

**CRIMINAL JUSTICE, PUBLIC SAFETY AND EMERGENCY COMMUNICATIONS**  
*Committee Meeting*  
*March 29, 2016*  
*Large Conference Room*

**10:30 a.m. Call to order**

*Approval of minutes of February 9, 2016, February 18, 2016 & March 8, 2016*

**10:30 a.m. District Attorney**

A. Department Update

B. Coroner Report and Statistics

C. Resolution & contract:

1. Authorizing the Chairman to amend agreement with Onondaga County for Autopsy Services

**10:40 a.m. Probation**

A. Resolutions:

1. Authorizing an agreement with Lisa Baker
2. Authorizing Probation Officers to carry firearms in the performance of their duties and modifying the 2016 adopted budget (discussion)

**10:50 a.m. E911**

A. Report/agenda (attached)

B. Resolution & Agreement:

1. Authorizing dispatching amendment in County's closes car policy amongst County's 911 Center, Sheriff's Office and Troop D of the New York State Police

**10:55 Emergency Management**

A. Resolutions:

1. Authorizing the Chairman to apply for a Department of Defense Innovation Readiness Training Mission
2. Authorizing the Chairman to apply for a grant from Central New York Community Foundation
3. Authorizing the Chairman to apply for a New York State Division of Homeland Security and Emergency Services (DHSES) 2016 State Homeland Security Program
4. Authorizing modification of the 2016 adopted County budget

**11:05 a.m. Sheriff**

A. Resolutions:

1. Authorizing Modification of 2016 County Budget - Computer Equipment
2. Authorizing Chairman to Apply for Grant SLETPP
3. Authorizing Chairman to Enter into Agreement - Thomas Reuters-West

B. New Hires

C. Closest Car Policy

**11:15 a.m. Other Committee Business**

A. Preferred Agenda

*Next meeting: March 24, 2016, 8:45 a.m. in the Supervisors Large Conference Room.*

*Adjournment*

# **Criminal Justice, Public Safety and Emergency Communications Committee**

*Special Meeting Minutes*

*February 9, 2016*

PRESENT: Chairman Roger Bradstreet  
Vice Chairman Daniel Degear  
Supervisor Richard Bargabos  
Supervisor Darrin Ball  
Supervisor Joseph Magliocca

ALSO: County Administrator Mark Scimone

The meeting was called to order by Committee Chairman Roger Bradstreet at 1:02 p.m. in the Supervisors large conference room.

#### **Sheriff's Office Resolution:**

**Authorizing the Chairman to enter into an agreement with Jack Venesky, CPA and modifying the 2016 County budget.**

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

#### **Adjournment:**

The Committee adjourned at 1:04 p.m. on the motion of Degear and second of Ball.

#### **Next Meeting Date:**

Thursday, February 18, 2016 at 8:45 a.m.

*Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet.*

# Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes  
February 18, 2016*

PRESENT: Chairman Roger Bradstreet  
Supervisor Darrin Ball  
Supervisor Joseph Magliocca

ALSO: County Administrator Mark Scimone  
District Attorney William Gabor  
Fire Coordinator Doug Shattuck  
Emergency Management Planner Michael Sudol  
Undersheriff John Ball  
E911 Director Paul Hartnett

ABSENT: Vice Chairman Daniel Degear  
Supervisor Richard Bargabos

The meeting was called to order by Committee Chairman Roger Bradstreet at 8:45 a.m. in the Supervisors Large Conference Room.

## **Minutes:**

The minutes of the January 21, 2016 meeting were unanimously approved on the motion of Supervisor Darrin Ball and second of Supervisor Joseph Magliocca.

## **District Attorney's Office:**

District Attorney William Gabor reported that he attended the District Attorney Association of the State of New York (DAASNY) Meeting in December. There were two talking points that Gabor opposes. The first is the Governor's campaign to raise the age of criminal responsibility in New York from 16 to 18. We already have youthful offender status. Gabor anticipates the age will be raised with some compromises. The second is the Governor's proclamation to appoint a State Attorney General as a special prosecutor for police-related civilian deaths. As there are elected prosecutors in respective counties, the Attorney General does not need to be involved.

Gabor provided an update to the Committee on the current cases he is prosecuting.

## **Emergency Management:**

Fire Coordinator Doug Shattuck presented the following resolutions to the Committee:

### **Out-of-State Conference – CSX ROUTEs training, Atlanta, GA**

The Committee unanimously approved the resolution on the motion of Ball and second of Magliocca.

### **Appointing Fire Advisory Board Members and Deputy Coordinators**

Discussion: Supervisor Ball asked if any change or consolidation is being considered so that everyone can be on the same page. Shattuck stated that increasing regular communication is his goal. One of their first missions is updating the mutual aid plan. He is also open to revisiting the meeting and recruitment process.

The Committee unanimously approved the resolution on the motion of Ball and second of Magliocca.

#### Innovative Readiness Training

Shattuck presented the committee with information on the Innovative Readiness Training Program. The purpose of the Civil-Military Program is to improve military readiness while simultaneously providing quality services to communities throughout America. Shattuck would like this Committee's permission to apply for a mission to save on labor costs for the construction of our fire training facility. This would be a military mission rather than a competitively bid project. The reservists will work 18 hours per day if necessary to complete their mission. Guidance is provided in the application process to ensure they are not competing with general contractors. Scimone state that if it works out, we may only need to bid out for engineering and materials for the fire tower project. The Committee is in favor of moving forward with the application. Shattuck will provide a resolution for the March Committee meeting that would go before the full Board in April.

#### Emergency Operations Center (EOC)

Shattuck stated that the Emergency Operations Center is nearing completion with training scheduled to start in March. An upcoming Committee meeting will be held in the EOC.

#### **Sheriff's Office:**

Undersheriff John Ball presented the following resolutions to the Committee:

##### **Authorizing Attendance at an Out-Of-State Conference – MDT V. Smith**

The Committee unanimously approved the resolution on the motion of Magliocca and second of Ball.

##### **Authorizing Attendance at an Out-Of-State Conference – MDT R. Smith**

The Committee unanimously approved the resolution on the motion of Magliocca and second of Ball.

##### **Authorizing Chairman to Apply for Grant - NYS Division of Canal Corp**

The Committee unanimously approved the resolution on the motion of Magliocca and second of Ball.

#### Stop DWI Award Ceremony

Sheriff Riley will be sending invitations for the Stop DWI Award Ceremony being held at the Rusty Rail in Canastota on Wednesday, March 23<sup>rd</sup> at 9:30 a.m. All law enforcements agencies in the county will be in attendance. The Board of Supervisors and County Attorney will also be invited. It will be a quick but meaningful recognition of the top DWI arrestee in Madison County.

#### **E-911/Communications:**

##### Mutualink Demonstration

William Slater of Mutualink provided the Committee with a demonstration of Mutualink, a network agnostic multimedia interoperability platform designed to leverage the sharing of existing communications systems. Mutualink has been installed in the Madison County 911 Center. The platform allows agencies to talk to each other and share information in real-time during emergencies via radio, video, telephone, and IP-sensory equipment as well as next generation communication technology without losing control of individual communications. There is also a local benefit for everyday use. Counties receive 5 licenses with the 911 Center using one. It will be important to determine the best places for the other four licenses. The Sheriff met with schools about sharing their communication systems in the event of an active shooter incident. There would be a cost to schools (approx. \$17,000) to hook into their system; however, it would

be much less than replacing their entire communication system. The only requirements to connect to the network are electricity and intranet.

E911 Director Paul Hartnett stated that Madison County will begin testing and provide training for Mutualink with a goal to go active by mid-summer. A \$500 license is all that is needed to connect with extra expenses to purchase packages to connect cambers, videos and radios, and there is also a downloadable app. Homeland Security is considering rolling out an additional five licenses for each county. Smart Schools grant programs to increase technology and security in schools could help fund packages for schools.

NY 315 Notice to PSAP Coordinators

Hartnett informed the Committee that, beginning March 12<sup>th</sup>, the 680 area code is being added to 315 to give Central New York more phone numbers. The additional area code will require callers to dial 10 numbers, instead of the current 7.

Chairman Bradstreet asked about the status of getting more providers on our towers. Hartnett stated that he continues marketing for other providers and will keep the Committee posted.

**Other Committee Business:**

The following resolutions were presented to the Committee:

**Authorizing agreement with Madison Legal Defense Bureau, Inc. to represent indigent criminal defendants**

The Committee unanimously approved the resolution on the motion of Ball and second of Magliocca.

**Reappointing members to the Madison County Safety Board**

The Committee unanimously approved the resolution on the motion of Ball and second of Magliocca.

**Preferred Agenda:**

The Committee unanimously approved wrapping all resolutions into a Criminal Justice Preferred Agenda for the March 8<sup>th</sup> Board Meeting on a motion of Ball and second of Magliocca.

**Adjournment:**

The Committee adjourned at 10:02 a.m. on the motion of Ball and second of Magliocca.

**Next Meeting Date:**

Thursday, March 24, 2016 in the Supervisors Large Conference Room.

*Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet.*

# **Criminal Justice, Public Safety and Emergency Communications Committee**

*Special Meeting Minutes*

*March 8, 2016*

PRESENT: Chairman Roger Bradstreet  
Vice Chairman Daniel Degear  
Supervisor Richard Bargabos  
Supervisor Joseph Magliocca

ALSO: Emergency Management Director Ted Halpin  
Supervisor John Pinard  
Supervisor John Reinhardt  
Supervisor Lewis Carinci  
Supervisor Alexander Stepanski

ABSENT: Supervisor Darrin Ball

The meeting was called to order by Committee Chairman Roger Bradstreet at 1:00 p.m. in the Supervisors large conference room.

## **Emergency Management Resolution:**

**Authorizing the Chairman to enter into an agreement with Time Warner Cable for cable television service**

The Committee unanimously approved the resolution on the motion of Bargabos and second of Degear.

## **Adjournment:**

The Committee adjourned at 1:02 p.m. on the motion of Bargabos and second of Magliocca.

## **Next Meeting Date:**

**Thursday, March 29, 2016** – immediately following the Solid Waste Committee meeting

*Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet.*

RESOLUTION NO. DA-1

**AUTHORIZING THE CHAIRMAN TO AMEND AGREEMENT  
WITH ONONDAGA COUNTY FOR AUTOPSY SERVICES**

**WHEREAS**, the Madison County Coroner's office must contract out for autopsy services; and

**WHEREAS**, the Onondaga County Medical Examiner's Office can provide the services needed; and

**WHEREAS**, the Onondaga County Medical Examiner's Office will provide 70 autopsies for Eighty Thousand Dollars (\$80,000), additional autopsies will be performed pursuant to the contract; and

**WHEREAS**, the term of this contract will be from January 1, 2016 through December 31, 2016;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Madison County Board of Supervisors be and is hereby authorized to sign the amendment to the 2013 agreement with Onondaga County to provide autopsy services as is on file with the Clerk of the Board of Supervisors.

DATED: April 12, 2016

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety, and  
Emergency Communications Committee

RESOLUTION NO. PR-1

**AUTHORIZING AN AGREEMENT  
WITH LISA BAKER**

**WHEREAS**, NYS DCJS/OPCA recommended that each county probation department utilize the Caseload Explorer computer program offered by AutoMon, LLC for the collection, management and dissemination of their probation data and New York State has executed a contract with AutoMon, LLC for this purpose; and

**WHEREAS**, the Madison County Probation Department obtained this program and is using it for records management; and

**WHEREAS**, this program includes an accounting module which will make the collection and disbursement of restitution and supervision fees more efficient, but this module has not yet been implemented as additional training is necessary; and

**WHEREAS**, Lisa Baker has the expertise to provide the necessary training and has done so for other Probation Departments in New York State; and

**WHEREAS**, the cost to the Madison County Probation Department for this training shall not exceed \$2,050; and

**WHEREAS**, these funds are available in the 2016 Probation Department budget;

**NOW, THEREFORE BE IT RESOLVED**, that the Chairman of the Board be and is hereby authorized to execute an agreement with Lisa Baker for the period April 12, 2016 to October 12, 2016, a copy of which is on file with the Clerk to the Board.

**Dated:** April 12, 2016

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Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

**A G R E E M E N T**

**THIS AGREEMENT**, by and between the **COUNTY OF MADISON**, a municipality of the State of New York, John M. Becker, Chairman, Madison County Board of Supervisors, with principal offices at 138 N. Court Street, Wampsville, NY 13163 (mailing: PO Box 635, Wampsville, NY 13163) hereinafter called the "County" and, Lisa Baker, with principal offices at 37 George Street, Apt. 1, Owego, NY 13827 hereinafter called the "Contractor";

**W I T N E S S E T H**

**WHEREAS**, the Contractor possesses the special skills and training required to perform services in connection therewith;

**NOW, THEREFORE**, the parties hereto do mutually agree as follows:

- 1) **TERM:** The term of this contract shall be from April 12, 2016 through October 12, 2016. This contract may be terminated without cause by either party hereto at any time upon thirty (30) days written notice of the intention to so terminate. The County reserves the right to terminate this Agreement for cause at anytime.
- 2) **SCOPE OF SERVICES:** The Contractor shall provide services as outlined in Schedule A attached hereto and made a part hereof. The Contractor shall report directly to Joanne Miller, Probation Director, or his/her designee.
- 3) **COMPENSATION:** The County hereby agrees to pay the Contractor Five hundred fifty dollars per eight hour day of instruction plus mileage from Owego, NY to Wampsville, NY for three (3) days *in full and final satisfaction of all services and expenses. The total amount of compensation shall not exceed* Two thousand fifty dollars (\$ 2,050 ).]

Payment shall be made in accordance with established Madison County procedures, upon submission of duly approved county claim forms, together with such other and further documentation as may reasonably be required including but not limited to Internal Revenue Service form W-9 (request for taxpayer identification number and certification).

- 4) **ASSIGNMENT:** The Contractor agrees that he shall not assign, transfer, convey, subcontract or otherwise dispose of this contract or his responsibility to perform under this contract or his right, title or interest in and/or to the same, nor any part thereof, nor to any monies which are or will become due and payable to him thereunder, nor the power to execute such contract to any other person, company or corporation without the prior express written consent of the County of Madison.
- 5) **INDEPENDENT CONTRACTOR:** For the purposes of this contract, the Contractor shall be considered an independent contractor and hereby covenants and agrees to act in accordance with that status, and the Contractor, the employees and agents of the Contractor shall neither hold themselves out as, nor claim to be, officers or employees of

the County of Madison, and shall make no claim for, nor shall be entitled to, workers' compensation coverage, medical and unemployment benefits, social security or retirement membership benefits from the County.

- 6) **HOLD HARMLESS:** To the fullest extent permitted by law, the Contractor shall defend, indemnify and hold harmless the County of Madison, its representatives, agents, servants, employees, officers, departments and authorities, from and against all claims, injuries, demands, judgments, settlements, damages, losses, liabilities, costs and expenses of any kind or nature, including but not limited to litigation costs and attorney's fees, whether arising in law or in equity, all without any limitation whatsoever, arising out of or resulting from the Contractor's performance of the work and/or duties and/or the transactions contemplated by this agreement and which are caused, in whole or in part, by or because of any negligent, culpable and/or wrongful act or omission of the Contractor, directly or indirectly, and/or by the Contractor's agents, servants, employees, subcontractors and/or any person or entity employed by Contractor or for whose conduct or action the Contractor may be found or held liable, directly or indirectly. It is the intention of the parties that the right and entitlement to a defense; the right and entitlement to be held harmless; and the right and entitlement to indemnification shall be as broad as permitted under applicable law. Further, the Contractor agrees to indemnify the County in like regard in an action upon the contract between the parties and claims between the parties, including counsel fees and litigation costs and expenses. The terms of this agreement shall not be construed to negate, abridge or otherwise reduce any other right or obligation of contribution or indemnity which would otherwise exist as to any party or person subject to this agreement. This agreement and paragraph shall be liberally construed so as to afford the County the fullest possible protection and indemnity. In the event that Contractor shall fail or refuse to defend, hold harmless and/or indemnify the County against any such claim, loss, damage, judgment, settlement or action, Contractor shall be liable to the County for all expense, expenditure and cost incurred or to be incurred by the County in defending, resolving and/or satisfying any such claim, loss, damage, judgment, settlement or action, together with all cost and expense of the County, including all attorney's fees, incurred in the County pursuing claim or suit or action against or recovering fees costs and expense from Contractor.
- 7) **STATUTORY COMPLIANCE:** In acceptance of this Agreement, the Contractor covenants and agrees to comply in all respects with all Federal, State and County laws, rules, regulations and ordinances which pertain hereto and to the performance hereof, including but not limited to those regarding services for municipalities including but not limited to Workers' Compensation and Employers' Liability Insurance, hours of employment, wages and human rights.
- 8) **LICENSES AND PERMITS:** The Contractor hereby agrees that he will obtain at his own expense all licenses or permits for the work performed under this contract, if any are necessary, prior to the commencement of work.
- 9) **APPROPRIATIONS:** It is understood by and between the parties hereto that this Agreement shall be deemed executory only to the extent of the monies appropriated and

available for the purpose of this Agreement and no liability on account thereof shall be incurred by the County beyond monies appropriated and available for the purpose thereof.

- 10) **CONTRACT MODIFICATIONS:** This agreement represents the entire and integrated agreement between the County and the Contractor and supersedes all prior negotiations, representations or agreements either written or oral. This Agreement may be amended only by written instrument signed by both the County and the Contractor.
- 11) **SEVERABILITY:** If any term or provision of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and every other term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.
- 12) **CLAUSES REQUIRED BY LAW:** The parties hereto understand and agree that each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein, and if through mistake or inadvertence such provision is not inserted, said clause shall be deemed to have been inserted and shall have the full force and effect of law.
- 13) **LEGAL COMPLIANCE:** The Contractor agrees to comply with all Federal, State, and local laws and regulations governing the provision of goods and services under this Contract, including the rules and regulations of the County. Among such rules and regulations are the County's Corporate Compliance Plan and Code of Conduct. The County's Compliance Plan can be reviewed at **[www.madisoncounty.ny.gov/compliance\\_/corporate-compliance-plan](http://www.madisoncounty.ny.gov/compliance_/corporate-compliance-plan)** and the Code of Conduct at **[http://www.madisoncounty.ny.gov/compliance\\_/policies](http://www.madisoncounty.ny.gov/compliance_/policies)**, or copies can be obtained by contacting Eric Faisst, Corporate Compliance officer at 315-366-2501. The Contractor agrees to abide by the terms of the Compliance Plan and Code of Conduct when delivering services under this Contract and shall ensure that each individual that provides such services under this contract is provided with a copy of the Compliance Plan and Code of Conduct or given access to the same.

In addition to reviewing the Corporate Compliance Plan and Code of Conduct, the Contractor agrees to view and cause its employees and service providers to view the training video that is required for all contractors and vendors who provide direct medical and/or behavioral health care services. This training video and forms can be found at **[www.madisoncounty.ny.gov/compliance\\_/training-video](http://www.madisoncounty.ny.gov/compliance_/training-video)**. Once the training video has been viewed, the Contractor and each of the persons completing the training will print, complete and sign acknowledgement forms and send each to:

Eric Faisst  
Madison County Corporate Compliance Officer  
P.O. Box 605  
Wampsville, NY 13163

Furthermore, County strongly encourages all healthcare providers contracting with County to implement their own compliance program which addresses each of the seven elements of compliance recommended by the Office of the Inspector General, as well as the eight elements as recommended and/or mandated by the New York State Office of the Medicaid Inspector General.

**Exclusion Screening Statement for contracts:**

Madison County is committed to maintaining high quality care and service as well as integrity in its financial and business operations. Therefore, the County will conduct appropriate screening of providers, employees, independent contractors, vendors, and agents to ensure and verify that they have not been sanctioned/excluded by Federal or State law enforcement, regulatory or licensing contractor.

The County will also verify that entities and businesses that provide and/or perform services for County have not been the subject of adverse governmental actions and/or excluded from the Federal healthcare programs.

By signing this contract, you are attesting to that fact that you and/or the provider, which you represent, have not been sanctioned nor excluded by any of the aforementioned entities.

- 14) **EXECUTIVE ORDER 38:** Contractor acknowledges that if this is an agreement for which the Contractor will, in whole or in part, be compensated with New York State funds, in acceptance of this agreement the Contractor agrees to comply with New York State Executive Order Number 38, including all reporting obligations thereunder. Executive Order Number 38 can be found at the following website address: <http://executiveorder38.ny.gov/> and its implementing regulations at 19 NYCRR Part 144.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date and year hereinafter written.

COUNTY OF MADISON

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
John M. Becker  
Chairman, Board of Supervisors

STATE OF NEW YORK )  
COUNTY OF MADISON )

On the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, before me, the undersigned, personally appeared **John M. Becker**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s)

on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public, State of New York  
Appointed in \_\_\_\_\_ County  
My Commission Expires :

\_\_\_\_\_  
Notary

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Lisa Baker

STATE OF NEW YORK )  
COUNTY OF MADISON )

On the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public, State of New York  
Appointed in \_\_\_\_\_ County  
My Commission Expires :

\_\_\_\_\_  
Notary

**SCHEDULE A  
SCOPE OF SERVICES**

**Please see attached Letter of Agreement**

**CERTIFICATION OF COMPLIANCE WITH IRAN DIVESTMENT ACT**

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of “persons” who are engaged in “investment activities in Iran” (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act’s effective date, at which time it will be posted on the OGS website.

By entering into this Contract, Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Contractor agrees that after the list is posted on the OGS website, should it seek to renew or extend the Contract, it will be required to certify at the time the Contract is renewed or extended that it is not included on the prohibited entities list. Contractor also agrees that any proposed Assignee of the Contract will be required to certify that it is not on the prohibited entities list before Madison County may approve a request for Assignment of Contract

During the term of the Contract, should Madison County receive information that a person is in violation of the above-referenced certification, Madison County will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then Madison County shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

Madison County reserves the right to reject any request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

Sworn to before me this  
\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Lisa Baker  
37 George Street, Apt 1  
Owego, New York 13827  
Telephone: 607-687-2512

January 22, 2106

Madison County Probation Department  
Director of Probation

Dear Mr. John Becker, Chairman, Madison County Board of Supervisors:

This Letter of Agreement serves to formalize a contractual agreement between Lisa Baker and Madison County Probation Department, whereby due to her expertise Lisa Baker has been selected and has agreed to perform specific training instructor services in connection with the Caseload Explorer Probation Case Management System.

The parties agree that in carrying out the terms of this agreement that they shall not discriminate against any person due to such person's race, color, creed, disability, sex, marital status, age or national origin and that at all times they will abide by the applicable provisions of the Human Rights law of the State of New York as set forth in Section 290-301 of the Executive Law of the State of New York.

Unless otherwise notified by Lisa Baker and/or mutually modified in writing, you have agreed to the following terms and conditions with respect to such instructor services:

**Instruction**

- To arrange and conduct a full or three full days (8 hours each day) training session on (Dates to be determined), at Madison County Probation Department with respect to the accounting module of Caseload Explorer.

It is agreed that the training session shall be delivered on site at the Madison County Probation Department. In the event of cancellation of any training, you will be promptly notified and training will be rescheduled.

**Reimbursement**

It is expressly agreed between Lisa Baker and Madison County Probation Department that compensation shall be provided at the rate of \$550.00 per 8 hour day of instruction. It is expressly understood that Lisa Baker will not provide her training services until confirmed by Madison County and upon approval by the Madison County Legislature. While it is understood between both parties that compensation will not be provided for time spent in travel. However Madison County Probation Department agrees to pay the instructor, Lisa Baker, mileage at the rate of .55 cents per mile which is in accordance with State travel rates for Management/Confidential employees.

Payment for training and travel expenses is to be paid within 21 days of completion. Documentation as to travel expenses (mileage) will be faxed to the Madison County Probation Department upon completion. Payment is to be made to:

Lisa Baker  
37 George Street, Apt 1  
Owego, New York 13827

**Miscellaneous**

It is expressly understood and agreed that Lisa Baker is not an employee of Madison County. Accordingly, Lisa Baker is an independent contractor for all purposes, and only providing to Madison County

service under this agreement as solely a training instructor including but not limited to worker's compensation coverage, unemployment insurance benefits, social security benefits and retirement membership and credit.

Lastly, it is understood and agreed that Lisa Baker alone is responsible for the payment of all resulting taxes that may be owed in connection with services performed and expenses paid.

If you are in agreement with the terms of this letter, please sign below and return the original to me.

Sincerely,

Lisa Baker

In Acknowledgement of, and Agreement to, the provisions of this letter:

\_\_\_\_\_  
Signature of Madison County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Signature of Lisa Baker

\_\_\_\_\_  
Date

\_\_\_\_\_  
Taxpayer Identification Number/Social Security Number

RESOLUTION NO. PR-2

**AUTHORIZING PROBATION OFFICERS TO CARRY FIREARMS IN THE PERFORMANCE OF THEIR DUTIES AND MODIFYING THE 2016 ADOPTED BUDGET**

**WHEREAS**, according to New York State law, probation officers are designated as peace officers and as such are authorized to carry firearms in the performance of their duties; and

**WHEREAS**, a majority of county probation departments across New York State are armed, as are federal probation officers and NYS parole officers; and

**WHEREAS**, the duties of a probation officer have become increasing dangerous over the course time due to movements to reduce the incarcerated population and due to the prevalence of substance abuse and mental health issues among those sentenced to probation; and

**WHEREAS**, probation officers in Madison County should have all practical means available to protect themselves while performing their duties; and

**WHEREAS**, the Madison County Sheriff's Office has agreed to provide both mandatory and supplementary training to the Madison County Probation Department in firearms, chemical agents, and defensive tactics;

**NOW, THEREFORE BE IT RESOLVED**, that the Madison County Board of Supervisors hereby approves the arming of probation officers while performing their duties as peace officers, contingent upon the approval of policies and procedures relative to such by the Criminal Justice, Public Safety, and Emergency Communications Committee;

**BE IT FURTHER RESOLVED**, that the 2016 Adopted County Budget be modified as follows:

<b>General Fund</b>		
<b><u>3140 Probation</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
<b><u>Expense</u></b>		
A 314030 541030 Training & Staff Development	\$ 9,500	\$ 18,000
A 314030 542010 Psychological Services	1,000	2,000
A 314030 544250 Personnel Uniforms & Equip.	2,000	13,000
<b><u>1990 Contingent Fund</u></b>		
<b><u>Expense</u></b>		
A 199010 544440 Contingent	<u>1,411,613</u>	<u>1,391,113</u>
Control Totals	<u>\$1,424,113</u>	<u>\$1,424,113</u>

**Dated:** April 12, 2016

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Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

## UPDATED COST

(as of March 16, 2016)

<u>Initial:</u>		
Training (provided by MCSO)		
To include:		
48 hours firearms	\$5,082.24	
Ammunition for training	\$4,771.00	
24 hours chemical agents, defensive tactics, handcuffing	<u>\$1,270.56</u>	
	<b>\$11,123.80</b>	
Outfitting & Equipment		
To include: Holster; Double Magazine Pouch; Pepper Spray; Pepper Spray Pouch; Handcuffs; Handcuff Case; Kevlar Gloves; Glock Model 21 firearm with 3 Magazines)		
	\$816.49 x 13 officers =	<b>\$10,614.37</b>
Psychological Exams	\$130.00 x 13 officers =	<b>\$1,690.00</b>
	Revised Total Initial:	<b><u>\$23,428.17</u></b>

**NOTE:** According to the County's insurer, there would be **NO** additional cost associated with arming probation officers.

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# 911 - Madison County Criminal Justice, Public Safety and Emergency Communications Committee

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3/29/16

## ***Operational / Administrative –***

- Feb 23<sup>rd</sup> participated in MARVILS AVL administration training.
- Feb 24<sup>th</sup> attended Closest Car Policy meeting at Troop D Headquarters with Sheriff's Office and the NYS Police.
- Feb 23<sup>th</sup> attended Safe and Secure Counties Initiative, NACo county meeting.
- Feb 26<sup>th</sup> attended AIRBUS 911 Phone Proposal meeting.
- Mar 1<sup>st</sup> Dispatchers participated in Countywide EMS study at the 911 Center (Mike Ward from Fitch and Associates).
- Mar 1<sup>st</sup> attended Alcatel-Lucent, Motorola design meeting for connection to NYSP Troop D for County Backup Center.
- Mar 10<sup>th</sup> attended Madison Co EM AFN CAG Meeting (Access and Functional Needs Core Advisory Group).
- Mar 11<sup>th</sup> attended Central New York Interoperable Communications Consortium (CNYICC) meeting in Oswego.
- Mar 24<sup>th</sup> attended County Joint Emergency Service Meeting.

## ***Resolution –***

Authorizing Dispatching amendment in the County's Closest Car Policy amongst County's 911 Center, Sheriff's Office and Troop D of the New York State Police (***see attached***)

## ***Demonstration –***

Motorola AVL system - County's Closest Car Policy (Assistant 911 Director)

RESOLUTION NO. 911-1

**AUTHORIZING DISPATCHING AMENDMENT IN COUNTY'S CLOSEST CAR POLICY  
AMONGST COUNTY'S 911 CENTER, SHERIFF'S OFFICE AND TROOP D OF THE  
NEW YORK STATE POLICE**

**WHEREAS**, The Madison County 911 Center, Sheriff's Office and Troop D of the New York State Police which provide law enforcement services in Madison County, have agreed to adhere to a "closest car" (Poll Call) procedure for dispatching; and

**WHEREAS**, this policy is in accordance with Title 21. Chapter LX. New York State 911 Board § 5250.3; and

**WHEREAS**, all participants agree to a amendment in this policy from polling only in-progress calls for law enforcement service to polling all calls for law enforcements service, to include not in progress; and

**WHEREAS**, this amendment includes the New York State Police forwarding all non-administrative calls to the 911 Center and the 911 Center dispatching all calls to the closest available unit, regardless of agency affiliation; and

**WHEREAS**, this amendment is a cooperative agreement between the 911 Center, MCSO, and NYSP to better service the citizens of Madison County with the fastest response to their needs and to more fairly distribute the call volume to both agencies;

**BE IT FURTHER RESOLVED**, that the Chairman of the Board of Supervisors be and is hereby authorized to execute this amendment in policy, as is on file with the Clerk of the Board.

DATED: April 12, 2016

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

## **Closest Car Agreement and Dispatch Policy**

### **Madison County Sheriff's Office and the New York State Police**

**March 2016**

**Policy:** The Madison County E-911 Communications Center will utilize the following procedures when dispatching the Madison County Sheriff's Office and the New York State Police to emergency E-911 calls received at the center.

**Purpose:** It is the intent of the Madison County Sheriff's Office and the New York State Police to provide the most efficient and timely handling of all calls for police services in Madison County. To ensure the timely handling of emergency calls, a "Closest Car Concept" will be utilized between the two agencies. It is also recognized that the citizens of Madison County have the benefit of two police agencies and that the citizens have the right to choose which agency will provide service in non-emergency calls.

**Contents:**

- 1.0 Definition
- 2.0 General Procedures
- 3.0 Calls for Service
- 4.0 Dispatch of Calls for Service
- 5.0 Patrol Unit Responsibilities

## 1.0 DEFINITIONS

- 1.1 E911 Center – Term to describe the Madison County Communications Center
- 1.2 E911 Dispatcher – a Madison County E911 Telecommunicator
- 1.3 Closest Car Concept – A concept in which the Madison County E911 dispatcher will be capable of dispatching patrol vehicles of the Madison County Sheriff's Office (MCSO) and the New York State Police (NYSP) to the scene of an emergency situation by polling both agency patrol units for the locations of each unit. The unit closer to the location of the call for law enforcement service will be dispatched resulting in a faster police response.
- 1.4 Emergency – any situation in which there is a threat of significant property loss or threat of physical injury or death, and action by a law enforcement officer may prevent or reduce the threat. For the purpose of this policy the following situations will be considered to be emergencies.
- a. All alarms
  - b. All domestic incidents
  - c. All Motor vehicle accidents, regardless of type
  - d. All non-highway accidents (farm, residential, industrial, snowmobile, ATV, navigation, etc.) where the injuries are known or believed to be serious.
  - e. Any "in progress" incident where the perpetrator may be at the scene, may still be in the vicinity or may have recently departed the scene (area checks may apply)
  - f. Any law enforcement officer's request for back up
  - g. Any other incident where the caller is emotionally upset or a car is needed
  - h. Abandoned (hang up) 911 calls
  - i. Open line 911 calls
- 1.5 Non-Emergency – any situation in which there is not a threat of significant property loss or threat of physical injury or death, and where action by a law enforcement officer will not prevent or reduce the threat.
- 1.6 Law Enforcement Agency – any of a group of sworn police officers employed by an agency which is responsible for investigations of crimes, motor vehicle accidents or providing a citizen with a police service.
- 1.7 Call for service – any request for service of law enforcement, fire or emergency medical services received via hard line telephone, cell phone or text.
- 1.8 Motor vehicle accident (MVA) – an incident involving a motor vehicle as defined in the New York State Vehicle and Traffic law. All MVA's are in progress and may be classified as personal injury, property damage or unknown personal injury
- 1.9 Uniform car – Any law enforcement unit that is operated by a police officer, in uniform, who is assigned to "normal" law enforcement duties, or a supervisor, such as a sergeant or lieutenant who is assigned to a uniform supervisor assignment.

- 1.10 Post/Zone – terms used to describe specific geographic areas patrolled by the New York State Police and the Madison County Sheriff's Office within the borders of Madison County.
- 1.11 Out at the scene, arriving at the scene – refers specifically to the police unit parking at the actual location of the call or incident.
- 1.12 Abandoned 911 Calls – calls received at the E911 Center on the 911 telephone line where the caller has disconnected and a location of the call is known.
- 1.13 Open Line 911 Calls – calls received at the E911 Center on the 911 telephone line where the telephone line remains open but there is no voice contact with the caller.

## **2.0 GENERAL PROCEDURES**

- 2.1 All calls for law enforcement service received at the E911 Center will be assigned to a law enforcement agency for service based upon the criteria as established in Sections 3.0 and 4.0.
- 2.2 Before sending a car on any call, the dispatcher will make sure that they have the following information, which they will include in their radio transmission:
- a. The address or locations (include any descriptive data which will expedite the responding officer's response). When possible the dispatcher shall obtain the color of the residence, any identifiable landmarks or vehicles on the property, and the call back number of the caller.
  - b. Nature of the call
  - c. Type and level of emergency (in progress, property damage, etc.)
  - d. If the suspect/perpetrator has left the scene, the dispatcher shall attempt to obtain a vehicle description as well as the direction of travel of the said vehicle and/or suspect, number of persons involved
  - e. Any and types of injuries
  - f. Any weapons or objects used as weapons
  - g. If all the parties involved are present
  - h. Drugs and/or alcohol involvement
  - i. Any children are present
  - j. Any orders of protection
  - k. Any known previous calls or history at the location
  - l. Any other information pertinent to officer safety
- 2.3 Dispatchers will terminate all radio transmissions with the time of date, given in 24 hour format.
- 2.4 Village and City Police Exemption – All calls for police service, regardless of the telephone line the call is received on (911 or 7 digit line) that occur in a village or city with an "on duty" patrol, will be dispatched to those patrols. Calls for assistance by a village or city agency will be assigned to a law enforcement agency for service based upon the criteria as established in Sections 3.0 and 4.0.

## **3.0 CALLS FOR SERVICE**

- 3.1 Calls for law enforcement service received by the Madison County E911 Center Will be dispatched based upon the closest car regardless of telephone line or nature of the call. This does not apply to administrative calls.
- 3.2 All calls for service received by the New York State Police will be transferred to the Madison County E911 Center. The receiving calltaker at the NYSP will obtain from the caller their location, contact number and nature of the call prior to the transfer of the call. When transferring the call, the NYSP calltaker will advise Madison County of the incoming call and remain on the line to verify that the call is received by Madison County E911. Once the NYSP has verified the call was received by Madison County, they may disconnect.
- 3.3 Administrative calls received by the NYSP will not be transferred to Madison County E911. NYSP will relay those calls directly.
- 3.4 If a caller specifically requests an agency, and the call is not in progress, their request will be honored, provided the dispatched agency is a law enforcement agency of jurisdiction. The agency dispatched will maintain "case responsibility" of that call. No specific requests will be honored for calls that are "in progress."
- 3.5 In the event a Madison County Sheriff's or New York State Police patrol is close to the location of a non-emergency call already dispatched to the other agency, that patrol may respond to assist without being dispatched. The assisting unit should notify the E911 Center via radio and advise that his/her unit will be enroute to assist that unit. The assisting agency has no right to assume "case responsibility" of that call unless the agency having "case responsibility" agrees to transfer the case to the assisting agency.

#### **4.0 DISPATCH OF CALLS FOR SERVICE**

- 4.1 Dispatcher will determine the zone/post for the complaint either by direct knowledge, CAD mapping or examining a Madison County map, as displayed at the E911 Center.
- 4.2 Direct Poll/Dispatch of Emergency 911 type calls. The dispatcher shall dispatch the closest available uniform car to all calls. This will be done by determining the appropriate post or zone of the call and by determining availability and location of units using CAD information, AVL or polling. Polling will consist of inquiring each unit's "status and location." The unit closes to the call for service will be dispatched and assume case responsibility. Should a call fall close to a post or zone border line, the dispatcher will poll both posts/zones to determine the closest available unit.
- 4.3 A second, back up unit will be dispatched on all in progress calls or calls that may require a second unit for assistance. This unit will be the second closest unit. In the event that a zone or post car is unavailable, the next closest post/zone car will be polled for the call for service. This process will be followed until a unit is available to respond.
- 4.4 The E911 Center will complete a CAD entry for all calls for service.

**5.0 PATROL UNIT RESPONSIBILITIES**

- 5.1 All Madison County Sheriff and New York State Police units will check in to the E911 Center at the beginning of tour and out at the end of tour. Each officer in each patrol unit shall identify by radio his/her unit number and patrol zone that the unit is assigned to for that tour of duty.
- 5.2 All units assigned to a call for service will advise the E911 Center at the time of arrival on scene and upon clearing a call for service.
- 5.3 If the zone/post car is unavailable for a call for service, that unit will advise the E911 dispatcher at the time they become unavailable. When responding to the poll, the officer shall advise the E911 dispatcher that they are unavailable and why.
- 5.4 At any time a unit that finds themselves closest to a call for service, regardless of zone/post may advise the dispatcher they are the closer unit. This unit will accept case responsibility.
- 5.5 Any unit assigned a specific detail will be restricted to its' specific patrol task. At the discretion of the special detail unit, they may respond as back up to another unit but will not assume case responsibility if it is the first unit on scene. That will fall to the unit dispatched as the closes patrol unit. These specific detail units may include but are not limited to STOP DWI, investigator or supervisor.

It is the intent of the agencies in of this agreement to review this agreement every two years to ensure the contents are up to date and in line with current operation procedures.

\_\_\_\_\_  
John M. Becker, Chairman, Madison County Board of Supervisors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sheriff Allen Riley, Madison County Sheriff's Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Major Frances Coots, New York State Police

\_\_\_\_\_  
Date

\_\_\_\_\_  
Paul Hartnett, Director, Madison County E911

\_\_\_\_\_  
Date

RESOLUTION NO. EM-1

**AUTHORIZING THE CHAIRMAN TO APPLY FOR A DEPARTMENT OF DEFENSE  
INNOVATIVE READINESS TRAINING MISSION**

**WHEREAS**, the Department of Emergency Management proposes to apply for an Innovative Readiness Training (IRT) Mission from the Department of Defense; and

**WHEREAS**, IRT provides real world training opportunities for our service members and units to prepare them for their wartime missions while supporting the needs of America's underserved communities; and

**WHEREAS**, the mission would be utilized for the purpose of on-site construction of buildings and facilities at the Madison County Fire Training Center scheduled for the spring of 2017; and

**WHEREAS**, the expected scope of work to be performed is listed below:

- Erection of pre-engineered steel fire training/burn tower.
- Erection of pre-engineered wood frame garage/classroom structure.
- Installation of electrical wiring and fixtures as outlined in the building plans.
- Installation of domestic plumbing facilities and fixtures as identified in plans.
- Finish all interior wall surfaces as designed.
- Installation of overhead garage door in garage area.

**WHEREAS**, the Criminal Justice, Public Safety, and Emergency Communications Committee have reviewed and approve this proposal;

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman of the Board of Supervisors be and is hereby authorized to apply on behalf of the County of Madison for an Innovative Readiness Training Mission from the Department of Defense, in form as is on file with the Clerk of the Board.

Dated: April 12, 2016

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety, and  
Emergency Communications Committee

RESOLUTION NO. EM-2

**AUTHORIZING THE CHAIRMAN TO APPLY FOR A GRANT FROM  
CENTRAL NEW YORK COMMUNITY FOUNDATION**

**WHEREAS**, the County of Madison has recognized the need to ensure the safety and security of its citizens; and

**WHEREAS**, smoke alarms and emergency weather radios are proven methods to alert and protect people from emergencies; and

**WHEREAS**, the County of Madison is eligible to apply for a grant from the Central New York Community Foundation to support the local volunteer fire departments to be able to supply smoke alarms and emergency weather radios to their communities;

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman of the Board of Supervisors be and is hereby authorized to apply on behalf of the County of Madison for a grant from the Central New York Community Foundation as is on file with the Clerk of the Board.

**DATED:** April 12, 2016

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

RESOLUTION NO. EM-3

**AUTHORIZING THE CHAIRMAN TO APPLY FOR A NEW YORK STATE  
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES  
(DHSES) 2016 STATE HOMELAND SECURITY PROGRAM**

**WHEREAS**, the County of Madison is eligible to apply for a New York State Division of Homeland Security and Emergency Services (DHSES) 2016 State Homeland and Security Program (SHSP) for up to \$93,750; and

**WHEREAS**, the priority focus for the FY2016 SHSP Grant Program is to effectively build and sustain the critical capabilities that are needed to address the diverse risks; and

**WHEREAS**, grant funding under the FY 2016 SHSP Grant Program may be used for certain planning, equipment, training costs allowable under the State Homeland Security Program (SHSP) for up to \$93,750.00;

**NOW, THEREFORE, BE IT RESOLVED** that the Madison County Board of Supervisors authorizes the Chairman of the Board to sign any and all necessary contract documents for a New York State Division of Homeland Security and Emergency Services (DHSES) 2016 SHSP Grant Program in an amount not to exceed \$93,750.00.

DATED: April 12, 2016

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

RESOLUTION NO. EM-4

**AUTHORIZING THE MODIFICATION OF THE 2016 ADOPTED COUNTY BUDGET**

**NOW, THEREFORE BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and is hereby authorized to modify the 2016 adopted budget as follows;

**Emergency Management** 3645 - Homeland Security

<b>Revenue</b>		From	To
443071	DHSES FFY14 SHSP Grant	\$0	\$93,750
433063	DHSES HMEP Grant	\$0	\$14,675

**Emergency Management** 3645 - Homeland Security

<b>Expense</b>		From	To
544213	DHSES Recruitment & Retention Grant	\$24,000	\$0
512000	Personal Services Grants	\$0	\$12,000
544220	Supplies	\$0	7,000
540200	Miscellaneous	<u>\$0</u>	<u>5,000</u>
	Control Total	\$24,000	\$24,000

<b>Expense</b>			
540761	DHSES FFY14 SHSP14 Grant	\$93,750	\$0
542038	Consultants	0	5,750
529330	Miscellaneous Equipment	0	82,000
544219	Supplies Expense	<u>0</u>	<u>6,000</u>
	Control Total	\$93,750	\$93,750

<b>Expense</b>			
<b>DHSES HMEP Grant</b>			
529331	Miscellaneous Equipment	0	9,906.25
544221	Supplies Expense	<u>0</u>	<u>4,768.75</u>
	Control Total	\$0	\$14,675

Dated April 12, 2015

\_\_\_\_\_  
 Roger D. Bradstreet, Sr., Chairman  
 Criminal Justice, Public Safety and  
 Emergency Communications Committee

\_\_\_\_\_  
 John A. Reinhardt, Chairman  
 Finance, Ways and Means Committee

RESOLUTION NO. SO-1

**AUTHORIZING THE MODIFICATION OF THE 2016 ADOPTED COUNTY BUDGET**

**BE IT RESOLVED** that the 2016 Adopted County budget be modified as follows:

**General Fund**

**3150 Sheriff-Correctional Facility**

Expense

A315030 540101 Computer Equipment

From

To

\$4,005

\$4,505

**1990 Contingent Fund**

Expense

A199010 544440 Contingent Fund

1,391,113

1,390,613

Control Total

\$1,395,118

\$1,395,118

Dated: April 12, 2016

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Roger D. Bradstreet, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

RESOLUTION NO. SO-2

**AUTHORIZING THE CHAIRMAN TO APPLY FOR A GRANT FROM THE  
NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES – FY2016 STATE HOMELAND SECURITY PROGRAM (SLETTTP)**

**WHEREAS**, the County of Madison has recognized the need to ensure the safety and security of its citizens; and

**WHEREAS**, the County of Madison is eligible to apply for a continuation grant from the New York State Division of Homeland Security and Emergency Services to continue participation in the State Homeland Security Program, SLETTTP funding; and

**WHEREAS**, the award under this program is set at \$31,250.

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman of the Board of Supervisors be and is hereby authorized to apply on behalf of the County of Madison for a grant from the New York State Division of Homeland Security and Emergency Services, in form as is on file with the Clerk of the Board.

**DATED:** April 12, 2016

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

RESOLUTION NO. So-3

**AUTHORIZING CHAIRMAN TO ENTER INTO AGREEMENT**

**WHEREAS**, the Madison County Sheriff's Office would like to continue to use an Investigative Information Service; and

**WHEREAS**, Thomson Reuters - West has an on-line Investigative Information Service – CLEAR Plus Web Analytics and the Sheriff's Office wishes to enter into agreement with Thomson Reuters - West; and

**WHEREAS**, the term of this agreement shall be a 36 month service; and

**WHEREAS**, the County agrees to the fee of \$175.44 a month for the 1<sup>st</sup> year and a 5% increase each year after; and

**WHEREAS**, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

**NOW, THEREFORE BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and he is hereby authorized to enter into agreement on behalf of the County of Madison with Thomas Reuters – West, a copy of which is on file with the Clerk of the Board.

**DATED:** April 12, 2016

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Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee