

ADMINISTRATION & OVERSIGHT COMMITTEE
Meeting Agenda – 8:30 a.m. – December 7, 2012
Large Conference Room

Agenda:

8:30 a.m. Call Meeting to Order

Approval of Minutes:

- **November 27, 2012**

Resolutions:

- 1. Authorizing the Chairman to Enter into an Asset Management System Purchase, Maintenance, and Support Agreement with NTS Data Services.**
- 2. Authorizing the Chairman to Renew an Agreement with NTS Data Services.**
- 3. Acknowledging Introduction of Proposed Local Law No. 8 for the year 2012 and Calling for a Public Hearing. (Weighted Voting)**
- 4. Adopting Local Law No. 8 for the year 2012. (Weighted Voting)**

Discussion (#5):

- 5 Calling for the Central Services Department to be Merged Into the Building Maintenance Department.**

Any other business

Next Meeting

Adjourn

RESOLUTION NO. 1

**AUTHORIZING THE CHAIRMAN TO ENTER INTO
AN ASSET MANAGEMENT SYSTEM PURCHASE, MAINTENANCE,
AND SUPPORT AGREEMENT WITH NTS DATA SERVICES**

WHEREAS, the Madison County Board of Elections entered into an agreement to purchase the Custodian Asset Management system from NTS Data Services in 2010; and

WHEREAS, the pricing includes software, installation, training and five years of ongoing software support, maintenance and upgrades; and

WHEREAS, NTS has agreed to a five year contract to be paid by the County as follows;

On July 8th, 2010 the County shall make a payment to NTS in the amount of \$7,000.00

On January 15, 2011 the County shall make a payment to NTS in the amount of \$7,000.00

On January 15, 2012 the County shall make a payment to NTS in the amount of \$7,000.00

On January 15, 2013 the County shall make a payment to NTS in the amount of \$7,000.00

On January 15, 2014 the County shall make a payment to NTS in the amount of \$7,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors is hereby authorized to enter into the agreement with NTS Data Services in the form as is on file with the Clerk of the Madison County Board of Supervisors.

Dated: December 7, 2012

Priscilla Suits, Chairwoman
Administration and Oversight Committee

RESOLUTION NO. 2

AUTHORIZING THE CHAIRMAN TO RENEW AN AGREEMENT WITH NTS DATA SERVICES

WHEREAS, in 2003 the Board of Elections entered into an agreement with NTS Data Services, Inc. of Niagara Falls, New York for the installation of a new TEAM 2000 (Total Election Administration Management) registration software system; and

WHEREAS, the Madison County Board of Elections entered into an agreement to purchase "Image-It! Full Document Imaging System" from NTS Data Services in 2008; and

WHEREAS, the Madison County Board of Elections entered into an agreement to purchase the eSuite System (Election Management and Election Night Reporting) from NTS Data Services in 2008; and

WHEREAS, the Statewide Voter Registration database interface between the County TEAM registration system and the New York State NYS Voter system requires the NTS Interface Messaging System with ongoing support and maintenance; and

WHEREAS, it is necessary to renew the agreements for continued software support and maintenance services to the TEAM system, Full Document Imaging, the eSuite system and the IMS Interface Messaging System; and

WHEREAS, NTS has agreed to a two year contract to be paid by the County as follows:

On January 15, 2013 – the County shall make a payment of \$36,181.00

On January 15, 2014 – the County shall make a payment of \$36,181.00

WHEREAS, this agreement has been reviewed and approved by the Administration and Oversight Committee and is in the Madison County Board of Elections budget:

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with NTS Data Services in the form as is on file with the Clerk of the Board.

Dated: December 7, 2012

Priscilla Suits, Chairwoman
Administration and Oversight Committee

RESOLUTION NO. 3

**ACKNOWLEDGING INTRODUCTION OF PROPOSED LOCAL LAW NO. 8
FOR THE YEAR 2012 AND CALLING FOR A PUBLIC HEARING**

WHEREAS, Supervisor Suits has duly introduced proposed Local Law No. 8 for the year 2012, entitled "A LOCAL LAW AMENDING A LOCAL LAW TO PROVIDE FOR A MODIFIED WEIGHTED VOTING APPORTIONMENT PLAN FOR THE ELECTION OF REPRESENTATIVES TO THE BOARD OF SUPERVISORS"; and

WHEREAS, a copy of said proposed local law has been furnished to each Supervisor;

NOW, THEREFORE BE IT RESOLVED, that a public hearing be held on the proposed Local Law in the Chambers of the Board of Supervisors at the Madison County Office Building on December 27, 2012 at 10:45 a.m.; and

BE IT FURTHER RESOLVED, that the Clerk of the Board duly publish a notice of this hearing in the official newspapers of the County at least five days prior to the scheduled hearing date.

DATED: December 7, 2012

**Priscilla Suits, Chairwoman
Administration & Oversight Committee**

DRAFT 12/4/12—TABLE OF VOTES TO BE UPDATED

LOCAL LAW NO. 8 FOR YEAR 2012

A LOCAL LAW AMENDING A LOCAL LAW TO PROVIDE FOR A MODIFIED WEIGHTED VOTING APPORTIONMENT PLAN FOR THE ELECTION OF REPRESENTATIVES TO THE BOARD OF SUPERVISORS

BE IT ENACTED, by the Board of Supervisors of the County of Madison, New York as follows:

SECTION 1. Local Law No. 4 of 2002; Amending Local Law No. 2 of 1993; Amending Local Law No. 5 of 1981; Amending Local Law No. 2 of 1972; Amending Local Law No. 1 of 1968 entitled "A Local Law to Provide for a Modified Weighted Voting Apportionment Plan for the Election of Representatives to the Board of Supervisors," is hereby amended to read as follows:

SECTION 2. Designation.

On and after January 1, 2013, the legislative body of the County of Madison shall continue to be known and designated as the Board of Supervisors, but the number of votes that each member thereof shall be entitled to cast shall be determined and fixed in accordance with the provision of this Local Law.

SECTION 3. Number, Term.

(a) The Board of Supervisors shall consist of nineteen (19) members apportioned as follows:

	No. of Supervisors
Brookfield	1
Cazenovia	1
DeRuyter	1
Eaton	1
Fenner	1
Georgetown	1
Hamilton	1
Lebanon	1
Lenox	1
Lincoln	1
Madison	1
Nelson	1
Smithfield	1
Stockbridge	1
Sullivan	1

City of Oneida:

District 1 (Wards 1, 2, & 3)	2
District 2 (Wards 4, 5, & 6)	2
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Total	19

(b) The term of each member of the Board of Supervisors shall be two (2) years commencing on the first day of January following such member's election, except as otherwise provided by law, such exception including Supervisors for which their respective Towns and City have established different terms (the Towns of Lenox, Madison and Sullivan currently providing for Supervisors' terms of four (4) years). The election of members of the Board of Supervisors shall be conducted at the general election of each odd-numbered year.

SECTION 4. Appointment Base, Number of Votes.

- (a) Commencing on January 1, 2013, the apportionment of votes among each member of the Board of Supervisors shall be based on the latest official federal decennial census for total county population excepting, however, should there be proposed an official special county census subsequent to such federal decennial census and should the Board of Supervisors determine that the then existing apportionment is violative of then applicable provisions of law, the Board of Supervisors may effect a reapportionment which shall be in conformity with such official census and such then applicable provisions of law.
- (b) Based on the 2010 official federal decennial census, commencing on January 1, 2013, and continuing thereafter until a subsequent apportionment of the Board of Supervisors as hereinbefore provided each town or city district shall be initially allocated one (1) full vote for every forty-nine (49) person, or major fraction therefore, residing in such town or city district.
- (c) The number of full votes allocated to each town or city district as hereinabove provided shall then be modified by the Board of Supervisors so that the factor or disparity between the effective voting power of such town or city district and its percentage of the total county population, as determined by independent mathematical analysis, shall not be greater than plus or minus five percent (+/- 5%), separate allocations being established based upon separate analysis of simple majority vote, two-thirds vote, three-fifths vote, and three-quarters vote.
- (d) The City of Oneida shall be divided into two (2) supervisory districts of substantially equal population. District one shall be composed of

wards, one, two and three. District two shall be composed of wards, 4, 5, and 6. Each supervisory district within the City of Oneida shall be represented on the County Board of Supervisors by two (2) supervisors. The two (2) supervisors from each of said districts will be elected at large in accordance with law. Each supervisor so elected shall be entitled to cast one half (1/2) of the total votes allocated to said supervisory district in accordance with subsection (f) hereof.

(e) Pursuant to Section 4(b) each town or city district shall be initially allocated the following number of votes:

	Number of votes
Brookfield	52
Cazenovia	145
DeRuyter	33
Eaton	107
Fenner	35
Georgetown	20
Hamilton	137
Lebanon	27
Lenox	186
Lincoln	41
Madison	61
Nelson	41
Smithfield	26
Stockbridge	43
Sullivan	313
City of Oneida:	
District 1 (Wards 1, 2, & 3)	127
District 2 (Wards 4, 5, & 6)	<u>106</u>
Total	1500

(f) Pursuant to Section 4(c) each town or city district shall be entitled to cast the following number of full votes:

TOWN	POPULATION	SIMPLE MAJORITY	3/5	2/3	3/4
Brookfield	2545	54	53	52	40
Cazenovia	7086	147	147	139	107
DeRuyter	1589	34	33	32	25
Eaton	5255	111	110	104	80
Fenner	1726	37	36	35	27
Georgetown	974	21	21	20	16
Hamilton	6690	139	139	132	101
Lebanon	1332	28	28	27	21
Lenox	9122	188	186	175	133
Lincoln	2012	43	42	41	31
Madison	3008	64	63	61	47
Nelson	1980	42	41	40	31
Smithfield	1288	28	27	26	20
Stockbridge	2103	45	44	42	33
Sullivan	15339	280	291	347	615
City of Oneida District One Wards 1-2-3 Supervisor A	6220	65	65	62	47
Supervisor B		65	65	62	47
City of Oneida District Two Wards 4-5-6 Supervisor A	5173	[??] 109	[??] 109	[?? 103]	[?? 79]
Supervisor B		54.5	54.5	51.5	39.5
TOTAL	73442	1500	1500	1500	1500

- (g) The total number of full votes which each supervisor is entitled to cast shall not be divisible and shall be cast as one unit.

SECTION 5. Quorum, Passage of Resolutions, Local Laws, Motions and Proposals.

- (a) A majority of the whole number of the members of the Board of Supervisors shall constitute a quorum for the transaction of business.
- (b) Except where a greater affirmative vote is required by law, the adoption of a motion, resolution or local law shall require the affirmative vote of not less than a majority of the weighted votes of the total membership of the Board, and in each instance adoption shall be decided based upon the weighted votes in accordance with the table set forth in Section 4(f).

(c) Notwithstanding any other provision of this local law, every member of the Board of Supervisors serving on a committee of such board shall be entitled to cast one (1) vote as a member of said committee.

SECTION 6. Vacancies.

In the case of a vacancy in the office of Supervisor, such vacancy shall be filled pursuant to the provision of law applicable to the affected Town or City of Oneida.

SECTION 7. Effective Date.

Pursuant to Section 24 of the Municipal Home Rule Law of the State of New York, this local law is subject to a permissive referendum as provided for therein. Provided no referendum is required or a referendum is held and is approved by a majority of qualified electors, and subject to the appropriate filings, this local law shall take effect the later of February 12, 2013 or the date of such approval and/or filings.

RESOLUTION NO. 4

ADOPTING LOCAL LAW NO. 8 FOR THE YEAR 2012

WHEREAS, there has been duly introduced Local Law No. 8 for the year 2012 entitled "A LOCAL LAW AMENDING A LOCAL LAW TO PROVIDE FOR A MODIFIED WEIGHTED VOTING APPORTIONMENT PLAN FOR THE ELECTION OF REPRESENTATIVES TO THE BOARD OF SUPERVISORS"; and

WHEREAS, a public hearing on said local law was duly held by the Board of Supervisors of the County of Madison on December 27, 2012;

NOW, THEREFORE BE IT RESOLVED, that Local Law No.8 for the year 2012 be and the same is hereby adopted.

DATED: December 27, 2012

Priscilla Suits, Chairwoman
Administration & Oversight Committee

RESOLUTION NO. 5

**CALLING FOR THE CENTRAL SERVICES DEPARTMENT TO BE MERGED
INTO THE BUILDING MAINTENANCE DEPARTMENT**

WHEREAS, the County continues to review and proceed with departmental consolidation where appropriate in an effort to increase efficiencies and reduce administrative costs; and

WHEREAS, the Central Services Department has been a standalone department since its existence; and

WHEREAS, it has been recommended that the Central Services Department be merged with the Building Maintenance Department; and

WHEREAS, this merger will result in the Building Maintenance Supervisor overseeing both departments; and

WHEREAS, the Government Operations, County Buildings and Grounds and Administration and Oversight Committees recommend this merger; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors approves the merging of these departments effective January 1, 2013.

DATED: December 27, 2012

Daniel S. Degear, Chairman
Government Operations Committee

Ronald C. Bono, Chairman
County Buildings and Grounds Committee

Priscilla Suits, Chairwoman
Administration and Oversight Committee