett
Emergency Management Director Ted Halpin
Sheriff Allen Riley
Undersheriff John Ball
IT Director Paul Lutwak

ABSENT: Supervisor Darrin Ball

The meeting was called to order by Committee Chairman Roger Bradstreet at 8:45 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the May 19 and June 14, 2016 meetings were unanimously approved on the motion of Vice Chairman Daniel Degear and second of Supervisor Joseph Magliocca.

Public Defenders:

Director Paul Hadley informed the Committee of changes to the Public Defender's Office operation and funding due to new eligibility criteria for Indigent Legal Defense Services. In April 2016, the Office of Indigent Legal Services issued legislation that would significantly increase the number of individuals eligible for public defense attorneys in criminal and family court. The guidelines call for all to be eligible at an income level of 250% or lower than the current federal poverty level. Currently most judges and counties are using a 125% level. Additional criteria would make it difficult not to qualify and additional staff and space would likely be needed to hand the potential increase in clients. The change was to be effective October 1, 2016; however, Tina Wayland-Smith stated that Stephen Aquario worked to delay the implementation until April of 2017 in order to give NYSAC the opportunity to work with the state on eligibility requirements and state funding. Hadley stated that there is mandate relief legislation for indigent defense services waiting for the Governor's signature that would allow for an incremental seven year state fiscal takeover that would result in 100% of State fiscal annually responsibility thereafter. Wayland-Smith is monitoring the legislation, the budget office is aware of the potential impact, and the Committee will be kept informed.

District Attorney's Office:

District Attorney William Gabor gave a departmental update and reported that legislation to raise the age of criminal responsibility was not passed, which Gabor did not support since it is covered under our youthful offender status. Legislation to have felony records sealed/expunged after 10 years is gaining steam. Gabor believes ten years is not long enough.

E-911/Communications:

Director Paul Hartnett provided the current status of the Records Management Systems since last month's committee meeting discussion. Currently, two towns are being subsidized for RMS and only one is satisfied with the system. The Sheriff's Office has gone back to using SJS. Scimone stated that the original intent was for all agencies to use the same system in order to share information. If that isn't going to happen, it should be discontinued. The Committee decided that Hartnett should reach out to the municipalities using the system and discuss their option to either take over costs or go back to using SJS by January 1, 2017. Hartnett will keep the committee advised.

Hartnett stated that he would like to pull the resolution that was approved on June 14th and put it out for a formal bid. After further investigation, it was determined that the chosen vendor had applied but was not on state contract.

Hartnett reported that Verizon will be on the Fenner tower within a couple months.

Emergency Management:

Director Ted Halpin presented the following resolutions to the Committee:

Authorizing the modification of the 2016 adopted County budget (Tech Rescue Grant)

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing the Chairman to enter into an agreement with ESi Acquisition, Inc. for WebEOC Services

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing attendance at an out-of-state-conference

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Halpin briefed the Committee on the Fitch and Associates Final Countywide EMS Study. Mike Ward, Fitch and Associates lead on the project, will be addressing the Committee of the Whole on the Study on July 12th. That same evening Mr. Ward will be delivering his findings to the first responders, other public officials, and the public at the Student Activities Auditorium on the SUNY Morrisville Campus. A working group will be assembled to identify the next steps based on the study's findings.

Sheriff's Office:

Sheriff Allen Riley presented the following resolutions to the Committee:

Authorizing Participation in a Federal Traffic Safety Grant and Modifying the 2016 County Budget

The Committee unanimously approved the resolution on the motion of Degear and second of Bargabos.

Authorizing Chairman to Enter in to Agreement with NYS Division of Homeland Security and Emergency Services – FY2016 SLETPP

The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Authorizing the Chairman to Enter into an Agreement with Time Warner Cable for Internet Service – Munnsville Field Office

The Committee unanimously approved the resolution on the motion of Degear and second

of Bargabos.

Authorizing the Chairman to Enter into an Agreement with Time Warner Cable for Cable TV for the Benefit of the Inmates

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing Acceptance of grant award from NYS Office of Children and Family Services to Madison County Sheriff's Office for Madison County Child Advocacy Center

The Committee unanimously approved the resolution on the motion of Degear and second of Bargabos.

Authorizing acceptance of grant award from National Children's Alliance to Madison County Child Advocacy Center

The Committee unanimously approved the resolution on the motion of Degear and second of Bargabos.

Sheriff Riley reported that a Sheriff's Deputy has been assigned as a school resource office for primary and secondary schools to work on youth related activities as part of the COPS Hiring Program.

Riley stated that there is a State Corrections investigation on the attempted inmate escape last month. The Sheriff's Office in the process of getting estimates on razor wire.

IT Director Paul Lutwak encouraged departments to contact him when their Time Warner contracts are expiring. He may be able to get many of the fees waived.

The Tammy Mahoney cold case and the possible connection with the June 27th Town of Sullivan dig and FBI investigation were discussed.

Preferred Agenda:

The Committee unanimously approved including all resolutions, with the exception of Emergency Management's Tech Rescue Grant and out-of-state conference resolutions, in the Committee's July 12th Preferred Agenda on a motion of Bargabos and second of Degear.

Adjournment:

The Committee adjourned at 10:02 a.m. on the motion of Degear and second of Magliocca. Following the meeting, a briefing was held in the Emergency Operations Center (EOC) to go over the emergency operations plans.

Next Meeting Date:

Thursday, July 20, 2016 at 1:p.m. in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet and approved on July 20, 2016.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
June 30, 2016

Present:

Committee: J. Reinhardt, R. Bargabos, C. Moses, J. Pinard, J. Salka

Supervisors: J. Becker

County Staff: C. Edick, S. English, S. Makarchuk, M. Scimone, J. Zecca

Also Present: Jillian Blake of Barton & Loguidice

A quorum being present, J. Reinhardt called the meeting to order at 9:00 a.m.

I. Approval of Minutes

Motion by J. Pinard to approve the minutes of the June 2, 2016 meeting; second by R. Bargabos. Motion unanimously approved.

II. County Treasurer

C. Edick reviewed an Analysis of Sales Tax Receipts and an Analysis of Off-Track Betting Revenue. She also distributed a handout relative to 2016 Tobacco Settlement Proceeds and the corresponding allocation of these funds. Edick noted there were no budget modifications impacting the Contingent Fund slated for the July Board meeting.

III. Municipal Lease/Energy Efficiency Project

There was discussion regarding the financing for change orders relative to the Energy Efficiency Project. The purpose of the change orders is for the ceiling in the County Office Building basement, as well as additional window tinting in various County buildings. The cost of the change orders is \$240,520. The County is required to contribute \$120,000, and the balance of \$120,520 will be financed by an equipment lease purchase agreement.

Motion by J. Salka to approve a Resolution Authorizing the Execution and Delivery of an Energy Performance Contract Equipment Lease Purchase Agreement Amendment and Related Documents; second by R. Bargabos. Motion unanimously approved.

IV. Resolutions

1. Authorizing the Chairman to Enter Into an Agreement with EFPR Group, LLP -- Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
2. Authorizing the Modification of the 2016 Adopted County Budget -- Motion by C. Moses to approve the resolution; second by J. Pinard. Motion unanimously approved.

3. Authorizing the Modification of the 2016 Adopted County Budget – Motion by C. Moses to approve the resolution; second by J. Pinard. Motion unanimously approved.
4. Authorizing the Modification of the 2016 Adopted County Budget – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Authorizing Participation in a Federal Traffic Safety Grant and Modifying the 2016 County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
6. Authorizing the Chairman to Enter Into an Agreement with the New York State Division of Homeland Security and Emergency Services – FY2016 State Homeland Security Program (SLETPP) and Modifying the 2016 County Budget – Motion by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
7. Authorizing the Modification of the 2016 Adopted County Budget – Motion by R. Bargabos; second by J. Pinard. Motion by J. Becker to amend the resolution to transfer from the Liability/Fleet Insurance Reserve instead of Fund Balance; second by C. Moses. Motion unanimously approved. The resolution as amended was unanimously approved, with the exception of J. Salka, who voted no.
8. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2016 Adopted County Budget – Motion by C. Moses; second by J. Salka. Motion unanimously approved.
9. Authorizing the Modification of the 2016 County Budget – Motion by R. Bargabos; second by J. Pinard. Motion unanimously approved.
10. Authorizing the Modification of the 2016 Adopted County Budget – Motion by J. Salka to approve the resolution; second by C. Moses. Motion unanimously approved.
11. Authorizing the Modification of the 2016 Adopted County Budget – Motion by J. Salka; second by R. Bargabos. Motion unanimously approved.

V. Preferred Agenda

Motion by C. Moses to include resolution numbers 1, 7 & 10 on the Finance, Ways and Means Committee Preferred Agenda; second by R. Bargabos. Motion unanimously approved.

VI. Other Business

There was discussion regarding the Landfill Closure/Post Closure Reserve. Jillian Blake of Barton & Loguidice reviewed a spreadsheet she prepared to estimate the

County's cash flow needs for closure costs for the West Side Landfill through year 2032.

There was discussion regarding homes in the flooded area of the City of Oneida that will be demolished and brought to the landfill, as well as the Shredder that is being purchased to increase landfill capacity.

VII. Adjournment

1. The next meeting is scheduled for Thursday, July 28, 2016, at 9:00 a.m.
2. Motion by R. Bargabos to adjourn the meeting; second by J. Salka. Motion unanimously approved. Meeting adjourned at 10:02 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

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Ryan D. Aylward

Director of Labor Relations

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GOVERNMENT OPERATIONS COMMITTEE

June 30, 2016

Minutes

Present: R. Bono, D. Degear, C. Moses, J. Reinhardt and P. Walrod

Also Present: R. Aylward, J. Becker, C. Edick, D. Hansen, P. Lutwak, D. Neal, S. Priervo, M. Scimone and E. Zehr

D. Degear called the meeting to order at 10:33 a.m.

I. **MINUTES** – Motion by P. Walrod to approve the minutes from June 2, 2016. Second by R. Bono. The motion was unanimously approved.

II. RESOLUTIONS

- A. Retiree Recognition - Motion by R. Bono to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- B. Authorizing Attendance at Out of State Conference - EMS - Motion by J. Becker to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- C. Authorizing Attendance at Out of State Conference – PH - Motion by J. Reinhardt to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
- D. Authorizing the Chairman to Enter into an Agreement for Professional Auditing Services Inc. - Motion by J. Becker to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- E. Authorizing the Chairman to Enter into an Agreement with The Presentation Source Inc. Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- F. Authorizing the Chairman to Enter into an Agreement with Soteria – IT - Motion by J. Reinhardt to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- G. Authorizing the Modification of the 2016 Adopted Budget – IT - Motion by J. Becker to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- H. Authorizing the Chairman to Accept Settlement - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.

- I. Establishing the Standard Work Day and Reporting Days for Certain County Officials - Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

III. OTHER

- A. Health Insurance Matters – The committee discussed health insurance for post age 65 retirees. The current post 65 Medicare Advantage Plan with Humana covers only employees living in one of the 50 United States. It is the consensus of the committee that the policy should be expanded to include all U.S. Territories. The committee also opined that retirees living in a location in which the County’s post 65 Medicare Advantage Plan is not available, provided that they live within one of the U.S. Territories, the employee would be allowed to purchase a supplemental Medicare insurance plan and request reimbursement for the cost of their premiums, up to the amount that the County would be paying at that time for the retiree offered Medicare Advantage Plan.
- B. FLSA Audit Update – R. Aylward provided an update on the countywide audit of independent contractors. The audit is just about complete and recommendations will be made to departments soon regarding the need to switch certain positions from independent contractors to employees.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by J. Becker to enter executive session. Second by C. Moses. The motion was unanimously approved.

- A. Negotiations
- B. Labor Relations

Motion by C. Moses to exit executive session. Second by P. Walrod. The motion was unanimously approved.

V. NEXT MEETING: Next Committee Meeting: July 28, 2016

Motion by C. Moses to adjourn. Second by J. Reinhardt.



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Special Committee Meeting July 12, 2016

Chairman James Goldstein called the Solid Waste and Recycling committee meeting to order at 12:45 p.m. The meeting was held in the Supervisors Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Letter of Support for Rotary Gasification Project:

Those in attendance were Chairman James Goldstein, Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors Eve Ann Shwartz, Richard Bargabos and Scott Henderson. Darrin Ball was absent. Also present was Chairman of the Madison County Board of Supervisors John Becker.

Director James Zecca discussed a letter of support regarding the Rotary Gasification of Agricultural Plastics for Energy production. The committee was given a copy of the letter from Director Zecca to Paul Amodeo, Ph.D., CEST/IT Professor; Information Technology Dept. Amodeo is the principal investigator (PI), for the SUNY Cobleskill Gasifier Project.

The Dept. of Solid Waste and the Solid Waste Committee have been exploring plastics-to-oil companies and their technologies as possible tenants at the Agricultural and Renewable Energy Park since 2012. The Rotary Gasification of Agricultural plastics for energy production seems to exceed any technology the committee has seen during their research.

Motion by S. Henderson to approve a letter of support (at no cost to the County) that SUNY Cobleskill and the University of Illinois can attach to their USDA Grant to conduct a demonstration project for the Rotary Gasification of Agricultural Plastics for energy production at the Buyea Rd. Landfill site in the Town of Lincoln seconded by Eve Anne Shwartz and approved.

Empire State Development –

The committee reviewed a letter from Empire State Development stating that ESD had completed its review of the Waiver Request submitted by W.D. Malone Trucking and Excavating in regard to the MWBE requirements. The request was denied.

The contractor has 20 business days from receipt of the notice to submit an updated utilization plan to achieve the MWBE participation goal applicable to the contract or evidence of its good faith efforts to maximize the participation of MWBEs on the contract.

If the contractor does not, to the satisfaction of ESD, submit an updated utilization plan or evidence their of the ESD may seek liquidated damages pursuant to the Contract and such other remedies as may be available to Agency under the Contract or applicable law.

Adjourn Meeting:

Motion by R. Bargabos to adjourn the special meeting of the Solid Waste Committee as there was no further business to conduct seconded by S. Henderson.

Highway, Buildings and Grounds Committee

Minutes, July 12, 2016, Special Meeting

PRESENT: Committee Chairman Ronald Bono, Vice Chairman Alexander Stepanski and Supervisors Scott Henderson, Roger D. Bradstreet and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, Board Vice Chairman Daniel S. Degear, County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless; Supervisors John Salka, John A. Reinhardt, David Jones and Cliff Moses; Public Health Director Eric Faisst and Rome Sentinel Reporter Roger Seibert

Chairman Ronald Bono called the meeting to order at 12:45 p.m. in the Supervisors Large Conference Room.

Budget Modification: The committee unanimously approved a budget modification to allocate money for Department of Social Services Security on the motion of Supervisor William Zupan and second of Supervisor Scott Henderson.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to sign change orders in the ongoing SmartWatt project on the motion of Vice Chairman Alexander Stepanski and second of Supervisor Roger D. Bradstreet.

Next Meeting: July 20, 2 p.m., Supervisors Large Conference Room

Adjournment: The meeting was adjourned at 12:46 p.m. on the motion of Zupan and second of Henderson.

Respectfully submitted July 13, 2016, by Martha E. Conway for Chairman Ronald Bono.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

July 12, 2016 – 12:30 P.M.- Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka		x		
Degear	x			
Jones	x			
Magliocca		x		
Moses	x			

PRESENT:

Committee: Dan Degear, Dave Jones, and Cliff Moses,

Absent: . **John Salka** and Joe Magliocca

County Staff: Tom Reichel and Gwen Williamson

Additional Present (in room but not attending meeting) Paul Lutwak, Alex Stepanski, John Reinhardt and Ron Bono

Meeting was called to order at 12:32A.M. by Degear.

Following discussion in which Tom Reichel credited the BOCES program with doing a tremendous job, and without the help from them the summer youth employment program would likely not be possible:

The Committee unanimously approved a resolution authorizing a contract with Madison-Oneida BOCES for the 2016 summer Youth Employment Program on a MOTION by Moses and seconded by Jones. 12:34 P.M. 3/0/0

The meeting was adjourned on a MOTION by Degear and seconded by Jones. 12:34

Respectfully submitted: Gwen Williamson